

# AMERICAN CANADIAN GENEALOGICAL SOCIETY

Minutes of the Board  
July 12, 2007

Meeting called to order by the President at 6:08 PM

Present: Roger Lanctot, Constance Hebert, Gerry Savard, Jackie Watson, Julie Smith, Paul Lambert, Bob Paquette, Anne Gleason, Pauline Cusson and Muriel Normand.

Excused: Lorraine Huppe, Jeanne Boisvert

Absent: Marie Jeanne Chaput

Guests: Herb Boyce, bldg and grds.

## REPORT OF OFFICERS

### Recording Secretary:

- Minutes of the meeting reviewed. Motion to approve as corrected by Jackie Watson, second Julie Smith, carried.

### Treasurer's Report :

- Budget is tight at present due to publications of another issue of the Genealogist. We will borrow from the book fund if necessary.
- Pauline spent some time with Bob Labelle from the Finance committee reconciling accounts, primarily general ledger transactions.
- Question as to whether binding has been done on books for city library since they have yet to pay their invoice. Pauline with check with Mary Anna. We will no longer provide this service for reps, Gerry will speak with Mary Anna.
- Pauline has done a spreadsheet of income and expense on publications since 2000, will email to the board.

Corresponding Secretary: Submitted electronically.

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## COMMITTEE REPORTS

### Building and Grounds:

- One air conditioner is no longer functioning and is not worth repairing. Herb suggests purchasing a larger unit for \$400, but the frame will need to be adapted to the size of the new unit. Total cost app. \$600. Julie moved to replace the air conditioner and necessary carpentry up the a cost of \$750, second Roger. Carried
- Elevator certification: We should not be penalized, it does cost \$140. to inspect and \$100 for the state certificate. Herb will address.
- Herb is unable to continue to do any heavy lifting or be immediately available due to injuries he has sustained. The board is very pleased with his work and will find him some assistance.

### Publications:

- Report received electronically
- Discussion as to when and what to send out for printing given our current budget issues. Decided to send the marriages of Springfield since it is both old and large.

### Acquisitions:

- Several New York reps have been ordered

#### Computer Committee:

- See electronic report
- They will develop a policy regarding passwords and changes so that access will remain limited.

#### Conference Committee:

- Going into this issue of the Genealogist.
- We will be distributing flyers to various libraries in the state.

#### Finance Committee:

- Bob will contact other members in order to discuss policies he would like to implement.
- He also will set up an invoicing method outside our current system using excel as that is the preferred method of invoicing.

The following reports were submitted electronically and required no discussion.

- Membership Committee
- Library Board

#### Shipping:

- Postage: we can purchase a weight appropriate scale for \$250. Cost for the mailing service is \$10 per month or \$100/year. We would also receive a monthly statement for charges incurred. Tabled due to current status of funds.
- We will be adding shelving in the mail room.

#### **OLD BUSINESS**

- <sup>OKER</sup> Polka as fundraiser has not been pursued.
- Bindery: Looks great, price is great, better deal than Kinkos. There was some discussion as to the strength of the flattened corners.
- Book sales to AFGS, not pursued.

#### **NEW BUSINESS:**

- New England Regional Genealogy conference will be held in Manchester in 09, 23-26 April. Board agreed to participate and submit the \$50. fee.
- 10 generation charts. Should we spend app. \$2250 for the unnumbered charts as the sales are not great. The board has decided to forego these charts.
- New banner: Gerry and Pauline will pursue pricing.
- People Fest festival Oct 14<sup>th</sup>, should we participate? Yes, Gerry will contact chair for booth pricing.

Julie moved to adjourn, Connie second at 8:20. There will be no August meeting.

Respectfully submitted

Muriel Normand  
Recording Secretary

#### **Addendum:**

- Electronic vote: As a result of the electrical panel overheating and evaluation of such by an electrician, Gerry requests that we budget \$1500 for the immediate replacement as it is a fire hazard. 10 board members responded, all in the affirmative and Herb will arrange for the replacement pane.

