

11/11/07

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of October 31, 2007

	Oct 31, 07
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · BANK ACCOUNTS	
1001 · CHECKING ACCOUNT-BNH	20,930.02
1002 · CHEQUING - CANADIAN FUNDS	1,314.35
1003 · BUILDING FUND-BNH	2,777.43
1004 · BOOK FUND-SMB	6,292.16
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,289.76
1009 · LIFE MEMB. ACCT. BNH	2,609.85
<b>Total 1000 · BANK ACCOUNTS</b>	<b>35,563.57</b>
<b>Total Checking/Savings</b>	<b>35,563.57</b>
<b>Accounts Receivable</b>	
1100 · ACCOUNTS RECEIVABLE	
1101 · Paid Invoices	-216.14
1100 · ACCOUNTS RECEIVABLE - Other	156.45
<b>Total 1100 · ACCOUNTS RECEIVABLE</b>	<b>-59.69</b>
<b>Total Accounts Receivable</b>	<b>-59.69</b>
<b>Other Current Assets</b>	
1300 · INVENTORY-RESALE	65,314.85
<b>Total Other Current Assets</b>	<b>65,314.85</b>
<b>Total Current Assets</b>	<b>100,818.73</b>
<b>Fixed Assets</b>	
1500 · Fixed Assets	
1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE & EQUIPMENT	110,626.21
1503 · ACGS HOLDINGS	320,862.12
<b>Total 1500 · Fixed Assets</b>	<b>661,660.71</b>
<b>Total Fixed Assets</b>	<b>661,660.71</b>
<b>TOTAL ASSETS</b>	<b>762,479.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
2700 · NOTE PAYABLE	
2701 · NOTES PAYABLE (DROUIN)	80,000.00
<b>Total 2700 · NOTE PAYABLE</b>	<b>80,000.00</b>
2703 · . DROUIN PRINCIPLE	-72,554.62
<b>Total Long Term Liabilities</b>	<b>7,445.38</b>
<b>Total Liabilities</b>	<b>7,445.38</b>

11/11/07

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of October 31, 2007

	<u>Oct 31, 07</u>
<b>Equity</b>	
<b>3000 - OPENING BALANCE EQUITY</b>	515,412.91
<b>3900 - RETAINED EARNINGS</b>	213,175.89
<b>Net Income</b>	26,445.26
<b>Total Equity</b>	<u>755,034.06</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>762,479.44</u></u>

DESCRIPTION	KEY	ACCOUNT	DATE 10/7/07		DATE 10/14/07		DATE 10/21/07		DATE 10/28/07		DATE		TOTALS
			REGISTER	CC	REGISTER	CC	REGISTER	CC	REGISTER	CC	REGISTER	CC	
MEMBERSHIP DUES	30	4101	\$405.00	\$90.00	\$705.00	\$98.00	\$1,140.00	\$150.00	\$885.00				\$3,473.00
LIFE DUES	19	4102											\$0.00
USED BOOKS	16	4201							\$15.00				\$15.00
AFGS INCOME		4202											\$0.00
REPERTOIRES	6	4203	\$518.94	\$385.00	\$155.00	\$842.50		\$623.00		\$1,425.00			\$3,949.44
INDEX & HOLDINGS	7	4204											\$0.00
JETTE & WHITE	4	4205			\$30.00								\$30.00
CD ROM'S	17	4206											\$0.00
CROTEAU	14	4207								\$799.69			\$799.69
NEW BOOKS	15	4208			\$30.00	\$29.00							\$59.00
GENEALOGIST BACK	5	4301	\$21.00										\$21.00
ADS		4302											\$0.00
ALL COPIES NOT DROUIN	1	4401	\$8.65		\$30.65		\$16.20		\$1.30				\$56.80
MAPS CHARTS	2	4402	\$12.00		\$67.20	\$3.50			\$1.35				\$84.05
GUEST FEES	3	4403	\$25.00	\$5.00	\$25.00		\$5.00		\$20.00				\$80.00
DROUIN TIME	22	4404			\$20.00	\$45.00	\$20.00						\$85.00
BEVERAGES	24	4405			\$12.00								\$12.00
MERCHANDISE PINS	20	4407					\$3.00						\$3.00
GIFT CERTIFICATE	21	4408											\$0.00
DROUIN COPY	18	4410	\$49.75		\$14.80		\$6.15		\$9.75				\$80.45
RESEARCH	8	4501			\$125.00		\$106.00	\$35.00		\$35.00			\$301.00
DROUIN RESEARCH	23	4502					\$12.00						\$12.00
CONFERENCE	9	4601											\$0.00
RAFFLE	10	4602											\$0.00
CONFERENCE ADS		4603											\$0.00
CONFERENCE BOOTH		4604											\$0.00
CONFERENCE BEVER		4605											\$0.00
DROUIN DONATION	11	4701	\$53.92	\$15.00	\$20.00		\$75.00		\$180.00				\$343.92
BUILDING FUND	12	4702							\$40.00				\$40.00
BOOK FUND	13	4703			\$58.00		\$35.00		\$140.00				\$233.00
SHORT-OVER		4705	\$199.23		-\$45.35 *		\$0.05		\$2.60				\$156.53
RENT		4801					\$875.00						\$875.00
NE REG CONF													\$0.00
<b>TOTALS</b>			\$1,293.49	\$495.00	\$1,247.30	\$1,018.00	\$2,293.40	\$808.00	\$1,295.00	\$2,259.69	0.00	0.00	\$10,709.88
<b>ACC REC</b>													
<b>DEPOSITED</b>			\$1,293.49	\$495.00	\$1,247.30	\$1,018.00	\$2,293.40	\$808.00	\$1,295.00	\$2,259.69	\$0.00	\$0.00	\$10,709.88

