

Return of Organization Exempt From Income Tax

Under section 501(c) of the Internal Revenue Code (except black lung benefit trust or private foundation) or section 4947(a)(1) nonexempt charitable trust

1994

This Form is Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Note: The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 1994 calendar year, OR tax year period beginning , 1994, and ending , 19

- B** Check if:
- Change of address
 - Initial return
 - Final return
 - Amended return (required also for State reporting)

Please use IRS label or print or type. See Specific Instructions.

C Name of organization
AMERICAN-CANADIAN GENEALOGICAL SOCIETY

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
P.O. BOX 6478

City, town, or post office, state, and ZIP code
MANCHESTER NH 03108-6478

D Employer identification number
51-0185878

E State registration number
3763-03763

F Check if exemption application is pending

G Type of organization— Exempt under section 501(c)(3) (insert number) OR section 4947(a)(1) nonexempt charitable trust
Note: Section 501(c)(3) exempt organizations and 4947(a)(1) nonexempt charitable trusts MUST attach a completed Schedule A (Form 990).

H(a) Is this a group return filed for affiliates? Yes No

I If either box in H is checked "Yes," enter four-digit group exemption number (GEN)

(b) If "Yes," enter the number of affiliates for which this return is filed:

(c) Is this a separate return filed by an organization covered by a group ruling? Yes No

J Accounting method: Cash Accrual Other (specify)

K Check here if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if it received a Form 990 Package in the mail, it should file a return without financial data. **Some states require a complete return.**

Note: Form 990-EZ may be used by organizations with gross receipts less than \$100,000 and total assets less than \$250,000 at end of year.

Part I Statement of Revenue, Expenses, and Changes in Net Assets or Fund Balances

Revenue	1 Contributions, gifts, grants, and similar amounts received:			
	a Direct public support	1a	43,666	
	b Indirect public support	1b		
	c Government contributions (grants)	1c		
	d Total (add lines 1a through 1c) (attach schedule—see instructions) (cash \$ _____ noncash \$ _____)	1d	43,666	
	2 Program service revenue including government fees and contracts (from Part VII, line 93)	2	18,681	
	3 Membership dues and assessments (see instructions)	3	40,652	
	4 Interest on savings and temporary cash investments	4	302	
	5 Dividends and interest from securities	5		
	6a Gross rents	6a		
b Less: rental expenses	6b			
c Net rental income or (loss) (subtract line 6b from line 6a)	6c			
7 Other investment income (describe <u> </u>)	7			
Revenue	8a Gross amount from sale of assets other than inventory	(A) Securities		8d
		8a		
		8b		
		8c		
d Net gain or (loss) (combine line 8c, columns (A) and (B))	8d			
Revenue	9 Special events and activities (attach schedule—see instructions):	a Gross revenue (not including \$ _____ of contributions reported on line 1a)	9a	9c
		b Less: direct expenses other than fundraising expenses	9b	
		c Net income or (loss) from special events (subtract line 9b from line 9a)	9c	
Revenue	10a Gross sales of inventory, less returns and allowances	10a	7690	10c
		b Less: cost of goods sold	10b	
		c Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)	10c	
	11 Other revenue (from Part VII, line 103)	11		
	12 Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c, and 11)	12	110991	
Expenses	13 Program services (from line 44, column (B)—see instructions)	13	27261	
	14 Management and general (from line 44, column (C)—see instructions)	14	32056	
	15 Fundraising (from line 44, column (D)—see instructions)	15	11919	
	16 Payments to affiliates (attach schedule—see instructions)	16	1288	
	17 Total expenses (add lines 16 and 44, column (A))	17	66524	
Net Assets	18 Excess or (deficit) for the year (subtract line 17 from line 12)	18	44467	
	19 Net assets or fund balances at beginning of year (from line 74, column (A))	19	258771	
	20 Other changes in net assets or fund balances (attach explanation)	20	64196	
	21 Net assets or fund balances at end of year (combine lines 18, 19, and 20)	21	367,434	

