

**ACGS Board of Directors
Meeting Agenda
April 9, 2017**

I. Call to Order Time:

II. Determination of Quorum - Apologies: Mel Montpellier; Muriel Normand

IV. Report of Officers

Treasurer's Report --
Correspondence --

V. Committee Reports

- a. Membership (electronic)
- b. Publications - Constance
- c. Buildings/Grounds/Safety -- Ron/Herb
- d. Computer -
- e. Library (electronic) --
- f. Community Outreach/Education -

VI. Action Items/Old Business

- a. Library Volunteer Manual - Jackie
- b. Inventory of repertoires for sale --
- c. Renaming library area - Name and signage
- d. Security/firearms restrictions/signage/camera -- Ron/Herb

VII. New Business

- a) Library personnel concerns -- Jackie
- b) John Tousignant, Exec. Dir. Franco American Center
Tim Beaulieu -- Chair, NH Poutine Fest

VII. Announcements

VIII. NEXT MEETING May 21, 2017

Refreshments next:

Adjournment:

ACGS BOARD OF DIRECTORS MEETING

April 10, 2017

MEETING CALLED TO ORDER: at 10:11 AM by President Bernadette Meunier

IN ATTENDANCE: *Bernadette Meunier, Ronald Blais, Jeanne Lundell, Paula Schultz, Cecile Durocher, Jeanne Boisvert, Constance Hebert, Steve LeFoley, Denis Joyal, Jackie Watson*

Apologies: *Mel Montpelier, Muriel Normand*

Review/Approval of January minutes:

Motion made by Constance Hebert and seconded by Cecile Durocher to accept March minutes as presented. Motion passed.

REPORT OF OFFICERS:

TREASURER'S REPORT:

The Treasurer's report was sent electronically to all members.

Ron reports that we are breaking even ytd. The \$8,000 received from the Dallas Library book sale will be deposited into the St. Mary's account as we would like to increase our presence at St. Mary's because they have been very supportive of the society.

We have a possible rental for upstairs. At \$9.15/square foot this would amount to about \$2,000/month, and would be a three-year contract. The group is waiting for a reply to their grant proposal. The contract would begin the third week of August for three years; the group would like the option to extend if grants are available.

The rooms would have to be made ready and arrangements made with the cleaning staff to maintain the third floor space.

We will need a new "no unauthorized parking" sign for the parking lot. The sign will be purchased and replaced by Herb.

Motion made by Jackie Watson and seconded by Constance Hebert to accept the Treasurer's report. Motion passed.

CORRESPONDENCE:

The Corresponding Secretary's report was sent electronically to all members.

COMMITTEE REPORTS:

MEMBERSHIP:

Membership report was sent electronically to all members.

It was noted that our membership numbers have fallen below 1200 for the first time.

PUBLICATIONS:

Constance has been updated as to ongoing projects and their status. We will need to clean up and finish with some of the older files before beginning any new projects. Jean-Baptiste in Keeseville, NY and a few other files from MA and NY are in progress and need to be completed.

1200 copies of the Genealogist were ordered; 128 came back to us. This seems to leave us with too many copies. We will need to consider cutting down the number printed as this is expensive. There was discussion as to who is responsible for sending out the digital Genealogist. This will be discussed with Gerry Savard.

BUILDING/GROUNDS:

The cameras in the building are set up and running. These will be monitored by Herb. The number of cameras can be expanded as needed. Herb would like to wire the system for wifi so he can have the capability to monitor our cameras from his phone. The cable needed was donated to the society. Board members approved of this idea.

The phone bill has increased by over \$200 per month because the deal we had with Fairpoint expired. Ron, along with Gerry and Chris, will look into getting a Comcast account for our internet service.

Bernadette would like some signs to be put up to give the society more presence in the building. Herb has purchased some signs and he will put them up.

Two new doors for third floor classrooms have been purchased and will be installed by Herb. The cost is about \$1,000, but these were needed for safety reasons.

COMPUTERS:

RESEARCH SERVICES:

A quarterly report will be later submitted in April; it will be available by the May BOD meeting.

LIBRARY:

The librarian's report was sent electronically to all members.

