ACGS BOARD of DIRECTORS MEETING AGENDA
June 20, 2021

PRÉSENT : Ron Blais, Steve Lefoley, Larry Autotte, Larry Maurice, Elaine Maurice, Dénis Joyal, Constance Hébert, ~~Herb Boyce~~, Muriel ~~Normand~~, ~~Bob Decoteau~~, Jeanne Boisvert, and Julie Smith

ABSENT : Belinda Gaudette

REVIEW/APPROVE MINUTES : May 16, 2021—-Ron Blais

REPORTS FROM OFFICERS :

PRÉSIDENT : Julie Smith
Library—hours—door—sign-up sheets
Robyn Alexander —
BMS - copyright
No meeting in person in July ✓

VICE-PRESIDENT—Jo Zurwell
Conférence report ✓

TREASURER : Belinda Gaudette

CORRESPONDING SECRETARY : Elaine Maurice
Electronic Report ✓

DIRECTORS :

BUILDING : Herb Boyce

DIGITIZATION/Copyright : Ron Blais

GRANTS : Steve Lefoley

INVESTMENT : Steve Lefoley
Electonic Report

IT : Team Logic and Steve Lefoley ✓

LIBRARIAN : Jeanne Boisvert ✓

MEMBERSHIP : Steve Lefoley ✓

PUBLICATION : Jo Zurwell
Electronic Report ✓

RESEARCH : Cécile Durocher and Larry Autotte
Electronic Report ✓

WEBSITE : Jo Zurwell
Electronic Report ✓

Old/new business

ADJOURN : M. J Marie S. Conn Passed ✓

11:58

NEXT MEETING : August 15, 2021

AMERICAN-CANADIAN GENEALOGICAL SOCIETY
BOARD OF DIRECTORS MEETING MINUTES

Sunday, 16 May 2021

This meeting was held in person at the Society's Headquarters, and was called to order at approximately 10:00 A.M.

In Attendance: *Julie Smith, Ronald Blais, Bob Decoteau, Denis Joyal, Belinda Gaudette, Elaine Maurice, Larry Maurice, Herb Boyce, Constance Hébert, and Steve Lefoley.*

In Attendance via Zoom: *Jo Zurwell.*

Excused: *Muriel Normand, Jeanne Boisvert, and Larry Autotte.*

Absent (Unexcused): None.

Guest(s) in Attendance: None.

Quorum: The President stated that a quorum was present.

Board Minutes:

The April 18, 2021 Minutes were reviewed. There being no changes, Joyal moved that they be accepted as filed, and *Boyce* seconded. Motion passed unanimously.

The April 23, 2021 Minutes of the Special Electronic Meeting held to discuss the "Cusson Proposal" were reviewed. There being no changes, *Joyal* moved that they be accepted as filed, and *Hébert* seconded. Motion passed unanimously.

The April 23, 2021 Minutes of the Special Electronic Meeting to discuss "By-Law Changes" were reviewed. There being no changes, *Joyal* moved that they be accepted as filed, and *Hébert* seconded. Motion passed unanimously.

President's Report: *Smith*

President *Smith* updated the Board on the Net Profit that was realized from our first Webinar activity. We netted $465 after expenses.

She then reported on the results of the first *Cusson* moderated call-in session, held on 13 May 2021. It was sparsely attended, but too soon to evaluate.

Smith then reported on our initial Library opening on 12 May 2021, noting that there was no visitor present after 2:30 PM, and that *Blais* closed the Library at 6:10 PM. The whole issue of days and hours to start opening later this Spring/Summer will have to be reviewed. This will be discussed further at our June BOD Meeting.

She then reminded the current Officers and Directors to let *Ed Lamarine*, Nominations Chair, whether or not they were resigning from their current positions, and/or interested in running for any position for the ensuing year. He need to know this information as soon as possible so that he can work on recruiting nominees for open positions.

Smith reminded the Board that the Cookbook Raffle was closing today, immediately after the Board Meeting, and if anyone wished to purchase a ticket, to see *Boyce.* The tickets are $5 each.

The next order of business was to determine when the next elected Officers and Directors would assume their new positions. After a brief conversation, it was moved by *Gaudette*, and seconded by *Hébert*, that the effective date become on the 2nd of January 2022, and thereafter. This coincides with our Calendar Year. The motion passed unanimously.

President *Smith* then reported on the progress made by the Fall Conference Committee. The committee members have chosen Saturday, 16 October 2021 as the date of the next conference. They have already secured one speaker, *Michael Leclerc,* who will focus on French-Canadians in the Revolutionary War. *Leclerc* charges $250 for each presentation; however, he has asked ACGS to waive any payment, and to give him a Life Membership for the reduced cost of $425. It was moved by *Joyal*, and seconded by *Hébert*, that we agree to his terms, since ACGS was made whole in the transaction. Motion passed unanimously.

Smith continued by reporting that *Nora Galvin* was being considered as another speaker, and that her fee was $200 per session, and her topic was French-Canadians with Irish Ancestry. A third presenter was being considered whose topic was Founding Families of the Isle of Orleans. More information will be presented at the next BOD Meeting.

The next order of business opened by the President, involved ideas whereby the Society can make enough Revenue to survive in any form. In a previous meeting, *Lefoley* had suggested that the Society digitize its USA repertoires, as well as the books held in General Holdings, so that we can provide access to our Members via the Members Only section of our website. He noted that since the first of the year, we have welcomed 111 new members, most of them from areas of the country that preclude their visiting the Research Library, while more than that number have let their membership lapse, mostly older local members. It is his opinion, shared by most of the Board that the future of the Society rests with acquiring members who can have access to all of our resources via our website. Therefore, he stressed that we have to take this digitization issue seriously.

A discussion ensued regarding all of the work that would be necessary to scan our holdings, the time necessary to do this, whether we could get grant money to help us have a commercial enterprise do most of the scanning, and address any copyright issues, etc.

Blais volunteered to work on a Feasibility Document highlighting all of the issues that this project would encounter, and prepare a proposal for how to address them up-front before any work commenced on this project. He said that he would try to get this done in time for the June Board Meeting.

Vice President's Report: *Zurwell.*

No report this month.

Treasurer's Report: *Gaudette.*

The Treasurer's Report was filed electronically, and the Financial Statements were sent to the Board two weeks before the meeting for their review. After a brief discussion, *Joyal* moved that the reports be placed on file for audit. Maurice, E., seconded this, and the Motion passed unanimously.

Corresponding Secretary's Report: *Maurice, E*

An electronic report was filed.

IT Committee: ***Lefoley***

An email report was submitted.

Investment Committee: ***Lefoley***

An electronic report was filed.

Library Committee: ***Boisvert***

No electronic report was given. President *Smith* reported on her conversation with *Watson* about the lack of Volunteer Librarian support. We cannot hope to expand our Research Library days and hours without volunteers to oversee the Library.

Website Committee: ***Zurwell***
An electronic report was filed.

Building and Grounds: ***Boyce, H***

No report was given.

Research Committee:

An electronic report was filed.

Membership Committee: ***Lefoley***

An electronic report was filed.

Publications Committee: ***Zurwell***

Zurwell reported that good progress was being made on articles for the August Journal, and that members of the committee are editing the submissions. She also reported that our new Newsletter Publisher, *Jeanne Levesque,* is a fast learner and will soon be handling the monthly task without much support.

No formal report was provided this month. *Lefoley* reported that he has arranged for six copies of the Immaculate Conception repertoire to be bound by NH

Bindery, since Newton Bindery is now out-of-business. Unfortunately, the lowest price per bound volume was $75. *Lefoley* stated that this is the last repertoire where we have to give *Bonitatibus* two copies, and future repertoires will only be bound for use in our Research Library.

Old and New Business:

Smith reported that there is still no news on the BMS2000 situation, and that there is no news on our Small Claims Court payments due from the defendant. *Blais* indicated that he would contact our attorney and propose that a Motion be made to the Small Claims Court to force *Ms. Alexander* to immediately pay the amount she owes, or enter into a monthly payment plan. When this is accomplished, and we have a Court Ruling, we can then place a Lien on the property at 4 Elm Street.

Blais further stated that he would contact our attorney and secure all of the correspondence that he has relative to the BMS2000 issue.