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Accrual Basis

**American-Canadian Genealogical Society**  
**Income/Expense**  
October 2007

	<u>Oct 07</u>
<b>Income</b>	
<b>4100 · MEMBERSHIP</b>	
4101 · Dues	3,473.00
<b>Total 4100 · MEMBERSHIP</b>	<u>3,473.00</u>
<b>4200 · PUBLICATIONS</b>	
4201 · Used Book Sales	15.00
4203 · Repertoires	3,949.44
4205 · Jette & White	30.00
4207 · Fr, Croteau Publications	799.69
4208 · Orphan Pub. & Index	59.00
<b>Total 4200 · PUBLICATIONS</b>	<u>4,853.13</u>
<b>4300 · GENEALOGIST</b>	
4301 · Back Issues	21.00
<b>Total 4300 · GENEALOGIST</b>	<u>21.00</u>
<b>4400 · LIBRARY</b>	
4401 · All Copies except Drouin copies	56.80
4402 · Maps-Charts-Beginners' Course	84.05
4403 · Guest Fees	80.00
4404 · Drouin Computer Time	85.00
4405 · Beverages	12.00
4407 · Logo Mdse (resale items)	3.00
4410 · Drouin Copies & CDs	80.45
<b>Total 4400 · LIBRARY</b>	<u>401.30</u>
<b>4500 · RESEARCH</b>	
4501 · Reasearch Income	301.00
4502 · Drouin Research Income	12.00
<b>Total 4500 · RESEARCH</b>	<u>313.00</u>
<b>4700 · SOCIETY</b>	
4701 · Drouin Fund Donations	343.92
4702 · Bldg Fund	40.00
4703 · Book Fund (Border crossings)	233.00
4705 · Cash Over & Short	156.53
4706 · Ckg Act Int	1.49
4708 · Sav Act Int	4.94
<b>Total 4700 · SOCIETY</b>	<u>779.88</u>
<b>4800 · BUILDING</b>	
4801 · Rent	875.00
<b>Total 4800 · BUILDING</b>	<u>875.00</u>
<b>Total Income</b>	<u>10,716.31</u>
<b>Gross Profit</b>	10,716.31

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Accrual Basis

**American-Canadian Genealogical Society**  
**Income/Expense**  
October 2007

	<u>Oct 07</u>
<b>Expense</b>	
<b>6100 · MEMBERSHIP EXP</b>	
6101 · Postage	201.39
6102 · Supplies	23.61
<b>Total 6100 · MEMBERSHIP EXP</b>	<u>225.00</u>
<b>6200 · PUBLICATIONS EXP</b>	
6202 · Supplies	49.98
6203 · Print Reps	1,329.33
<b>Total 6200 · PUBLICATIONS EXP</b>	<u>1,379.31</u>
<b>6400 · LIBRARY EXP</b>	
6402 · Supplies	582.60
<b>Total 6400 · LIBRARY EXP</b>	<u>582.60</u>
<b>6700 · SOCIETY EXP</b>	
6701 · Postage	483.26
6702 · Supplies	73.83
6703 · Telephone	102.74
6707 · Bank Charges	6.63
6710 · Credit Card Charges	89.18
6712 · Internet Services	39.95
6714 · Drouin-Interest Exp.	43.43
<b>Total 6700 · SOCIETY EXP</b>	<u>839.02</u>
<b>6800 · BUILDING EXP</b>	
6801 · Heat	33.30
6802 · Electricity	321.17
6805 · Building Maint.	2,158.22
6806 · Grounds Maint.	300.00
<b>Total 6800 · BUILDING EXP</b>	<u>2,812.69</u>
<b>Total Expense</b>	<u>5,838.62</u>
<b>Net Income</b>	<u><u>4,877.69</u></u>