Part II Statement of Functional Expenses

All organizations must complete column (A). Columns (B), (C), and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others. (See instructions.)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule) (cash \$ _____ noncash \$ _____)				
23	Specific assistance to individuals (attach schedule)				
24	Benefits paid to or for members (attach schedule)				
25	Compensation of officers, directors, etc.				
26	Other salaries and wages				
27	Pension plan contributions				
28	Other employee benefits				
29	Payroll taxes				
30	Professional fundraising fees				
31	Accounting fees				
32	Legal fees				
33	Supplies	7601		2112	5489
34	Telephone	738		738	
35	Postage and shipping	2748		1618	1130
36	Occupancy	13666		13666	
37	Equipment rental and maintenance	2017		2017	
38	Printing and publications	19265	13965		5300
39	Travel				
40	Conferences, conventions, and meetings	2434	2434		
41	Interest	4913		4913	
42	Depreciation, depletion, etc. (attach schedule)				
43	Other expenses (itemize): a				
b	Bank Charges + Bad Checks + Misc	2943		2943	
c	Insurance	4049		4049	
d	Library	3314	3314		
e	Research	1548	1548		
44	Total functional expenses (add lines 22 through 43) Organizations completing columns (B)-(D), carry these totals to lines 13-15	65236	21261	32056	11919

Reporting of Joint Costs.—Did you report in column (B) (Program services) any joint costs from a combined educational campaign and fundraising solicitation? Yes No
 If "Yes," enter (i) the aggregate amount of these joint costs \$ _____; (ii) the amount allocated to Program services \$ _____; (iii) the amount allocated to Management and general \$ _____; and (iv) the amount allocated to Fundraising \$ _____

Part III Statement of Program Service Accomplishments (See instructions.)

What is the organization's primary exempt purpose? <i>To gather, preserve and disseminate genealogical data.</i>	Program Service Expenses (Required for 501(c)(3) and (4) orgs., and 4947(a)(1) trusts; but optional for others.)
a <i>GENEALOGIST + PUBLICATIONS - KEEP OUR WORLD-WIDE MEMBERSHIP INFORMED ON GENEALOGICAL MATTERS AND PRESERVE AND DISSEMINATE GENEALOGICAL DATA. We publish a quarterly journal and have produced 9 Repertoires of births, marriages + Deaths.</i> (Grants and allocations \$ _____)	13965
b <i>LIBRARY + RESEARCH - THIS IS THE CENTER OF OUR ACTIVITIES. THE LIBRARY PROVIDES A PLACE FOR MEMBERS AND GUESTS TO DO RESEARCH AND TO HOUSE OUR RECORDS. THE RESEARCH DEPT SERVES BY MAIL THOSE WHO CANNOT COME TO THE LIBRARY</i> (Grants and allocations \$ _____)	4862
c <i>CONFERENCE - SEMI-ANNUALLY WE MEET TO HEAR TALKS AND CONDUCT SEMINARS ON GENEALOGY + HISTORY TO FURTHER THE KNOWLEDGE OF MEMBERS, GUESTS AND THE PUBLIC. ANNUALLY WE MEET TO ELECT OFFICERS AND DIRECTORS</i> (Grants and allocations \$ _____)	2434
d _____ (Grants and allocations \$ _____)	
e Other program services (attach schedule) (Grants and allocations \$ _____)	
f Total of Program Service Expenses (should equal line 44, column (B), Program services) <i>21261</i>	21261