COMMUNITY OUTREACH AND EDUCATION:

Olli classes to be presented: The Invisible Border by Muriel and Gerry; Indian Captives by Pauline

ACTION ITEMS/OLD BUSINESS:

Updating of the library volunteers' manual is nearly completed. This updated manual will be given to Bernadette for review. When the manual is ready there will be a mandatory meeting for volunteers for retraining on certain procedures that have been a problem in recent months. Volunteers will be asked to sign a document stating that they have read the manual and understand the rules and procedures related to working at the front desk.

David Wilson has conducted an inventory of repertoires and has updated our database.

The library/research area will be renamed the Roger Lawrence and Lucille Caron-Legasse Research Center. Bernadette and Jeanne B. will see to the purchase of a sign for this area.

NEW BUSINESS:

Jackie Watson, as desk volunteer coordinator, has expressed some concerns regarding a long time member. This member was very active for some years before health issues forced him to cut back on his volunteer hours. At this time, Jackie purged cipher lock numbers that had not been used for two years. The member in question used someone else's number to get into the building when the library was closed. This person was told that he needs to volunteer at least three times per year in order to get a number and access to the library when it is closed. At this point the member stated that he had access to some of the codes and that he would use any number he wanted. Rather than remove him from the volunteer list as suggested by Jackie, this person will be given a second chance. He will be required to retrain and sign the new contract with other volunteers. Jackie will speak to him with Steve LeFoley as a witness. He will be sent a letter of reprimand and warned in writing that if this unauthorized use of cipher codes to enter building happens again, he will no longer be welcome as a volunteer.

A representative from the Franco American Center discussed the upcoming Poutine Fest with board members. He felt that this is an excellent opportunity to promote Franco American culture and to attract younger people into the Franco American community. He feels that it would be a good idea for members to dress in period costume to help build interest in French Canadian history and genealogy.

Times tickets will be sold for admittance at either 2:30 or 4PM. The admission price is \$30 for the Poutine Fest and the baseball game.

ADJOURNMENT:

Motion made by Jeanne Boisvert and seconded by Constance Hebert to adjourn meeting. Motion passed.

Our next meeting is scheduled for May 21, 2017.

Meeting adjourned at 1:10 PM.

Refreshment for next meeting: Steve LeFoley

Respectfully submitted,

Jeanne Lundell

Recording Secretary

April 2017
Corresponding Secretary

Total donations \$1555.00 for March 1 to 31, 2017

E-mails sent - 555.00
5
2 letters

Donations in Memorium \$1000.00
A gold leaf has been ordered for Raymond Gravelle.

One letter for donation of books.
One donation of a Dell Laptop for use with FE5

Submitted by Paula Schulz

ACGS LIBRARY BOARD MEETING

APRIL 2017

Present: Jeanne Lundell, Jackie Watson, Jeanne Boisvert, Cecile Durocher, Paula Schulz

Absent: Pauly Labbe, Janine Penfield

We have set up our Reader's Corner for the benefit of all our patrons and particularly for those who come in and are not doing research. It is a quiet corner for them to read or nap.

We are looking into purchasing ACGS car decals for the purpose of selling at our conference. There are other items that we are looking to purchase for the purpose of reselling of course for a profit, at our conferences and in-house.

Discussion on the of Bob Neveu issue, whether or not to approve him as a volunteer. The issue will be brought up at the next Board meeting.

Jackie has been working on updating the volunteer manual with the proofreading done by Jeanne B. The new manual will be printed within the next month and we are planning a mandatory volunteer meeting for April for the purpose of retraining all desk volunteers.

We are continuing preparations for the Spring Conference. Applications for the lunches are coming in. We will go upstairs next Monday to make sure everything is clean and in order.