11/11/07

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through October 2007

	Jan - Oct 07	Jan - Oct 06	\$ Change
<b>Income</b>			
<b>4100 · MEMBERSHIP</b>			
4101 · Dues	42,867.00	43,887.00	-1,020.00
4102 · Lifetime Dues	0.00	684.75	-684.75
<b>Total 4100 · MEMBERSHIP</b>	42,867.00	44,571.75	-1,704.75
<b>4200 · PUBLICATIONS</b>			
4201 · Used Book Sales	948.00	68.95	879.05
4202 · AFGS Income	0.00	30.00	-30.00
4203 · Repertoires	13,329.75	10,386.44	2,943.31
4204 · Index & Holdings	81.95	237.75	-155.80
4205 · Jette & White	2,870.50	2,292.78	577.72
4206 · CD Roms	975.90	973.45	2.45
4207 · Fr, Croteau Publications	1,323.69	516.00	807.69
4208 · Orphan Pub. & Index	1,036.48	1,603.60	-567.12
4209 · Other	0.00	675.00	-675.00
<b>Total 4200 · PUBLICATIONS</b>	20,566.27	16,783.97	3,782.30
<b>4300 · GENEALOGIST</b>			
4301 · Back Issues	455.90	192.70	263.20
4302 · Advertising	25.00	0.00	25.00
<b>Total 4300 · GENEALOGIST</b>	480.90	192.70	288.20
<b>4400 · LIBRARY</b>			
4401 · All Copies except Drouin copies	1,574.62	2,410.98	-836.36
4402 · Maps-Charts-Beginners' Course	855.56	1,328.90	-473.34
4403 · Guest Fees	940.65	1,063.50	-122.85
4404 · Drouin Computer Time	1,620.70	2,053.20	-432.50
4405 · Beverages	258.57	251.52	7.05
4407 · Logo Mdse (resale items)	58.00	17.00	41.00
4408 · Gift Certificates	10.60	0.00	10.60
4410 · Drouin Copies & CDs	548.90	818.33	-269.43
<b>Total 4400 · LIBRARY</b>	5,867.60	7,943.43	-2,075.83
<b>4500 · RESEARCH</b>			
4501 · Reasearch Income	3,996.15	3,743.50	252.65
4502 · Drouin Research Income	1,943.60	1,660.10	283.50
<b>Total 4500 · RESEARCH</b>	5,939.75	5,403.60	536.15
<b>4600 · CONFERENCE</b>			
4601 · Attend Fees	1,265.50	0.00	1,265.50
4602 · Raffle	90.00	54.00	36.00
4605 · Refreshments	-46.70	118.65	-165.35
<b>Total 4600 · CONFERENCE</b>	1,308.80	172.65	1,136.15