Adjournment:

It was then moved by *Hébert,* and seconded by *Lefoley* that the meeting adjourn at 11:15 AM. The motion passed unanimously.

Next Meeting: Sunday, 20 June 2021 at 10:00 A.M. in person at our Headquarters.

From: Jo Zurwell jozurwell@comcast.net
Subject: Re: An Item for the Board
Date: May 15, 2021 at 3:04:29 PM
To: pcusson@att.net
Cc: Julie Smith rocksmithj@comcast.net, Jo Zurwell jozurwell@comcast.net

Hi Pauline

That is an interesting idea. We would get a lifetime member and a speaker and we get paid the difference. I like it. I also like the topic, it ties into the articles that Thomas Jacques has done in April and August journal.

Thanks

Jo Zurwell
Manchester, NH

> On May 15, 2021 1:35 PM, Pauline Cusson <pcusson@att.net> wrote:
> Hi Julie,
>
> Michael Leclerc has agreed to do a presentation for the Fall conference [French Canadians in the Revolutionary War]. He's available on the 16th of October. His fee is normally $250 however, he's proposing that we deduct the amount from our Life Member fee and he will pay the balance. I presume we would do the transaction sometime around the time of the conference.
>
> Pauline Cusson

From: Craig S. Donais
To: Me Andrée-Anne McInnes
Cc: "Julie Smith"; Ron and Evelyn Blais; Pauline Cusson
Bcc: 055736 55736 Sale of 4 Elm Street E Mail
Subject: RE: ACGS and BMS2000 (Re ACGS repertoires) [WSP-ACTIVE.FID40784]
Date: Friday, January 15, 2021 8:57:03 AM
Attachments: image001.png
Issue154.pdf
image002.png

I have not been able to identify a definitive list of the repertoires that have been uploaded, as the search function does not permit searches based solely on locality. If there was ab ability to search the records solely by location, I anticipate we would be able to specifically identify the scope and extent of the records that were uploaded. Records from the repertoires have been occasionally identified when members of the society conducted a search.

I have attached a slightly dated issue of the society's publication that lists the repertoires. ACGS publishes those repertoires listed in the product sales list starting at page 43 of the PDF which start with the "RP___" designation. As you can see, that list is quite extensive and cover at least 153 items based on the last reported publication for St-John the Baptist, St-Bonaventure, and St-Monica parishes in New York.

There are likely a few additional publications since this list was generated. If you need it, I could see if I can get a supplemental list since this issue was published at the beginning of 2019.

Craig

Craig S. Donais, Esq.
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From: Me Andrée-Anne McInnes <aamcinnes@loisirsport.qc.ca>
Sent: Friday, January 8, 2021 12:27 PM
To: Craig S. Donais <cdonais@wadleighlaw.com>
Subject: ACGS and BMS2000 (Re ACGS repertoires)

Dear Mr. Donais :

We represent BMS2000 in the abovementioned matter. We hereby acknowledge receipt of your letter dated October 28, 2020.

We wish to inform you that our client is currently in the process of verifying certain information with respect to the allegations contained in said letter.

In order to speed up this verification, would you be able to identify which ACGS repertoires would have been added to the BMS2000 database?

Please do not hesitate to contact the undersigned if you have any questions.

Regards,

LEGROS
ST-GELAIS
CHARBONNEAU
AVOCATS

Me Andrée-Anne McInnes, LL.B.
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L'art de savoir conseiller

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Special Electronic Meeting – 3 June 2021

A motion was made by *Smith*, seconded by *Zurwell*, that the Society pay CP Management a sum of $2,125.11, which is a portion of the $4,316.40 cost of installing a camera, buzzer, keypad, and monitor to be used as an entry system exclusively for the Society for use on weekends when the building is closed, or after hours on any day the front door is locked.

The President sent an explanation email to the Officers and Directors, detailing the reasons for this expenditure.

The Vote was immediately called after the motion was seconded, and the following Officers and Directors responded via email:

Smith, Zurwell, Gaudette, Blais, Maurice E, Maurice L, Normand, Hébert, Autotte, Joyal, Lefoley, Boyce, and Boisvert all voted in the affirmative.

Decoteau did not vote.

The motion passed by 13 votes to none.

6/3/2021 via email

Good evening! I have very good news tonight on two fronts, but I need your vote on one.

First, of all we received about $3600. From Robyn Alexander! I personally never thought that would materialize! Miracles do happen! □□□

Second, I heard from Andrew, CPManagement. He gave me estimates which would enable us to open all 7 days of the week, our choice. The total cost is $4316.40, but don't panic! We will be charged only $2,125.11, which is for the keypad that allows access for the opening librarian. The rest of the $4316.40 would be for the camera and buzzer system, which they will pay! This is great use of Robyn's check, with even a bit left over.

This should make us all happy! Now I need the Board to vote for or against paying for the necessary keypad. Please send your vote to both Ron, as Recording Secretary and myself so I can give Andrew thé go ahead. The sooner we vote, the sooner we can open on weekends.

If there are any questions please send to all. Thank you, now vote quickly.

Moved - Smith

Second - Jewell

6/3/2021

Email Vote - Front Door

	Yes	No	Abstain
Smith	✓		
Furwell	✓		
Goudette	✓		
Blais	✓		
Maurice C.	✓		
Maurice L.	✓		
Normand	✓		
Hébert	✓		
Antotte	✓		
Fogal	✓		
Lefoley	✓		
Boyce	✓		
Boisvert	✓		
Dicoteau			

Ron and Evelyn Blais

From: steve <s55@comcast.net>
Sent: Thursday, June 03, 2021 12:25 PM
To: 'Elaine Maurice'; 'Julie Smith'; 'Jo Zurwell'; 'Ron Blais'; 'Jeanne Boisvert'; 'Denis Joyal'; 'Larry Maurice'; 'Herb Boyce'; 'Constance Hebert'; 'Larry Autotte'; 'Belinda Gaudette'; 'Bob Decoteau'; 'Muriel Normand'
Subject: June 20 Membership BOD Report
Attachments: 210601_BOD Report.pdf; Membership_Timeline.xlsx

Hi All,
Attached is the membership BOD report and the membership timeline. The timeline has a projected number for June. As you will see the news is not good. April, May, and June are the big months for membership renewals and we lost ground again. We are now at the lowest level ever, reversing the uptick that we had with the added web content. I did look into a few and saw a couple of non-renewals had member numbers below 200. One of them I found an obit for. Another couple were below 300. So at least several are pretty old members.
Since I also have investments I'll combine the two somewhat and project that to stay afloat until our lease at Sundial is up, we'll use up between 150K and 200K of our principal. We'll have about 5 years of money after that if our expenses stay the same and revenue at least stays around 30K.
Wish it was better news.

On other fronts, you'll note that the exchanges are now at 50 and there were exchanges in the "new member" category. I added those last week and at this point all exchanges have been cut over to email. We'll have to send a letter to them informing them of the particulars.

Steve

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

TREASURER'S REPORT

FOR THE MONTH OF MAY 2021

BALANCE SHEET:

The ACGS' cash position decreased a bit this month because May expenses exceeded May income.

MAY

~~APRIL~~ 2021 PROFIT AND LOSS STATEMENT:

The Society suffered a loss of $1,525.56. for the month of May 2021. Total income was $5,321.30. Expenses amounted to $6,846.86.

An extra expense of $107.10 to bring the LEAF copier rental up to date. (Their invoice from the USPS mail is always late. They charge an extra $10 to use the Society credit card. They charge $25 for a late payment. So, they were paid a month in advance to avoid the situation.)

An extra $500.00 was paid to Pivot for services to fix import functionality.

$660.00 was paid to Hippo for advertisements.

Annual ZOOM renewal expense $149.90.

All other expenses were normal and customary.

PROFIT AND LOSS FOR MAY 2021 ACTUAL VS. MAY 2021 BUDGET:

Good News:
Research Income was $660.00. But short of budget of $750.00
Webinars and Raffle of $110.00 exceeded the budget amount of zero.

Bad News:
Membership income of $3,115.00 fell short of the budget amount of $4,110.00.
Publication income of $88.00 fell short of the budget amount of $350.00.
Donations and Dividends Income was $1,268.30 – budget was $1,305.00.

