

## ACGS BOARD OF DIRECTORS MEETING

August 20, 2017

**MEETING CALLED TO ORDER:** at 10:02 AM by Vice President Muriel Normand

**IN ATTENDANCE:** *Ronald Blais, Jeanne Lundell, Cecile Durocher, Jeanne Boisvert, Denis Joyal, Janine Penfield, Muriel Normand, Jackie Watson, Steve LeFoley*

*Elaine Maurice, Juliet Smith*

**Absent:** *Mel Montpelier, Bernadette Meunier, Paula Schultz, Constance Hebert*

### **Review/Approval of June minutes:**

Motion made by Jackie Watson and seconded by Jeanne Boisvert to accept June minutes as presented. Motion passed.

### **REPORT OF OFFICERS:**

#### **TREASURER'S REPORT:**

The Treasurer's report was sent electronically to all members.

Ron is concerned because our electric use has increased by 28% over last year. Last month was 57% over past usage. He would like to have an energy audit performed to try to determine where we are using this energy and what we can do to cut down on usage. He will find out if Eversource still does free audits and try to get an audit scheduled. It has been noticed that GAW had many more classes this summer than in the past so this could be a reason for the increased usage.

Another concern is dropping membership numbers. At this time, we are seeing a 7% drop in membership; we have budgeted for a 3% drop. Suggestions for increasing membership included updating the website with a "members only" section which would give new members an added reason to join. It was also suggested that an elevator would make access to the library and classrooms easier for older/disabled members. The state has not yet vacated their space downstairs. This is a problem because GAW needs the space for September.

Motion made by Cecile Durocher and seconded by Jeanne Lundell to accept the Treasurer's report. Motion passed.

### **CORRESPONDENCE:**

## **COMMITTEE REPORTS:**

### **MEMBERSHIP:**

The membership report was sent electronically to all members.

### **PUBLICATIONS:**

### **BUILDING/GROUNDS:**

Herb is working on several projects at this time. He is having a new phone system installed which will include a base phone and three portable phones. He is also updating the buzzer system so GAW will be able to buzz people in without leaving the door open all the time. He is also trying to expedite the clearing out of the metal book shelves from the downstairs so that GAW can move into the space vacated by the state library.

### **COMPUTERS:**

GAW have access to the guest password for their computers. We will discuss with Chris what hours the computers in the library need to be left on so that he can work on them. A fundraising campaign will need to be launched in order to get a new website up and running. Norma will be recruiting for a person who has experience with grant writing.

### **RESEARCH SERVICES:**

Muriel gave a report, but she said that it does not reflect the true amount of work completed. She would like to change the way the database is set up so that it will more accurately reflect the work done by the research department.

### **LIBRARY:**

The library committee is working on the brochure and raffle items for the fall conference. Jackie is having difficulty filling all the time slots with desk volunteers. She usually has 35-39 volunteers to draw from; at the present time she is down to 28 volunteers. The possibility of changing the library hours was discussed. This will be discussed again in the future as we try to determine when the library has fewer visitors and could possibly be closed.

### **ACTION ITEMS/OLD BUSINESS:**

Inventory management/marketing/order fulfillment: We have had two responses thus far to the marketing campaign.

Julie does not think her group will be renting the third floor classrooms because of lack of funding and changes within that program. It was suggested that when we know

definitely that Julie's group will not need the space we should hire a realtor to promote the upstairs classroom space.

We continue to work with Craig Donais regarding the Albany parish records. He feels that we should proceed with the project. If they tell us to stop, we can fight it as we do have verbal permission to publish these records.

Jackie reports that there has been some conflict with GAW that is probably due to lack of communication as to when they will have a large group in the building. At times access to the library entrance has been blocked and this is not acceptable. GAW will make a calendar of their classes and events for us.

## **NEW BUSINESS:**

Gerry would like us to accept the Nahua Telegraph Obituary collection. When he is able, he will integrate these obituaries into our collection.

Motion made by Janine Penfield and seconded by Steve LeFoley to accept the Nashua Telegraph Obituary Collection with the understanding that it will be added to on a quarterly basis until Mr. Caron no longer wishes to do so. Motion passed.

We have been offered materials on the Goyette family of America. This collection includes ten boxes of genealogical materials and a book on the Goyette's of America.

Motion made by Ron Blais and seconded by Janine Penfield to accept this collection. Motion passed.

Bernadette Meunier has resigned her position as President of the society.

Motion made by Ron Blais and seconded by Cecile Durocher to replace Bernadette Meunier with Muriel C. Normand who is now the vice president. Motion passed.

Paula Schultz has resigned her position as Corresponding Secretary for the society.

Motion made by Ron Blais and seconded by Jackie Watson that Juliette Smith be appointed Vice President of ACGS and Elaine Maurice be appointed Corresponding Secretary until the elections are held in September. Motion passed.

Following is the proposed roster of officers and directors for 2017-2018:

President	Muriel Normand
Vice President	Juliet Smith
Treasurer	Ronald Blais
Recording Secretary	Jeanne Lundell
Corresponding Secretary	Elaine Maurice

Directors:

Denis Joyal

Steve LeFoley

Larry Autotte

Cecile Durocher

Jeanne Boisvert

Constance Hebert

Jackie Watson

Janine Penfield

**ADJOURNMENT:**

Motion made by Julie Smith and seconded by Elaine Maurice to adjourn meeting.

Motion passed. Meeting adjourned at 11:55 PM.

Our next meeting will be September 17, 2017.

Refreshment for next meeting: Muriel Normand

Respectfully submitted,

Jeanne Lundell

Recording Secretary

July 11, 2017

Donations for 5/1/2017-7/1/2017

Total Donations \$855

7 e-mails

2 snail-mails

2 letters for book donations

Respectfully Submitted by Paula Schulz

July 15, 2017

First, I apologize for the most recent controversy. I was in the position of Correspondent the previous year (2015) and I had not been asked for a summary and therefore was confused, ignorant if you wish, that I needed to make the list for the Genealogist. Had I known I would have had an ongoing list and added names monthly as I have now created for 2017.