Respectfully submitted,

Jeanne Boisvert

Total recorded between 3/1/2017 and 3/31/2017 = \$3,670.00

<u>Payment Type</u>	<u>Count</u>	<u>Sum</u>
Individual US	85	\$2,975.00
Family	8	\$80.00
Building Fund	15	\$555.00
Research Services	3	\$60.00

Monthly Summary between 3/1/2017 and 3/31/2017

<u>Active Members Count</u>		<u>Active Member by Type</u>		<u>New Members</u>	
1186		Eternal	2	Individual	2
Exchange		Family	104		
94		Family Life	9		
		Individual	941		
		Individual Canada	9		
<u>Active Members by Country</u>		Individual Foreign	1		
Canada	16	Institution	17		
France	1	Institution Canada	2		
USA	1169	Life	101		

YTD Summary as of 3/31/2017

<u>PaymentType</u>	<u>Count</u>	<u>Sum</u>	<u>New Members YTD</u>	
			<u>Member Type</u>	<u>Count</u>
	0		Family	2
Individual US	264	\$9,205.00	Individual	14
Family	35	\$350.00	Individual Can	1
Building Fund	54	\$1,865.00		
Individual - Canada	3	\$120.00		
Research Services	4	\$70.00		
	Total to Date:	\$11,610.00		

Attached are the above reports for your review prior to the April 9th Board Meeting. As you will note, our Year-to-Date Net Income is only \$24 vs. \$1,452 Last year. There are several reasons for this variance, one of which is the Building Expenses. You will recall that last year, the Parking Lot Rent was only paid for one month instead of three. That's a variance of \$1,400. Also, The Gas bill was not paid for one month, which is another \$850. We also had \$3,260 in Professional Expenses this year vs. None last year, for a variance of \$3,260. On the plus side, Membership Income rose \$1,300. This was not due to increases in membership, but to the more frequent posting of the checks as they came in. This is a one-time item, as next year will be comparable to this year. The other major revenue variance is the Building Fund. We are \$1,600 better than last year. This is due to three factors: 1.) we received a \$1,000 from Ms. Gravelle to purchase a Gold Leaf; 2.) we received memorial donations for the memory of Roger Lawrence; and 3.) we received memorial donations for the memory of Mr. Gravelle. Without these, our Building Fund Revenue would have been less than last year.

In reviewing the First Quarter 2017 Actual vs. Budget, we note the same one-time improvement in depositing of Membership Dues. Our Sales of Repertoires are \$300 under budget, however, I just deposited the Dallas Public Library check for \$8,279 on April 3rd. Again, the Building Fund is over Budget for the same reason as above. As for the Genealogist, Pauline threw me a curve ball. I budgeted for the Mailing and Publications Costs in the 2nd. Quarter. She decided to have it printed and mailed in March, so that they would be in members' hands by April 1st. I obviously had to prepay the postage, but paid the printing bill on April 1st, while still taking the 2% discount. She also ordered 1,200 printed and we now have 128 issues in over-stock. I told her to back off on the number printed, she acknowledged, but here we are. As for the Building Expenses, I only budgeted \$500 per month for Heat and it has been running at \$800 per month. I believe part of the reason is that the thermostats in the Publications Room and Treasurer's Office were on constant demand. Thus, we were pushing heat throughout the building for no reason. This has been fixed by Johnson Controls, and you will note that the building has cooled considerably on all three floors. We should get some savings during the next heating season to offset part of this. Electricity has increased over Budget. Cécile has been monitoring our usage and we have seen a spike in usage, which is most likely due to Girls at Work being more active with power tools. Unfortunately, our lease has a provision for increased rent, but, the electricity has to spike to 150% of normal before GAW came on the scene in order to re-visit the rent. We are running about 15% over normal.

If you have any questions or comments, please let me know. Otherwise, I'll see you on Sunday.

