

# ACGS

## **Meeting Minutes**

January 20, 2008

### **I. Call to order**

President Gerry Savard called to order the regular meeting of the ACGS at 10:15am on 1/20/2008 at the ACGS Library.

### **II. Attendance:**

The following Board members and officers were present: Gerry Savard; Bob Paquette; Jackie Watson; John Cooke; Constance Bernier-Hebert; Jim Gaudet; Pauline Cusson; Denis Joyal; and Lorette Leafé. Pauline Genest-Cote (Publications) and Herb Boyce (Buildings) also present.

Excused were Muriel Normand; Anne Gleason and Julie Smith.

### **III. Minutes of Previous Meeting(s):**

The November 2007 minutes were reviewed. With the correction to indicate that it was Jim Gaudet who originally moved to transfer \$2000.00 monthly to the Building Fund, the minutes were accepted as corrected. Moved by Jackie Watson, second by John Cooke. Unanimous vote.

There was no meeting in December 2007; thus, no minutes.

### **IV. Reports of Officers and Committees**

Treasurer's Report, November 2007: No questions, moved by Denis Joyal with second by Bob Paquette to file for audit.

Treasurer's Report, December 2007: Balance as of today is about \$9000.00; Federal 990 form is in and due 15 May; Pauline missed a \$485 credit card transaction for this month and it will be backfilled in. Constance moved and Denis seconded that report be filed for audit.

Discussion about upcoming expenses – including reprints of repertoires, led to Motion by Denis Joyal (second by Jackie Watson) NOT to transfer \$2000.00 to the Building Fund for this month only.

Discussed later, but recorded here, Norma Boyce sent word through her husband Herb that she would audit the financial records for 2007 in May (after her tax season).

Correspondence: Lorette reported electronically, but indicated that she has been sending many acknowledgements via email.

Membership: No report

Shipping: Jim Gaudet filed electronic reports for November and December 2007. He added that he had since moved the two wooden ACA bookcases downstairs to the shipping room. He also found the masters for the Gingras fan charts – which he has saved.

Publications: Gerry Savard reported that the on-time reprints were ordered.

Acquisitions: No report.

Building & Grounds: Pelmac came in and checked the fire alarm system. Several detectors needed to be replaced, and the large panels were also checked and reorganized; the three yellow posts were erected, to keep the snow plows off the storm drain over the dry well and away from the door; computer cables were provided *gratis* to the Computer Committee by a friend of Herb's; the Untiet's will begin painting on Tuesday. They will work on days when the library is not open to the public. The window replacement project was decided to start in September (2<sup>nd</sup> through 14<sup>th</sup>). We will bind the contract with a \$1000.00 check – with \$12000.00 due by July 1 to order the windows. They will be asked to start on the main floor, then third floor, and finally the basement in case there are delays –it will not affect the Fall Conference. The library will be closed during this time, and it will be posted on the website and Pauline C. will include it in this issue of the *Genealogist*. Jim moved to bind the contract with a \$1000.00 deposit, and Denis seconded. All were in favor. Jim updated everyone on his telephone conference with the Bean Foundation.

Computers: Bob Paquette talked about getting the committee back together, and some minor adjustments and issues made. Constance asked about updating the MS Office package to 2003, and this will be explored.

Research: Constance filed electronically. Slow in December, but picking up this month.

Website: Electronically submitted.

Library: No meeting/no report. Mary Anna will be asked to track the count on the new copier, and advised that the painters are not to be interfered with.

## V. Old Business

- a) Discussion about publications and what is to be published: Pauline Genest-Cote asked the Board for guidance. She did indicate that she would probably leave if the Board changed its policy and limited publications with a cut-off date, and David Bonitatibus would definitely leave. A great deal of discussion was had relative to legal obligations versus moral ones, and the genealogical value of publishing current information. An alternative was discussed about

releasing updates every ten years. Jim moved that we continue as previously unless and until we are ordered to cease and desist, or be sued, and then re-evaluate. Bob Paquette seconded and the motion carried unanimously.

- b) Pricing of Repertoires: Pauline Cote asked about who determined rep prices and how the Society could be making more money to continue using the old Kinko's rate. The new issue of the Genealogist the website will reflect the adjustment upwards in pricing.