I am ending my relationship with ACGS, including membership, as I seem to cause controversy in whatever position I hold in the organization. Please ask Julie to find a replacement for Correspondence. I will send the letters, reports and continue the annual summary of donors for the months of August, and September if necessary, since a replacement is likely not going to be available until after the Annual Meeting. I will not however attend those board meetings.

I have been keeping records on a thumb drive, rather than in a paper pile. On the thumb drive you will find a description of duties, reports from Membership, a summary of donors YTD through June and copies of letters sent. I will turn this over after I add the information for August and September so it will be up to date.

Paula A J Schulz

**Total recorded between 7/1/2017 and 7/31/2017 = \$1,915.00**

<u>Payment Type</u>	<u>Count</u>	<u>Sum</u>	
Individual US	48	\$1,680.00	
Individual US	1	\$35.00	Dues gift from #1166 Remillard 7/19/17
Family	4	\$40.00	
Building Fund	10	\$120.00	
Research Services	2	\$40.00	

**Monthly Summary between 7/1/2017 and 7/31/2017**

<u>Active Members Count</u>		<u>Active Member by Type</u>		<u>New Members</u>	
1168		Family	101	Family	4
Exchange		Family Life	9	Individual	5
93		Individual	929		
		Individual Canada	8		
		Individual Foreign	1		
		Institution	17		
		Institution Canada	2		
		Life	101		
<u>Active Members by Country</u>					
Canada	15				
France	1				
USA	1152				

**YTD Summary as of 7/31/2017**

<u>PaymentType</u>	<u>Count</u>	<u>Sum</u>	<u>New Members YTD</u>	
			<u>Member Type</u>	<u>Count</u>
	0			
Individual US	548	\$19,145.00	Family	8
Family	63	\$625.00	Individual	41
Building Fund	104	\$3,411.00	Individual Can	1
Institutional	4	\$200.00		
Individual - Canada	3	\$120.00		
Research Services	7	\$120.00		
Back Issues	1	\$49.65		
Memorium	1	\$200.00		
Electronic International	2	\$70.00		
	<b>Total to Date:</b>	<b>\$23,940.65</b>		

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

July 2017

Treasurer's Report

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ACTIVITY FOR JUNE 11 THROUGH JULY 15

There is no Board Meeting in July; however, I wanted to send out this report to speed up any discussions at the August Board Meeting.

1. The June Financial Statements were emailed on 11 July 2017. Although we received a \$2,000 distribution from NERGC, we experienced an expected decrease of \$1,480 in Research Income, an increase of \$1,519 for reprinting certain bestselling repertoires, and a \$1,404 increase in Building Maintenance. This resulted in a Net Loss of \$1,232 for the month.

On a Year-to-Date Basis, Our Membership Dues are down \$750, or 4%. This is a downward trend that has existed for the last several years, and equates to a loss of 21 members in the first six months of 2017. Sales of Publications increased \$8,342, due mostly to the large Dallas Library order. As expected, Research Income decreased \$2,695, almost offset by the \$2,000 NERGC income. Donations to the Building Fund are ahead of last year by \$1,200, mostly due to the donation made by Mrs. Gravelle in her husband's memory. Rental Income is up \$1,240 due to the failure of Girls at Work to stay current with their rental obligations last year. This will self-correct in the Fall. Publications Expenses exceed last year by \$2,843 due to republishing of the Captives Book, as well as reprinting 16 Repertoires. Society Expenses are \$3,850 over last year due to the \$3,000 Real Estate Appraisal Fee, and the increase in telephone expenses, which will decrease in the next six months due to the Comcast Conversion in May. Building Expenses are up \$8,200 due to our being current with the Heating bills, and for all of the deferred building maintenance that we had to do in 2017. What doesn't appear in the Income Statement is approximately \$5,000 that has been Capitalized as Capital Improvements reflected on the Balance Sheet. Therefore, we are up about \$10,000 over last year in Building Maintenance. This all resulted in a Surplus of \$1,063 for the first six months of 2017 compared to \$5,862 last year. As we previously discussed, we played "catch-up" in the Fall of last year on bills that had not been paid on time, as well as late income from Girls at Work, so our Fall variances will be skewed by those items.

2. The Second Quarter and First Half Financials, as compared to Budget, were emailed on 12 July 2017. The Second Quarter results, on a Net Surplus Basis were very close to our Budgeted amount - \$1,067 Actual vs. \$911 Budget. On the surface, it looks good, but when you look at the individual components, there were some major Profit and Expense Center Variances. We did not budget for the \$2,000 NERGC Income because it was unknown at the time of the budget whether we would get anything. Membership Income was \$1,760 less than budget. This is due to a combination of timing factors, but we are still close to budget on a six-month basis. In addition, at the time of budget preparation, we were unaware of the windfall Dallas Library order, so Publications Income was budgeted low because Pauline Cusson had abdicated her role. Therefore, Publications Income was \$8,500 greater than budget. This was offset by an increase in Publications Expenses of \$2,300, and \$5,000 in Building Expenses.

On a January to June Basis, which is a much better comparison, our actual Net Surplus was \$1,063, as compared to \$2,998 Budget. The five major factors were the unexpected variances in the Dallas Sale, NERGC Income, and Building Fund Donations; less Publications Expenses and Building Expenses.

When we prepare our 2018 Budget we will have a much better history to go by and less



3. On 7 July 2017, I received a message from TD Bank and Security Metrics that our credit card machine failed to pass a security scan. I contacted Security Metrics, as instructed, and discussed the issue of a major thunderstorm in the area when the scan was underway. On 9 July 2017, I had the machine scanned and we passed the test. I printed out the certificate and placed it on file. If this had not been fixed, we risked a \$50 per month penalty for PCI non-compliance. This arrangement with TD Bank is starting to get annoying and I may explore other credit card processing vendors who do not use Security Metrics.