In total, May 2021 Income of $5,321.30 fell short of the budget of $6,570.00.

In total, May 2021 Expenses of $6,846.86 were less than budget by $430.14.

YEAR-TO-DATE 2021 ACTUAL VS. Y-T-D 2021 BUDGET:

Total Income exceeded budget by $3,217.42 for the period. Used Book Sales (+$1,840), General Donations (+3,454.65) and Webinars and Raffles (+800) were the biggest contributions to the increased income.

Membership Dues, Publication Sales, Research and Investments fell short of budget for the period.

Total Expenses are $1,960.73 less than budgeted.

YTD-Loss is $1,185.85. A loss of $6,364.00 was budgeted for the period.

YEAR-TO-DATE MAY 2021 VS. Y-T-D MAY 2020:

Y-T-D May 2021 exceeds Y-T-D May 2020 total income by $2,962.99

Y-T-D May 2021 total expenses are $8,176.26 less than Y-T-D May 2020.

Net Loss for Y-T-D May 2021 is $1,185.85 vs. a Net Loss for Y-T-D May 2020 of $12,325.10.

Respectfully Submitted,
Belinda Gaudette
ACGS Treasurer

American-Canadian Genealogical Society
Balance Sheet
As of May 31, 2021

		May 31, 21
ASSETS		
Current Assets		
Checking/Savings		
1000 · BANK ACCOUNTS		
1001 · TD Bank Operating Account		27,131.33
1004 · St. Mary's Bank Checking Accoun		1,798.19
1005 · CASH ON HAND-CASH REG		150.00
1006 · PETTY CASH- Treasurer		150.00
Total 1000 · BANK ACCOUNTS		29,229.52
Total Checking/Savings		29,229.52
Other Current Assets		
1300 · INVENTORY-RESALE		4,804.00
1310 · Prepaid Expenses		3,210.38
1315 · Prepaid Rent		5,940.48
1350 · Investments - Fidelity		430,946.19
Total Other Current Assets		444,901.05
Total Current Assets		474,130.57
Fixed Assets		
1500 · Fixed Assets		
1520 · FURNITURE, FIXTURES & EQUIPMENT		
1521 · Furniture & Equipment	56,188.53	
1522 · Accu. Deprc. Fur. & Fixt.	-12,811.77	
Total 1520 · FURNITURE, FIXTURES & EQUIPMENT		43,376.76
1530 · ACGS HOLDINGS		245,223.05
1540 · LEASEHOL IMPROVEMENT - SUNDIAL		
1541 · Leasehold Improvements - Sundia	21,093.50	
1542 · Amortization of Leasehold Impro	-1,757.79	
Total 1540 · LEASEHOL IMPROVEMENT - SUNDIAL		19,335.71
Total 1500 · Fixed Assets		307,935.52
Total Fixed Assets		307,935.52
Other Assets		
1600 · St. Mary's Bank Share		5.00
Total Other Assets		5.00
TOTAL ASSETS		**782,071.09**
LIABILITIES & EQUITY		
Equity		
3000 · OPENING BALANCE EQUITY		517,215.01
3900 · RETAINED EARNINGS		266,041.93
Net Income		-1,185.85
Total Equity		782,071.09
TOTAL LIABILITIES & EQUITY		**782,071.09**

American-Canadian Genealogical Society
Profit & Loss
May 2021

	May 21	
Income		
4100 · MEMBERSHIP		
4101 · Dues	3,115.00	
Total 4100 · MEMBERSHIP		3,115.00
4200 · PUBLICATIONS		
4202 · Website Book Download	88.00	
Total 4200 · PUBLICATIONS		88.00
4400 · LIBRARY		
4402 · Maps & Charts	5.00	
4409 · Used Books	75.00	
Total 4400 · LIBRARY		80.00
4500 · RESEARCH		
4501 · Research Income	660.00	
Total 4500 · RESEARCH		660.00
4600 · CONFERENCE		
4602 · Raffle	65.00	
4608 · - Webinars	45.00	
Total 4600 · CONFERENCE		110.00
4700 · SOCIETY		
4702 · General Donations	484.99	
4706 · Ckg Act Int	1.11	
4708 · Sav Act Int	0.08	
4713 · Dividends	782.12	
Total 4700 · SOCIETY		1,268.30
Total Income		5,321.30
Gross Profit		5,321.30
Expense		
6100 · MEMBERSHIP EXP		
6101 · Postage	55.00	
Total 6100 · MEMBERSHIP EXP		55.00
6400 · LIBRARY EXP		
6402 · Supplies	80.87	
6408 · Copier Rental	214.20	
Total 6400 · LIBRARY EXP		295.07

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
May 2021

	May 21	Budget	$ Over Budget	% of Budget
Income				
4100 · MEMBERSHIP				
4101 · Dues	3,115.00	4,110.00	-995.00	75.8%
Total 4100 · MEMBERSHIP	3,115.00	4,110.00	-995.00	75.8%
4200 · PUBLICATIONS				
4202 · Website Book Download	88.00	350.00	-262.00	25.1%
4206 · CD Roms	0.00	0.00	0.00	0.0%
4207 · Fr. Croteau Publications	0.00	0.00	0.00	0.0%
4208 · Orphan Pub. & Index	0.00	0.00	0.00	0.0%
4209 · Captives Book	0.00	0.00	0.00	0.0%
Total 4200 · PUBLICATIONS	88.00	350.00	-262.00	25.1%
4300 · GENEALOGIST				
4301 · Back Issues	0.00	0.00	0.00	0.0%
Total 4300 · GENEALOGIST	0.00	0.00	0.00	0.0%
4400 · LIBRARY				
4401 · All Copies	0.00	5.00	-5.00	0.0%
4402 · Maps & Charts	5.00	0.00	5.00	100.0%
4403 · Guest Fees	0.00	0.00	0.00	0.0%
4405 · Beverages/Candy/Snacks	0.00	50.00	-50.00	0.0%
4407 · Logo Mdse	0.00	0.00	0.00	0.0%
4409 · Used Books	75.00	0.00	75.00	100.0%
Total 4400 · LIBRARY	80.00	55.00	25.00	145.5%
4500 · RESEARCH				
4501 · Research Income	660.00	750.00	-90.00	88.0%
Total 4500 · RESEARCH	660.00	750.00	-90.00	88.0%
4600 · CONFERENCE				
4601 · Attend Fees	0.00	0.00	0.00	0.0%
4602 · Raffle	65.00	0.00	65.00	100.0%
4603 · Advertising	0.00	0.00	0.00	0.0%
4606 · NERGC Profit Sharing	0.00	0.00	0.00	0.0%
4608 · - Webinars	45.00			
Total 4600 · CONFERENCE	110.00	0.00	110.00	100.0%
4700 · SOCIETY				
4702 · General Donations	484.99	500.00	-15.01	97.0%
4705 · Cash Over & Short	0.00	0.00	0.00	0.0%
4706 · Ckg Act Int	1.11	0.00	1.11	100.0%
4707 · Bld Fnd Int	0.00	0.00	0.00	0.0%
4708 · Sav Act Int	0.08	0.00	0.08	100.0%
4709 · Other Income/Loss	0.00	0.00	0.00	0.0%
4711 · Website Fund	0.00	0.00	0.00	0.0%
4712 · Investment Interest	0.00	0.00	0.00	0.0%
4713 · Dividends	782.12	805.00	-22.88	97.2%
4714 · ST Capital Gains	0.00	0.00	0.00	0.0%
4715 · LT Capital Gains	0.00	0.00	0.00	0.0%
4700 · SOCIETY - Other	0.00	0.00	0.00	0.0%
Total 4700 · SOCIETY	1,268.30	1,305.00	-36.70	97.2%
4800 · BUILDING				
4801 · Rent	0.00	0.00	0.00	0.0%
4800 · BUILDING - Other	0.00	0.00	0.00	0.0%
Total 4800 · BUILDING	0.00	0.00	0.00	0.0%
Total Income	5,321.30	6,570.00	-1,248.70	81.0%
Gross Profit	5,321.30	6,570.00	-1,248.70	81.0%