## **VI. New Business**

- a) NERGC Conference speaker: Pauline Cusson suggested getting Sylvie Tremblay, and paying her \$250.00 honorarium and expenses. We could possibly even see if AFGS would like to invite her for their session as well, and then split her expenses. Otherwise, we will pay the \$250.00 to NERGC and have them provide the speaker. Lorette moved and Constance seconded to see if Sylvie will accept. Motion carried
- b) NERGC conference tables: Discussion as to how many tables to have, and it was decided a minimum of two. A formal vote and decision will be made at the next meeting.
- c) Elsie Duclos bequest: We received a bequest from her estate of some \$16,000.00 plus. After discussion, Bob P. moved (Lorette seconded) to send the money received to the Building Fund. Motion passed unanimously. Jim moved, with Lorette seconding, that a plaque be purchased for display and a letter to the attorney handling the estate.
- d) Spring Conference: To be held on 4/26 & 4/27. Jim offered to chair (sucker!!)
- e) Fall Conference: date set for 9/27 & 9/28. Chair needed, and to be decided at the next meeting.
- f) Open Discussion: Bob Paquette updated group on Quebec 400 items.

## **VII. Adjournment**

**President Gerry Savard** adjourned the meeting at 1240 Hrs.

Minutes submitted by: Jim Gaudet

Minutes approved on: \_\_\_\_\_

01/06/08

## American-Canadian Genealogical Society

## Balance Sheet

As of December 31, 2007

	<u>Dec 31, 07</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · CHECKING ACCOUNT-BNH	9,304.60
1002 · CHEQUING - CANADIAN FUNDS	1,308.35
1003 · BUILDING FUND-BNH	2,777.90
1004 · BOOK FUND-SMB	6,303.09
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,289.76
1009 · LIFE MEMB. ACCT. BNH	2,609.85
<b>Total 1000 · BANK ACCOUNTS</b>	<u>23,943.55</u>
<b>Total Checking/Savings</b>	23,943.55
<b>Accounts Receivable</b>	
<b>1100 · ACCOUNTS RECEIVABLE</b>	
1101 · Paid Invoices	-216.14
1100 · ACCOUNTS RECEIVABLE - Other	156.45
<b>Total 1100 · ACCOUNTS RECEIVABLE</b>	<u>-59.69</u>
<b>Total Accounts Receivable</b>	-59.69
<b>Other Current Assets</b>	
<b>1300 · INVENTORY-RESALE</b>	65,314.85
<b>Total Other Current Assets</b>	<u>65,314.85</u>
<b>Total Current Assets</b>	89,198.71
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE & EQUIPMENT	110,626.21
1503 · ACGS HOLDINGS	321,709.36
<b>Total 1500 · Fixed Assets</b>	<u>662,507.95</u>
<b>Total Fixed Assets</b>	<u>662,507.95</u>
<b>TOTAL ASSETS</b>	<u><u>751,706.66</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
<b>2700 · NOTE PAYABLE</b>	
2701 · NOTES PAYABLE (DROUIN)	80,000.00
<b>Total 2700 · NOTE PAYABLE</b>	80,000.00
<b>2703 · . DROUIN PRINCIPLE</b>	-77,305.16
<b>Total Long Term Liabilities</b>	<u>2,694.84</u>
<b>Total Liabilities</b>	2,694.84

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**American-Canadian Genealogical Society**

**Balance Sheet**

As of December 31, 2007

	<u>Dec 31, 07</u>
<b>Equity</b>	
3000 - OPENING BALANCE EQUITY	515,412.91
3900 - RETAINED EARNINGS	213,175.89
Net Income	20,423.02
<b>Total Equity</b>	<u>749,011.82</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>751,706.66</u></u>