4. Bernadette, Muriel, Jackie and I have been in personal and email contact with the Board of Girls at Work. We have resolved the minor problems, agreed on renting the soon to be vacated State of NH room, effective 1 August 2017. We are still trying to work out the electricity issue. I contacted our legal counsel and advised him of the Lease Addendum Terms. We still cannot create the Lease Addendum until the electricity issue is resolved. They may be a Tenant at Will for the first part of August.

I also sent an invoice to the State of NH for an additional month's rent, since they did not vacate the premises according to the lease expiration date.

5. I received correspondence from David Bonitatibus about the approval processes that he used when copying the Albany Diocese's Parish Registers. There is nothing in writing, however, the individual Parish Priests gave him approval after they had consulted with someone in the Diocese. The fact that he was allowed to copy the records shows that they were in approval. As our legal counsel suggested, we are continuing to sell the Albany Diocese Repertoires and will most likely publish the balance of the material that we have, after the Keeseville book is published. If for some reason we are again contacted by the Albany Bishop's Office, we will deal with it at that time.

Respectively Submitted: Ronald P. Blais, Treasurer

12 July 2017

**American-Canadian Genealogical Society**

**Balance Sheet**

As of July 31, 2017

08/08/17

	<u>Jul 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · TD Bank Operating Account	5,664.12
1003 · TD Bank Building Fund	1,362.87
1004 · St. Mary's Bank Checking Account	6,309.77
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	150.00
1010 · TD Bank Money Market Account	14,655.77
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<b>Total 1000 · BANK ACCOUNTS</b>	<b>28,292.53</b>
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<b>Total Checking/Savings</b>	<b>28,292.53</b>
<b>Other Current Assets</b>	
<b>1300 · INVENTORY-RESALE</b>	<b>32,600.00</b>
	<hr/>
<b>Total Other Current Assets</b>	<b>32,600.00</b>
	<hr/>
<b>Total Current Assets</b>	<b>60,892.53</b>
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
<b>1510 · LIBRARY BUILDING AND LAND</b>	
1511 · Library Building	221,712.38
1512 · Accumu. Deprec. - Bldg	-44,984.48
1513 · Library Land	8,460.00
	<hr/>
<b>Total 1510 · LIBRARY BUILDING AND LAND</b>	<b>185,187.90</b>
<b>1520 · FURNITURE, FIXTURES &amp; EQUIPMENT</b>	
1521 · Furniture & Equipment	132,198.64
1522 · Accu. Deprc. Fur. & Fixt.	-122,198.64
	<hr/>
<b>Total 1520 · FURNITURE, FIXTURES &amp; EQUIPMENT</b>	<b>10,000.00</b>
<b>1530 · ACGS HOLDINGS</b>	
	346,476.92
<b>1540 · CAPITAL IMPROVEMENT - BUILDING</b>	
1541 · Capital Improvement - Bldg	100,777.25
1542 · Accu. Deprec. - Bldg. Impr.	-7,811.13
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<b>Total 1540 · CAPITAL IMPROVEMENT - BUILDING</b>	<b>92,966.12</b>
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<b>Total 1500 · Fixed Assets</b>	<b>634,630.94</b>
	<hr/>
<b>Total Fixed Assets</b>	<b>634,630.94</b>
<b>Other Assets</b>	
1600 · St. Mary's Bank Share	5.00
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<b>Total Other Assets</b>	<b>5.00</b>
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<b>TOTAL ASSETS</b>	<b>695,528.47</b>
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<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	

**American-Canadian Genealogical Society**

**Balance Sheet**

As of July 31, 2017

08/08/17

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	<u>Jul 31, 17</u>
3000 · OPENING BALANCE EQUITY	517,215.01
3900 · RETAINED EARNINGS	175,697.13
Net Income	2,616.33
Total Equity	<u>695,528.47</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>695,528.47</u></b>

08/08/17

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**July 2017**

	Jul 17	Jul 16	\$ Change
<b>Income</b>			
<b>4100 · MEMBERSHIP</b>			
4101 · Dues	2,130.00	2,910.95	-780.95
4100 · MEMBERSHIP - Other	0.00	0.00	0.00
<b>Total 4100 · MEMBERSHIP</b>	2,130.00	2,910.95	-780.95
<b>4200 · PUBLICATIONS</b>			
4203 · Repertoires	1,220.00	574.00	646.00
4209 · Captives Book	191.35	164.85	26.50
<b>Total 4200 · PUBLICATIONS</b>	1,411.35	738.85	672.50
<b>4300 · GENEALOGIST</b>			
4301 · Back Issues	141.00	1.50	139.50
<b>Total 4300 · GENEALOGIST</b>	141.00	1.50	139.50
<b>4400 · LIBRARY</b>			
4401 · All Copies except Drouin copies	61.28	87.00	-25.72
4402 · Maps-Charts-Beginners' Course	6.00	11.90	-5.90
4403 · Guest Fees	55.00	40.00	15.00
4405 · Beverages	0.00	167.47	-167.47
4406 · Candy & Snacks	25.00	0.00	25.00
4407 · Logo Mdse (resale items)	1.00	8.00	-7.00
4409 · Used Books	328.00	20.00	308.00
<b>Total 4400 · LIBRARY</b>	476.28	334.37	141.91
<b>4500 · RESEARCH</b>			
4501 · Research Income	325.00	345.00	-20.00
<b>Total 4500 · RESEARCH</b>	325.00	345.00	-20.00
<b>4700 · SOCIETY</b>			
4702 · Bldg Fund	190.05	506.75	-316.70
4705 · Cash Over & Short	5.95	11.55	-5.60
4706 · Ckg Act Int	0.21	0.54	-0.33
4707 · Bid Fnd Int	0.00	0.06	-0.06
4708 · Sav Act Int	0.00	1.92	-1.92
<b>Total 4700 · SOCIETY</b>	196.21	520.82	-324.61
<b>4800 · BUILDING</b>			
4801 · Rent	920.00	850.00	70.00
<b>Total 4800 · BUILDING</b>	920.00	850.00	70.00
<b>Total Income</b>	5,599.84	5,701.49	-101.65
<b>Gross Profit</b>	5,599.84	5,701.49	-101.65
<b>Expense</b>			
<b>6100 · MEMBERSHIP EXP</b>			
6101 · Postage	95.00	0.00	95.00
<b>Total 6100 · MEMBERSHIP EXP</b>	95.00	0.00	95.00
<b>6200 · PUBLICATIONS EXP</b>			
6201 · Postage	47.60	61.11	-13.51
6203 · Print Reps	220.50	0.00	220.50
6210 · Captives Book	303.80	0.00	303.80
<b>Total 6200 · PUBLICATIONS EXP</b>	571.90	61.11	510.79
<b>6300 · GENEALOGIST EXP</b>			
6301 · Postage	0.00	420.86	-420.86
6303 · Printing	0.00	3,010.00	-3,010.00
<b>Total 6300 · GENEALOGIST EXP</b>	0.00	3,430.86	-3,430.86