Computer Committee:

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- **Gerry and the board consulted as to closing the library on a Wednesday as it is the only day the electricians are available. There was consensus regarding this decision.**

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**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of June 30, 2007

	Jun 30, 07
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · CHECKING ACCOUNT-BNH	4,038.85
1002 · CHEQUING - CANADIAN FUNDS	1,600.65
1003 · BUILDING FUND-BNH	4,595.82
1004 · BOOK FUND-SMB	7,293.21
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,289.76
1009 · LIFE MEMB. ACCT. BNH	2,609.85
1000 · BANK ACCOUNTS - Other	1,705.15
<b>Total 1000 · BANK ACCOUNTS</b>	23,483.29
<b>Total Checking/Savings</b>	23,483.29
<b>Accounts Receivable</b>	
<b>1100 · ACCOUNTS RECEIVABLE</b>	
1101 · Paid Invoices	-216.14
1100 · ACCOUNTS RECEIVABLE - Other	1,112.95
<b>Total 1100 · ACCOUNTS RECEIVABLE</b>	896.81
<b>Total Accounts Receivable</b>	896.81
<b>Other Current Assets</b>	
<b>1300 · INVENTORY-RESALE</b>	65,314.85
<b>Total Other Current Assets</b>	65,314.85
<b>Total Current Assets</b>	89,694.95
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE & EQUIPMENT	110,626.21
1503 · ACGS HOLDINGS	317,583.32
<b>Total 1500 · Fixed Assets</b>	658,381.91
<b>Total Fixed Assets</b>	658,381.91
<b>TOTAL ASSETS</b>	<b>748,076.86</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
2700 · NOTE PAYABLE	
2701 · NOTES PAYABLE (DROUIN)	80,000.00
<b>Total 2700 · NOTE PAYABLE</b>	80,000.00

07/07/07

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of June 30, 2007

	<u>Jun 30, 07</u>
2703 - . DROUIN PRINCIPLE	-69,110.53
Total Long Term Liabilities	<u>10,889.47</u>
Total Liabilities	10,889.47
Equity	
3000 - OPENING BALANCE EQUITY	517,014.16
3900 - RETAINED EARNINGS	213,585.04
Net Income	6,588.19
Total Equity	<u>737,187.39</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>748,076.86</u></u></b>

DESCRIPTION	KEY	ACCOUNT	DATE 6/9/07		DATE 6/16/07		DATE 6/24/07		DATE		DATE		TOTALS
			REGISTER	CC	REGISTER	CC	REGISTER	CC	REGISTER	CC	REGISTER	CC	
MEMBERSHIP DUES	30	4101	\$713.00	\$75.00	\$120.00	\$30.00	\$1,525.00	\$150.00					\$2,613.00
LIFE DUES	19	4102											\$0.00
USED BOOKS	16	4201											\$0.00
AFGS INCOME		4202											\$0.00
REPERTOIRES	6	4203	\$195.00	\$167.50		\$142.50		\$397.35					\$902.35
INDEX & HOLDINGS	7	4204											\$0.00
JETTE & WHITE	4	4205	\$240.00			\$267.50							\$507.50
CD ROM'S	17	4206	\$32.50					\$17.50					\$50.00
CROTEAU	14	4207				\$25.00							\$25.00
NEW BOOKS	15	4208				\$20.00							\$20.00
GENEALOGIST BACK	5	4301	\$1.00		\$2.00	\$4.00		\$11.50					\$18.50
ADS		4302											\$0.00
ALL COPIES NOT DROUIN	1	4401	\$10.05				\$3.20						\$13.25
MAPS CHARTS	2	4402	\$11.50		\$6.25		\$4.20						\$21.95
GUEST FEES	3	4403	\$35.00		\$20.00		\$5.00						\$60.00
DROUIN TIME	22	4404	\$85.00		\$146.70	\$80.00		\$80.00					\$391.70
BEVERAGES	24	4405	\$10.00		\$16.50		\$12.00						\$38.50
MERCHANDISE PINS	20	4407			\$3.00								\$3.00
GIFT CERTIFICATE	21	4408											\$0.00
DROUIN COPY	18	4410	\$36.45		\$71.90		\$11.80						\$120.15
RESEARCH	8	4501	\$130.00	\$35.00	\$140.00		\$57.00	\$55.00					\$417.00
DROUIN RESEARCH	23	4502	\$36.25		\$26.40		\$5.00						\$67.65
CONFERENCE	9	4601											\$0.00
RAFFLE	10	4602											\$0.00
CONFERENCE ADS		4603											\$0.00
CONFERENCE BOOTH		4604											\$0.00
CONFERENCE BEVER		4605											\$0.00
DROUIN DONATION	11	4701	\$1.00				\$500.00						\$501.00
BUILDING FUND	12	4702					\$65.00						\$65.00
BOOK FUND	13	4703					\$40.00						\$40.00
SHORT-OVER		4705	-\$16.85		-\$0.45		-\$0.20						-\$17.50
RENT		4801	\$875.00										\$875.00
NE REG CONF													\$0.00
<b>TOTALS</b>			\$2,394.90	\$277.50	\$552.30	\$569.00	\$2,228.00	\$711.35	\$0.00	\$0.00	0.00	0.00	\$6,733.05
<b>ACC REC</b>					\$882.45		\$368.70						
<b>DEPOSITED</b>			\$2,394.90	\$277.50	\$1,214.75	\$569.00	\$2,596.70	\$711.35	\$0.00	\$0.00	\$0.00	\$0.00	\$6,733.05
		currency	\$420.00			currency	\$131.00						