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Accrual Basis

American-Canadian Genealogical Society  
Income/Expense  
December 2007

	<u>Dec 07</u>
<b>Income</b>	
<b>4100 · MEMBERSHIP</b>	
4101 · Dues	3,755.00
<b>Total 4100 · MEMBERSHIP</b>	<u>3,755.00</u>
<b>4200 · PUBLICATIONS</b>	
4203 · Repertoires	120.00
4205 · Jette & White	240.00
4206 · CD Roms	39.95
4208 · Orphan Pub. & Index	123.95
<b>Total 4200 · PUBLICATIONS</b>	<u>523.90</u>
<b>4300 · GENEALOGIST</b>	
4301 · Back Issues	78.90
<b>Total 4300 · GENEALOGIST</b>	<u>78.90</u>
<b>4400 · LIBRARY</b>	
4401 · All Copies except Drouin copies	18.60
4402 · Maps-Charts-Beginners' Course	28.40
4403 · Guest Fees	35.00
4404 · Drouin Computer Time	30.00
4405 · Beverages	31.00
4410 · Drouin Copies & CDs	62.95
<b>Total 4400 · LIBRARY</b>	<u>205.95</u>
<b>4500 · RESEARCH</b>	
4501 · Reasearch Income	190.00
4502 · Drouin Research Income	100.00
<b>Total 4500 · RESEARCH</b>	<u>290.00</u>
<b>4700 · SOCIETY</b>	
4701 · Drouin Fund Donations	238.00
4702 · Bldg Fund	110.00
4703 · Book Fund (Border crossings)	50.00
4705 · Cash Over & Short	-3.05
4706 · Ckg Act Int	1.75
4708 · Sav Act Int	5.18
4709 · Other	1.20
<b>Total 4700 · SOCIETY</b>	<u>403.08</u>
<b>4800 · BUILDING</b>	
4801 · Rent	875.00
<b>Total 4800 · BUILDING</b>	<u>875.00</u>
<b>Total Income</b>	<u>6,131.83</u>
<b>Gross Profit</b>	6,131.83

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Accrual Basis

American-Canadian Genealogical Society  
Income/Expense  
December 2007

	<u>Dec 07</u>
<b>Expense</b>	
6200 · PUBLICATIONS EXP	
6201 · Postage	100.00
6203 · Print Reps	1,762.62
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Total 6200 · PUBLICATIONS EXP	1,862.62
6300 · GENEALOGIST EXP	
6303 · Printing	5,566.40
	<hr/>
Total 6300 · GENEALOGIST EXP	5,566.40
6400 · LIBRARY EXP	
6403 · Printing Maps & Info Sheets	127.25
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Total 6400 · LIBRARY EXP	127.25
6600 · CONFERENCE EXP	
6605 · Caterer & Refreshments	41.00
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Total 6600 · CONFERENCE EXP	41.00
6700 · SOCIETY EXP	
6702 · Supplies	43.94
6703 · Telephone	104.16
6704 · Insurance Content/Bond	100.00
6712 · Internet Services	49.90
6714 · Drouin-Interest Exp.	34.00
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Total 6700 · SOCIETY EXP	332.00
6800 · BUILDING EXP	
6801 · Heat	3,910.51
6802 · Electricity	333.72
6803 · Water-Sewer	41.25
6805 · Building Maint.	2,931.69
6806 · Grounds Maint.	2,070.00
6807 · Fire Alarm Fee	0.00
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Total 6800 · BUILDING EXP	9,287.17
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Total Expense	17,216.44
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Net Income	<u><u>-11,084.61</u></u>

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**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**December 2007**

	Dec 07	Dec 06	\$ Change
<b>Income</b>			
<b>4100 · MEMBERSHIP</b>			
4101 · Dues	3,755.00	4,281.00	-526.00
<b>Total 4100 · MEMBERSHIP</b>	3,755.00	4,281.00	-526.00
<b>4200 · PUBLICATIONS</b>			
4203 · Repertoires	120.00	953.00	-833.00
4205 · Jette & White	240.00	530.50	-290.50
4206 · CD Roms	39.95	0.00	39.95
4208 · Orphan Pub. & Index	123.95	270.00	-146.05
<b>Total 4200 · PUBLICATIONS</b>	523.90	1,753.50	-1,229.60
<b>4300 · GENEALOGIST</b>			
4301 · Back Issues	78.90	19.00	59.90
<b>Total 4300 · GENEALOGIST</b>	78.90	19.00	59.90
<b>4400 · LIBRARY</b>			
4401 · All Copies except Drouin copies	18.60	29.50	-10.90
4402 · Maps-Charts-Beginners' Course	28.40	48.55	-20.15
4403 · Guest Fees	35.00	55.00	-20.00
4404 · Drouin Computer Time	30.00	120.00	-90.00
4405 · Beverages	31.00	0.00	31.00
4410 · Drouin Copies & CDs	62.95	13.95	49.00
<b>Total 4400 · LIBRARY</b>	205.95	267.00	-61.05
<b>4500 · RESEARCH</b>			
4501 · Reasearch Income	190.00	315.00	-125.00
4502 · Drouin Research Income	100.00	443.30	-343.30
<b>Total 4500 · RESEARCH</b>	290.00	758.30	-468.30
<b>4700 · SOCIETY</b>			
4701 · Drouin Fund Donations	238.00	916.77	-678.77
4702 · Bldg Fund	110.00	20.00	90.00
4703 · Book Fund (Border crossings)	50.00	0.00	50.00
4705 · Cash Over & Short	-3.05	-0.20	-2.85
4706 · Ckg Act Int	1.75	1.36	0.39
4707 · Bld Fnd Int	0.00	0.38	-0.38
4708 · Sav Act Int	5.18	6.36	-1.18
4709 · Other	1.20	0.00	1.20
<b>Total 4700 · SOCIETY</b>	403.08	944.67	-541.59
<b>4800 · BUILDING</b>			
4801 · Rent	875.00	875.00	0.00
<b>Total 4800 · BUILDING</b>	875.00	875.00	0.00
<b>Total Income</b>	6,131.83	8,898.47	-2,766.64
<b>Gross Profit</b>	6,131.83	8,898.47	-2,766.64
<b>Expense</b>			
<b>6100 · MEMBERSHIP EXP</b>			
6101 · Postage	0.00	175.66	-175.66
6102 · Supplies	0.00	49.34	-49.34
6103 · Advertising Expense	0.00	80.00	-80.00
<b>Total 6100 · MEMBERSHIP EXP</b>	0.00	305.00	-305.00
<b>6200 · PUBLICATIONS EXP</b>			
6201 · Postage	100.00	394.22	-294.22
6202 · Supplies	0.00	408.82	-408.82
6203 · Print Repts	1,762.62	1,059.60	703.02
<b>Total 6200 · PUBLICATIONS EXP</b>	1,862.62	1,862.64	-0.02