Part IV Balance Sheets

Note: Where required, attached schedules and amounts within the description column should be for end-of-year amounts only.		(A) Beginning of year		(B) End of year
Assets				
45	Cash—non-interest-bearing	13	45	926
46	Savings and temporary cash investments	5919	46	6646
47a	Accounts receivable		47a	
b	Less: allowance for doubtful accounts		47b	47c
48a	Pledges receivable		48a	
b	Less: allowance for doubtful accounts		48b	48c
49	Grants receivable		49	
50	Receivables due from officers, directors, trustees, and key employees (attach schedule)		50	
51a	Other notes and loans receivable (attach schedule)		51a	
b	Less: allowance for doubtful accounts		51b	51c
52	Inventories for sale or use <i>Periodicals, Repertories, Maps + Charts</i>	21000	52	21000
53	Prepaid expenses and deferred charges <i>GAS CO. DEPOSIT</i>		53	2100
54	Investments—securities (attach schedule)		54	
55a	Investments—land, buildings, and equipment: basis		55a	
b	Less: accumulated depreciation (attach schedule)		55b	55c
56	Investments—other (attach schedule)		56	
57a	Land, buildings, and equipment: basis		57a	
b	Less: accumulated depreciation (attach schedule)	118359	57b	57c
58	Other assets (describe ► <i>BOOK INVENTORY</i>)	113480	58	115845
59	Total assets (add lines 45 through 58) (must equal line 75)	258771	59	367434
Liabilities				
60	Accounts payable and accrued expenses		60	
61	Grants payable		61	
62	Support and revenue designated for future periods (attach schedule)		62	
63	Loans from officers, directors, trustees, and key employees (attach schedule)		63	
64a	Tax-exempt bond liabilities (attach schedule)		64a	
b	Mortgages and other notes payable (attach schedule)		64b	62500
65	Other liabilities (describe ►)		65	
66	Total liabilities (add lines 60 through 65)		66	62500
Fund Balances or Net Assets				
Organizations that use fund accounting, check here <input type="checkbox"/> and complete lines 67 through 70 and lines 74 and 75 (see instructions).				
67a	Current unrestricted fund	5932	67a	7572
b	Current restricted fund		67b	
68	Land, buildings, and equipment fund	118359	68	158417
69	Endowment fund		69	
70	Other funds (describe ► <i>BOOKS and Publications</i>)	134480	70	138945
Organizations that do not use fund accounting, check here <input type="checkbox"/> and complete lines 71 through 75 (see instructions).				
71	Capital stock or trust principal		71	
72	Paid-in or capital surplus		72	
73	Retained earnings or accumulated income		73	
74	Total fund balances or net assets (add lines 67a through 70 OR lines 71 through 73; column (A) must equal line 19 and column (B) must equal line 21)	258771	74	304934
75	Total liabilities and fund balances/net assets (add lines 66 and 74)	258771	75	367434

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes the organization's programs and accomplishments.

Part V List of Officers, Directors, Trustees, and Key Employees (List each one even if not compensated; see instructions.)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
ROGER LAWRENCE MERRIMACK, NH	PRESIDENT	-0-	-0-	-0-
PAULINE CUSON MANCHESTER, NH	VICE-PRESIDENT	-0-	-0-	-0-
BRENDA COSTELLO DOVER, NH	TREASURER	-0-	-0-	-0-
JOHN STANTON MANCHESTER, NH	SECRETARY	-0-	-0-	-0-

Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations? Yes No
If "Yes," attach schedule—see instructions.