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
May 2021

	May 21	Budget	$ Over Budget	% of Budget
Expense				
6100 · MEMBERSHIP EXP				
6101 · Postage	55.00	40.00	15.00	137.5%
6102 · Supplies	0.00	0.00	0.00	0.0%
6104 · Marketing Memberships	0.00	0.00	0.00	0.0%
Total 6100 · MEMBERSHIP EXP	55.00	40.00	15.00	137.5%
6200 · PUBLICATIONS EXP				
6201 · Postage	0.00	20.00	-20.00	0.0%
6202 · Supplies	0.00	20.00	-20.00	0.0%
6203 · Print Reps	0.00	0.00	0.00	0.0%
6210 · Captives Book	0.00	0.00	0.00	0.0%
Total 6200 · PUBLICATIONS EXP	0.00	40.00	-40.00	0.0%
6300 · GENEALOGIST EXP				
6301 · Postage	0.00	0.00	0.00	0.0%
6303 · Printing	0.00	0.00	0.00	0.0%
Total 6300 · GENEALOGIST EXP	0.00	0.00	0.00	0.0%
6400 · LIBRARY EXP				
6402 · Supplies	80.87	0.00	80.87	100.0%
6403 · Printing Maps	0.00	0.00	0.00	0.0%
6405 · Beverages/Candy/Snacks	0.00	100.00	-100.00	0.0%
6406 · Candy/Snack	0.00	25.00	-25.00	0.0%
6408 · Copier Rental	214.20			
Total 6400 · LIBRARY EXP	295.07	125.00	170.07	236.1%
6600 · CONFERENCE AND WEBINAR EXP				
6602 · Raffle Prizes	0.00	0.00	0.00	0.0%
6603 · Printing & Supplies	0.00	0.00	0.00	0.0%
6604 · Speakers	0.00	0.00	0.00	0.0%
6605 · Caterer & Refreshments	0.00	0.00	0.00	0.0%
6608 · NERGC Expenses	0.00	0.00	0.00	0.0%
6609 · Other	30.00	0.00	30.00	100.0%
Total 6600 · CONFERENCE AND WEBINAR E...	30.00	0.00	30.00	100.0%
6700 · SOCIETY EXP				
6701 · Postage	48.88	55.00	-6.12	88.9%
6702 · Supplies	0.00	50.00	-50.00	0.0%
6703 · Telephone	55.06	62.00	-6.94	88.8%
6704 · D&O Insurance and Bond	0.00	0.00	0.00	0.0%
6705 · Subscriptions	0.00	0.00	0.00	0.0%
6707 · Bank Charges	0.00	0.00	0.00	0.0%
6709 · Computer Expenses	94.00	150.00	-56.00	62.7%
6710 · Credit Card Charges	0.00	0.00	0.00	0.0%
6712 · Internet Services	159.39	165.00	-5.61	96.6%
6713 · Professional Expenses	660.00	0.00	660.00	100.0%
6714 · PayPal Fees	26.53	50.00	-23.47	53.1%
6717 · Misc Society Expenses	30.95	100.00	-69.05	31.0%
6718 · Website Expenses	924.90	300.00	624.90	308.3%
6719 · Computer Maintenance	520.00	625.00	-105.00	83.2%
6720 · Computer Genealogy Fees	0.00	1,000.00	-1,000.00	0.0%
6722 · Library Security	59.29	0.00	59.29	100.0%
6730 · Depreciation - Fur & Fix	0.00	0.00	0.00	0.0%
Total 6700 · SOCIETY EXP	2,579.00	2,557.00	22.00	100.9%

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
May 2021

	May 21	Budget	$ Over Budget	% of Budget
6800 · BUILDING EXP				
6801 · Heat	52.00	300.00	-248.00	17.3%
6802 · Electricity	138.48	250.00	-111.52	55.4%
6803 · Water-Sewer	0.00	0.00	0.00	0.0%
6804 · Insurance - Bldg. & Liab.	0.00	0.00	0.00	0.0%
6805 · Library Maintenance	0.00	0.00	0.00	0.0%
6806 · Grounds Maint.	0.00	0.00	0.00	0.0%
6807 · Fire Alarm Fee	0.00	0.00	0.00	0.0%
6808 · Office Cleaning	100.00	250.00	-150.00	40.0%
6811 · Sundial Rent	1,698.06	1,785.00	-86.94	95.1%
6812 · Common Area Charge and RE Tax	1,339.52	1,450.00	-110.48	92.4%
6813 · Library Improvements	559.73	480.00	79.73	116.6%
Total 6800 · BUILDING EXP	3,887.79	4,515.00	-627.21	86.1%
Total Expense	6,846.86	7,277.00	-430.14	94.1%
Net Income	**-1,525.56**	**-707.00**	**-818.56**	**215.8%**

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
January through May 2021

	Jan - May 21	Budget	$ Over Budget	% of Budget
Income				
4100 · MEMBERSHIP				
4101 · Dues	16,116.00	16,935.00	-819.00	95.2%
4102 · Lifetime Dues	675.00			
Total 4100 · MEMBERSHIP	16,791.00	16,935.00	-144.00	99.1%
4200 · PUBLICATIONS				
4202 · Website Book Download	1,138.00	1,750.00	-612.00	65.0%
4203 · Repertoires	563.00			
4206 · CD Roms	0.00	0.00	0.00	0.0%
4207 · Fr. Croteau Publications	0.00	0.00	0.00	0.0%
4208 · Orphan Pub. & Index	0.00	13.00	-13.00	0.0%
4209 · Captives Book	30.00	0.00	30.00	100.0%
Total 4200 · PUBLICATIONS	1,731.00	1,763.00	-32.00	98.2%
4300 · GENEALOGIST				
4301 · Back Issues	0.00	0.00	0.00	0.0%
Total 4300 · GENEALOGIST	0.00	0.00	0.00	0.0%
4400 · LIBRARY				
4401 · All Copies	0.00	25.00	-25.00	0.0%
4402 · Maps & Charts	15.00	0.00	15.00	100.0%
4403 · Guest Fees	0.00	0.00	0.00	0.0%
4405 · Beverages/Candy/Snacks	0.00	250.00	-250.00	0.0%
4407 · Logo Mdse	0.00	0.00	0.00	0.0%
4409 · Used Books	1,840.00	0.00	1,840.00	100.0%
Total 4400 · LIBRARY	1,855.00	275.00	1,580.00	674.5%
4500 · RESEARCH				
4501 · Research Income	830.00	3,300.00	-2,470.00	25.2%
Total 4500 · RESEARCH	830.00	3,300.00	-2,470.00	25.2%
4600 · CONFERENCE				
4601 · Attend Fees	0.00	0.00	0.00	0.0%
4602 · Raffle	65.00	0.00	65.00	100.0%
4603 · Advertising	0.00	0.00	0.00	0.0%
4606 · NERGC Profit Sharing	0.00	0.00	0.00	0.0%
4608 · - Webinars	735.00			
Total 4600 · CONFERENCE	800.00	0.00	800.00	100.0%
4700 · SOCIETY				
4702 · General Donations	5,954.65	2,500.00	3,454.65	238.2%
4705 · Cash Over & Short	0.00	0.00	0.00	0.0%
4706 · Ckg Act Int	5.52	0.00	5.52	100.0%
4707 · Bld Fnd Int	0.00	0.00	0.00	0.0%
4708 · Sav Act Int	0.36	0.00	0.36	100.0%
4709 · Other Income/Loss	458.31	0.00	458.31	100.0%
4711 · Website Fund	0.00	0.00	0.00	0.0%
4712 · Investment Interest	144.65	185.00	-40.35	78.2%
4713 · Dividends	4,533.98	5,430.00	-896.02	83.5%
4714 · ST Capital Gains	0.00	0.00	0.00	0.0%
4715 · LT Capital Gains	435.95	0.00	435.95	100.0%
4716 · Website Raffles	65.00			
4700 · SOCIETY - Other	0.00	0.00	0.00	0.0%
Total 4700 · SOCIETY	11,598.42	8,115.00	3,483.42	142.9%