01/06/08

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**December 2007**

	<u>Dec 07</u>	<u>Dec 06</u>	<u>\$ Change</u>
<b>6300 · GENEALOGIST EXP</b>			
6301 · Postage	0.00	1,247.19	-1,247.19
6303 · Printing	5,566.40	4,087.00	1,479.40
<b>Total 6300 · GENEALOGIST EXP</b>	<u>5,566.40</u>	<u>5,334.19</u>	<u>232.21</u>
<b>6400 · LIBRARY EXP</b>			
6402 · Supplies	0.00	129.26	-129.26
6403 · Printing Maps & Info Sheets	127.25	0.00	127.25
6404 · Equip. Maint	0.00	72.60	-72.60
<b>Total 6400 · LIBRARY EXP</b>	<u>127.25</u>	<u>201.86</u>	<u>-74.61</u>
<b>6600 · CONFERENCE EXP</b>			
6605 · Caterer & Refreshments	41.00	0.00	41.00
<b>Total 6600 · CONFERENCE EXP</b>	<u>41.00</u>	<u>0.00</u>	<u>41.00</u>
<b>6700 · SOCIETY EXP</b>			
6702 · Supplies	43.94	0.00	43.94
6703 · Telephone	104.16	93.23	10.93
6704 · Insurance Content/Bond	100.00	0.00	100.00
6705 · Subscriptions	0.00	150.00	-150.00
6707 · Bank Charges	0.00	6.00	-6.00
6710 · Credit Card Charges	0.00	24.66	-24.66
6712 · Internet Services	49.90	49.90	0.00
6714 · Drouin-Interest Exp.	34.00	0.00	34.00
<b>Total 6700 · SOCIETY EXP</b>	<u>332.00</u>	<u>323.79</u>	<u>8.21</u>
<b>6800 · BUILDING EXP</b>			
6801 · Heat	3,910.51	1,873.72	2,036.79
6802 · Electricity	333.72	323.69	10.03
6803 · Water-Sewer	41.25	33.00	8.25
6805 · Building Maint.	2,931.69	3,966.32	-1,034.63
6806 · Grounds Maint.	2,070.00	375.00	1,695.00
6807 · Fire Alarm Fee	0.00	0.00	0.00
<b>Total 6800 · BUILDING EXP</b>	<u>9,287.17</u>	<u>6,571.73</u>	<u>2,715.44</u>
<b>Total Expense</b>	<u>17,216.44</u>	<u>14,599.21</u>	<u>2,617.23</u>
<b>Net Income</b>	<u><u>-11,084.61</u></u>	<u><u>-5,700.74</u></u>	<u><u>-5,383.87</u></u>

