

ACGS BOARD OF DIRECTOR'S MEETING

January 17, 2016

MEETING CALLED TO ORDER: at 10:05 a.m. by President Jim Gaudet

IN ATTENDANCE: *Jim Gaudet; Bernadette Meunier; Pauline Cusson; Paula Schulz; Jeanne Boisvert; Denis Joyal; Cécile Durocher; Arlene Labrie; Larry Autotte; Mel Montpelier; Janine Penfield, Jackie Watson*

Review/Approval of December minutes:

Some typographical errors were corrected.

Motion by Cécile to accept the minutes as amended, and seconded by Arlene: Motion carried

• **PRESIDENT'S REPORT :**

Jim reported that Elaine, of Girls at Work, requested to attend the February BOD meeting. It was agreed to change the Strategic Planning/ Community-Outreach-Education Department to: CEO, the Community-Education-Outreach Dept.

• **TREASURER'S REPORT:**

Jeanne requested a clarification of Library Expense Acct #6401 Postage \$107.00. Because the library does not use postage Jeanne wondered what that expense pertained to. Pauline said she would check it out. No other issues were brought up.

• **CORRESPONDENCE:** Electronically sent

• **MEMBERSHIP:** Electronically sent

There was a discussion on the charts that Bernadette provided and the data that it provided. Could a questionnaire regarding the hours that the library is used, and could a survey be included on our newsletter. Pauline requested a report on the donations for the year by February.

• **PUBLICATIONS:**

Pauline reported that the order from Michigan State Archives wiped us out of some of the old repertoires. That posed the question of do we want to do reprints. To make it financially viable we need to order several copies and in the past some of them have sat on the shelf for a long time. Also reprints need to be reformatted which is very time consuming. Add to that the problems we have had in the past with Staples. They have not been dependable. Pauline will see if Lafayette Press can help us in this area.

Jim said that any future request for repertoires that have been sold out should only be offered in CD form. Pauline said the Libraries will not purchase in CD form. Arlene said that

if anyone requesting repertoires out of print, we would reprint it at a much higher cost than what we sell them for now to make it worth our while.

We plan to print Paul Delany's book. It is only about 70 pages. It was also suggested that we put the Genealogist on CD's. Pauline requested the use of one of our new computers that is not in use at this time to be used for the Journal. It was agreed she could swap that one for the one she has at home with the FE file on it so we can have someone do data entry at the library to finish off the old repertoires.

Jeanne said she would speak to Jeanne Lundel on the Library Board about taking on the task of learning to use FE5 and finish off the old repertoires.

- **BUILDING/GROUNDS/SAFETY:**

We have spent \$4000 more than last year on heating. Pauline reported that there is still one window upstairs that need to be replaced.

- **COMPUTERS:**

Of the letters Jim sent out of offering internship to work on our computer and/or website, one replied and they stated that they expected their internships to be paid. No other replies have been received so far. Jim and Kevin will meet Wednesday regarding Pay-Pal.

- **RESEARCH SERVICES:**

No report submitted but Jim reported that they are doing well, especially on translations and a report should be coming for the next meeting.

- **WEBSITE:**

See Computers

- **LIBRARY :**

Jeanne reported that she has contacted the Back Room and that the date was set for the fall conference. A contract will be e-mailed to Pauline and a check for \$300 will be sent to them to secure the date. She also has contacted the Bagg Lunch and verified the date of the spring conference in order to have lunches delivered, at the same price as last year. Advertising for both the Spring and Fall Conference can now be made. She also reported that Newton Bindery offered to bind one of our books for free if it is accompanied by three other books. That is his gift to us. Janine will be bringing those books soon at her convenience.

- **COMMUNITY- EDUCATION- OUTREACH:**

Co-Chair for the Spring Conference is Paula Schulz & Janine Penfield. Janine would like to provide a survey and will be presenting it later. The lunch for the speakers will be provided at no cost to them. Jeanne suggested that with the procedure for future chairpersons, which is being put together, we should include the biographies of past speakers.

OLD BUSINESS:

NH Library Renewal Contract: NH State Library indicated that they would only be here two more years. Their contract is up June 30th 2016. Jim will let them know that we would

not entertain a renewal and that they must vacate their possessions downstairs by the end of their contract. Girls at Work is interested in using the space to expand their classes.

MOTION MADE BY JACKIE NOT TO RENEW THE CONTRACT FOR THE NH STATE LIBRARY AT THE END OF JUNE 30, 2016. Seconded by Gerry, motion passed

NEW BUSINESS:

Renewal of our trade mark at a cost is \$400 for 10 years was discussed.

MOTION MADE BY JANINE TO RENEW THE ACGS TRADEMARK FOR 10 YEARS.
Seconded by Arlene, and the motion passed.

- **ADJOURNMENT:**

Motion to adjourn made by Jeanne and seconded by Jackie
Meeting adjourned at 1:00 p.m.

Respectfully submitted,

Jeanne Boisvert

Recording Secretary