

ACGS Board of Directors Meeting

21 August, 2009

Call to order 10:15 a.m.

Present: Gerry Savard, Pauline Cusson, Dan Champagne, Constance Hébert, John Cooke, Jim Gaudet, Jeanne Boisvert, Muriel Normand, Anne Gleason, Jackie Watson Lorette Leafe, Julie Smith

Excused: Denis Joyal

REPORT OF OFFICERS

Recording Secretary:

Minutes of the meeting reviewed. Motion made to accept by Jim and seconded by Constance

Treasurer's Report: ~~Electronic~~

Report filed for Audit.

Correspondence: Electronic

Membership: Electronic

Pauline reported that the membership brochure is being edited and will be ready for printing once it is proofread.

COMMITTEE REPORTS:

Shipping/Mailing: Electronic,

Jim passed around a couple of repertoires that were reprinted and bound at Kinko. He was very satisfied with the results and the price was \$5.00 cheaper and we did not have to pay shipping. These reprints were necessary to fill a large order made by the Allen County Library which came about through the letter sent to them by Muriel. ~~The Allen County library was getting our journal through the Genealogical Society which once was on our exchange list.~~ Jim will send the Library the missing copies of the "Genealogist" to update them. Pauline will contact the Society and see if they wish to *get back in the it*

Publications: Electronic

There was a discussion on the possibilities of attaining more deaths/births from the NH parishes.

Acquisition: None

Building/Grounds: Herb continues to acquire quotes for dry well.

Computer None

Constance requested that we replace the monitors in the office with larger ones to facilitate research since they spend a lot of time in front of the screen.

- ❖ **Anne made a motion to purchase two new larger monitors for the office with a maximum of \$300.00. Second by Julie**

Research Services: Electronic

Web Site: None

Library: Electronic

There was another discussion on the procedures that librarians should follow regarding bringing bags into the library. The board reiterated that librarians should suggest that people put their bags in the lockers, but should not be rude if people do not do it. They also should remind people that we reserve the right to check their bags on the way out. Jackie will speak to Mary Anna about discussing this matter with the volunteers on Appreciation day in Sept. It was suggested that when the library layout is printed librarians should hand them to all new people who visits the library and also Jim will look into printed the library rules that can also be given so patrons can read them at their leisure. These handouts can be placed at the library desk for anyone who wants one.

Old Business:

Rental contract with the State of NH Pauline reported that the contract has not been returned but the State has made a verbal approval for the next 5 years. She has sent them the invoice and is waiting for the contract

Fall Conference: All 3 speakers have been secured. Lorette will take care of the coffee. Gerry will make a CD player so that French music can be played downstairs during the conference.

Tree of Life Donors: There has been a respond from 2 members about having a leaf put on the Tree. One of these has made an additional \$500.00 donation

NEHGS data base project: Database is an index of our repertoires. The first phase is available to members only. It was discussed that anyone requesting copies make it, preferably, through our web-site or librarians can take the information over the phone if necessary and give the request to the research dept. Jim passed a letter that was suggested be passed to each librarian, by Mary Anna, so they are aware of what is available and also instructed on how to reply to any request made in this area. Any and all copies will be charged the standard charge of \$1.00 per copy for members and \$2.00 for non-members. Constance will make up a form for the librarians can use.

Contribution to the City of Manchester: A contribution of \$500.00 was made to the city and they acknowledged with a Thank You letter from the mayor.

New Business:

Sunday Hours: Denis suggested a change in the Sunday Library hours. The board agreed to his suggestion as follows: September through June the library will be open the 1st and 3rd Sunday, except for December which will be open only on the 1st Sunday. The library will be open only on the 3rd Sunday in July and August.

People-Fest Staffing: Gerry and Dan agreed to man a table in the Fest and Jackie will supply a tent/tarp for protection from the weather. The Fest will be held on Saturday, August 29th.

Volunteer Appreciation Day: It was suggested that at the meeting the following topics would be addressed with the volunteers: NEHGS, bags, as stated above and the Air-Conditioners. September 13th is when it will be held. Mary Anna will contact volunteers with a reminder of date and time.

- ❖ A motion was made by Muriel to appropriate a maximum of \$150.00 to the library board for snacks for volunteer appreciation day. Seconded by Anne.

Window Glare: Mary Anna reported that there were several complaints of glare in the monitors from the windows on the North side of the library. Dan will look into ways to improve the situation economically and report at the next meeting.

Motion to adjourn 12:10 p.m. by Anne seconded by Julie

Respectfully submitted:

Jeanne Boisvert,

Recording Secretary