01/06/08

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through December 2007

	<u>Jan - Dec 07</u>	<u>Jan - Dec 06</u>	<u>\$ Change</u>
<b>Income</b>			
<b>4100 · MEMBERSHIP</b>			
4101 · Dues	49,323.00	51,337.00	-2,014.00
4102 · Lifetime Dues	0.00	684.75	-684.75
<b>Total 4100 · MEMBERSHIP</b>	<u>49,323.00</u>	<u>52,021.75</u>	<u>-2,698.75</u>
<b>4200 · PUBLICATIONS</b>			
4201 · Used Book Sales	948.00	194.95	753.05
4202 · AFGS Income	0.00	30.00	-30.00
4203 · Repertoires	16,372.25	11,409.00	4,963.25
4204 · Index & Holdings	81.95	262.75	-180.80
4205 · Jette & White	3,310.50	3,063.28	247.22
4206 · CD Roms	1,265.85	973.45	292.40
4207 · Fr, Croteau Publications	1,940.69	579.50	1,361.19
4208 · Orphan Pub. & Index	1,160.43	1,923.55	-763.12
4209 · Other	0.00	675.00	-675.00
<b>Total 4200 · PUBLICATIONS</b>	<u>25,079.67</u>	<u>19,111.48</u>	<u>5,968.19</u>
<b>4300 · GENEALOGIST</b>			
4301 · Back Issues	548.80	461.70	87.10
4302 · Advertising	25.00	0.00	25.00
<b>Total 4300 · GENEALOGIST</b>	<u>573.80</u>	<u>461.70</u>	<u>112.10</u>
<b>4400 · LIBRARY</b>			
4401 · All Copies except Drouin co...	1,829.60	2,541.79	-712.19
4402 · Maps-Charts-Beginners' Co...	912.76	1,457.05	-544.29
4403 · Guest Fees	1,030.65	1,203.55	-172.90
4404 · Drouin Computer Time	1,765.70	2,369.20	-603.50
4405 · Beverages	311.57	251.52	60.05
4407 · Logo Mdse (resale items)	58.00	17.00	41.00
4408 · Gift Certificates	10.60	0.00	10.60
4410 · Drouin Copies & CDs	638.70	875.53	-236.83
<b>Total 4400 · LIBRARY</b>	<u>6,557.58</u>	<u>8,715.64</u>	<u>-2,158.06</u>
<b>4500 · RESEARCH</b>			
4501 · Reasearch Income	4,306.15	4,493.50	-187.35
4502 · Drouin Research Income	2,075.20	2,123.40	-48.20
<b>Total 4500 · RESEARCH</b>	<u>6,381.35</u>	<u>6,616.90</u>	<u>-235.55</u>
<b>4600 · CONFERENCE</b>			
4601 · Attend Fees	1,265.50	0.00	1,265.50
4602 · Raffle	90.00	54.00	36.00
4605 · Refreshments	-46.70	118.65	-165.35
<b>Total 4600 · CONFERENCE</b>	<u>1,308.80</u>	<u>172.65</u>	<u>1,136.15</u>

01/06/08

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through December 2007

	<u>Jan - Dec 07</u>	<u>Jan - Dec 06</u>	<u>\$ Change</u>
<b>4700 · SOCIETY</b>			
4701 · Drouin Fund Donations	7,025.62	8,387.24	-1,361.62
4702 · Bldg Fund	788.00	469.54	318.46
4703 · Book Fund (Border crossings)	1,183.00	564.00	619.00
4704 · Currency Exchange	0.00	-24.64	24.64
4705 · Cash Over & Short	155.63	356.52	-200.89
4706 · Ckg Act Int	16.24	12.04	4.20
4707 · Bld Fnd Int	3.98	4.90	-0.92
4708 · Sav Act Int	241.90	74.79	167.11
4709 · Other	1.20	0.00	1.20
<b>Total 4700 · SOCIETY</b>	<u>9,415.57</u>	<u>9,844.39</u>	<u>-428.82</u>
<b>4800 · BUILDING</b>			
4801 · Rent	10,500.00	11,375.00	-875.00
<b>Total 4800 · BUILDING</b>	<u>10,500.00</u>	<u>11,375.00</u>	<u>-875.00</u>
<b>Total Income</b>	<u>109,139.77</u>	<u>108,319.51</u>	<u>820.26</u>
<b>Gross Profit</b>	109,139.77	108,319.51	820.26
<b>Expense</b>			
<b>6100 · MEMBERSHIP EXP</b>			
6101 · Postage	742.91	749.81	-6.90
6102 · Supplies	91.20	176.96	-85.76
6103 · Advertising Expense	0.00	400.00	-400.00
6105 · membership refunds	0.00	30.00	-30.00
<b>Total 6100 · MEMBERSHIP EXP</b>	<u>834.11</u>	<u>1,356.77</u>	<u>-522.66</u>
<b>6200 · PUBLICATIONS EXP</b>			
6201 · Postage	310.05	823.00	-512.95
6202 · Supplies	774.13	1,816.13	-1,042.00
6203 · Print Reps	8,160.56	6,026.11	2,134.45
6204 · Index & Holdings	0.00	33.00	-33.00
6205 · Jette & White	2,233.31	1,824.64	408.67
6206 · CD Roms	254.70	553.88	-299.18
6207 · Fr. Croteau Publications	260.78	0.00	260.78
6208 · Orphan Publications	0.00	600.00	-600.00
6209 · Marketing	0.00	822.00	-822.00
<b>Total 6200 · PUBLICATIONS EXP</b>	<u>11,993.53</u>	<u>12,498.76</u>	<u>-505.23</u>
<b>6300 · GENEALOGIST EXP</b>			
6301 · Postage	2,618.25	4,286.73	-1,668.48
6303 · Printing	17,709.40	14,929.72	2,779.68
<b>Total 6300 · GENEALOGIST EXP</b>	<u>20,327.65</u>	<u>19,216.45</u>	<u>1,111.20</u>