Part VI Other Information

	Yes	No
76 Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity.	76	<input checked="" type="checkbox"/>
77 Were any changes made in the organizing or governing documents, but not reported to the IRS? If "Yes," attach a conformed copy of the changes.	77	<input type="checkbox"/>
78a Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	78a	<input checked="" type="checkbox"/>
b If "Yes," has it filed a tax return on Form 990-T, Exempt Organization Business Income Tax Return, for this year?	78b	NA
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement; see instructions.	79	<input checked="" type="checkbox"/>
80a Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization? (See instructions.)	80a	<input checked="" type="checkbox"/>
b If "Yes," enter the name of the organization Father Leo Begin Chapter, A.C.G.S. of Lewiston, Me and check whether it is <input checked="" type="checkbox"/> exempt OR <input type="checkbox"/> nonexempt.		
81a Enter the amount of political expenditures, direct or indirect, as described in the instructions	81a	NONE
b Did the organization file Form 1120-POL, U.S. Income Tax Return for Certain Political Organizations, for this year?	81b	<input checked="" type="checkbox"/>
82a Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?	82a	<input checked="" type="checkbox"/>
b If "Yes," you may indicate the value of these items here. Do not include this amount as revenue in Part I or as an expense in Part II. (See instructions for reporting in Part III.)	82b	
83 Did the organization comply with the public inspection requirements for returns and exemption applications?	83	NA
84a Did the organization solicit any contributions or gifts that were not tax deductible?	84a	<input checked="" type="checkbox"/>
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? (See General Instruction M.)	84b	NA
85 Section 501(c)(4), (5), or (6) organizations.—a Were substantially all dues nondeductible by members?	85a	<input checked="" type="checkbox"/>
b Did the organization make only in-house lobbying expenditures of \$2,000 or less? If "Yes" to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year.	85b	NA
c Dues, assessments, and similar amounts from members	85c	NA
d Section 162(e) lobbying and political expenditures	85d	NA
e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices	85e	NA
f Taxable amount of lobbying and political expenditures (line 85d less 85e; see instructions)	85f	NA
g Does the organization elect to pay the section 6033(e) tax on the amount in 85f?	85g	NA
h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount in 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?	85h	NA
86 Section 501(c)(7) organizations.—Enter:		
a Initiation fees and capital contributions included on line 12	86a	NA
b Gross receipts, included on line 12, for public use of club facilities (See instructions.)	86b	NA
87 Section 501(c)(12) organizations.—Enter: a Gross income from members or shareholders	87a	NA
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	87b	NA
88 At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership? If "Yes," complete Part IX	88	<input checked="" type="checkbox"/>
89 Public interest law firms.—Attach information described in the instructions.		
90 List the states with which a copy of this return is filed		
91 The books are in care of BRENDA COSTELLO Telephone no. _____ Located at _____ ZIP code _____		
92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041, U.S. Income Tax Return for Estates and Trusts, check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year	92	

Part VII Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.	Unrelated business income		Excluded by section 512, 513, or 514		(E) Related or exempt function income (See instructions.)
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
93 Program service revenue:					
a PUBLICATIONS					7659
b CONFERENCE					4465
c GENEALOGIST-ADVERTISING					150
d LIBRARY					1558
e RESEARCH					4461
f Other					389
94 Fees and contracts from government agencies					
95 Membership dues and assessments					40652
96 Interest on savings and temporary cash investments					302
97 Dividends and interest from securities					
97 Net rental income or (loss) from real estate:					
a debt-financed property					
b not debt-financed property			514(b)(1)(A)	Rent Inc.	
98 Net rental income or (loss) from personal property					
99 Other investment income					
100 Gain or (loss) from sales of assets other than inventory					
101 Net income or (loss) from special events					
102 Gross profit or (loss) from sales of inventory					7690
103 Other revenue: a					
b					
c					
d					
e					
104 Subtotal (add columns (B), (D), and (E))					
105 Total (add line 104, columns (B), (D), and (E))					67326

Note: (Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I.)

Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes

Line No.	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes). (See instructions.)
93 A	OUR PUBLICATIONS PRESERVE AND DISSEMINATE GENEALOGICAL KNOWLEDGE AND DATA
B	CONFERENCES SERVE TO EDUCATE + INFORM ON GENEALOGICAL AND HISTORICAL MATTERS
C	GENEALOGIST ADS LET MEMBERS KNOW WHAT PUBLICATIONS ARE AVAILABLE
D	LIBRARY SERVES AS THE CENTER OF GENEALOGICAL STUDY AND RESEARCH
E	THE RESEARCH DEPT. DOES FAMILY GENEALOGICAL STUDIES FOR MEMBERS AND NON-MEMBERS WHO CANNOT COME TO THE LIBRARY - THE FEES CHARGED ARE USED TO PURCHASE MORE GENEALOGICAL DATA IN THE FORM OF MICROFILM + REPERTOIRS.
F	OTHER - Income on exchange of Canadian funds

Part IX Information Regarding Taxable Subsidiaries (Complete this Part if the "Yes" box on line 88 is checked.)