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
January through May 2021

	Jan - May 21	Budget	$ Over Budget	% of Budget
4800 · BUILDING				
4801 · Rent	0.00	0.00	0.00	0.0%
4800 · BUILDING - Other	0.00	0.00	0.00	0.0%
Total 4800 · BUILDING	0.00	0.00	0.00	0.0%
Total Income	33,605.42	30,388.00	3,217.42	110.6%
Gross Profit	33,605.42	30,388.00	3,217.42	110.6%
Expense				
6100 · MEMBERSHIP EXP				
6101 · Postage	366.00	380.00	-14.00	96.3%
6102 · Supplies	67.99	140.00	-72.01	48.6%
6104 · Marketing Memberships	0.00	500.00	-500.00	0.0%
Total 6100 · MEMBERSHIP EXP	433.99	1,020.00	-586.01	42.5%
6200 · PUBLICATIONS EXP				
6201 · Postage	82.75	100.00	-17.25	82.8%
6202 · Supplies	0.00	100.00	-100.00	0.0%
6203 · Print Reps	0.00	0.00	0.00	0.0%
6210 · Captives Book	0.00	0.00	0.00	0.0%
Total 6200 · PUBLICATIONS EXP	82.75	200.00	-117.25	41.4%
6300 · GENEALOGIST EXP				
6301 · Postage	924.33	525.00	399.33	176.1%
6303 · Printing	1,352.00	1,475.00	-123.00	91.7%
Total 6300 · GENEALOGIST EXP	2,276.33	2,000.00	276.33	113.8%
6400 · LIBRARY EXP				
6402 · Supplies	80.87	0.00	80.87	100.0%
6403 · Printing Maps	0.00	0.00	0.00	0.0%
6405 · Beverages/Candy/Snacks	0.00	500.00	-500.00	0.0%
6406 · Candy/Snack	0.00	125.00	-125.00	0.0%
6408 · Copier Rental	413.29			
Total 6400 · LIBRARY EXP	494.16	625.00	-130.84	79.1%
6600 · CONFERENCE AND WEBINAR EXP				
6602 · Raffle Prizes	0.00	0.00	0.00	0.0%
6603 · Printing & Supplies	0.00	0.00	0.00	0.0%
6604 · Speakers	225.00	0.00	225.00	100.0%
6605 · Caterer & Refreshments	-300.00	0.00	-300.00	100.0%
6608 · NERGC Expenses	0.00	0.00	0.00	0.0%
6609 · Other	30.00	0.00	30.00	100.0%
Total 6600 · CONFERENCE AND WEBINAR ...	-45.00	0.00	-45.00	100.0%
6700 · SOCIETY EXP				
6701 · Postage	65.85	220.00	-154.15	29.9%
6702 · Supplies	495.97	250.00	245.97	198.4%
6703 · Telephone	314.22	310.00	4.22	101.4%
6704 · D&O Insurance and Bond	612.00	622.00	-10.00	98.4%
6705 · Subscriptions	275.55	0.00	275.55	100.0%
6707 · Bank Charges	22.73	0.00	22.73	100.0%
6709 · Computer Expenses	970.86	750.00	220.86	129.4%
6710 · Credit Card Charges	23.77	0.00	23.77	100.0%
6712 · Internet Services	637.56	825.00	-187.44	77.3%
6713 · Professional Expenses	1,445.05	500.00	945.05	289.0%
6714 · PayPal Fees	299.33	250.00	49.33	119.7%
6717 · Misc Society Expenses	136.90	500.00	-363.10	27.4%
6718 · Website Expenses	3,071.16	1,500.00	1,571.16	204.7%
6719 · Computer Maintenance	2,365.16	3,125.00	-759.84	75.7%
6720 · Computer Genealogy Fees	1,632.40	2,000.00	-367.60	81.6%

American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
January through May 2021

	Jan - May 21	Budget	$ Over Budget	% of Budget
6722 · Library Security	296.01	0.00	296.01	100.0%
6730 · Depreciation - Fur & Fix	0.00	0.00	0.00	0.0%
Total 6700 · SOCIETY EXP	12,664.52	10,852.00	1,812.52	116.7%
6800 · BUILDING EXP				
6801 · Heat	336.28	300.00	36.28	112.1%
6802 · Electricity	736.03	1,250.00	-513.97	58.9%
6803 · Water-Sewer	0.00	0.00	0.00	0.0%
6804 · Insurance - Bldg. & Liab.	0.00	1,500.00	-1,500.00	0.0%
6805 · Library Maintenance	47.97	0.00	47.97	100.0%
6806 · Grounds Maint.	0.00	0.00	0.00	0.0%
6807 · Fire Alarm Fee	0.00	0.00	0.00	0.0%
6808 · Office Cleaning	100.00	1,250.00	-1,150.00	8.0%
6811 · Sundial Rent	8,418.06	8,505.00	-86.94	99.0%
6812 · Common Area Charge and RE Tax	6,697.60	6,850.00	-152.40	97.8%
6813 · Library Improvements	2,548.58	2,400.00	148.58	106.2%
Total 6800 · BUILDING EXP	18,884.52	22,055.00	-3,170.48	85.6%
Total Expense	34,791.27	36,752.00	-1,960.73	94.7%
Net Income	**-1,185.85**	**-6,364.00**	**5,178.15**	**18.6%**

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
January through May 2021

	Jan - May 21	Jan - May 20	$ Change
Income			
4100 · MEMBERSHIP			
4101 · Dues	16,116.00	18,240.00	-2,124.00
4102 · Lifetime Dues	675.00	0.00	675.00
Total 4100 · MEMBERSHIP	16,791.00	18,240.00	-1,449.00
4200 · PUBLICATIONS			
4202 · Website Book Download	1,138.00	821.00	317.00
4203 · Repertoires	563.00	900.25	-337.25
4209 · Captives Book	30.00	0.00	30.00
Total 4200 · PUBLICATIONS	1,731.00	1,721.25	9.75
4400 · LIBRARY			
4401 · All Copies	0.00	30.50	-30.50
4402 · Maps & Charts	15.00	207.30	-192.30
4403 · Guest Fees	0.00	90.00	-90.00
4405 · Beverages/Candy/Snacks	0.00	182.00	-182.00
4409 · Used Books	1,840.00	10.00	1,830.00
Total 4400 · LIBRARY	1,855.00	519.80	1,335.20
4500 · RESEARCH			
4501 · Research Income	830.00	340.00	490.00
Total 4500 · RESEARCH	830.00	340.00	490.00
4600 · CONFERENCE			
4602 · Raffle	65.00	0.00	65.00
4608 · - Webinars	735.00	0.00	735.00
Total 4600 · CONFERENCE	800.00	0.00	800.00
4700 · SOCIETY			
4702 · General Donations	5,954.65	2,719.60	3,235.05
4705 · Cash Over & Short	0.00	5.20	-5.20
4706 · Ckg Act Int	5.52	6.53	-1.01
4707 · Bld Fnd Int	0.00	0.10	-0.10
4708 · Sav Act Int	0.36	2.62	-2.26
4709 · Other Income/Loss	458.31	0.40	457.91
4712 · Investment Interest	144.65	484.74	-340.09
4713 · Dividends	4,533.98	5,502.19	-968.21
4715 · LT Capital Gains	435.95	1,100.00	-664.05
4716 · Website Raffles	65.00	0.00	65.00
Total 4700 · SOCIETY	11,598.42	9,821.38	1,777.04
4800 · BUILDING			
4801 · Rent	0.00	3,225.00	-3,225.00
4800 · BUILDING - Other	0.00	-3,225.00	3,225.00
Total 4800 · BUILDING	0.00	0.00	0.00