01/06/08

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through December 2007

	<u>Jan - Dec 07</u>	<u>Jan - Dec 06</u>	<u>\$ Change</u>
<b>6400 · LIBRARY EXP</b>			
6401 · Postage	0.00	24.00	-24.00
6402 · Supplies	1,226.24	930.37	295.87
6403 · Printing Maps & Info Sheets	127.25	27.18	100.07
6404 · Equip. Maint	950.20	1,790.45	-840.25
6405 · Beverages	144.00	0.00	144.00
6407 · Acquisitions - New Books	0.00	0.00	0.00
6410 · Drouin expenses	0.00	88.59	-88.59
<b>Total 6400 · LIBRARY EXP</b>	<u>2,447.69</u>	<u>2,860.59</u>	<u>-412.90</u>
<b>6500 · RESEARCH EXP</b>			
6501 · Postage	62.05	0.00	62.05
6502 · Supplies	111.17	0.00	111.17
<b>Total 6500 · RESEARCH EXP</b>	<u>173.22</u>	<u>0.00</u>	<u>173.22</u>
<b>6600 · CONFERENCE EXP</b>			
6603 · Printing & Supplies	0.00	274.45	-274.45
6604 · Speakers	940.95	0.00	940.95
6605 · Caterer & Refreshments	84.75	89.30	-4.55
6608 · New England Regional Gen ...	50.00	0.00	50.00
<b>Total 6600 · CONFERENCE EXP</b>	<u>1,075.70</u>	<u>363.75</u>	<u>711.95</u>
<b>6700 · SOCIETY EXP</b>			
6701 · Postage	743.84	650.00	93.84
6702 · Supplies	1,024.46	434.88	589.58
6703 · Telephone	1,221.27	1,602.77	-381.50
6704 · Insurance Content/Bond	2,203.00	2,113.00	90.00
6705 · Subscriptions	570.00	470.50	99.50
6706 · Bad Checks	30.00	0.00	30.00
6707 · Bank Charges	298.83	408.70	-109.87
6709 · Computer Expenses	0.00	791.73	-791.73
6710 · Credit Card Charges	603.67	332.07	271.60
6712 · Internet Services	588.85	1,444.41	-855.56
6713 · Legal Expenses	0.00	175.00	-175.00
6714 · Drouin-Interest Exp.	786.23	1,994.55	-1,208.32
6715 · Bank Debit Charges	22.99	0.00	22.99
6717 · Misc Society Expenses	-225.00	0.00	-225.00
<b>Total 6700 · SOCIETY EXP</b>	<u>7,868.14</u>	<u>10,417.61</u>	<u>-2,549.47</u>
<b>6800 · BUILDING EXP</b>			
6801 · Heat	<u>15,239.64</u>	14,841.68	397.96
6802 · Electricity	3,673.59	3,867.33	-193.74
6803 · Water-Sewer	663.10	571.75	91.35
6804 · Insurance - Bldg. & Liab.	2,712.00	2,627.00	85.00
6805 · Building Maint.	15,633.38	12,039.72	3,593.66
6806 · Grounds Maint.	5,595.00	3,870.00	1,725.00
6807 · Fire Alarm Fee	480.00	480.00	0.00
<b>Total 6800 · BUILDING EXP</b>	<u>43,996.71</u>	<u>38,297.48</u>	<u>5,699.23</u>
<b>Total Expense</b>	<u>88,716.75</u>	<u>85,011.41</u>	<u>3,705.34</u>
<b>Net Income</b>	<u>20,423.02</u>	<u>23,308.10</u>	<u>-2,885.08</u>