American-Canadian Genealogical Society

Balance Sheet

As of March 31, 2017

04/03/17

	<u>Mar 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · BANK ACCOUNTS	
1001 · TD Bank Operating Account	9,769.21
1003 · TD Bank Building Fund	1,361.63
1004 · St. Mary's Bank Checking Account	2,216.96
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	150.00
1010 · TD Bank Money Market Account	18,651.20
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Total 1000 · BANK ACCOUNTS	32,299.00
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Total Checking/Savings	32,299.00
Other Current Assets	
1300 · INVENTORY-RESALE	32,600.00
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Total Other Current Assets	32,600.00
	<hr/>
Total Current Assets	64,899.00
Fixed Assets	
1500 · Fixed Assets	
1510 · LIBRARY BUILDING AND LAND	
1511 · Library Building	221,712.38
1512 · Accumu. Deprac. - Bldg	-44,984.48
1513 · Library Land	8,460.00
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Total 1510 · LIBRARY BUILDING AND LAND	185,187.90
1520 · FURNITURE, FIXTURES & EQUIPMENT	
1521 · Furniture & Equipment	132,198.64
1522 · Accu. Deprac. Fur. & Fixt.	-122,198.64
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Total 1520 · FURNITURE, FIXTURES & EQUIPMENT	10,000.00
1530 · ACGS HOLDINGS	346,180.31
1540 · CAPITAL IMPROVEMENT - BUILDING	
1541 · Capital Improvement - Bldg	96,200.00
1542 · Accu. Deprac. - Bldg. Impr.	-7,811.13
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Total 1540 · CAPITAL IMPROVEMENT - BUILDING	88,388.87
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Total 1500 · Fixed Assets	629,757.08
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Total Fixed Assets	629,757.08
Other Assets	
1600 · St. Mary's Bank Share	5.00
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Total Other Assets	5.00
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TOTAL ASSETS	694,661.08
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American-Canadian Genealogical Society

Balance Sheet

As of March 31, 2017

04/03/17

	Mar 31, 17
LIABILITIES & EQUITY	
Equity	
3000 - OPENING BALANCE EQUITY	517,215.01
3900 - RETAINED EARNINGS	177,422.38
Net Income	23.69
Total Equity	694,661.08
TOTAL LIABILITIES & EQUITY	694,661.08

04/03/17

American-Canadian Genealogical Society
Income/Expense Previous Year Comparison
March 2017

	<u>Mar 17</u>	<u>Mar 16</u>	<u>\$ Change</u>
Income			
4100 · MEMBERSHIP			
4101 · Dues	3,055.00	2,275.00	780.00
Total 4100 · MEMBERSHIP	3,055.00	2,275.00	780.00
4200 · PUBLICATIONS			
4203 · Repertoires	675.00	240.50	434.50
4206 · CD Roms	82.49	0.00	82.49
4209 · Captives Book	54.95	54.95	0.00
Total 4200 · PUBLICATIONS	812.44	295.45	516.99
4400 · LIBRARY			
4401 · All Copies except Drouin copies	9.85	103.50	-93.65
4402 · Maps-Charts-Beginners' Course	103.49	31.05	72.44
4403 · Guest Fees	10.00	50.00	-40.00
4405 · Beverages	132.95	0.00	132.95
4407 · Logo Mdsse (resale items)	10.00	0.00	10.00
4409 · Used Books	8.00	217.85	-209.85
Total 4400 · LIBRARY	274.29	402.40	-128.11
4500 · RESEARCH			
4501 · Research Income	728.00	1,690.00	-962.00
Total 4500 · RESEARCH	728.00	1,690.00	-962.00
4600 · CONFERENCE			
4601 · Attend Fees	0.00	90.00	-90.00
Total 4600 · CONFERENCE	0.00	90.00	-90.00
4700 · SOCIETY			
4702 · Bldg Fund	1,596.50	404.00	1,192.50
4705 · Cash Over & Short	9.65	-5.45	15.10
4706 · Ckg Act Int	0.49	0.36	0.13
4707 · Bid Fnd Int	0.05	0.00	0.05
4708 · Sav Act Int	0.00	1.84	-1.84
Total 4700 · SOCIETY	1,606.69	400.75	1,205.94
4800 · BUILDING			
4801 · Rent	1,120.00	495.00	625.00
Total 4800 · BUILDING	1,120.00	495.00	625.00
Total Income	7,596.42	5,648.60	1,947.82
Gross Profit	7,596.42	5,648.60	1,947.82
Expense			
6100 · MEMBERSHIP EXP			
6101 · Postage	0.00	97.50	-97.50
Total 6100 · MEMBERSHIP EXP	0.00	97.50	-97.50
6200 · PUBLICATIONS EXP			
6201 · Postage	67.15	60.00	7.15
6202 · Supplies	51.47	0.00	51.47
6203 · Print Reps	0.00	168.40	-168.40
Total 6200 · PUBLICATIONS EXP	118.62	228.40	-109.78
6300 · GENEALOGIST EXP			
6301 · Postage	1,000.00	355.72	644.28
6303 · Printing	0.00	2,949.80	-2,949.80
Total 6300 · GENEALOGIST EXP	1,000.00	3,305.52	-2,305.52