11/11/07

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through October 2007

	Jan - Oct 07	Jan - Oct 06	\$ Change
<b>4700 · SOCIETY</b>			
4701 · Drouin Fund Donations	6,249.62	7,311.47	-1,061.85
4702 · Bldg Fund	678.00	444.54	233.46
4703 · Book Fund (Border crossings)	1,033.00	554.00	479.00
4704 · Currency Exchange	0.00	-24.64	24.64
4705 · Cash Over & Short	166.68	303.43	-136.75
4706 · Ckg Act Int	14.49	8.88	5.61
4707 · Bld Fnd Int	3.51	4.13	-0.62
4708 · Sav Act Int	230.97	62.27	168.70
<b>Total 4700 · SOCIETY</b>	<b>8,376.27</b>	<b>8,664.08</b>	<b>-287.81</b>
<b>4800 · BUILDING</b>			
4801 · Rent	8,750.00	9,625.00	-875.00
<b>Total 4800 · BUILDING</b>	<b>8,750.00</b>	<b>9,625.00</b>	<b>-875.00</b>
<b>Total Income</b>	<b>94,156.59</b>	<b>93,357.18</b>	<b>799.41</b>
<b>Gross Profit</b>	<b>94,156.59</b>	<b>93,357.18</b>	<b>799.41</b>
<b>Expense</b>			
<b>6100 · MEMBERSHIP EXP</b>			
6101 · Postage	742.91	510.82	232.09
6102 · Supplies	91.20	127.62	-36.42
6103 · Advertising Expense	0.00	320.00	-320.00
6105 · membership refunds	0.00	30.00	-30.00
<b>Total 6100 · MEMBERSHIP EXP</b>	<b>834.11</b>	<b>988.44</b>	<b>-154.33</b>
<b>6200 · PUBLICATIONS EXP</b>			
6201 · Postage	117.10	428.78	-311.68
6202 · Supplies	712.14	1,360.33	-648.19
6203 · Print Reps	6,397.94	4,884.91	1,513.03
6204 · Index & Holdings	0.00	33.00	-33.00
6205 · Jette & White	2,233.31	0.00	2,233.31
6206 · CD Roms	254.70	553.88	-299.18
6207 · Fr. Croteau Publications	260.78	0.00	260.78
6208 · Orphan Publications	0.00	600.00	-600.00
6209 · Marketing	0.00	822.00	-822.00
<b>Total 6200 · PUBLICATIONS EXP</b>	<b>9,975.97</b>	<b>8,682.90</b>	<b>1,293.07</b>
<b>6300 · GENEALOGIST EXP</b>			
6301 · Postage	1,618.25	3,039.54	-1,421.29
6303 · Printing	12,143.00	10,842.72	1,300.28
<b>Total 6300 · GENEALOGIST EXP</b>	<b>13,761.25</b>	<b>13,882.26</b>	<b>-121.01</b>
<b>6400 · LIBRARY EXP</b>			
6401 · Postage	0.00	24.00	-24.00
6402 · Supplies	1,173.26	677.00	496.26
6403 · Printing Maps & Info Sheets	0.00	27.18	-27.18
6404 · Equip. Maint	950.20	1,645.25	-695.05
6407 · Acquisitions - New Books	0.00	0.00	0.00
6410 · Drouin expenses	0.00	88.59	-88.59
<b>Total 6400 · LIBRARY EXP</b>	<b>2,123.46</b>	<b>2,462.02</b>	<b>-338.56</b>

11/11/07

**American-Canadian Genealogical Society**  
**Income/Expense Year-to-Date Comparison**  
 January through October 2007

	Jan - Oct 07	Jan - Oct 06	\$ Change
<b>6500 · RESEARCH EXP</b>			
6501 · Postage	62.05	0.00	62.05
6502 · Supplies	111.17	0.00	111.17
<b>Total 6500 · RESEARCH EXP</b>	173.22	0.00	173.22
<b>6600 · CONFERENCE EXP</b>			
6603 · Printing & Supplies	0.00	274.45	-274.45
6604 · Speakers	940.95	0.00	940.95
6605 · Caterer & Refreshments	43.75	89.30	-45.55
6608 · New England Regional Gen C...	50.00	0.00	50.00
<b>Total 6600 · CONFERENCE EXP</b>	1,034.70	363.75	670.95
<b>6700 · SOCIETY EXP</b>			
6701 · Postage	743.84	650.00	93.84
6702 · Supplies	950.65	420.89	529.76
6703 · Telephone	1,012.53	1,386.99	-374.46
6704 · Insurance Content/Bond	2,103.00	2,113.00	-10.00
6705 · Subscriptions	305.00	320.50	-15.50
6706 · Bad Checks	30.00	0.00	30.00
6707 · Bank Charges	292.83	396.70	-103.87
6709 · Computer Expenses	-325.00	791.73	-1,116.73
6710 · Credit Card Charges	427.73	282.43	145.30
6712 · Internet Services	489.05	1,344.61	-855.56
6713 · Legal Expenses	0.00	75.00	-75.00
6714 · Drouin-Interest Exp.	712.21	1,857.40	-1,145.19
6715 · Bank Debit Charges	22.99	0.00	22.99
<b>Total 6700 · SOCIETY EXP</b>	6,764.83	9,639.25	-2,874.42
<b>6800 · BUILDING EXP</b>			
6801 · Heat	10,523.24	12,580.98	-2,057.74
6802 · Electricity	3,071.96	3,196.11	-124.15
6803 · Water-Sewer	512.90	435.25	77.65
6804 · Insurance - Bldg. & Liab.	2,712.00	2,627.00	85.00
6805 · Building Maint.	12,218.69	6,798.40	5,420.29
6806 · Grounds Maint.	3,525.00	3,495.00	30.00
6807 · Fire Alarm Fee	480.00	480.00	0.00
<b>Total 6800 · BUILDING EXP</b>	33,043.79	29,612.74	3,431.05
<b>Total Expense</b>	67,711.33	65,631.36	2,079.97
<b>Net Income</b>	<b>26,445.26</b>	<b>27,725.82</b>	<b>-1,280.56</b>