## Muriel Normand

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**From:** "Gerry Savard" <gsavard@comcast.net>  
**To:** "Anne Gleason" <gleasanne@verizon.net>; <bobpaquette@comcast.net>; "Constance" <cl-hebert@comcast.net>; "Denis Joyal" <mr\_frenchiedj@yahoo.com>; "Jackie Watson" <xstwitch@net1plus.com>; "James R. Gaudet" <jrgaudet61@hotmail.com>; "John Cooke" <jccc@sysmatrix.net>; "Julie Smith" <rocksmithj@comcast.net>; <laleafe1@msn.com>; "Muriel Normand" <mcnyankee@comcast.net>; "Paul Lambert" <lambpaul@aol.com>; <pcusson@worldnet.att.net>  
**Sent:** Wednesday, December 12, 2007 7:04 PM  
**Attach:** copier\_ir\_2020\_2016\_series\_broc\_091007.pdf  
**Subject:** FW: Clearance List Item

This copier looks like it would exactly fill our needs. I suggest that we purchase it for \$2199 and pay the \$34.05/month maintenance. Total expenditure over 5 years would be about \$4200, much cheaper than the \$6000 + that we originally looked at.

### Highlights:

11" x 17" capabilities  
 Duplex and auto document feed.  
 Can copy from books <===== >  
 Brand new machine.

I think that we've ruled out the smaller machines from Staples and Ikon since they don't have the 11" x 17" scan area.

I propose an electronic vote on this, going under the assumption that we are going to cancel the meeting Sunday due to snow. Colleen is holding this deal for us until Monday.

Gerry

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**From:** Carbone, Colleen [mailto:ccarbone@IKON.com]  
**Sent:** Wednesday, December 12, 2007 11:42 AM  
**To:** Gerry Savard  
**Subject:** Clearance List Item

Gerry-

New machine on our clearance list! This looks like another good option for you to take to Sunday's meeting. You can buy this machine for \$2,199. It is the Canon 2016. This machine is a brand new machine. I have it reserved until Monday so I will need to know by then. Your service contract would be \$34.05 per month for 1500 copies including parts, labor and toner. If you want to lease this machine for 60 Months it would be \$52.99 dollars a month, plus service of \$34.05 = \$87.04. This would be the cheapest option that does what you need. I didn't include printing it only copies and has an automatic document feeder. I will talk to you either Sunday or Monday! Let me know if you have any questions.  
 Colleen

Colleen Carbone  
 Account Executive  
**IKON** Document Efficiency at Work  
 1750 Elm Street Suite 900  
 Manchester, NH 03104  
 (603) 263-1978 Phone  
 (603) 624-4183 Fax

# **ACSG MONTHLY REPORT**

## **Mailing & Shipping**

### **December 2007**

**For the month of December 2007, we mailed and shipped a variety of items and spent only \$32.96. Roger Lanctot may have an expenditure or two for mailing to David Bonitatibus but I have no information on that. We did not purchase any supplies.**

**On the Roger note, we welcome him back from the great white northern woods [or wherever he went hunting :< ]**

**A list was submitted to President Gerry Savard and Pauline Cusson to determine funds available for “on demand” printing of Reps that we are either out of or low on. These should be ordered soon.**

**We are now up to RP109, and the shelf space may have to be re-allocated downstairs. I have proposed to Mary Anna Paquette to take the old nasty wooden shelves that held the ACA collection and remove them from the main floor (for aesthetic reasons). I would recommend placing those in the mailing room – in place of the large cupboard we have, as we could continue to place reps in those spaces and keep them off the floor while not clogging up the pallets in the middle of the room.**

**I will await word from the Library Board as to their decision on those shelves.**

**Jim Gaudet**

**TO:** BOARD OF DIRECTORS  
**FROM:** LORETTE LEAFE  
**SUBJECT:** CORRESPONDENCE REPORT FOR MONTH OF NOVEMBER 2007  
**DATE:** JANUARY, 2008

The following correspondence was sent for the month of December:

**Membership Renewal Donations:**

Acquisitions	Building	Drouin	Total
3	1	9	13

Drouin Collection donations:	Total
1	1

Respectfully submitted,  
Lorette Leafe

<u>Month</u>	<u>Donations</u>	<u>Drouin</u>	<u>Equip/ Books</u>	<u>Total</u>
September	16	1	1	18
October	17	2	0	19
November	5	0	3	8
December	13	1	0	14
<b>Total</b>	<b>51</b>	<b>4</b>	<b>4</b>	<b>59</b>