2:14 PM  
07/07/07  
Accrual Basis

American-Canadian Genealogical Society  
Income/Expense  
June 2007

	<u>Jun 07</u>
<b>Income</b>	
<b>4100 · MEMBERSHIP</b>	
4101 · Dues	2,613.00
<b>Total 4100 · MEMBERSHIP</b>	<u>2,613.00</u>
<b>4200 · PUBLICATIONS</b>	
4203 · Repertoires	1,933.50
4205 · Jette & White	507.50
4206 · CD Roms	50.00
4207 · Fr, Croteau Publications	25.00
4208 · Orphan Pub. & Index	20.00
74209 · Other	-675.00
<b>Total 4200 · PUBLICATIONS</b>	<u>1,861.00</u>
<b>4300 · GENEALOGIST</b>	
4301 · Back Issues	18.50
<b>Total 4300 · GENEALOGIST</b>	<u>18.50</u>
<b>4400 · LIBRARY</b>	
4401 · All Copies except Drouin copies	13.25
4402 · Maps-Charts-Beginners' Course	21.95
4403 · Guest Fees	60.00
4404 · Drouin Computer Time	391.70
4405 · Beverages	38.50
4407 · Logo Mdse (resale items)	3.00
4410 · Drouin Copies & CDs	120.15
<b>Total 4400 · LIBRARY</b>	<u>648.55</u>
<b>4500 · RESEARCH</b>	
4501 · Reasearch Income	417.00
4502 · Drouin Research Income	67.65
<b>Total 4500 · RESEARCH</b>	<u>484.65</u>
<b>4700 · SOCIETY</b>	
4701 · Drouin Fund Donations	501.00
4702 · Bldg Fund	65.00
4703 · Book Fund (Border crossings)	40.00
4705 · Cash Over & Short	-17.50
4708 · Sav Act Int	183.30
<b>Total 4700 · SOCIETY</b>	<u>771.80</u>
<b>4800 · BUILDING</b>	
4801 · Rent	875.00
<b>Total 4800 · BUILDING</b>	<u>875.00</u>
<b>Total Income</b>	<u>7,272.50</u>
<b>Gross Profit</b>	7,272.50



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07/07/07  
Accrual Basis

**American-Canadian Genealogical Society**  
**Income/Expense**  
June 2007

	<u>Jun 07</u>
<b>Expense</b>	
<b>6200 · PUBLICATIONS EXP</b>	
6201 · Postage	143.48
6202 · Supplies	130.22
6203 · Print Reps	1,201.21
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<b>Total 6200 · PUBLICATIONS EXP</b>	1,474.91
<b>6300 · GENEALOGIST EXP</b>	
6303 · Printing	4,087.00
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<b>Total 6300 · GENEALOGIST EXP</b>	4,087.00
<b>6400 · LIBRARY EXP</b>	
6402 · Supplies	259.43
	<hr/>
<b>Total 6400 · LIBRARY EXP</b>	259.43
<b>6700 · SOCIETY EXP</b>	
6701 · Postage	7.00
6702 · Supplies	38.58
6703 · Telephone	94.65
6707 · Bank Charges	68.54
6709 · Computer Expenses	-325.00
6710 · Credit Card Charges	69.46
6712 · Internet Services	49.90
6714 · Drouin-Interest Exp.	64.05
	<hr/>
<b>Total 6700 · SOCIETY EXP</b>	67.18
<b>6800 · BUILDING EXP</b>	
6801 · Heat	26.28
6803 · Water-Sewer	18.75
6805 · Building Maint.	1,134.33
6806 · Grounds Maint.	200.00
	<hr/>
<b>Total 6800 · BUILDING EXP</b>	1,379.36
	<hr/>
<b>Total Expense</b>	7,267.88
	<hr/>
<b>Net Income</b>	<u><u>4.62</u></u>