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
January through May 2021

	Jan - May 21	Jan - May 20	$ Change
49900 · Uncategorized Income	0.00	0.00	0.00
Total Income	33,605.42	30,642.43	2,962.99
Gross Profit	33,605.42	30,642.43	2,962.99
Expense			
6100 · MEMBERSHIP EXP			
6101 · Postage	366.00	769.48	-403.48
6102 · Supplies	67.99	480.00	-412.01
6104 · Marketing Memberships	0.00	669.75	-669.75
Total 6100 · MEMBERSHIP EXP	433.99	1,919.23	-1,485.24
6200 · PUBLICATIONS EXP			
6201 · Postage	82.75	292.77	-210.02
Total 6200 · PUBLICATIONS EXP	82.75	292.77	-210.02
6300 · GENEALOGIST EXP			
6301 · Postage	924.33	426.02	498.31
6303 · Printing	1,352.00	1,862.00	-510.00
Total 6300 · GENEALOGIST EXP	2,276.33	2,288.02	-11.69
6400 · LIBRARY EXP			
6401 · Postage	0.00	30.40	-30.40
6402 · Supplies	80.87	0.00	80.87
6406 · Candy/Snack	0.00	147.63	-147.63
6408 · Copier Rental	413.29	0.00	413.29
Total 6400 · LIBRARY EXP	494.16	178.03	316.13
6600 · CONFERENCE AND WEBINAR EXP			
6604 · Speakers	225.00	0.00	225.00
6605 · Caterer & Refreshments	-300.00	0.00	-300.00
6608 · NERGC Expenses	0.00	250.00	-250.00
6609 · Other	30.00	0.00	30.00
Total 6600 · CONFERENCE AND WEBINAR EXP	-45.00	250.00	-295.00
6700 · SOCIETY EXP			
6701 · Postage	65.85	263.50	-197.65
6702 · Supplies	495.97	71.99	423.98
6703 · Telephone	314.22	375.79	-61.57
6704 · D&O Insurance and Bond	612.00	250.00	362.00
6705 · Subscriptions	275.55	1,135.72	-860.17
6706 · Bad Checks	0.00	20.00	-20.00
6707 · Bank Charges	22.73	46.64	-23.91
6709 · Computer Expenses	970.86	843.69	127.17
6710 · Credit Card Charges	23.77	239.36	-215.59
6712 · Internet Services	637.56	399.60	237.96
6713 · Professional Expenses	1,445.05	500.00	945.05
6714 · PayPal Fees	299.33	176.08	123.25
6715 · Bank Debit Charges	0.00	204.95	-204.95
6717 · Misc Society Expenses	136.90	212.00	-75.10

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
January through May 2021

	Jan - May 21	Jan - May 20	$ Change
6718 · Website Expenses	3,071.16	10,725.00	-7,653.84
6719 · Computer Maintenance	2,365.16	3,492.00	-1,126.84
6720 · Computer Genealogy Fees	1,632.40	1,095.00	537.40
6722 · Library Security	296.01	0.00	296.01
6730 · Depreciation - Fur & Fix	0.00	0.00	0.00
Total 6700 · SOCIETY EXP	12,664.52	20,051.32	-7,386.80
6800 · BUILDING EXP			
6801 · Heat	336.28	5,454.98	-5,118.70
6802 · Electricity	736.03	1,657.59	-921.56
6804 · Insurance - Bldg. & Liab.	0.00	1,001.10	-1,001.10
6805 · Library Maintenance	47.97	7,434.49	-7,386.52
6806 · Grounds Maint.	0.00	1,900.00	-1,900.00
6807 · Fire Alarm Fee	0.00	540.00	-540.00
6808 · Office Cleaning	100.00	0.00	100.00
6811 · Sundial Rent	8,418.06	0.00	8,418.06
6812 · Common Area Charge and RE Tax	6,697.60	0.00	6,697.60
6813 · Library Improvements	2,548.58	0.00	2,548.58
Total 6800 · BUILDING EXP	18,884.52	17,988.16	896.36
Total Expense	34,791.27	42,967.53	-8,176.26
Net Income	**-1,185.85**	**-12,325.10**	**11,139.25**

CORRESPONDENCE SECRETARY REPORT for June 20, 2021

General Fund Donations - $10 - $40	$165
Sent 8 emails	
General Fund Donations - $50 - $155	$350
Sent 4 letters	
	$515

3) Other Correspondence:

Total Donations for May 1st to May 31st, 2021 **$ 515**

- Installed 1 silver leaf on Tree of Life for Catherine Kinyon

Respectfully submitted.

Elaine Maurice

Correspondence Secretary

Total recorded between 5/1/2021 and 5/31/2021 = *$4,290.00*

Payment Type	Count	Sum
E-MBR	55	$2,475.00
E-FAM	9	$540.00
General Fund	12	$515.00
Institutional	2	$100.00
Research Services	1	$660.00

Membership Summary as of 5/31/2021

Active Members Count

915

Exchange

50

Active Members by Country

Canada	23
France	1
US	2
USA	889

Active Member by Type

E-FAM	64
E-MBR	616
Life	83
P-FAM	18
P-MBR	134

New Members

E-MBR	3
Exchange	30

33

YTD Summary as of 5/31/2021

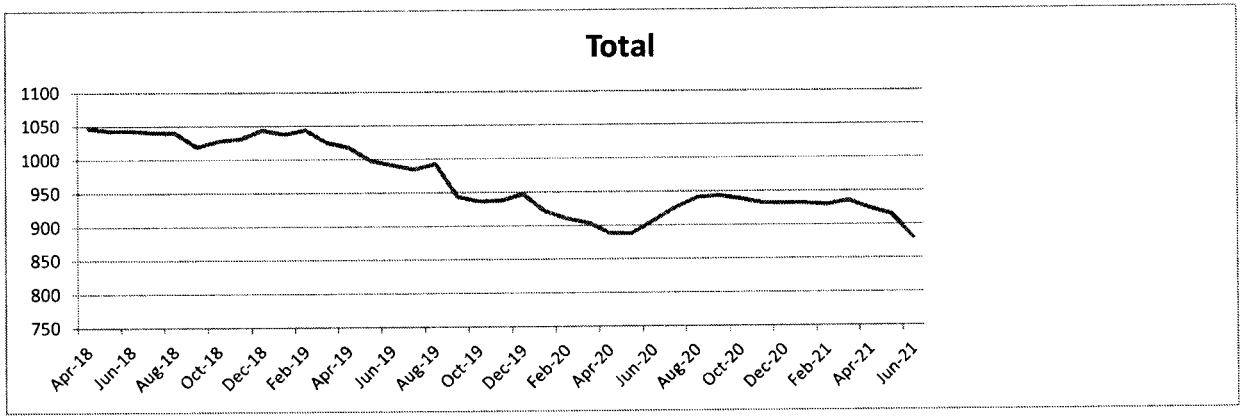
PaymentType	Count	Sum
Life -US	1	$675.00
E-MBR	296	$13,455.00
E-FAM	33	$1,980.00
General Fund	83	$4,820.00
Other	2	
Institutional	9	$456.00
Research Services	7	$915.00
Memorium	1	$1,000.00
Gift - Non cash donation	1	
Total to Date:		$23,301.00

New Members YTD

Member Type	Count
E-FAM	3
E-MBR	108
Eternal	1
P-MBR	2

114

	Total	Paying	Revenue
Apr-18	1047	965	33775
May-18	1043	946	33110
Jun-18	1043	946	33110
Jul-18	1041	944	33040
Aug-18	1040	943	33005
Sep-18	1019	919	32165
Oct-18	1028	930	32550
Nov-18	1031	935	32725
Dec-18	1044	947	33145
Jan-19	1038	942	32970
Feb-19	1044	967	33845
Mar-19	1025	938	32830
Apr-19	1018	931	41895
May-19	998	911	40995
Jul-19	985	900	40500
Aug-19	993	908	40860
Sep-19	944	859	38655
Oct-19	937	852	38340
Nov-19	938	853	38385
Dec-19	947	862	38790
Jan-20	922	837	37665
Feb-20	911	826	37170
Mar-20	904	818	36810
Apr-20	889	803	36135
May-20	888	802	36090
Jul-20	926	840	37800
Aug-20	941	855	38475
Sep-20	944	858	38610
Oct-20	939	857	38565
Nov-20	933	851	38295
Dec-20	932	850	38250
Jan-21	932	850	38250
Feb-21	930	848	38160
Mar-21	936	854	38430
Apr-21	924	841	37845
May-21	915	832	37440
Jun-21	880	797	35865



March 2019 Dues Increase
Website Launch April 2019
Ancestry & GC on Site - May 2020

BOD INVESTMENT REPORT
6/20/2021

As of 5/31/2021 our sweep account has a balance of $4929 with earnings this year of $4287. The annual revenue is on track for $10,289 which is $4000 lower than last year since we cashed out the CDs. As mentioned last time, sometime in the 4th quarter the account will need to be rebalanced to meet the investment guidelines.