04/03/17

American-Canadian Genealogical Society
Income/Expense Previous Year Comparison
March 2017

	<u>Mar 17</u>	<u>Mar 16</u>	<u>\$ Change</u>
6600 · CONFERENCE EXP			
6605 · Caterer & Refreshments	500.00	200.00	300.00
Total 6600 · CONFERENCE EXP	500.00	200.00	300.00
6700 · SOCIETY EXP			
6701 · Postage	76.40	0.00	76.40
6702 · Supplies	155.95	0.00	155.95
6703 · Telephone	155.67	191.52	-35.85
6705 · Subscriptions	299.40	299.40	0.00
6709 · Computer Expenses	238.95	478.90	-239.95
6710 · Credit Card Charges	54.57	35.82	18.75
6712 · Internet Services	60.25	175.86	-115.61
6713 · Professional Expenses	1,660.00	0.00	1,660.00
6717 · Misc Society Expenses	235.00	0.00	235.00
Total 6700 · SOCIETY EXP	2,936.19	1,181.50	1,754.69
6800 · BUILDING EXP			
6801 · Heat	824.00	1,754.35	-930.35
6802 · Electricity	373.87	332.52	41.35
6805 · Building Maint.	3,071.05	988.37	2,082.68
6806 · Grounds Maint.	700.00	0.00	700.00
Total 6800 · BUILDING EXP	4,968.92	3,075.24	1,893.68
Total Expense	9,523.73	8,088.16	1,435.57
Net Income	<u>-1,927.31</u>	<u>-2,439.56</u>	<u>512.25</u>

04/03/17

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 January through March 2017

	<u>Jan - Mar 17</u>	<u>Jan - Mar 16</u>	<u>\$ Change</u>
Income			
4100 · MEMBERSHIP			
4101 · Dues	9,605.00	8,286.26	1,318.74
Total 4100 · MEMBERSHIP	9,605.00	8,286.26	1,318.74
4200 · PUBLICATIONS			
4203 · Repertoires	1,262.50	1,608.00	-345.50
4204 · Index & Holdings	0.50	0.00	0.50
4206 · CD Roms	82.49	0.00	82.49
4209 · Captives Book	654.45	498.55	155.90
Total 4200 · PUBLICATIONS	1,999.94	2,106.55	-106.61
4300 · GENEALOGIST			
4301 · Back Issues	150.00	21.00	129.00
Total 4300 · GENEALOGIST	150.00	21.00	129.00
4400 · LIBRARY			
4401 · All Copies except Drouin copies	64.28	113.25	-48.97
4402 · Maps-Charts-Beginners' Course	212.09	58.25	153.84
4403 · Guest Fees	40.00	90.00	-50.00
4405 · Beverages	152.95	32.00	120.95
4406 · Candy & Snacks	20.00	0.00	20.00
4407 · Logo Mdse (resale items)	10.00	64.00	-54.00
4409 · Used Books	122.00	252.85	-130.85
Total 4400 · LIBRARY	621.32	610.35	10.97
4500 · RESEARCH			
4501 · Research Income	1,997.50	2,415.00	-417.50
Total 4500 · RESEARCH	1,997.50	2,415.00	-417.50
4600 · CONFERENCE			
4601 · Attend Fees	0.00	90.00	-90.00
Total 4600 · CONFERENCE	0.00	90.00	-90.00
4700 · SOCIETY			
4702 · Bldg Fund	3,035.30	1,429.00	1,606.30
4703 · Book Fund	0.00	100.00	-100.00
4705 · Cash Over & Short	7.86	3.40	4.46
4706 · Ckg Act Int	1.47	1.16	0.31
4707 · Bld Fnd Int	1.17	0.00	1.17
4708 · Sav Act Int	1.58	3.67	-2.09
4709 · Other -	0.00	0.00	0.00
Total 4700 · SOCIETY	3,047.38	1,537.23	1,510.15