07/07/07

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January through June 2007**

	Jan - Jun 07	Jan - Jun 06	\$ Change	% Change
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	24,600.00	26,323.00	-1,723.00	-6.6%
4102 · Lifetime Dues	0.00	675.00	-675.00	-100.0%
<b>Total 4100 · MEMBERSHIP</b>	<b>24,600.00</b>	<b>26,998.00</b>	<b>-2,398.00</b>	<b>-8.9%</b>
<b>4200 · PUBLICATIONS</b>				
4201 · Used Book Sales	469.00	67.95	401.05	590.2%
4203 · Repertoires	5,484.28	3,755.01	1,729.27	46.1%
4204 · Index & Holdings	81.95	0.25	81.70	32,680.0%
4205 · Jette & White	2,322.50	1,408.40	914.10	64.9%
4206 · CD Roms	802.40	450.95	351.45	77.9%
4207 · Fr, Croteau Publications	263.50	357.50	-94.00	-26.3%
4208 · Orphan Pub. & Index	737.39	949.05	-211.66	-22.3%
4209 · Other	-785.00	675.00	-1,460.00	-216.3%
<b>Total 4200 · PUBLICATIONS</b>	<b>9,376.02</b>	<b>7,664.11</b>	<b>1,711.91</b>	<b>22.3%</b>
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	35.00	177.20	-142.20	-80.3%
4302 · Advertising	25.00	0.00	25.00	100.0%
<b>Total 4300 · GENEALOGIST</b>	<b>60.00</b>	<b>177.20</b>	<b>-117.20</b>	<b>-66.1%</b>
<b>4400 · LIBRARY</b>				
4401 · All Copies except Drouin copies	632.88	1,466.57	-833.69	-56.9%
4402 · Maps-Charts-Beginners' Course	434.26	771.85	-337.59	-43.7%
4403 · Guest Fees	545.15	509.50	35.65	7.0%
4404 · Drouin Computer Time	1,090.70	1,515.80	-425.10	-28.0%
4405 · Beverages	201.79	139.52	62.27	44.6%
4407 · Logo Mdse (resale items)	44.50	11.00	33.50	304.6%
4408 · Gift Certificates	10.60	0.00	10.60	100.0%
4410 · Drouin Copies & CDs	327.90	611.83	-283.93	-46.4%
<b>Total 4400 · LIBRARY</b>	<b>3,287.78</b>	<b>5,026.07</b>	<b>-1,738.29</b>	<b>-34.6%</b>
<b>4500 · RESEARCH</b>				
4501 · Reasearch Income	2,705.15	2,095.50	609.65	29.1%
4502 · Drouin Research Income	1,713.60	916.30	797.30	87.0%
<b>Total 4500 · RESEARCH</b>	<b>4,418.75</b>	<b>3,011.80</b>	<b>1,406.95</b>	<b>46.7%</b>
<b>4600 · CONFERENCE</b>				
4601 · Attend Fees	5.40	0.00	5.40	100.0%
4605 · Refreshments	-46.70	0.00	-46.70	-100.0%
<b>Total 4600 · CONFERENCE</b>	<b>-41.30</b>	<b>0.00</b>	<b>-41.30</b>	<b>-100.0%</b>
<b>4700 · SOCIETY</b>				
4701 · Drouin Fund Donations	3,812.00	5,062.20	-1,250.20	-24.7%
4702 · Bldg Fund	418.00	185.00	233.00	126.0%
4703 · Book Fund (Border crossings)	505.00	189.00	316.00	167.2%
4704 · Currency Exchange	0.00	-24.64	24.64	100.0%
4705 · Cash Over & Short	39.72	134.29	-94.57	-70.4%
4706 · Ckg Act Int	4.12	3.63	0.49	13.5%
4707 · Bld Fnd Int	1.90	2.59	-0.69	-26.6%
4708 · Sav Act Int	207.21	37.89	169.32	446.9%
<b>Total 4700 · SOCIETY</b>	<b>4,987.95</b>	<b>5,589.96</b>	<b>-602.01</b>	<b>-10.8%</b>
<b>4800 · BUILDING</b>				
4801 · Rent	5,250.00	6,125.00	-875.00	-14.3%
<b>Total 4800 · BUILDING</b>	<b>5,250.00</b>	<b>6,125.00</b>	<b>-875.00</b>	<b>-14.3%</b>
<b>Total Income</b>	<b>51,939.20</b>	<b>54,592.14</b>	<b>-2,652.94</b>	<b>-4.9%</b>
<b>Gross Profit</b>	<b>51,939.20</b>	<b>54,592.14</b>	<b>-2,652.94</b>	<b>-4.9%</b>

