

ACGS Board of Directors Meeting

15 March, 2009

Call to order 10:05 a.m.

Present: Gerry Savard, Pauline Cusson, Dan Champagne, Denis Joyal, Constance Hebert, Jackie Watson, Anne Gleason, John Cook, Julie Smith, Jim Gaudet, ~~Muriel Normand~~, Jeanne Boisvert

Excused: Lorette Leafe, Muriel Normand

REPORT OF OFFICERS

Recording Secretary:

Minutes of the meeting reviewed. Motion made by Denis, seconded by Jackie

Treasurer's Report:

Pauline reported that all bills are paid. We have not heard from the state of NH regarding rental agreement. Report filed for Audit

Shipping/Mailing: Electronic

Publications: None

Acquisition: Bob Paquette is the new Chairman assisted by Gerry Lalonde, Denis Joyal, and Larry Autotte

Building/Grounds: Herb reported that the steam pipe was repaired.

Correspondence: None

Membership: Electronic

Computer: Electronic

Gerry reported that a new router will be installed to get wireless in the library.

Research Services: Electronic

Library: Electronic, Jackie will talk to Mary Anna in regards to setting up a procedure to have someone check the messages on the answering machine and process the messages to the proper person and/or departments.

NERGC:

A lengthy discussion ensued on the different aspects of covering the NERGC booths and the library. The prizes we will offer for the raffle. For the silent action it was discussed to offer a \$100.00 gift certificate towards an ACGS membership and/or books, services. At the booth we will have 2 drawings, one in the a.m. and one in the p.m. We will need a poster with the schedule of the drawings and post the winners.

New Business:

Reprints: ordered 5 sets of 2 books.

Pauline Cusson volunteered to chair the fall Conference assisted by Gerry Savard. It was agreed that we will be on the lookout for speakers at NERGC. Several names for possible speakers was discussed. We will have to check when the church is having their penny sale. All speakers would have to be lined up to be included in the next journal or we will have to have an individual mailing. Unless there are conflicts the tentative date for the fall conference was set for Saturday, September 26, 2009.

Motion to adjourn by Julie seconded by Anne.

Meeting adjourn 12:10

Respectfully submitted:

Joanne Boisvert

Recording Secretary

NERGC SPECIAL MEETING

8 MARCH 2009

Meeting came to order 10:10 a.m.

Present: Dennis Joyal, Mary Anna Paquette, Jim Gaudet, Gerry Savard, Muriel Normand, Jackie Watson, Jeanne Boisvert, Julie Smith, Dan Champagne, Pauline Cusson

ACGS will have 3 booths at NERGC, 10 X 10 each, for a total of 30 feet

Christine from NERGC is waiting for numbers from the chairs of the conference to issue a list of volunteers and where they will be needed.

WEDNESDAY ACGS WORKSHOP

We will be conducting a workshop from 10-12 a.m. and 2 to 4 p.m. The goal of the workshop is to familiarize people with our Library and differences in doing French-Canadian research. A presentation of a slide show will be made with Jim Gaudet, Gerry Savard and Muriel Normand sharing duties during these time slots as speakers and answering any questions presented to them. All participants will be given a syllabus, a CD and a pass to ACGS library.

Jim Gaudet will have a banner made for our booths and also have pencils with the following printed on them: ACGS, Tel# and our website. These pencils will be used as a freebie during the conference.

Muriel has lined up several volunteers to be available at the library to help anyone who is new to the library and need assistance with their research or need one-on-one help with finding the resources needed for their research.

THURSDAY & FRIDAY NERGC BOOTHS

Thursday booth time is 6 p.m. to 7:30 p.m. we will be able to bring our items to our booth by 11:00 a.m.

Friday & Saturday booth time is 8:30 a.m. to 5 p.m. We have to be out by 5 p.m. Saturday.

The three booths will consist of:

1. Drouin: demonstration of what is available on the Drouin files. We can pull up anything if they have a date or demonstrate how user friendly it is. A charge of \$1.00 will be assessed for any original image produced. Promote Drouin tickets for \$1.00/hr. A list of our holdings and our repertoires will also be available at this booth.
2. Membership: have membership application available and small labels will be added to the application so we can track any new members generated from the conference. Volunteers can inform people of giving a gift membership.

3. **Sales:** A variety of our repertoires will be displayed and a three sheet invoice will be available to any sales made at the conference. The original will be kept for ACGS, one copy for the customer and one for shipping purposes. Any orders can be filled and brought to the conference if ordered by a deadline, set by Jim Gaudet. This can save the buyer shipping cost or they can bring their order to the UPS booth for shipment. Also will have the beginner's book and CD for sale. Any orders can be taken at the booth but if order is not filled and a shipment needs to be made, shipping/postage must be added to bill. Also be aware that ACGS only takes Visa and MasterCard.

Each exhibit is asked for a door prize at their booth. Each participant is given 20 tickets with their registration packet. They will fill them out and drop them at the exhibit of their choice. We need a container for these tickets and the winner will be posted by NERGC. These tickets can be a source of potential members.


ACGS library will be open Wednesday, Thursday, Friday and Saturday and possibly Sunday if it seems we will have a reasonable turnout.

Silent Auction:

As a participant in the silent auction the items mentioned as prizes are: #1-100 of the "Genealogist" journals, any duplicate books that we have available such as the Archivist, and a one year membership. *Tangway CD*

Miscellaneous Items:

1. All volunteers will be given a NERGC badge but our volunteers are encouraged to wear their ACGS badges also.
2. Each vendor will be given one pass to be used by a volunteer to attend a session. Any volunteer that want to attend a specific sessions should check with others to make sure the pass will be available.
3. We prefer to have at least 3 volunteers per booth plus others to be at the library especially on Thursday when we are not normally open.
4. Gerry Savard will work on producing a floor plan of the library specifying the locations of what we have on our shelves. This list can be handed out at our booths as well as those who come to the library from the conference. This handout can be handed out in the future to all new members or new visitors that come into the library for the first time.

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5. A cheat sheet will be made available at the booths so all volunteers will know what were selling, when the library will be open etc.
 6. Aside from the banner it was suggested we display a fan chart and possibly an example of an original Drouin document. (space permitted)
 7. Gerry suggested we do a mock-up of our booths so we know what we want to bring and how much room we will have to make an orderly presentation.

Meeting adjourn: Noon

Respectfully submitted,

Jeanne Boisvert