08/08/17

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**July 2017**

	Jul 17	Jul 16	\$ Change
<b>6400 · LIBRARY EXP</b>			
6402 · Supplies	53.98	29.99	23.99
6405 · Beverages	0.00	33.89	-33.89
<b>Total 6400 · LIBRARY EXP</b>	<b>53.98</b>	<b>63.88</b>	<b>-9.90</b>
<b>6700 · SOCIETY EXP</b>			
6702 · Supplies	0.00	51.99	-51.99
6703 · Telephone	0.00	95.72	-95.72
6705 · Subscriptions	290.00	0.00	290.00
6707 · Bank Charges	0.00	-20.00	20.00
6709 · Computer Expenses	67.99	0.00	67.99
6710 · Credit Card Charges	53.65	60.21	-6.56
6712 · Internet Services	0.00	364.23	-364.23
<b>Total 6700 · SOCIETY EXP</b>	<b>411.64</b>	<b>552.15</b>	<b>-140.51</b>
<b>6800 · BUILDING EXP</b>			
6801 · Heat	965.00	732.00	233.00
6802 · Electricity	536.26	343.94	192.32
6805 · Building Maint.	414.31	500.00	-85.69
6806 · Grounds Maint.	1,000.00	663.15	336.85
<b>Total 6800 · BUILDING EXP</b>	<b>2,915.57</b>	<b>2,239.09</b>	<b>676.48</b>
<b>Total Expense</b>	<b>4,048.09</b>	<b>6,347.09</b>	<b>-2,299.00</b>
<b>Net Income</b>	<b>1,551.75</b>	<b>-645.60</b>	<b>2,197.35</b>

08/08/17

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through July 2017

	<u>Jan - Jul 17</u>	<u>Jan - Jul 16</u>	<u>\$ Change</u>
<b>Income</b>			
<b>4100 · MEMBERSHIP</b>			
4101 · Dues	19,800.00	21,332.21	-1,532.21
4100 · MEMBERSHIP - Other	0.00	0.00	0.00
<b>Total 4100 · MEMBERSHIP</b>	<u>19,800.00</u>	<u>21,332.21</u>	<u>-1,532.21</u>
<b>4200 · PUBLICATIONS</b>			
4203 · Repertoires	10,419.40	2,886.00	7,533.40
4204 · Index & Holdings	0.50	0.00	0.50
4206 · CD Roms	391.99	49.95	342.04
4207 · Fr. Croteau Publications	817.50	0.00	817.50
4209 · Captives Book	1,365.30	1,043.55	321.75
<b>Total 4200 · PUBLICATIONS</b>	<u>12,994.69</u>	<u>3,979.50</u>	<u>9,015.19</u>
<b>4300 · GENEALOGIST</b>			
4301 · Back Issues	501.76	22.50	479.26
<b>Total 4300 · GENEALOGIST</b>	<u>501.76</u>	<u>22.50</u>	<u>479.26</u>
<b>4400 · LIBRARY</b>			
4401 · All Copies except Drouin copies	249.54	326.63	-77.09
4402 · Maps-Charts-Beginners' Course	258.49	110.00	148.49
4403 · Guest Fees	235.00	240.00	-5.00
4405 · Beverages	152.95	199.47	-46.52
4406 · Candy & Snacks	45.00	0.00	45.00
4407 · Logo Mdse (resale items)	28.00	78.00	-50.00
4409 · Used Books	558.60	393.85	164.75
<b>Total 4400 · LIBRARY</b>	<u>1,527.58</u>	<u>1,347.95</u>	<u>179.63</u>
<b>4500 · RESEARCH</b>			
4501 · Research Income	2,909.50	5,625.00	-2,715.50
<b>Total 4500 · RESEARCH</b>	<u>2,909.50</u>	<u>5,625.00</u>	<u>-2,715.50</u>
<b>4600 · CONFERENCE</b>			
4601 · Attend Fees	470.00	260.00	210.00
4602 · Raffle	51.00	115.00	-64.00
4606 · NERGC Conference	2,000.00	0.00	2,000.00
<b>Total 4600 · CONFERENCE</b>	<u>2,521.00</u>	<u>375.00</u>	<u>2,146.00</u>
<b>4700 · SOCIETY</b>			
4702 · Bldg Fund	4,983.23	4,072.75	910.48
4703 · Book Fund	0.00	100.00	-100.00
4705 · Cash Over & Short	24.97	22.75	2.22
4706 · Ckg Act Int	2.22	3.13	-0.91
4707 · Bld Fnd Int	2.41	2.35	0.06
4708 · Sav Act Int	6.15	10.18	-4.03
4709 · Other -	25.00	0.00	25.00
<b>Total 4700 · SOCIETY</b>	<u>5,043.98</u>	<u>4,211.16</u>	<u>832.82</u>