**Gary Watson**

---

**From:** "James R. Gaudet" <jrgaudet61@hotmail.com>  
**To:** <cl\_hebert@verizon.net>; <jccc@sysmatrix.net>; <pcusson@att.net>; <gleasanne@verizon.net>; <mr\_frenchiedj@yahoo.com>; <lambpaul@aol.com>; <laleafe1@msn.com>; <mcnyankee@comcast.net>; <bobpaquette@comcast.net>; <gerry.savard@gmail.com>; <gsavard@comcast.net>; <rocksmithj@comcast.net>; <xstwitch@net1plus.com>  
**Cc:** <roger.lanctot@comcast.net>  
**Sent:** Saturday, November 17, 2007 3:41 PM  
**Subject:** Shipping & mailing report

Dear Board Members:

First, my apologies for not getting this out sooner.

October was a good month (in my opinion). Not counting one or two mailings Roger Lanctot handled, we spent \$383.46 in shipping and mailing costs for orders. We sold \$5475.63 worth of publications and items during that same time period.

As luck or fate might have it, since I started insuring parcels worth over \$100.00, we have yet to have the postal service lose or damage one. But I think this is a wise move and investment, and is only a small fraction of our costs.

I will provide a full physical inventory to Muriel once the second glass cabinet is moved and the stock from there brought back downstairs. As most of you know, it was decided to eliminate this second cabinet - as we are not really selling books based on people seeing that display. It was also decided to sell these display copies if necessary, and I have begun to do so to fill several large orders.

Finally, I have three books that were damaged that I was able to repair at my new job - which has a large print shop. It has cost the Society nothing but my time, and uses "comb" style binding. The true spiral binding is superior, but at a cost from Kinko's etc.,. These three repaired books will be available at the Board meeting to view. Unless anyone has serious objections and it is decided otherwise, I will probably repair the remaining books in the same manner.

Thank you.

Jim Gaudet  
#5381

## Gerry Savard

---

**From:** James R. Gaudet [jrgaudet61@hotmail.com]  
**Sent:** Saturday, November 17, 2007 3:41 PM  
**To:** cl\_hebert@verizon.net; jccc@sysmatrix.net; pcusson@att.net; gleasanne@verizon.net; mr\_frenchiedj@yahoo.com; lambpaul@aol.com; laleafe1@msn.com; mcnyankee@comcast.net; bobpaquette@comcast.net; gerry.savard@gmail.com; gsavard@comcast.net; rocksmithj@comcast.net; xstwitch@net1plus.com  
**Cc:** roger.lanctot@comcast.net  
**Subject:** Shipping & mailing report

Dear Board Members:

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October was a good month (in my opinion). Not counting one or two mailings Roger Lanctot handled, we spent \$383.46 in shipping and mailing costs for orders. We sold \$5475.63 worth of publications and items during that same time period.

As luck or fate might have it, since I started insuring parcels worth over \$100.00, we have yet to have the postal service lose or damage one. But I think this is a wise move and investment, and is only a small fraction of our costs.

I will provide a full physical inventory to Muriel once the second glass cabinet is moved and the stock from there brought back downstairs. As most of you know, it was decided to eliminate this second cabinet - as we are not really selling books based on people seeing that display. It was also decided to sell these display copies if necessary, and I have begun to do so to fill several large orders.

Finally, I have three books that were damaged that I was able to repair at my new job - which has a large print shop. It has cost the Society nothing but my time, and uses "comb" style binding. The true spiral binding is superior, but at a cost from Kinko's etc,. These three repaired books will be available at the Board meeting to view. Unless anyone has serious objections and it is decided otherwise, I will probably repair the remaining books in the same manner.

Thank you.