07/07/07

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January through June 2007**

Expense	Jan - Jun 07	Jan - Jun 06	\$ Change	% Change
<b>6100 · MEMBERSHIP EXP</b>				
6101 · Postage	239.63	305.81	-66.18	-21.6%
6102 · Supplies	49.34	68.93	-19.59	-28.4%
6103 · Advertising Expense	0.00	160.00	-160.00	-100.0%
<b>Total 6100 · MEMBERSHIP EXP</b>	<b>288.97</b>	<b>534.74</b>	<b>-245.77</b>	<b>-46.0%</b>
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	143.48	366.37	-222.89	-60.8%
6202 · Supplies	596.67	1,071.05	-474.38	-44.3%
6203 · Print Reps	1,950.49	3,913.19	-1,962.70	-50.2%
6205 · Jette & White	2,233.31	0.00	2,233.31	100.0%
6206 · CD Roms	0.00	523.88	-523.88	-100.0%
6207 · Fr. Croteau Publications	260.78	0.00	260.78	100.0%
6208 · Orphan Publications	0.00	300.00	-300.00	-100.0%
6209 · Marketing	0.00	822.00	-822.00	-100.0%
<b>Total 6200 · PUBLICATIONS EXP</b>	<b>5,184.73</b>	<b>6,996.49</b>	<b>-1,811.76</b>	<b>-25.9%</b>
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	853.72	754.45	99.27	13.2%
6303 · Printing	8,174.00	6,745.34	1,428.66	21.2%
<b>Total 6300 · GENEALOGIST EXP</b>	<b>9,027.72</b>	<b>7,499.79</b>	<b>1,527.93</b>	<b>20.4%</b>
<b>6400 · LIBRARY EXP</b>				
6402 · Supplies	555.10	268.68	286.42	106.6%
6403 · Printing Maps & Info Sheets	0.00	0.00	0.00	0.0%
6404 · Equip. Maint	670.00	869.91	-199.91	-23.0%
6407 · Acquisitions - New Books	0.00	0.00	0.00	0.0%
6410 · Drouin expenses	0.00	16.95	-16.95	-100.0%
<b>Total 6400 · LIBRARY EXP</b>	<b>1,225.10</b>	<b>1,155.54</b>	<b>69.56</b>	<b>6.0%</b>
<b>6500 · RESEARCH EXP</b>				
6501 · Postage	4.05	0.00	4.05	100.0%
6502 · Supplies	111.17	0.00	111.17	100.0%
<b>Total 6500 · RESEARCH EXP</b>	<b>115.22</b>	<b>0.00</b>	<b>115.22</b>	<b>100.0%</b>
<b>6600 · CONFERENCE EXP</b>				
6603 · Printing & Supplies	0.00	154.45	-154.45	-100.0%
6605 · Caterer & Refreshments	0.00	53.58	-53.58	-100.0%
6609 · Other	0.00	0.00	0.00	0.0%
<b>Total 6600 · CONFERENCE EXP</b>	<b>0.00</b>	<b>208.03</b>	<b>-208.03</b>	<b>-100.0%</b>
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	34.20	409.00	-374.80	-91.6%
6702 · Supplies	713.71	279.74	433.97	155.1%
6703 · Telephone	607.12	672.14	-65.02	-9.7%
6704 · Insurance Content/Bond	2,103.00	2,113.00	-10.00	-0.5%
6705 · Subscriptions	305.00	320.50	-15.50	-4.8%
6706 · Bad Checks	30.00	0.00	30.00	100.0%
6707 · Bank Charges	260.60	207.16	53.44	25.8%
6709 · Computer Expenses	-325.00	791.73	-1,116.73	-141.1%
6710 · Credit Card Charges	266.35	217.05	49.30	22.7%
6712 · Internet Services	299.40	1,061.36	-761.96	-71.8%
6713 · Legal Expenses	0.00	75.00	-75.00	-100.0%
6714 · Drouin-Interest Exp.	507.18	1,240.27	-733.09	-59.1%
<b>Total 6700 · SOCIETY EXP</b>	<b>4,801.56</b>	<b>7,386.95</b>	<b>-2,585.39</b>	<b>-35.0%</b>