08/08/17

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through July 2017

	<u>Jan - Jul 17</u>	<u>Jan - Jul 16</u>	<u>\$ Change</u>
<b>4800 · BUILDING</b>			
<b>4801 · Rent</b>	6,640.00	5,330.00	1,310.00
<b>Total 4800 · BUILDING</b>	<u>6,640.00</u>	<u>5,330.00</u>	<u>1,310.00</u>
<b>Total Income</b>	51,938.51	42,223.32	9,715.19
<b>Gross Profit</b>	51,938.51	42,223.32	9,715.19
<b>Expense</b>			
<b>6100 · MEMBERSHIP EXP</b>			
<b>6101 · Postage</b>	391.50	238.09	153.41
<b>6102 · Supplies</b>	67.98	79.98	-12.00
<b>Total 6100 · MEMBERSHIP EXP</b>	<u>459.48</u>	<u>318.07</u>	<u>141.41</u>
<b>6200 · PUBLICATIONS EXP</b>			
<b>6201 · Postage</b>	784.42	313.97	470.45
<b>6202 · Supplies</b>	134.44	22.98	111.46
<b>6203 · Print Reps</b>	1,751.27	601.24	1,150.03
<b>6210 · Captives Book</b>	1,622.55	0.00	1,622.55
<b>Total 6200 · PUBLICATIONS EXP</b>	<u>4,292.68</u>	<u>938.19</u>	<u>3,354.49</u>
<b>6300 · GENEALOGIST EXP</b>			
<b>6301 · Postage</b>	1,411.20	2,176.58	-765.38
<b>6302 · Supplies</b>	24.50	0.00	24.50
<b>6303 · Printing</b>	3,038.00	5,959.80	-2,921.80
<b>Total 6300 · GENEALOGIST EXP</b>	<u>4,473.70</u>	<u>8,136.38</u>	<u>-3,662.68</u>
<b>6400 · LIBRARY EXP</b>			
<b>6402 · Supplies</b>	199.36	79.99	119.37
<b>6403 · Printing Maps &amp; Info Sheets</b>	44.50	0.00	44.50
<b>6405 · Beverages</b>	55.61	144.49	-88.88
<b>Total 6400 · LIBRARY EXP</b>	<u>299.47</u>	<u>224.48</u>	<u>74.99</u>
<b>6500 · RESEARCH EXP</b>			
<b>6501 · Postage</b>	0.00	24.00	-24.00
<b>Total 6500 · RESEARCH EXP</b>	<u>0.00</u>	<u>24.00</u>	<u>-24.00</u>
<b>6600 · CONFERENCE EXP</b>			
<b>6603 · Printing &amp; Supplies</b>	0.00	15.29	-15.29
<b>6605 · Caterer &amp; Refreshments</b>	935.61	888.13	47.48
<b>6608 · New England Regional Gen Conf</b>	50.00	250.00	-200.00
<b>Total 6600 · CONFERENCE EXP</b>	<u>985.61</u>	<u>1,153.42</u>	<u>-167.81</u>

08/08/17

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through July 2017

	<u>Jan - Jul 17</u>	<u>Jan - Jul 16</u>	<u>\$ Change</u>
<b>6700 · SOCIETY EXP</b>			
6701 · Postage	185.15	0.00	185.15
6702 · Supplies	446.96	868.42	-421.46
6703 · Telephone	955.82	669.02	286.80
6704 · D&O Insurance and Bond	100.00	100.00	0.00
6705 · Subscriptions	894.03	373.08	520.95
6706 · Bad Checks	0.00	20.00	-20.00
6707 · Bank Charges	0.00	-9.99	9.99
6709 · Computer Expenses	893.95	942.90	-48.95
6710 · Credit Card Charges	432.62	406.61	26.01
6712 · Internet Services	501.15	850.41	-349.26
6713 · Professional Expenses	3,260.00	0.00	3,260.00
6717 · Misc Society Expenses	884.50	622.60	261.90
<b>Total 6700 · SOCIETY EXP</b>	<u>8,554.18</u>	<u>4,843.05</u>	<u>3,711.13</u>
<b>6800 · BUILDING EXP</b>			
6801 · Heat	6,055.00	3,964.35	2,090.65
6802 · Electricity	3,013.93	2,260.25	753.68
6803 · Water-Sewer	371.10	358.02	13.08
6804 · Insurance - Bldg. & Liab.	3,387.00	3,419.00	-32.00
6805 · Building Maint.	10,480.03	5,139.01	5,341.02
6806 · Grounds Maint.	6,410.00	5,688.15	721.85
6807 · Fire Alarm Fee	540.00	540.00	0.00
<b>Total 6800 · BUILDING EXP</b>	<u>30,257.06</u>	<u>21,368.78</u>	<u>8,888.28</u>
<b>Total Expense</b>	<u>49,322.18</u>	<u>37,006.37</u>	<u>12,315.81</u>
<b>Net Income</b>	<u><u>2,616.33</u></u>	<u><u>5,216.95</u></u>	<u><u>-2,600.62</u></u>