Jim Gaudet  
#5381

## **Muriel Normand**

---

**From:** <mapaquette3910@comcast.net>  
**To:** "Pauly Labbe" <malbaiepq@comcast.net>; "Pauline Cote" <geco2@juno.com>; "Jeanne Boisvert" <JMV42@aol.com>; "Jack Stanton" <cw3jack\_stan@mindspring.com>; "Bob LaBelle" <ralksd@comcast.net>; "Constance Hamel" <cmhh27@gsinet.net>; "Herb Boyce" <H-N-BOYCE-SR@comcast.net>; "Larry Autotte" <LAutotte@comcast.net>; "Lorette Leafe" <laleafe1@msn.com>; "Roger Lawrence" <RWMLawrenc@aol.com>; "Denis Joyal" <mr\_frenchiedj@yahoo.com>; "Gerry Savard" <GSavard@comcast.net>; "Jim Gaudet" <jrgaudet61@hotmail.com>; "Pauline Cusson" <pcusson@att.net>; "Muriel Normand" <mcnyankee@comcast.net>; "Jackie Watson" <XSTWITCH@net1plus.com>; "Constance Hebert" <c\_l\_hebert@verizon.net>; "Bob Paquette" <Bobpaquette@comcast.net>; "Anne Gleason" <gleasanne@hotmail.com>; "Julie Smith" <rocksmithj@comcast.net>; "John Cooke" <jccc@sysmatrix.net>; "Paul Lambert" <lambpaul@aol.com>  
**Sent:** Tuesday, November 13, 2007 2:41 PM  
**Subject:** Library Board Report

Meeting held Monday, Nov. 5, 2007 (There was no meeting in October)

Members present: Constance Hebert, Pauly Labbe, Muriel Normand and Mary Anna Paquette. Jackie Watson was unable to attend.

1. Drouin Coupon Count - 10/1/2007 to 11/12/2007 = 112

2. More Space - In an effort to find suitable wall space to hang the framed maps donated by Tom Bouffard, the following suggestions were made by the Board of Directors and concurred by the Library Committee/Board. Jim Gaudet has agreed to see what he can do about getting someone to move the heavy stuff.

- The big class cabinet now used for display of Repertoires for sale will be removed since it's function there is no longer useful. This should be moved down to the first floor to use for display.
- The large 5-drawer lateral cabinet will be moved upstairs.
- The glass bookcase housing the "Jesuit Relations" collection, and some other valuable books, needs to be moved to the area where the tall lateral is now.
- Still in discussion are the bookcases housing the ACA collection. IF we could get the Manchester City Directories on microfilm, that would give us a little more space on the back wall and the ACA books could be moved to that area.

3. Cleaning Party - Since the people we hire to clean the library now have limited responsibilities (cleaning the bathrooms/kitchen, vacuuming the floors, and little else without charging us more \$\$), we are going to have "Volunteer Cleaning Party". This will be to: shampoo/clean the upholstered chairs, dust the bookshelves and cabinets, dust the desks and around the computers, dust the window ledges in the halls, vacuum the halls, perhaps wash all the windows on the inside. We will ask for volunteers and if anyone has an upholstery cleaning machine they can bring it in. Pizza/refreshments will be provided (I haven't yet asked the BoD to pay for this, hopefully there won't be any objection!)

4. Thermostat - It gets very warm in the library when the heat is running. Some time ago Herb Boyce told me that the main thermostat is on the first floor and that controls the building. Since that is obviously the coldest area in the building, we are asking that the thermostat on the first floor be turned down a couple of degrees. This will accomplish two things: save a little \$\$ on heat, and keep the 2nd floor more comfortable!

5. Some Books Moved - If you are on the Volunteer Librarian List, you have already received the

11/17/2007

following info.

Moved books - the following collections of books have been moved to different shelves:

Drouin Microfilm Index, "Inventaire des 2365 microfilms du Fonds Drouin"  
(published by Pepin)

-> moved to bookshelf in computer area

Fichier Histor, by Rene Jetté (published by Pepin)

[I think there are 35 or 36 volumes. These were laying on the edges which is not good for the binding.]

-> moved to the bottom shelf of the case of reference books in the middle aisle, with room for expansion when we receive the rest of the alphabet (beneath the Jetté and Tanguay books)

Reference Books that were on the bottom shelf

-> moved to the bookcase on the left in the alcove where the "Fichier Histor" were originally stored.

Dictionaries that were on top of the "Family Files" lateral cabinet have been moved to the bookshelf near the office area.

Some of these books need to be re-numbered and labeled. Please bear with me, this will get done eventually!

6. Library Board Budget - I have been asked to provide a budget for 2008. We really need some input on this. Exactly what is the Library Board responsible for, besides binding new acquisitions, re-binding old books? Paper supplies? Copier upkeep? These, and most things are used by several different departments. Are these general fund? building upkeep fund? Please give me a list to work with.