07/07/07

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January through June 2007**

	<u>Jan - Jun 07</u>	<u>Jan - Jun 06</u>	<u>\$ Change</u>	<u>% Change</u>
<b>6800 · BUILDING EXP</b>				
6801 · Heat	10,415.20	12,580.98	-2,165.78	-17.2%
6802 · Electricity	1,424.49	1,796.11	-371.62	-20.7%
6803 · Water-Sewer	298.15	287.85	10.30	3.6%
6804 · Insurance - Bldg. & Liab.	2,712.00	2,627.00	85.00	3.2%
6805 · Building Maint.	6,502.87	3,406.51	3,096.36	90.9%
6806 · Grounds Maint.	2,875.00	2,315.00	560.00	24.2%
6807 · Fire Alarm Fee	480.00	480.00	0.00	0.0%
<b>Total 6800 · BUILDING EXP</b>	<u>24,707.71</u>	<u>23,493.45</u>	<u>1,214.26</u>	<u>5.2%</u>
<b>Total Expense</b>	<u>45,351.01</u>	<u>47,274.99</u>	<u>-1,923.98</u>	<u>-4.1%</u>
<b>Net Income</b>	<u>6,588.19</u>	<u>7,317.15</u>	<u>-728.96</u>	<u>-10.0%</u>

ACGS  
Corresponding secretary – 12 July 2007

Thank you

Drouin	2
Library acquisitions	2
Unspecified	4
Book	1

To: AGCS Board  
From: Gerry Savard  
Date: 7/10/07  
Subject: Web Site statistics for June, 2007

Web site visits are ahead of last year for the same time period. We had 8,806 visitors to our site. That's 294 visits per day.

The web site's What's New and events pages were updated by Nicole, as well as the catalog page.

For June, our holding lists were viewed 5861 times.  
Our catalogs were accessed 389 times.  
Our membership page had 290 hits with the application page getting 118 hits.  
The Drouin pages were accessed 637 times.  
The What's New page was accessed 752 times.  
The 'Tree of Life' page got 297 hits.

Some of the top referrers to our site: (These are sites that have links to ours)

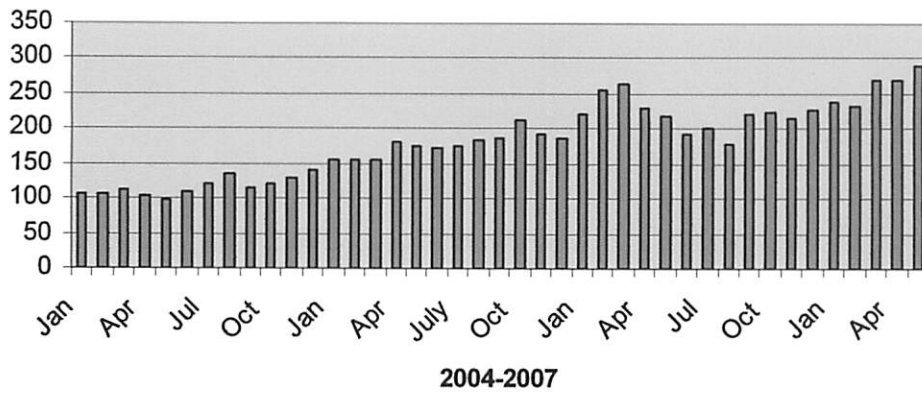
Google – over 1,100 hits  
AFGS – 66  
North American Genealogy Resources 38  
Le Centre de Généalogie Francophone d'Amérique 23  
Lucie's site 27  
PRDH 15

The message board: We have 961 messages and 439 registered users. The message board continues to draw many visitors to our web site. Thanks to all who contribute. Spam has increased dramatically again this month through automated software.