Respectfully submitted – Steve Lefoley Investment Chair.

IT/Computer BOD Report for 20 June 2021

Had to call Team Logic to fix the login for ACGS-Guest. Apparently it has always had a dash in the middle though it doesn't display on the screen. The user documentation should change to match. The password is the same.

I continue to put journals and files up on the server in the continuing effort to get everything there. Ron has sent a bunch of stuff which I should get to before the next meeting.

Steve

MAY 2021

RESEARCH REPORT

The research department in May did not complete any billable researches.

Total billable fees: $ 0

Respectfully submitted,

Cecile Durocher
Co-Chair

AMERICAN-CANADIAN GENEALOGICAL SOCIETY OF NH, INC.
REPORT ON DIGITIZATION PROJECT
10 June 2021

At the 16 May 2021 Board of Directors Meeting, it was decided to begin a Digitization Feasibility Study to determine whether Repertoires and General Holdings Books in our Research Library could legally be scanned and placed in the Members Only Section of our Website.

Ron Blais volunteered to chair this study, and recruited the following members to assist: *Julie Smith, President, Jo Zurwell, Vice President, Steve Lefoley, Director, Jackie Watson, Library Co-Chair. Craig Donais, our General Counsel*, has agreed to help us analyze the Copyright opinion, and will do so on a pro-bono basis as an ACGS Member.

The first order of business was to determine exactly what the Copyright Laws of the United States of America are. *Muriel Normand* volunteered to speak with her son, *Ted*, who is an Intellectual Property Attorney, to see whether he would help ACGS on a pro-bono basis. *Ted* agreed to do this, and was contacted by Blais to determine exactly what we needed. *Attorney Normand* sent *Blais* a questionnaire, and after some back and forth, he produced his opinion document on 8 June 2021. Copies of this document were emailed to *Smith, Zurwell, Lefoley, and Donais* for their review and comments.

It was decided that they and *Blais* meet in person to discuss the many issues involved, however, due to scheduling conflicts, this meeting will most likely not happen until after the 20 June 2021 Board of Directors Meeting. A separate report on this meeting, and resulting conclusions, will be sent to the Board in Late June 2021. Since there is traditionally no Board Meeting in July, we may have to rely on a Special Zoom Meeting to discuss the Copyright issues.

The second order of business was to prepare spreadsheets with identifying information for all of our Repertoires in the United States. This would tell us which Repertoires were copyrighted, etc. *Blais* asked the Library Committee to complete these spreadsheets, and gave instructions as to what information was needed for each book, and that they be divided by State. About 10 days later, *Blais* was notified by *Watson*, that the Library Committee was unable to work on this for a variety of reasons, and she volunteered to work on it herself, with the assistance of *Lefoley* and *Blais*. She also reported that she had already completed the Connecticut Repertoires, and that it took about 1 hour to record about 15 books.

The work crew of *Watson, Lefoley*, and *Blais* met twice in the last two weeks, and completed work on New Hampshire, Maine, and Massachusetts. With the addition of Connecticut – which was done by *Watson*, four States are completed.

Lefoley was able to move the Holdings Data Base to his laptop computer, and added new fields to the base to capture the date of publication, copyright holder, and mailing address, etc. This will prove to be extremely helpful when we analyze how to proceed, etc. Additionally, it will be uploaded to the Server for back-up to the cloud.

This work crew will meet again next week to record information for Rhode Island, Vermont, New York, and Mid-West States.

The third order of business was undertaken by *Lefoley*, who started researching available Grantors who would fund a digitization project, and what conditions the Grantors would require as to whether the results could be made available to Members Only, and not the general public. Additionally, he started looking into companies that provide digitizing services, what standards they had, costs per book, etc. This portion of the study is still in process.

In summary, we are off to a good start. Once we make a decision on the issue of Copyrights, we can then request a go-ahead from the Board of Directors, and make some decisions.

AMERICAN-CANADIAN GENEALOGICAL SOCIETY OF NH, INC.
REPORT ON DIGITIZATION – PART 2 - COPYRIGHTS
15 June 2021

Since the submission of the prior Monthly Report, we have received our legal opinion on Copyrights from *Attorney Ted Normand, Esq.* This correspondence has previously been shared with *July Smith, President, Jo Zurwell, Vice President, Steve Lefoley, Director, and Attorney Craig Donais, Esq.*

There are too many pages of correspondence and court cases to append to this report, so a Summary of the findings is being provided to the Officers and Directors. If anyone would like to read the complete file, please advise the Recording Secretary.

There are two basic sections that require discussion; a) Books, Histories and Family Genealogies in our General Holdings, and, b) Repertoires of Parish Records, and Vital Records.

Books, Histories, and Family Genealogies

Any of the above books, published after 1926, are subject to the Copyright Laws of the USA. Unless the Copyright has been renewed, books published prior to 1926 are in the Public Domain, hence, there is no Copyright protection. For those books published after 1926, there are a variety of rules that must be followed in order to determine whether permission from the author is required before digitization and posting to our website. See: *https//copyright.cornell.edu/publicdomain* for a useful chart that can be used to determine the status of each book. A database of Copyright Renewals is maintained, and can be searched at: *https//exhibits, Stanford.edu/copyrightrenewals.*

In general, materials copyrighted in first world countries, who are members of a copyright treaty with the USA, are protected by US Laws, and the opposite applies to US copyrights in the treaty countries. We are specifically interested in the laws as they apply in Canada.

In order to minimize the workload of acquiring permissions to copy the above materials, ACGS will need to seriously scrutinize which books will provide the most usefulness to the membership before we waste time on contacting every author/publisher. This will require a dedicated Task Force, with excellent training, in order to select the best material, and then send permission requests to the principal(s).

Repertoires and Vital Records Compilations

These books are not subject to copyright protection. The courts have held that they are mere compilation of "Facts", and regardless of the effort involved in copying the raw data, transcribing it into readable format, proof reading, alphabetizing, indexing, binding, and any other "sweat of the brow" work does not involve "creativity" as the laws require. Even though the compilers made judgement calls, the selection and arrangement of facts does not constitute copyrightable materials.

Section 108 of the US Copyright Law discusses Compilations as compared to Creative Writing.

In the course of his research, *Attorney Normand* discovered a Canadian case titled: *Drouin (succession de Coté-Drouin vs, Pepin, 2019, QCCS 848.* This case involved multiple issues, however, the issue that concerns ACGS is the issue of copyrights as they apply to Compilations. You will recall that Mr. Pepin was the person who sold ACGS the Drouin Images, and AFGS the Drouin Microfilms. The case goes on for 38 pages, however, the salient portion finds that Pepin did not have copyright protection on the Drouin Images, Microfilms, the Blue Drouin Books, and the Drouin microfiche.

These materials relied on information compiled from the Public Domain, a collection of facts, regardless of the work involved in arranging them in book or digital form. Therefore, even though ACGS signed a formal agreement that we would not upload the Drouin Images to our website, even for member use only, Pepin did not have copyright protection.

Moreover, the Drouin Genealogies, produced by the Drouin Institute had copyright protection, and the copyright belong to the Cote-Drouin Estate, so Généalogie Québec had to take them off its website due to copyright violation. The Drouin Genealogies were prepared specifically for certain families who has contracted with the Drouin Institute, and involved substantial creativity involving the development of the histories of the families, etc.

Attorney Normand's conclusion is that ACGS <u>does not</u> have a strong argument when it comes to copyright protection of our Repertoires. However, neither do the compilers of the Repertoires that we purchased and have on our shelves. This is a two-edged sword. Accordingly, we are free to digitize these Repertoires and place them on our website for our members to read and use.

Attorney Normand also thinks that BMS2000's attorneys are relying on the *Coté-Drouin vs Pepin* case to justify their use of our repertoires on their website.

<u>The "Big Question"?</u>

The ACGS Board of Directors needs to make a decision as to how to proceed with digitization of other authors' Repertoires, and, whether to consider digitizing books in General Holdings.