7. New Library Board Members - I am looking for one or two new members for the Library Board. I have contacted Rick Guilmette, Mike Malburn, and Jane Marie Hendricks. Due to other commitments, none of them are able to join us at this time. I am open to suggestions. Do you know anyone who might be interested - preferably someone who is not already on the Board of Directors! The present committee already has 3 out of 5 members who are on the BoD.

Next Library Board meeting: Monday, December 10th, 9:30 AM.

Happy Thanksgiving!  
Respectfully submitted,  
Mary Anna Paquette

**MEMBERSHIP REPORT  
FOR MONTH OF  
OCTOBER, 2007**

<b>New Members:</b>	<b>13</b>
2 Family	
 <b>Renewals:</b>	 <b>111</b>
12 Family	
8 Reactivated	
1 Institute	
5 Reactivated from '06	
1 Canada	
<b>Inactivated</b>	<b>41</b>
(2 Family + 1 AG)	
<b>Donations</b>	<b>450.00</b>
 <b>Total Number of Active Members</b>	 <b><u>2048</u></b>
 <b>Active Members</b>	 <b>1644</b>
a) Canadian @ \$38.00 ea	15
b) Canadian Inst. @ \$53.00 ea	1
c) Institutes @ \$50.00 ea.	14
 <b>Family Members</b>	 <b>162</b>
 <b>Student</b>	 <b>2</b>
 <b>Exchange</b>	 <b>119</b>
 <b>Life</b>	 <b>114</b>
 <b>Life Family</b>	 <b>6</b>
 <b>Life Genealogist (1<sup>st</sup> Class Postage)</b>	 <b>0</b>
 <b>Active Genealogist (1<sup>st</sup> Class Postage)</b>	 <b>1</b>

Submitted by:  
Jeanne Boisvert #6394

**TO:** BOARD OF DIRECTORS  
**FROM:** LORETTE LEAFE  
**SUBJECT:** CORRESPONDENCE REPORT FOR MONTH OF OCTOBER 2007  
**DATE:** OCTOBER 30, 2007

The following correspondence was sent for the month of SEPTEMBER

Membership Renewal Donations:

Acquisitions	Building	Drouin	Total
4	5	7	16

Drouin Collection donations:	Total
1	1

Respectfully submitted,  
Lorette Leafe

Month	Donations	Drouin	Equip/ Books	Total
September	16	1	1	18
October	17	2	0	19
Total	33	3	1	37

BOARD OF DIRECTORS

FOR THE YEAR

FINANCIAL STATEMENTS FOR THE YEAR

2007

The following information was submitted to the Board of Directors

and is being provided to you for information.

This information is being provided to you for information.

Respectfully submitted,

Chairman

Chairman

Chairman

Chairman

Chairman

Chairman

## **Muriel Normand**

**From:** "Gerry Savard" <gsavard@comcast.net>  
**To:** "Anne Gleason" <gleasanne@verizon.net>; <bobpaquette@comcast.net>; "Constance"  
<cl\_hebert@verizon.net>; "Denis Joya" <mr\_frenchiedj@yahoo.com>; "Jackie Watson"  
<xstwitch@net1plus.com>; "James R. Gaudet" <jrgaudet61@hotmail.com>; "John Cooke"  
<jccc@sysmatrix.net>; "Julie Smith" <rocksmithj@comcast.net>; <laleafe1@msn.com>; "Muriel  
Normand" <mcnyankee@comcast.net>; "Paul Lambert" <lambpaul@aol.com>;  
**Cc:** <pcusson@worldnet.att.net>  
"Roland Marchand" <r.marchand1@comcast.net>; "SAMUEL HARRIS"  
<chrysler54@verizon.net>  
**Sent:** Friday, November 16, 2007 9:37 PM  
**Subject:** Computer committee budget - 2008

With the price of large flat panel monitors going down, I would like to start replacing the old, clunky CRT monitors on the Drouin computers. We also need to replace the Ethernet cables connecting all of the computers. Replacing the cables will also allow us to upgrade the hubs. We have new, faster hubs which we couldn't put into service because of the intermittent cables. The existing cables are old and unreliable.

4 monitors @ \$200 ea. ....	\$800
replace existing Ethernet cables .....	\$200
Miscellaneous expenses .....	\$200

There is also an ongoing discussion about the benefits of setting up a file server to handle our network functions. This is just in the preliminary stages.