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Cash Basis

**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
 April through June 2017

	Apr - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	8,065.00	9,825.00	-1,760.00	82.1%
<b>Total 4100 · MEMBERSHIP</b>	8,065.00	9,825.00	-1,760.00	82.1%
<b>4200 · PUBLICATIONS</b>				
4203 · Repertoires	7,936.90	475.00	7,461.90	1,670.9%
4204 · Index & Holdings	0.00	0.00	0.00	0.0%
4205 · Jette & White	0.00	0.00	0.00	0.0%
4206 · CD Roms	309.50	75.00	234.50	412.7%
4207 · Fr. Croteau Publications	817.50	0.00	817.50	100.0%
4208 · Orphan Pub. & Index	0.00	0.00	0.00	0.0%
4209 · Captives Book	519.50	440.00	79.50	118.1%
<b>Total 4200 · PUBLICATIONS</b>	9,583.40	990.00	8,593.40	968.0%
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	210.76	30.00	180.76	702.5%
<b>Total 4300 · GENEALOGIST</b>	210.76	30.00	180.76	702.5%
<b>4400 · LIBRARY</b>				
4401 · All Copies except Drouin copies	123.98	100.00	23.98	124.0%
4402 · Maps-Charts-Beginners' Course	40.40	30.00	10.40	134.7%
4403 · Guest Fees	140.00	100.00	40.00	140.0%
4405 · Beverages	0.00	0.00	0.00	0.0%
4406 · Candy & Snacks	0.00	0.00	0.00	0.0%
4407 · Logo Mdse (resale items)	17.00	30.00	-13.00	56.7%
4409 · Used Books	108.60	170.00	-61.40	63.9%
4410 · Drouin Copies & CDs	0.00	0.00	0.00	0.0%
<b>Total 4400 · LIBRARY</b>	429.98	430.00	-0.02	100.0%
<b>4500 · RESEARCH</b>				
4501 · Research Income	587.00	1,300.00	-713.00	45.2%
<b>Total 4500 · RESEARCH</b>	587.00	1,300.00	-713.00	45.2%
<b>4600 · CONFERENCE</b>				
4601 · Attend Fees	470.00	250.00	220.00	188.0%
4602 · Raffle	51.00	125.00	-74.00	40.8%
4603 · Advertising	0.00	0.00	0.00	0.0%
4606 · NERGC Conference	2,000.00	0.00	2,000.00	100.0%
<b>Total 4600 · CONFERENCE</b>	2,521.00	375.00	2,146.00	672.3%
<b>4700 · SOCIETY</b>				
4701 · Drouin Fund Donations	0.00	0.00	0.00	0.0%
4702 · Bldg Fund	1,757.88	1,900.00	-142.12	92.5%
4703 · Book Fund	0.00	0.00	0.00	0.0%
4705 · Cash Over & Short	11.16	0.00	11.16	100.0%
4706 · Ckg Act Int	0.54	0.00	0.54	100.0%
4707 · Bid Fnd Int	1.18	0.00	1.18	100.0%
4708 · Sav Act Int	1.23	3.00	-1.77	41.0%
4709 · Other -	25.00			
4710 · Grants & Bequests	0.00	0.00	0.00	0.0%
<b>Total 4700 · SOCIETY</b>	1,796.99	1,903.00	-106.01	94.4%
<b>4800 · BUILDING</b>				
4801 · Rent	2,265.00	2,760.00	-495.00	82.1%
<b>Total 4800 · BUILDING</b>	2,265.00	2,760.00	-495.00	82.1%
<b>Total Income</b>	25,459.13	17,613.00	7,846.13	144.5%
<b>Gross Profit</b>	25,459.13	17,613.00	7,846.13	144.5%
<b>Expense</b>				

**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
 April through June 2017

07/11/17

Cash Basis

	Apr - Jun 17	Budget	\$ Over Budget	% of Budget
<b>6100 · MEMBERSHIP EXP</b>				
6101 · Postage	106.50	140.00	-33.50	76.1%
6102 · Supplies	67.98	45.00	22.98	151.1%
<b>Total 6100 · MEMBERSHIP EXP</b>	<b>174.48</b>	<b>185.00</b>	<b>-10.52</b>	<b>94.3%</b>
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	192.62	90.00	102.62	214.0%
6202 · Supplies	28.99	25.00	3.99	116.0%
6203 · Print Reps	1,530.77	0.00	1,530.77	100.0%
6206 · CD Roms	0.00	0.00	0.00	0.0%
6209 · Marketing	0.00	0.00	0.00	0.0%
6210 · Captives Book	661.51	0.00	661.51	100.0%
<b>Total 6200 · PUBLICATIONS EXP</b>	<b>2,413.89</b>	<b>115.00</b>	<b>2,298.89</b>	<b>2,099.0%</b>
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	411.20	950.00	-538.80	43.3%
6302 · Supplies	24.50			
6303 · Printing	3,038.00	3,000.00	38.00	101.3%
<b>Total 6300 · GENEALOGIST EXP</b>	<b>3,473.70</b>	<b>3,950.00</b>	<b>-476.30</b>	<b>87.9%</b>
<b>6400 · LIBRARY EXP</b>				
6401 · Postage	0.00	0.00	0.00	0.0%
6402 · Supplies	61.98	0.00	61.98	100.0%
6403 · Printing Maps & Info Sheets	44.50	0.00	44.50	100.0%
6405 · Beverages	32.65	90.00	-57.35	36.3%
6406 · Candy/Snack	0.00	0.00	0.00	0.0%
<b>Total 6400 · LIBRARY EXP</b>	<b>139.13</b>	<b>90.00</b>	<b>49.13</b>	<b>154.6%</b>
<b>6500 · RESEARCH EXP</b>				
6501 · Postage	0.00	0.00	0.00	0.0%
6502 · Supplies	0.00	10.00	-10.00	0.0%
<b>Total 6500 · RESEARCH EXP</b>	<b>0.00</b>	<b>10.00</b>	<b>-10.00</b>	<b>0.0%</b>
<b>6600 · CONFERENCE EXP</b>				
6603 · Printing & Supplies	0.00	25.00	-25.00	0.0%
6604 · Speakers	0.00	0.00	0.00	0.0%
6605 · Caterer & Refreshments	435.61	400.00	35.61	108.9%
6608 · New England Regional Gen Conf	50.00	0.00	50.00	100.0%
<b>Total 6600 · CONFERENCE EXP</b>	<b>485.61</b>	<b>425.00</b>	<b>60.61</b>	<b>114.3%</b>
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	99.61	47.00	52.61	211.9%
6702 · Supplies	168.37	75.00	93.37	224.5%
6703 · Telephone	488.73	425.00	63.73	115.0%
6704 · D&O Insurance and Bond	0.00	0.00	0.00	0.0%
6705 · Subscriptions	228.00	0.00	228.00	100.0%
6707 · Bank Charges	0.00	0.00	0.00	0.0%
6709 · Computer Expenses	254.14	100.00	154.14	254.1%
6710 · Credit Card Charges	181.67	210.00	-28.33	86.5%
6712 · Internet Services	320.40	195.00	125.40	164.3%
6713 · Professional Expenses	0.00	0.00	0.00	0.0%
6717 · Misc Society Expenses	471.50	275.00	196.50	171.5%
<b>Total 6700 · SOCIETY EXP</b>	<b>2,212.42</b>	<b>1,327.00</b>	<b>885.42</b>	<b>166.7%</b>
<b>8800 · BUILDING EXP</b>				
8801 · Heat	2,699.00	1,600.00	1,099.00	168.7%
8802 · Electricity	1,348.15	1,100.00	248.15	122.6%
8803 · Water-Sewer	236.62	300.00	-63.38	78.9%
8804 · Insurance - Bldg. & Liab.	3,387.00	3,500.00	-113.00	96.8%
8805 · Building Maint.	5,141.64	1,200.00	3,941.64	428.5%
8806 · Grounds Maint.	2,710.00	2,900.00	-190.00	93.4%
8807 · Fire Alarm Fee	0.00	0.00	0.00	0.0%