Name, address, and employer identification number of corporation or partnership	Percentage of ownership interest	Nature of business activities	Total income	End-of-year assets
	%			
	%			
	%			
	%			

Please Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature of officer: _____ Date: _____ Title: _____

Paid Preparer's Use Only

Preparer's signature: _____ Date: _____ Check if self-employed: Preparer's social security no. _____

Firm's name (or yours if self-employed) and address: _____ E.I. No. _____ ZIP code _____

**SCHEDULE A
(Form 990)**

Organization Exempt Under Section 501(c)(3)

(Except Private Foundation), and Section 501(e), 501(f), 501(k),
or Section 4947(a)(1) Nonexempt Charitable Trust

OMB No. 1545-0047

1994

Department of the Treasury
Internal Revenue Service

Supplementary Information

▶ **Must be completed by the above organizations and attached to their Form 990 (or 990-EZ).**

Name of the organization

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

Employer identification number

57 0185878

Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees
(See instructions.) (List each one. If there are none, enter "None.")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
<i>NONE</i>				
Total number of other employees paid over \$50,000 ▶				

Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services
(See instructions.) (List each one (whether individuals or firms.) (If there are none, enter "None.")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
<i>NO ONE RECEIVES COMPENSATION FOR SERVICES RENDERED WE ARE ALL VOLUNTEERS</i>		
Total number of others receiving over \$50,000 for professional services ▶		<i>NONE</i>

Part III Statements About Activities

	Yes	No
1 During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities. ▶ \$ _____ Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities.		✓
2 During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any of its trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary:		
a Sale, exchange, or leasing of property		✓
b Lending of money or other extension of credit		✓
c Furnishing of goods, services, or facilities		✓
d Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?		✓
e Transfer of any part of its income or assets? If the answer to any question is "Yes," attach a detailed statement explaining the transactions.		✓
3 Does the organization make grants for scholarships, fellowships, student loans, etc.?		✓
4 Attach a statement explaining how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs qualify to receive payments. (See instructions.)		

Part IV Reason for Non-Private Foundation Status (See instructions for definitions.)

The organization is not a private foundation because it is (please check only **ONE** applicable box):

- 5 A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i).
- 6 A school. Section 170(b)(1)(A)(ii). (Also complete Part V, page 3.)
- 7 A hospital or a cooperative hospital service organization. Section 170(b)(1)(A)(iii).
- 8 A Federal, state, or local government or governmental unit. Section 170(b)(1)(A)(v).
- 9 A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). **Enter the hospital's name, city, and state** ▶
- 10 An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete the **Support Schedule** below.)
- 11a An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** below.)
- 11b A community trust. Section 170(b)(1)(A)(vi). (Also complete the **Support Schedule** below.)
- 12 An organization that normally receives: (a) **no more than 33%** of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975, and (b) **more than 33%** of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions—subject to certain exceptions. See section 509(a)(2). (Also complete the **Support Schedule** below.)
- 13 An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in: (1) lines 5 through 12 above; or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2). (See section 509(a)(3).)

Provide the following information about the supported organizations. (See instructions for Part IV, line 13.)

(a) Name(s) of supported organization(s)	(b) Line number from above

14 An organization organized and operated to test for public safety. Section 509(a)(4). (See instructions.)

Support Schedule (Complete only if you checked a box on line 10, 11, or 12 above.) **Use cash method of accounting.**

Note: You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting.

Calendar year (or fiscal year beginning in) ▶	(a) 1993	(b) 1992	(c) 1991	(d) 1990	(e) Total
15 Gifts, grants, and contributions received. (Do not include unusual grants. See line 28.)	13 247	1105	11718	2512	28582
16 Membership fees received	34847	32583	25042	20340	112812
17 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is not a business unrelated to the organization's charitable, etc., purpose	20678	16189	13949	11205	62021
18 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975.	2240	2294	2799	2016	9349
19 Net income from unrelated business activities not included in line 18					
20 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
21 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge.					
22 Other income. Attach a schedule. Do not include gain or (loss) from sale of capital assets					
23 Total of lines 15 through 22.	71012	52171	53508	36073	212764
24 Line 23 minus line 17.	50334	35982	39559	24868	150743
25 Enter 1% of line 23	710	522	535	361	
26 Organizations described in lines 10 or 11: a Enter 2% of amount in column (e), line 24 b Attach a list (which is not open to public inspection) showing the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1990 through 1993 exceeded the amount shown in line 26a. Enter the sum of all these excess amounts here ▶					

Part IV Support Schedule (continued) (Complete only if you checked a box on line 10, 11, or 12.)