Respectfully Submitted,

Gerry Savard  
Web Site Liaison

### Average Daily Web Site Visits



Year	Month	Visitor Total	Visitors/Day
2006	Jan	6,858	221
	Feb	7,115	254
	Mar	8,151	263
	Apr	6,849	228
	May	6,719	217
	Jun	5,776	193
	Jul	6,205	200
	Aug	5,523	178
	Sep	6,588	220
	Oct	6,967	225
	Nov	6,440	215
	Dec	7,010	226
2007	Jan	7,379	238
	Feb	7,228	258
	Mar	8,333	269
	Apr	8,086	270
	May	8,955	289
	June	8,806	294

**Muriel Normand**

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**From:** "Mary Anna Paquette" <mapaquette3910@comcast.net>  
**To:** <JMV42@aol.com>; <frogsxdeux@verizon.net>; <pcusson@worldnet.att.net>;  
 <gleasanne@hotmail.com>; <cl-hebert@comcast.net>; <lambpaul@aol.com>;  
 <roger.lanctot@comcast.net>; <RWMLawrenc@aol.com>; <mcnyankee@comcast.net>;  
 <Bobpaquette@comcast.net>; <GSavard@comcast.net>; <rocksmithj@comcast.net>;  
 <XSTWITCH@net1plus.com>  
**Cc:** <cl-hebert@comcast.net>; <malbaiepq@comcast.net>; <bobneveux@comcast.net>;  
 <mcnyankee@comcast.net>; <XSTWITCH@net1plus.com>; <jrgaudet61@hotmail.com>  
**Sent:** Monday, July 09, 2007 7:33 PM  
**Subject:** Library Board report

TO: Board of Directors  
 FROM: Library Board

Meeting held Monday, July 9, 2007.

Members present: Jim Gaudet, Constance Hebert, Pauly Labbe, Muriel Normand, Mary Anna Paquette, Jackie Watson, and guest Roger Lanctot. Bob Neveux was unable to attend.

1. **NEGATIVE FILM READER/PRINTER:** The Film Printer(#90) is now working, at least for the present. Some of the Board members were able to clean it up and replaced the cartridge which seems to have solved the problem. Since we are unable to obtain replacement parts, or get service for the machine, the Board of Directors still needs to consider getting it replaced. Since Bob Neveux was not at the meeting this morning, I will email him to get the name and phone number of the leasing company the City Library uses and forward it to the BoD.

2. **DROUIN COUPON COUNT:** There were 165 coupons turned in from May 5th to June 18th.  
 (running total = 1,415, if my calculations are not too far off that amounts to about \$7,000.+/- [using \$5/ticket])

3. **BUCK-a-BOOK SALE:** The sale of A-C Genealogist periodicals at \$1/book does not seem to be going very well. A question was raised about whether there is a searchable "Article Index" on the web site. I looked and couldn't find it. It would seem that if someone was looking for a particular article, in order to purchase the periodical, we should have some simple list of articles they can search.

4. **GETTING VOLUNTEERS TO REMEMBER TO PUT AWAY FILM/FICHE AND BOOKS:** Despite continual reminders in the volunteer bulletins, those items are still not always put away particularly on Sundays. The only solution is to keep reminding them.

5. **PURCHASE OF ACQUISITIONS:** The members of the Library Board would like to have input regarding the purchase of repertoires. There are a number of repertoires now published by the Northern NY Society which would be useful in the library. While we realize that our board meetings are not convenient for Larry, we hope that we can communicate effectively via



e-mail. I will be sending a message to Larry Autotte with a list of those books which we would like him to purchase (and will cc the BoD).

6. **DROUIN TRAINING:** A number of volunteers are still not familiar enough with using the Drouin collection to help searchers find their info and get it copied to CD's. There is a usage guide in the computer area, and a copy in the Librarians' Handbook (which, by the way, has been updated and is on the desk). Refresher training and review of the guidelines will be stressed.

7. **INSPECTION OF THE CHAIRLIFT:** It appears that ACGS is late each year in getting the chairlift inspection done, thereby incurring late charges. The question arose about who exactly is accountable for making sure this is done each year in May when it is supposed to be completed. The consensus is that the Building/Grounds person, Herb Boyce at the present time, would be responsible for this. The question was also asked as to whether or not annual inspections can be automatically scheduled so that ACGS doesn't have to worry about it. We will leave it to the Board of Directors to communicate with Herb and see what can be arranged.

It was also noted that the 2006 inspection certificate is not on display. Does anyone know where it is? Did we ever receive it from the State of NH?