04/03/17

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 January through March 2017

	<u>Jan - Mar 17</u>	<u>Jan - Mar 16</u>	<u>\$ Change</u>
4800 · BUILDING			
4801 · Rent	3,455.00	2,345.00	1,110.00
Total 4800 · BUILDING	<u>3,455.00</u>	<u>2,345.00</u>	<u>1,110.00</u>
Total Income	<u>20,876.14</u>	<u>17,411.39</u>	<u>3,464.75</u>
Gross Profit	20,876.14	17,411.39	3,464.75
Expense			
6100 · MEMBERSHIP EXP			
6101 · Postage	190.00	97.50	92.50
6102 · Supplies	0.00	37.99	-37.99
Total 6100 · MEMBERSHIP EXP	<u>190.00</u>	<u>135.49</u>	<u>54.51</u>
6200 · PUBLICATIONS EXP			
6201 · Postage	544.20	243.89	300.31
6202 · Supplies	105.45	0.00	105.45
6203 · Print Reps	0.00	601.24	-601.24
6210 · Captives Book	657.24	0.00	657.24
Total 6200 · PUBLICATIONS EXP	<u>1,306.89</u>	<u>845.13</u>	<u>461.76</u>
6300 · GENEALOGIST EXP			
6301 · Postage	1,000.00	1,055.72	-55.72
6303 · Printing	0.00	2,949.80	-2,949.80
Total 6300 · GENEALOGIST EXP	<u>1,000.00</u>	<u>4,005.52</u>	<u>-3,005.52</u>
6400 · LIBRARY EXP			
6402 · Supplies	83.40	50.00	33.40
6405 · Beverages	22.96	18.96	4.00
Total 6400 · LIBRARY EXP	<u>106.36</u>	<u>68.96</u>	<u>37.40</u>
6500 · RESEARCH EXP			
6501 · Postage	0.00	24.00	-24.00
Total 6500 · RESEARCH EXP	<u>0.00</u>	<u>24.00</u>	<u>-24.00</u>
6600 · CONFERENCE EXP			
6605 · Caterer & Refreshments	500.00	500.00	0.00
Total 6600 · CONFERENCE EXP	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>
6700 · SOCIETY EXP			
6701 · Postage	85.54	0.00	85.54
6702 · Supplies	278.59	552.98	-274.39
6703 · Telephone	467.09	381.82	85.27
6704 · D&O Insurance and Bond	100.00	100.00	0.00
6705 · Subscriptions	376.03	373.08	2.95
6707 · Bank Charges	0.00	9.01	-9.01
6709 · Computer Expenses	571.82	662.90	-91.08
6710 · Credit Card Charges	197.30	159.70	37.60
6712 · Internet Services	180.75	351.72	-170.97

04/03/17

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 January through March 2017

	<u>Jan - Mar 17</u>	<u>Jan - Mar 16</u>	<u>\$ Change</u>
6713 · Professional Expenses	3,260.00	0.00	3,260.00
6717 · Misc Society Expenses	413.00	276.10	136.90
Total 6700 · SOCIETY EXP	<u>5,930.12</u>	<u>2,867.31</u>	<u>3,062.81</u>
6800 · BUILDING EXP			
6801 · Heat	2,391.00	1,754.35	636.65
6802 · Electricity	1,129.52	909.53	219.99
6803 · Water-Sewer	134.48	134.48	0.00
6805 · Building Maint.	4,924.08	2,524.31	2,399.77
6806 · Grounds Maint.	2,700.00	1,650.00	1,050.00
6807 · Fire Alarm Fee	540.00	540.00	0.00
Total 6800 · BUILDING EXP	<u>11,819.08</u>	<u>7,512.67</u>	<u>4,306.41</u>
Total Expense	<u>20,852.45</u>	<u>15,959.08</u>	<u>4,893.37</u>
Net Income	<u><u>23.69</u></u>	<u><u>1,452.31</u></u>	<u><u>-1,428.62</u></u>