Gerry

11/17/2007



DATE REC'D	RS DONE?	SURNAME	LINE	REMARKS
10/18/2007	No	Brundage	single events (Brundage)	To do
10/26/2007	Yes	Clarmont	McKenven	Pd by Visa
10/18/2007	Yes	Denis	deVillers	CGH
10/18/2007	Yes	Denis	Denis	CGH
10/10/2007	No	Disco	Single events (Stebbins Famil	To do
10/5/2007	Yes	Gay	Single event	CGH
10/10/2007	Yes	Gay	Single event	CGH
10/1/2007	Yes	Jalbert	Plante/Allaire	CGH
10/8/2007	Yes	King	Drouin lookups	12 lookups
10/12/2007	Yes	Lacourse	Single events	CGH
10/5/2007	Yes	Ledoux	Single events	11 events
10/18/2007	Yes	Poulin	Single events	6 events requested - found 3
10/26/2007	Yes	Prevost	Single event	CNF - just couldn't find it
10/18/2007	No	Rogers	Single events	To do
10/5/2007	Yes	Rogers	Single events	CNF - not enough info given
10/5/2007	Yes	Rollins	Single event	CNF - insufficient burial record
10/18/2007	Yes	Taylor	Request #3 & #4	5 images + research

## *Research Dept 2-Month Activity Report*

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE</i>	<i>DATE MAILED</i>	<i>DATE PAID</i>	<i>REMARKS</i>
10/5/2007	Rollins	Single event	Yes	2007 Oct 5		CNF - insufficient burial records f
10/8/2007	King	Drouin lookups	Yes			12 lookups
10/10/2007	Disco	Single events (	No			To do
10/10/2007	Gay	Single event	Yes	2007-10-10		CGH
10/5/2007	Rogers	Single events	Yes	2007 Nov 2		CNF - not enough info given
10/5/2007	Gay	Single event	Yes	2007 Nov 9	2007 Nov 2	CGH
10/11/2007	Jalbert	Plante/Allaire	Yes			CGH
10/12/2007	Lacourse	Single events	Yes			CGH
10/18/2007	Denis	Denis	Yes	2007 Nov 30	23 Nov 2007	CGH
10/18/2007	Denis	deVillers	Yes	2007 Nov 30	23 Nov 2007	CGH
10/18/2007	Rogers	Single events	Yes			CGH
10/18/2007	Brundage	single events (B	Yes			6 single events
10/18/2007	Poulin	Single events	Yes	2007 Nov 7	2007 Nov 2	6 events requested - found 3
10/26/2007	Clarmont	McKenven	Yes	2007 Oct 27	207 Oct 26	Pd by Visa
10/26/2007	Prevost	Single event	Yes	2007 Nov 2		CNF - just couldn't find it
11/2/2007	Gunn	Gunn	No			To do
11/2/2007	Rogers	Single events	Yes	2007 Nov 5		CNF info given was insufficient
11/2/2007	Cusson	Single event	Yes	2007 Nov 7		image was un-readable
10/5/2007	Ledoux	Single events	Yes	2007 Nov 2	2007 Oct 22	11 events

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE</i>	<i>DATE MAILED</i>	<i>DATE PAID</i>	<i>REMARKS</i>
11/2/2007	Ledoux	Single events	Yes			11 events requested - found 7
11/9/2007	Naylor	Truso	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Pelkey	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Lafontaine	Yes	2007 Nov 30		Requested add'l info
11/9/2007	Naylor	Naylor	Yes	2007 Nov 30		Requested add'l info
11/16/2007	O'Malley	Fortier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Dandurand	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagnier	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Landry	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Coulombe	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Martin dit Valco	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Martineau	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	O'Malley	Gagne	Yes	2007 Nov 28	2007 Nov 28	CGH - MC
11/16/2007	Ramsey	Davis	Yes	2007 Nov 30		CNF - parents not listed in marria
10/18/2007	Taylor	Request #3 & #	Yes	2007 Nov 16	2007 Nov 05	5 images + research
11/26/2007	McWhirter	LaFlesh	Yes	2007 Nov 30		CNF - no records for Wayne Onta
11/21/2007	Gay	Single event	Yes	2007 Dec 07	2007 Nov 30	CGH -single event
10/19/2007	McGinnis	Morisset	Yes			CGH
11/9/2007	Mealey	Single event	Yes	2007 Dec 5	2007 Nov 26	Marriage
11/14/2007	Rogers	Single event	Yes			Single marriage