- 27** Organizations described on line 12:
- a** Attach a list, for amounts shown on lines 15, 16, and 17, to show the name of, and total amounts received in each year from, each "disqualified person." Enter the sum of such amounts for each year:
 (1993) *None* (1992) *None* (1991) *None* (1990) *None*
 - b** Attach a list to show, for 1990 through 1993, the name of, and amount included in line 17 for, each person (other than a "disqualified person") from whom the organization received, during that year, an amount that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000. Include organizations described in lines 5 through 11, as well as individuals. After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of all these differences (the excess amounts) for each year:
 (1993) *None* (1992) *None* (1991) *None* (1990) *None*
- 28** For an organization described in line 10, 11, or 12, that received any unusual grants during 1990 through 1993, attach a list (which is not open to public inspection) for each year showing the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not include these grants in line 15. (See instructions.)

Part V Private School Questionnaire
 (To be completed ONLY by schools that checked the box on line 6 in Part IV) *N/A*

	Yes	No
29 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.)		
32 Does the organization maintain the following:		
a Records indicating the racial composition of the student body, faculty, and administrative staff?		
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
d Copies of all material used by the organization or on its behalf to solicit contributions? If you answered "No" to any of the above, please explain. (If you need more space, attach a separate statement.)		
33 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?		
b Admissions policies?		
c Employment of faculty or administrative staff?		
d Scholarships or other financial assistance? (See instructions.)		
e Educational policies?		
f Use of facilities?		
g Athletic programs?		
h Other extracurricular activities? If you answered "Yes" to any of the above, please explain. (If you need more space, attach a separate statement.)		
34a Does the organization receive any financial aid or assistance from a governmental agency?		
b Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement.		
35 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," attach an explanation. (See instructions for Part V.)		

Part VI-A Lobbying Expenditures by Electing Public Charities (See instructions.)
 (To be completed **ONLY** by an eligible organization that filed Form 5768)

N/A

Check here **a** If the organization belongs to an affiliated group (see instructions).
 Check here **b** If you checked **a** and "limited control" provisions apply (see instructions).

Limits on Lobbying Expenditures		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
(The term "expenditures" means amounts paid or incurred)			
36	Total lobbying expenditures to influence public opinion (grassroots lobbying)	36	
37	Total lobbying expenditures to influence a legislative body (direct lobbying)	37	
38	Total lobbying expenditures (add lines 36 and 37)	38	
39	Other exempt purpose expenditures (see Part VI-A instructions)	39	
40	Total exempt purpose expenditures (add lines 38 and 39) (see instructions)	40	
41	Lobbying nontaxable amount. Enter the amount from the following table—		
	If the amount on line 40 is— The lobbying nontaxable amount is—		
	Not over \$500,000 20% of the amount on line 40		
	Over \$500,000 but not over \$1,000,000 . . . \$100,000 plus 15% of the excess over \$500,000	41	
	Over \$1,000,000 but not over \$1,500,000 . . \$175,000 plus 10% of the excess over \$1,000,000		
	Over \$1,500,000 but not over \$17,000,000 . \$225,000 plus 5% of the excess over \$1,500,000		
	Over \$17,000,000 \$1,000,000		
42	Grassroots nontaxable amount (enter 25% of line 41)	42	
43	Subtract line 42 from line 36. Enter -0- if line 42 is more than line 36	43	
44	Subtract line 41 from line 38. Enter -0- if line 41 is more than line 38	44	

Caution: File Form 4720 if there is an amount on either line 43 or line 44.