American-Canadian Genealogical Society Profit & Loss Budget vs. Actual January through March 2017

	TOTAL			
	Jan - Mar 17	Budget	\$ Over Budget	% of Budget
Income				
4100 · MEMBERSHIP				
4101 · Dues	9,605.00	8,050.00	1,555.00	119.3%
Total 4100 · MEMBERSHIP	9,605.00	8,050.00	1,555.00	119.3%
4200 · PUBLICATIONS				
4203 · Repertoires	1,262.50	1,600.00	-337.50	78.9%
4204 · Index & Holdings	0.50	0.00	0.50	100.0%
4205 · Jette & White	0.00	0.00	0.00	0.0%
4206 · CD Rom	82.49	0.00	82.49	100.0%
4207 · Fr. Croteau Publications	0.00	0.00	0.00	0.0%
4208 · Orphan Pub. & Index	0.00	0.00	0.00	0.0%
4209 · Captives Book	654.45	585.00	69.45	111.9%
Total 4200 · PUBLICATIONS	1,999.94	2,185.00	-185.06	91.5%
4300 · GENEALOGIST				
4301 · Back Issues	150.00	30.00	120.00	500.0%
Total 4300 · GENEALOGIST	150.00	30.00	120.00	500.0%
4400 · LIBRARY				
4401 · All Copies except Drouin copies	64.28	110.00	-45.72	58.4%
4402 · Maps-Charts-Beginners' Course	212.09	60.00	152.09	353.5%
4403 · Guest Fees	40.00	90.00	-50.00	44.4%
4405 · Beverages	152.95	30.00	122.95	509.8%
4406 · Candy & Snacks	20.00	0.00	20.00	100.0%
4407 · Logo Mds (resale items)	10.00	65.00	-55.00	15.4%
4409 · Used Books	122.00	150.00	-28.00	81.3%
4410 · Drouin Copies & CDs	0.00	0.00	0.00	0.0%
Total 4400 · LIBRARY	621.32	505.00	116.32	123.0%
4500 · RESEARCH				
4501 · Research Income	1,997.50	1,450.00	547.50	137.8%
Total 4500 · RESEARCH	1,997.50	1,450.00	547.50	137.8%
4600 · CONFERENCE				
4601 · Attend Fees	0.00	0.00	0.00	0.0%
4602 · Raffle	0.00	0.00	0.00	0.0%
4603 · Advertising	0.00	0.00	0.00	0.0%
4606 · NERGC Conference	0.00	0.00	0.00	0.0%
Total 4600 · CONFERENCE	0.00	0.00	0.00	0.0%
4700 · SOCIETY				
4701 · Drouin Fund Donations	0.00	0.00	0.00	0.0%