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Cash Basis

**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
April through June 2017

	<u>Apr - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 6800 - BUILDING EXP	15,522.41	10,600.00	4,922.41	146.4%
Total Expense	24,421.64	16,702.00	7,719.64	146.2%
Net Income	<u>1,037.49</u>	<u>911.00</u>	<u>126.49</u>	<u>113.9%</u>

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**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
 January through June 2017

07/11/17

Cash Basis

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	17,670.00	17,875.00	-205.00	98.9%
<b>Total 4100 · MEMBERSHIP</b>	<b>17,670.00</b>	<b>17,875.00</b>	<b>-205.00</b>	<b>98.9%</b>
<b>4200 · PUBLICATIONS</b>				
4203 · Repertoires	9,199.40	2,075.00	7,124.40	443.3%
4204 · Index & Holdings	0.50	0.00	0.50	100.0%
4205 · Jette & White	0.00	0.00	0.00	0.0%
4206 · CD Roms	391.99	75.00	316.99	522.7%
4207 · Fr. Croteau Publications	817.50	0.00	817.50	100.0%
4208 · Orphan Pub. & Index	0.00	0.00	0.00	0.0%
4209 · Captives Book	1,173.95	1,025.00	148.95	114.5%
<b>Total 4200 · PUBLICATIONS</b>	<b>11,583.34</b>	<b>3,175.00</b>	<b>8,408.34</b>	<b>364.8%</b>
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	360.76	60.00	300.76	601.3%
<b>Total 4300 · GENEALOGIST</b>	<b>360.76</b>	<b>60.00</b>	<b>300.76</b>	<b>601.3%</b>
<b>4400 · LIBRARY</b>				
4401 · All Copies except Drouin copies	188.26	210.00	-21.74	89.6%
4402 · Maps-Charts-Beginners' Course	252.49	90.00	162.49	280.5%
4403 · Guest Fees	180.00	190.00	-10.00	94.7%
4405 · Beverages	152.95	30.00	122.95	509.8%
4406 · Candy & Snacks	20.00	0.00	20.00	100.0%
4407 · Logo Mds (resale items)	27.00	95.00	-68.00	28.4%
4409 · Used Books	230.60	320.00	-89.40	72.1%
4410 · Drouin Copies & CDs	0.00	0.00	0.00	0.0%
<b>Total 4400 · LIBRARY</b>	<b>1,051.30</b>	<b>935.00</b>	<b>116.30</b>	<b>112.4%</b>
<b>4500 · RESEARCH</b>				
4501 · Research Income	2,584.50	2,750.00	-165.50	94.0%
<b>Total 4500 · RESEARCH</b>	<b>2,584.50</b>	<b>2,750.00</b>	<b>-165.50</b>	<b>94.0%</b>
<b>4600 · CONFERENCE</b>				
4601 · Attend Fees	470.00	250.00	220.00	188.0%
4602 · Raffle	51.00	125.00	-74.00	40.8%
4603 · Advertising	0.00	0.00	0.00	0.0%
4606 · NERGC Conference	2,000.00	0.00	2,000.00	100.0%
<b>Total 4600 · CONFERENCE</b>	<b>2,521.00</b>	<b>375.00</b>	<b>2,146.00</b>	<b>672.3%</b>
<b>4700 · SOCIETY</b>				
4701 · Drouin Fund Donations	0.00	0.00	0.00	0.0%
4702 · Bldg Fund	4,793.18	2,875.00	1,918.18	166.7%
4703 · Book Fund	0.00	0.00	0.00	0.0%
4705 · Cash Over & Short	19.02	0.00	19.02	100.0%
4706 · Ckg Act Int	2.01	0.00	2.01	100.0%
4707 · Bld Fnd Int	2.35	3.00	-0.65	78.3%
4708 · Sav Act Int	4.91	6.00	-1.09	81.8%
4709 · Other -	25.00	0.00	25.00	100.0%
4710 · Grants & Bequests	0.00	0.00	0.00	0.0%
<b>Total 4700 · SOCIETY</b>	<b>4,846.47</b>	<b>2,884.00</b>	<b>1,962.47</b>	<b>168.0%</b>
<b>4800 · BUILDING</b>				
4801 · Rent	5,720.00	5,520.00	200.00	103.6%
<b>Total 4800 · BUILDING</b>	<b>5,720.00</b>	<b>5,520.00</b>	<b>200.00</b>	<b>103.6%</b>
<b>Total Income</b>	<b>46,337.37</b>	<b>33,574.00</b>	<b>12,763.37</b>	<b>138.0%</b>
<b>Gross Profit</b>	<b>46,337.37</b>	<b>33,574.00</b>	<b>12,763.37</b>	<b>138.0%</b>
<b>Expense</b>				
<b>6100 · MEMBERSHIP EXP</b>				