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.
 See the instructions for lines 45 through 50.)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 1994	(b) 1993	(c) 1992	(d) 1991	(e) Total
45 Lobbying nontaxable amount (see instructions)					
46 Lobbying ceiling amount (150% of line 45(e))					
47 Total lobbying expenditures (see instructions)					
48 Grassroots nontaxable amount (see instructions)					
49 Grassroots ceiling amount (150% of line 48(e))					
50 Grassroots lobbying expenditures (see instructions)					

Part VI-B Lobbying Activity by Nonelecting Public Charities
 (For reporting by organizations that did not complete Part VI-A)

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:

	Yes	No	Amount
a Volunteers		✓	
b Paid staff or management (include compensation in expenses reported on lines c through h)		✓	
c Media advertisements		✓	
d Mailings to members, legislators, or the public		✓	
e Publications, or published or broadcast statements		✓	
f Grants to other organizations for lobbying purposes		✓	
g Direct contact with legislators, their staffs, government officials, or a legislative body		✓	
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means		✓	
i Total lobbying expenditures (add lines c through h)			

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities.

ACGS INCOME & EXPENSE STATEMENT
1/ 1/94 Through 12/31/94

94-All Accounts
3/19/95

Category Description		1/ 1/94- 12/31/94
INCOME/EXPENSE		
INCOME		
1.0 MEMBERSHIP:		
1.1 Dues	3	40,652.00 ✓ 94
TOTAL 1.0 MEMBERSHIP		40,652.00 ✓
2.0 PUBLICATION:		
2.1 Repertoires		3,302.06
2.2 Indexes		181.00
2.3 Video S & R		236.00
2.4 Other		1,974.00
TOTAL 2.0 PUBLICATION	93A	5,693.06 ✓
3.0 GENEALOGIST:		
3.2 - Advertising Income	93c	150.00
3.1 - Back Issues	93A	1,965.46
TOTAL 3.0 GENEALOGIST		2,115.46 ✓
4.0 LIBRARY:		
4.1 Photocopy	102	4,210.82 10A
4.3 Guest Fees	93D	1,371.00 ✓
4.4 Classes	93D	187.00 ✓
4.9 Other (SOBA MACH)	102	37.25 10A
4.2 - Maps/Charts/Info Sheets	102	3,442.02 10A
TOTAL 4.0 LIBRARY		9,248.09
5.0 RESEARCH:		
5.1 Income		4,460.50
TOTAL 5.0 RESEARCH	93E	4,460.50 ✓
6.0 CONFERENCE:		
6.1 Attend. Fee		1,810.06
6.2 Raffle		2,603.00
6.3 Other		52.00
TOTAL 6.0 CONFERENCE	93B	4,465.06 ✓
7.0 SOCIETY:		
7.2 Bldg Fund	10	43,565.50 ✓
7.5 Sav Act Int)	4	55.91 95
7.6 Bld Fnd Int) (243-10)	4	170.51 95
7.8 Ckg Act Int) 302	4	75.56 95
7.9 Other	93f	389.00
Grants Received	1A	100.00 ✓
TOTAL 7.0 SOCIETY		44,356.48

This should have been put in one of the Fund Accts
 → Don't start a new account for every odd item. You'll only confuse the Board - AND THE AUDITOR

ACGS INCOME & EXPENSE STATEMENT

1/ 1/94 Through 12/31/94

94-All Accounts
3/19/95

Category Description	1/ 1/94- 12/31/94
TOTAL INCOME	110,990.65
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	1,369.52 ³⁵
11.2 Supplies	328.48 ³³
11.3 Maine	1,288.00 ¹⁶
TOTAL 11.0 MEMBERSHIP	2,986.00
12.0 PUBLICATIO:	
12.1 Postage	269.42
12.2 Supplies	101.15 38
Repertoires	2,451.75
TOTAL 12.0 PUBLICATIO	2,822.32 ³⁸
13.0 GENEALOGIS:	
13.1 Postage	3,053.89
Genealogist	8,090.00
TOTAL 13.0 GENEALOGIS	11,143.89 ³⁸
14.0 LIBRARY:	
14.1 Postage	15.53
14.2 Supplies	1,198.03 ^{43 D}
14.5 Other	575.00
14.3 Copiers & Viewers Maint	2,016.52 ³⁷
14.4 Maps-Charts-Info Sheets	1,524.96 ^{43 D}
TOTAL 14.0 LIBRARY	5,330.04
15.0 RESEARCH:	
15.1 Postage	150.96
15.2 Supplies	12.00 38
15.3 Returns	1,119.00
15.4 Other	266.00
TOTAL 15.0 RESEARCH	1,547.96 ^{43 E}
16.0 CONFERENCE:	
16.1 Postage	671.11
16.3 Speakers	565.87
16.5 Other	590.50
16.2 Printing, etc.	606.74
TOTAL 16.0 CONFERENCE	2,434.22 ⁴⁰
17.0 SOCIETY:	
17.1 Postage	248.86 ³⁵
17.2 Supplies	1,783.14 ³³
17.3 Rent	1,400.00 ³⁶