**American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
January through March 2017**

TOTAL

	Jan - Mar 17	Budget	\$ Over Budget	% of Budget
4702 - Bldg Fund	3,035.30	975.00	2,060.30	311.3%
4703 - Book Fund	0.00	0.00	0.00	0.0%
4705 - Cash Over & Short	7.86	0.00	7.86	100.0%
4706 - Ckg Act Int	1.47	0.00	1.47	100.0%
4707 - Bid Fnd Int	1.17	3.00	-1.83	39.0%
4708 - Sav Act Int	1.58	3.00	-1.42	52.7%
4709 - Other -	0.00	0.00	0.00	0.0%
4710 - Grants & Bequests	0.00	0.00	0.00	0.0%
Total 4700 - SOCIETY	3,047.38	981.00	2,066.38	310.6%
4800 - BUILDING				
4801 - Rent	3,455.00	2,760.00	695.00	125.2%
Total 4800 - BUILDING	3,455.00	2,760.00	695.00	125.2%
Total Income	20,876.14	15,961.00	4,915.14	130.8%
Gross Profit	20,876.14	15,961.00	4,915.14	130.8%
Expense				
6100 - MEMBERSHIP EXP				
6101 - Postage	190.00	100.00	90.00	190.0%
6102 - Supplies	0.00	40.00	-40.00	0.0%
Total 6100 - MEMBERSHIP EXP	190.00	140.00	50.00	135.7%
6200 - PUBLICATIONS EXP				
6201 - Postage	544.20	150.00	394.20	362.8%
6202 - Supplies	105.45	0.00	105.45	100.0%
6203 - Print Reps	0.00	0.00	0.00	0.0%
6206 - CD Romms	0.00	0.00	0.00	0.0%
6209 - Marketing	0.00	0.00	0.00	0.0%
6210 - Captives Book	657.24	750.00	-92.76	87.6%
Total 6200 - PUBLICATIONS EXP	1,306.89	900.00	406.89	145.2%
6300 - GENEALOGIST EXP				
6301 - Postage	1,000.00	0.00	1,000.00	100.0%
6303 - Printing	0.00	0.00	0.00	0.0%
Total 6300 - GENEALOGIST EXP	1,000.00	0.00	1,000.00	100.0%
6400 - LIBRARY EXP				
6401 - Postage	0.00	0.00	0.00	0.0%
6402 - Supplies	83.40	300.00	-216.60	27.8%
6403 - Printing Maps & Info Sheets	0.00	0.00	0.00	0.0%
6405 - Beverages	22.96	25.00	-2.04	91.8%

**American-Canadian Genealogical Society
Profit & Loss Budget vs. Actual
January through March 2017**

TOTAL

	Jan - Mar 17	Budget	\$ Over Budget	% of Budget
6406 · Candy/Snack	0.00	0.00	0.00	0.0%
Total 6400 · LIBRARY EXP	106.36	325.00	-218.64	32.7%
6500 · RESEARCH EXP				
6501 · Postage	0.00	47.00	-47.00	0.0%
6502 · Supplies	0.00	10.00	-10.00	0.0%
Total 6500 · RESEARCH EXP	0.00	57.00	-57.00	0.0%
6600 · CONFERENCE EXP				
6603 · Printing & Supplies	0.00	0.00	0.00	0.0%
6604 · Speakers	0.00	0.00	0.00	0.0%
6605 · Caterer & Refreshments	500.00	500.00	0.00	100.0%
6608 · New England Regional Gen Conf	0.00	0.00	0.00	0.0%
Total 6600 · CONFERENCE EXP	500.00	500.00	0.00	100.0%
6700 · SOCIETY EXP				
6701 · Postage	85.54	47.00	38.54	182.0%
6702 · Supplies	278.59	125.00	153.59	222.9%
6703 · Telephone	467.09	450.00	17.09	103.8%
6704 · D&O Insurance and Bond	100.00	100.00	0.00	100.0%
6705 · Subscriptions	376.03	375.00	1.03	100.3%
6707 · Bank Charges	0.00	0.00	0.00	0.0%
6709 · Computer Expenses	571.82	300.00	271.82	190.6%
6710 · Credit Card Charges	197.30	170.00	27.30	116.1%
6712 · Internet Services	180.75	300.00	-119.25	60.3%
6713 · Professional Expenses	3,260.00	3,000.00	260.00	108.7%
6717 · Misc Society Expenses	413.00	250.00	163.00	165.2%
Total 6700 · SOCIETY EXP	5,930.12	5,117.00	813.12	115.9%
6800 · BUILDING EXP				
6801 · Heat	2,391.00	1,500.00	891.00	159.4%
6802 · Electricity	1,129.52	900.00	229.52	125.5%
6803 · Water-Sewer	134.48	135.00	-0.52	99.6%
6804 · Insurance - Bldg. & Liab.	0.00	0.00	0.00	0.0%
6805 · Building Maint.	4,924.08	1,300.00	3,624.08	378.8%
6806 · Grounds Maint.	2,700.00	2,450.00	250.00	110.2%
6807 · Fire Alarm Fee	540.00	550.00	-10.00	98.2%
Total 6800 · BUILDING EXP	11,819.08	6,835.00	4,984.08	172.9%
Total Expense	20,852.45	13,874.00	6,978.45	150.3%
Net Income	23.69	2,087.00	-2,063.31	1.1%