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Cash Basis

**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
 January through June 2017

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
6101 · Postage	296.50	240.00	56.50	123.5%
6102 · Supplies	67.98	85.00	-17.02	80.0%
<b>Total 6100 · MEMBERSHIP EXP</b>	<b>364.48</b>	<b>325.00</b>	<b>39.48</b>	<b>112.1%</b>
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	736.82	240.00	496.82	307.0%
6202 · Supplies	134.44	25.00	109.44	537.8%
6203 · Print Reps	1,530.77	0.00	1,530.77	100.0%
6206 · CD Roms	0.00	0.00	0.00	0.0%
6209 · Marketing	0.00	0.00	0.00	0.0%
6210 · Captives Book	1,318.75	750.00	568.75	175.8%
<b>Total 6200 · PUBLICATIONS EXP</b>	<b>3,720.78</b>	<b>1,015.00</b>	<b>2,705.78</b>	<b>366.6%</b>
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	1,411.20	950.00	461.20	148.5%
6302 · Supplies	24.50			
6303 · Printing	3,038.00	3,000.00	38.00	101.3%
<b>Total 6300 · GENEALOGIST EXP</b>	<b>4,473.70</b>	<b>3,950.00</b>	<b>523.70</b>	<b>113.3%</b>
<b>6400 · LIBRARY EXP</b>				
6401 · Postage	0.00	0.00	0.00	0.0%
6402 · Supplies	145.38	300.00	-154.62	48.5%
6403 · Printing Maps & Info Sheets	44.50	0.00	44.50	100.0%
6405 · Beverages	55.61	115.00	-59.39	48.4%
6406 · Candy/Snack	0.00	0.00	0.00	0.0%
<b>Total 6400 · LIBRARY EXP</b>	<b>245.49</b>	<b>415.00</b>	<b>-169.51</b>	<b>59.2%</b>
<b>6500 · RESEARCH EXP</b>				
6501 · Postage	0.00	47.00	-47.00	0.0%
6502 · Supplies	0.00	20.00	-20.00	0.0%
<b>Total 6500 · RESEARCH EXP</b>	<b>0.00</b>	<b>67.00</b>	<b>-67.00</b>	<b>0.0%</b>
<b>6600 · CONFERENCE EXP</b>				
6603 · Printing & Supplies	0.00	25.00	-25.00	0.0%
6604 · Speakers	0.00	0.00	0.00	0.0%
6605 · Caterer & Refreshments	935.61	900.00	35.61	104.0%
6608 · New England Regional Gen Conf	50.00	0.00	50.00	100.0%
<b>Total 6600 · CONFERENCE EXP</b>	<b>985.61</b>	<b>925.00</b>	<b>60.61</b>	<b>106.6%</b>
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	185.15	94.00	91.15	197.0%
6702 · Supplies	446.96	200.00	246.96	223.5%
6703 · Telephone	955.82	875.00	80.82	109.2%
6704 · D&O Insurance and Bond	100.00	100.00	0.00	100.0%
6705 · Subscriptions	604.03	375.00	229.03	161.1%
6707 · Bank Charges	0.00	0.00	0.00	0.0%
6709 · Computer Expenses	825.96	400.00	425.96	206.5%
6710 · Credit Card Charges	378.97	380.00	-1.03	99.7%
6712 · Internet Services	501.15	495.00	6.15	101.2%
6713 · Professional Expenses	3,260.00	3,000.00	260.00	108.7%
6717 · Misc Society Expenses	884.50	525.00	359.50	168.5%
<b>Total 6700 · SOCIETY EXP</b>	<b>8,142.54</b>	<b>6,444.00</b>	<b>1,698.54</b>	<b>126.4%</b>
<b>6800 · BUILDING EXP</b>				
6801 · Heat	5,090.00	3,100.00	1,990.00	164.2%
6802 · Electricity	2,477.67	2,000.00	477.67	123.9%
6803 · Water-Sewer	371.10	435.00	-63.90	85.3%
6804 · Insurance - Bldg. & Liab.	3,387.00	3,500.00	-113.00	96.8%
6805 · Building Maint.	10,065.72	2,500.00	7,565.72	402.6%
6806 · Grounds Maint.	5,410.00	5,350.00	60.00	101.1%
6807 · Fire Alarm Fee	540.00	550.00	-10.00	98.2%

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Cash Basis

**American-Canadian Genealogical Society**  
**Profit & Loss Budget vs. Actual**  
January through June 2017

	<u>Jan - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 6800 - BUILDING EXP	<u>27,341.49</u>	<u>17,435.00</u>	<u>9,906.49</u>	<u>156.8%</u>
Total Expense	<u>45,274.09</u>	<u>30,576.00</u>	<u>14,698.09</u>	<u>148.1%</u>
Net Income	<u>1,063.28</u>	<u>2,998.00</u>	<u>-1,934.72</u>	<u>35.5%</u>

July 2017

Report of Corresponding Secretary

Total donations for 7/1 - 7/31/2017      \$120.00

No donations of \$50 or more.

E-mails sent - 2 for book donations

Submitted by Paula Schulz