American-Canadian Genealogical Society

Publications Editor
Board of Directors Report
June 20, 2021

Journal Editorial Board

The editorial board has not met in May as we had planned due to an injury I have sustained in my neck and arm. However, work has still progressed via various emails and the August is in good shape. We will have four articles, the ballots, and biographies for the voting of the new board of directors and officers, as well as the page, inserts for the fall conference with the speaker information and the event details. We are in the final editing process now and should have no problem getting to the printer for the second to last printing of the journal by the 2nd week of July and mailed out by August 1st.

Newsletter

Jeannine Levesque is doing a great job with the newsletter and did the June 1st issue all on her own. We continue to hear positive feedback on the monthly newsletter. I will continue to be there for guidance and instruction where needed for as long as she needs assistance. The June email was sent to 1080 addresses and had a 51% open rate and a 13% click rate for something on the email. (Click rate is to show the number of people that clicked on a link within the email.) The link with the most clicks (24) was for the By-Laws page and the 2nd was (11) for the Periodicals page.

Rep Publications

Immaculate Conception – The two volumes for this parish for Marriage and Burials and Baptisms are currently at the binding company and we are waiting to hear they are ready for pickup.

St. Anthony of Troy, NY – Ginette continues her work on the data entry for the baptisms we estimate that she is about 50% complete at this point.

Fall Conference Program

The speakers have been selected for the conference. The event information with the speakers and their bio's and topic summary is set up and in the August journal and the program for the conference. The conference will be held virtually on October 16th from 10:30 am to 4 pm with an encore presentation of the 11 am speaker at 7 pm for members on the west coast that want to view. I have sent out an email to the entire board requesting specific members that are also

committee chairs to send their respective annual reports to Elaine Maurice by August 15th so that they can be compiled into the program. The program will be electronic only so there will be no cost to print for the conference this year. We plan to advertise the conference in the August Journal, August and September Newsletter, a stand-alone email to all people in the newsletter email group, as well as with NERGC and APG, and Facebook. We plan on having a few raffle items that will be put on sale in August on our website and the winner will be drawn on the day of the conference.

Business Partners

I am happy to report that we have obtained our first Business Partner. Fox Pest Control out of Boston, MA has become a Support Level Business Partner, $100 value. Their logo and company name with a link to their website has been added to our website, journal, newsletter, and annual report. After talking with the contact there, she has informed me that they are a national company and will be adding additional locations as sponsors to our program in July for Manchester, NH, and possibly more in the future. She anticipates this being an annual renewal as part of their community outreach program.

Respectfully Submitted: Jo Zurwell, Publications Editor

American-Canadian Genealogical Society

Website Committee
Board of Directors Report
June 20, 2021

The journals from other publications are now live on the website and have been announced to the members.

Steve Lefoley has done an extensive review of all our publications to determine which volumes and data have not been uploaded to the searchable database, this includes the newest published volumes. The data has been sent to Pivot in the format that they requested, and Pivot is in the process of loading the data into the database. I have been informed that this will take about 4-5 hours and they will use our banked hours for this and will bill us for any overage in hours.

Attached is the information from Google Analytics from May 16, 2021 – June 17, 2021.

The charts include an overview of the number of new verses returning users, the next chart is pageviews and what people are landing on to view.

Compared to the previous month see the chart below:

	3/18/21 – 4/13/21	5/16/21 – 6/17/21
Overview -New vs Returning Customers	New = 997 Returning = 105 Total Visitors = 1102	New = 398 Returning = 80 Total Visitors = 478 (1152 sessions)
Pageviews	7,008	5,196
Landing Page (Top Hits)	Home, My Account, Genealogy Quebec, ceremony events, Catalog, MyHeritage	Home, My Account, Periodicals, Genealogy Quebec, ceremony events, Membership, MyHeritage

Respectfully Submitted: Jo Zurwell, Website Committee Chair

Analytics ACGS All Web Site Data

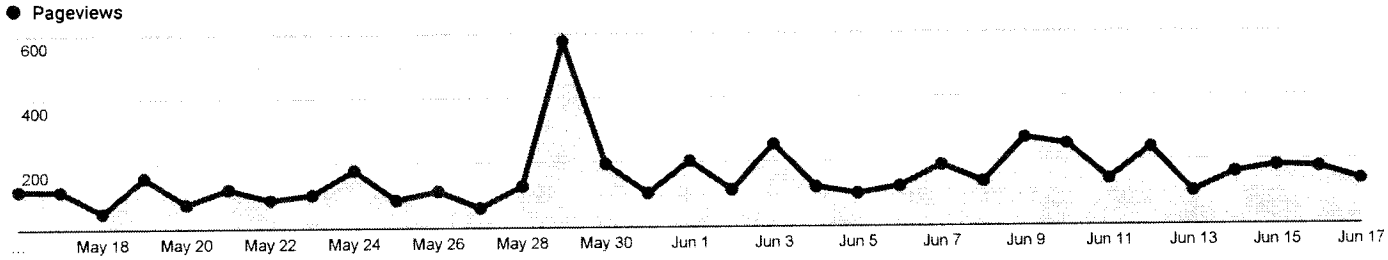
Go to report

Overview

May 16, 2021 - Jun 17, 2021

All Users
100.00% Pageviews

Overview



Pageviews	Unique Pageviews	Avg. Time on Page	Bounce Rate	% Exit
5,196	3,323	00:01:31	29.49%	22.19%

	Page	Pageviews	% Pageviews
1.	/	923	17.76%
2.	/my-account/	715	13.76%
3.	/periodicals-l/	669	12.88%
4.	/genealogy-quebec-update/	304	5.85%
5.	/ceremony-events/	193	3.71%
6.	/membership/	159	3.06%
7.	/myheritage-library-edition/	98	1.89%
8.	/catalog/	93	1.79%
9.	/business-partner-listing/	84	1.62%
10.	/prdh/	59	1.14%

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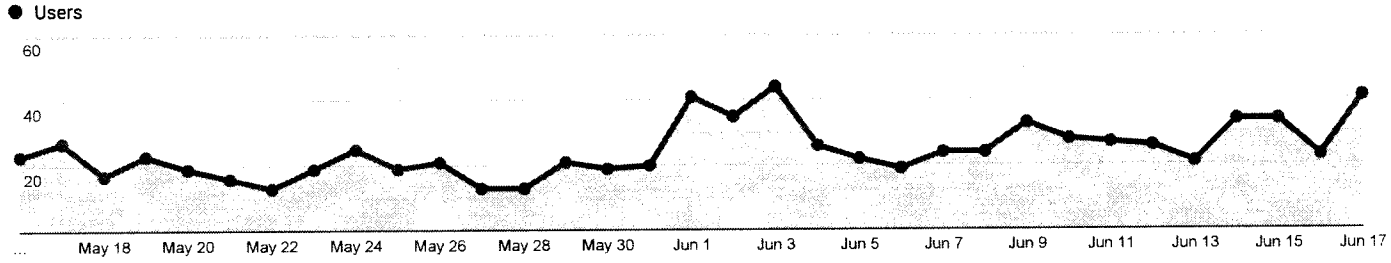
Audience Overview

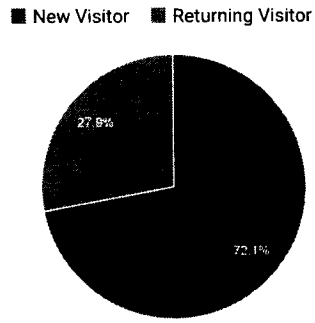
May 16, 2021 - Jun 17, 2021

All Users
100.00% Users

Overview



Users	New Users	Sessions	
478	398	1,153	
Number of Sessions per User	Pageviews	Pages / Session	
2.41	5,196	4.51	
Avg. Session Duration	Bounce Rate		
00:05:21	29.49%		



	Language	Users	% Users
1.	en-us	398	83.26%
2.	en	16	3.35%
3.	fr-ca	11	2.30%
4.	zh-cn	11	2.30%
5.	c	8	1.67%
6.	en-au	6	1.26%
7.	en-ca	6	1.26%
8.	en-gb	6	1.26%
9.	fr	6	1.26%
10.	fr-fr	4	0.84%

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