Use the #'s
in your Name
of account

3422
5979 Post.

ACGS INCOME & EXPENSE STATEMENT

1/ 1/94 Through 12/31/94

94-All Accounts
3/19/95

Category Description	1/ 1/94- 12/31/94
17.4 Telephone	737.62 ✓34
17.6 Bad Checks	40.00 43B
17.7 Bank Chg	264.01 43B
17.8 Other	2,315.79 43B
17.9 Fund Raising Expense	11,918.55 PART 2 COLUMN D
<i>Insurance</i> 17.5 Other than Bldg.	2,809.00 43C
TOTAL 17.0 SOCIETY And Grounds:	21,516.97
18.1 Heat	2,074.56 36
18.2 Electric	1,620.21 36
18.6 Fire Pro.	480.00 36
18.8 Other Bldg Exp	295.84 36
18.5 Bldg & Grounds	7,163.82 36
18.4 → Building Insurance	1,240.00 43C
18.7 Interest Paid - Bldg Loan	4,913.11 41
18.3 → Water & Sewer	631.40 36
Total And Grounds Expenses - Other	18,418.94 323.00 43B
TOTAL EXPENSES	66,523.34
TOTAL INCOME/EXPENSE	44,467.31

- 17.3 Rent (we don't need anymore - Reassign this # to whatever is under "other than Bldg")
- 17.5 Insurance (All insurance except on the building itself should go here,
- 18.3 is already assigned to water
- 18.4 is Building Insurance
- 18.5 is Building & grounds maintenance + repairs
- 18.7 Interest on Bank Loan
- 18.8 Leave open for whatever comes up.
- 18.9 Other Bldg expense that does not fit the other #18 categories.

Be sure to number all accounts and try to keep expenses posted to the correct account. Leave as little as possible to "other" and Nothing in an unnumbered acct. This will avoid the appearance of trying to cover or obscure mis-management of funds.

BALANCE SHEET
As of 12/31/94

94-All Accounts
3/19/95

Acct	12/31/94 Balance	
ASSETS		
Cash and Bank Accounts		
ARCHIVIST FUND	0.00	
BLDG FUND BNH	1,103.20	
BOOK FUND	0.00	
CASH ON HAND	848.50	
CHECKING BNH	3,661.43	
CHECKING SMB	0.00	
CHEQUING	1,223.75	
PETTY CASH	77.77	
RESEARCH FUND	0.00	
SAVINGS SMB 07	657.57	
	<hr/>	
Total Cash and Bank Accounts	7,572.22	<i>1641</i>
Other Assets		
BLDG FUND PLEDG	0.00	
BOOK INVENTORY	115,845.15	<i>+ 2365</i>
FURN. & EQUIP.	43,854.40	<i>13734</i>
GAS CO. DEPOSIT	2,100.00	<i>2100</i>
LIBRARY BLDG.	177,062.39	<i>88,823</i>
PUBLICATIONS	21,000.00	
	<hr/>	
Total Other Assets	359,861.94	<i>107022</i>
	<hr/>	
TOTAL ASSETS	367,434.16	
	<hr/> <hr/>	
LIABILITIES & EQUITY		
LIABILITIES		
Other Liabilities		
BUILDING LOAN	62,500.00	
	<hr/>	
Total Other Liabilities	62,500.00	
	<hr/>	
TOTAL LIABILITIES	62,500.00	
	<hr/>	
EQUITY	304,934.16	
	<hr/>	
TOTAL LIABILITIES & EQUITY	367,434.16	
	<hr/> <hr/>	