**MEMBERSHIP REPORT  
FOR MONTH OF  
DECEMBER, 2007**

<b>New Members:</b>	<b>6</b>
1 Student, Canada	
2 Family	
<b>Renewals:</b>	<b>115</b>
8 Family	
11 Reactivated:	
2 Family	
1 Institution	
<b>Inactivated</b>	<b>30</b>
(6 Family)	
<b>Donations</b>	<b>305.00</b>
<b>Total Number of Active Members</b>	<b><u>2012</u></b>
<b>Active Members</b>	<b>1613</b>
a) Canadian @ \$38.00 ea	15
b) Canadian Inst. @ \$53.00 ea	1
c) Institutes @ \$50.00 ea.	16
<b>Family Members</b>	<b>156</b>
<b>Student</b>	<b>3</b>
<b>Exchange</b>	<b>119</b>
<b>Life</b>	<b>114</b>
<b>Life Family</b>	<b>6</b>
<b>Life Genealogist (1<sup>st</sup> Class Postage)</b>	<b>0</b>
<b>Active Genealogist (1<sup>st</sup> Class Postage)</b>	<b>1</b>

Submitted by:  
Jeanne Boisvert #6394



## *Research Dept 2-Month Activity Report*

<i>DATE_REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS_DONE</i>	<i>DATE_MAILED</i>	<i>DATE_PAID</i>	<i>REMARKS</i>
11/2/2007	Gunn	Gunn	No			To do
11/2/2007	Rogers	Single events	Yes	2007 Nov 5		CNF info given was insufficient
11/2/2007	Cusson	Single event	Yes	2007 Nov 7		image was un-readable
11/2/2007	Ledoux	Single events	Yes			11 events requested - found 7
11/9/2007	Naylor	Truso	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Pelkey	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Lafontaine	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Naylor	Yes	2007 Nov 30		Requested add'l info
11/16/2007	O'Malley	Fortier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Dandurand	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagnier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Landry	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Coulombe	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Martin dit Valco	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Martineau	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagne	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	Ramsey	Davis	Yes	2007 Nov 30		CNF - parents not listed in marria
11/26/2007	McWhirter	LaFlesh	Yes	2007 Nov 30		CNF - no records for Wayne Onta
11/21/2007	Gay	Single event	Yes	2007 Dec 07	2007 Nov 30	CGH -single event

## *Research Dept 2-Month Activity Report*

<i>DATE_REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS_DONE</i>	<i>DATE_MAILED</i>	<i>DATE_PAID</i>	<i>REMARKS</i>
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11/2/2007	Rogers	Single events	Yes	2007 Nov 5		CNF info given was insufficient
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11/9/2007	Naylor	Lafontaine	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Naylor	Yes	2007 Nov 30		Requested add'l info
11/16/2007	O'Malley	Fortier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Dandurand	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagnier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Landry	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
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11/16/2007	O'Malley	Martin dit Valco	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Martineau	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagne	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	Ramsey	Davis	Yes	2007 Nov 30		CNF - parents not listed in marria
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11/21/2007	Gay	Single event	Yes	2007 Dec 07	2007 Nov 30	CGH -single event

*Friday, January 18, 2008*

*Page 1 of 2*

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE</i>	<i>DATE MAILED</i>	<i>DATE PAID</i>	<i>REMARKS</i>
12/1/2007	Rainville	Danis	Yes	2008 Jan 11	2008 Jan 1	CGH
11/9/2007	Mealey	Single event	Yes	2007 Dec 5	2007 Nov 26	Marriage
11/14/2007	Rogers	Single event	Yes			Single marriage
12/3/2007	Taylor	Various single e	Yes	2007 Dec 21	2007 Dec 11	10 single events
12/1/2007	Rainville	Lariviere	Yes			CGH

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE</i>	<i>DATE MAILED</i>	<i>DATE PAID</i>	<i>REMARKS</i>
12/1/2007	Rainville	Danis	Yes	2008 Jan 11	2008 Jan 1	CGH
11/9/2007	Mealey	Single event	Yes	2007 Dec 5	2007 Nov 26	Marriage
11/14/2007	Rogers	Single event	Yes			Single marriage
12/3/2007	Taylor	Various single e	Yes	2007 Dec 21	2007 Dec 11	10 single events
12/1/2007	Rainville	Lariviere	Yes			CGH