

ACGS Board of Directors Meeting
21 February, 2010

Call to Order: 10:10 a.m.

Present: Bernadette Munier, Julie Smith, Jeanne Boisvert, Lorette Leafé, Muriel Normand, Constance Hébert, Jim Gaudet, Jackie Watson, John Cooke, Denis Joyal, Dan Champagne, Pauline Cusson, Gerry Savard

Minutes reviewed and accepted as amended by Jackie, seconded by Julie.

Report of Officers:

• Treasurer's Report:

Discussion on service calls to Johnson Control regarding the heat and cost. Due to cost Herb requested they send a knowledgeable person. Pauline reported that we have spent close to \$1000 already this winter for plowing & sanding. Treasurers report filed for audit.

• Correspondence: Electronic

• Membership:

The new membership generated a report that does not include exchanges. Work is still being done in completing the implementation of the new system for the library.

Committee Reports:

• Shipping: Electronic

Muriel reported that she would like to send out letters every 1 ½ years. She feels the benefit outweighs the cost of mailing. We sold ~~1 1/4~~ ^{25%} more books last year than in the past.

• Publication: Electronic

Discussion ensued on the request by SGQ for unbound repertoires at a discount, but we have them already bound. St. Joseph-Fort Edward M-B-D is in electronic form and ready to go, per Gerry.

• Acquisitions: none

• Building/Grounds/Safety:

Recognized the good job that Dan did regarding renovating the new office at a minimal cost.

• Computer: none

Gerry wants a server and stressed the need for automated back-up. This can be accomplished for as little as \$10-15/month. He also will look into getting networking upstairs in the new office.

• Research Services: Electronic

Research request have been slow but is starting to pick up.

• Web Site: none

• Library: Electronic

Jackie reported on the search for new chairs and a new mailbox. They found chairs at a used office furniture for approximately \$79/chair, similar to what we already have. They did not have a mail sorter but will be a call list is one

comes in. They will give us a 10% discount on the purchase of 24 chairs. The purchase was tabled until next month's meeting.

Old Business:

- Vermont Genealogy Society Visit:
Expecting 4-6 people on March 20 & 21st, Sat. & Sun.
- NERGC:
Gerry reported that there will be a March 6 meeting to look over available hotels.
- Registration Data Base:
Progress is satisfactory, the computer is ready, Bernadette is still fine tuning the system. Many members participated in discussion regarding whether or not librarians would be able to sign in. This would keep track of who is working the desk and how long they are there. Bernadette graciously agreed to look into this possibility. It was discussed and agreed to continue using the sign in sheet. After the new system is in place it will be reviewed whether or not visitors would continue to use the sign in sheet.
- Library Director:
Jeanne has agreed to take over this position from Mary Anna and has also agreed to take care of the holdings. She reported that Jackie is also learning how to do holdings.
- Membership Chairperson:
Bernadette has agreed to take over the Membership from Jeanne.
- Emergency Contacts:
Mary Anna has posted the Emergency contact list in several places in the Library.

New Business:

- Visit from Canadian Tour group:
There could be as many as 50 Canadians visiting on May 17-22. They plan to visit the library on, Tuesday, May 18 from 9-5 pm. Jeanne will e-mail the volunteers requesting additional help on that day, preferably any who are bilingual.
- Spring Conference:
The date was set for April 24, 2010. Jim Gaudet has agreed to Chair that committee.
- Open Discussion:
Gerry reported that the speakers for the Fall Conference is all set. It was decided to take Mary Anna out to eat for her years of service. It was decided to do it the evening of the Spring Conference. Jeanne will check with Mary Anna regarding the date and inform Julie who will make the reservations. All those attending will pay their own way.

Motion to adjourn at 12:30 made by Julie and seconded by John.

Respectfully submitted:

Jeanne Boisvert
Recording Secretary