8. **TURNING OFF A/Cs:** The volunteers will be reminded, again, that they need to just turn the master switch in the electrical panel on/off. Also, one of the A/Cs is not working again - the same one on the right hand side. I left Herb a message about it this morning.

**NEXT MEETING: Monday, Aug 6th, 9:00 AM**

Respectfully submitted,  
Mary Anna Paquette

**Muriel Normand**

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**From:** <geco2@juno.com>  
**To:** <board@acgs.org>  
**Cc:** <LAutotte@ComCast.net>; <h-n-boyce-sr@comcast.net>; <lalo131@comcast.net>; <lalo131@comcast.net>; <mapaquette3910@comcast.net>; <dithibault@yahoo.com>; <jrgaudet61@hotmail.com>; <arborside@comcast.net>; <nychurchrecords@aol.com>; <laleafe1@msn.com>; <KMPASKO@comcast.net>; <geco2@juno.com>  
**Sent:** Sunday, July 08, 2007 5:02 PM  
**Subject:** Board meeting 12 Jul 2007

To the Officers, Directors, Chairpersons & Committee

First please join me in welcoming Lorette Leaf to the publication committee.

Lorette is, has been for a while in charge of breaking up the new Parish registers into files, making a spread sheet etc. This phase is most important when Mr Bonitatibus says include these marriages into the baptismal records, and when it comes time to complete a project to append X amount of files without omitting anything

She has just completed Fort Edward in New York is will be working on St Lawrence, Troy etc

For the moment I shall deviate from the norm of the 3 fronts and give you a wild update on what I have been doing for the last 6 week ends & that is getting material ready for the publication of repertoires

You are aware that St Mary Troy NY baptism & burials have been completed since at least last March and the Society has made the decision to try and improve our repertoires & keep up with modern times. Progress sometimes is slow but I understand these 2 sets should be available at least by next week. Like many I am most anxious to see the end results.

Not withstanding the above and so much more to ready to be printed, I am getting somewhat confused. So, join me as I try to tell you what has been accomplished in these last week end

Regressing, this week end I prepared a small parish called St Joan of Arc in Menands NY. This will be 1 repertoire of M-B-D that dates back to 1929 to 2005

The week before prepared the Burials of St Anthony, Schenectady. This I believe will be 1 repertoire that dates back Oct 1903 to the last minutes of 2007

Prior to that, did the baptisms of the above which might be 2 repertoires whose dates are the same as above

Prior to that did the marriages of St Joseph Springfield, MA which I think is a 3 volumes & that specifics sit in the publication desk drawer

Prior to that did M-B-D of St Ann Wells, NY; St James, Pleasant Lake NY; St Paul Blue Mountain Lake NY; *St Mary Indian Lake NY; St Catherine Clintonville NY. All these are small & will be combined into 1 book chuck full of flavor*

*Also on that week end did Our Lady of Lourdes, Schroon Lake NY and St Joseph Olmstedville which*

*should also be another book*

*Fortunately or unfortunately we have more ready to take a few more of my week ends.*

*The conclusion to all the above is that not only I have been hustling but also Mr Savard, Ms Cusson, & Mr Bonitatibus.*

#### **WHAT WE NEED THEREAFTER IS A GIANT PUSH ON SALES**

Speaking of sales, Mr Lanctot did a marvelous job in compiling sales information. I was most surprised that baptisms seems to out sell marriages. I would have thought the opposite. Also noted that sales seem to have slowed in the new material available

On the MA front:

Same as last month proofing baptisms of St Joseph, Springfield

On the NY front:

Lucky David he is looking for more work to keep his volunteers going. To have such wealth must most encouraging.

Next month I will report more in depth on what is going on in NY

NH front:

I am searching high & low for the last marriage file of St Theresa that I do not believe even got data entered & could have been misplaced with tons of files that were brought up recently. Also still looking for some 20 years of burials of same. Think the people next door might start to wonder about our ability with all this recopying we have had to do

Proof reading has started on the baptisms St John Evangelist Concord, Data entry is being done on the marriages of Sacred Heart, Holyoke & who knows St Ann Manchester (The oldest parish in the city & possibly the state) might come to fruit if we all can put our acts together

Think I have bored you enough for 1 session the only thing I would like to know has anyone come into big luck yesterday 07.07.07!!!!!!

Respectfully submitted

Pauline Genest Cote

Publication Coordinator