

AMERICAN CANADIAN GENEALOGICAL SOCIETY  
Board of Directors meeting, September 14, 2006

Meeting called to order by President at 6:15 PM

Present: Pauline Cusson, Julie Smith, Anne Gleason, Lorette Leafe, Roger Lanctot, Gerry Lalonde, Gerry Savard, Lorraine Huppe, Muriel Normand.

Excused: Jeanne Bosivert, Diane Thibault

Absent: Bj Shoja, Paul Lambert

**REPORT OF OFFICERS:**

**Treasurer's Report:**

- Question regarding the interest rate on #1003, 1004. Gerry Lalonde will negotiate with various banks to improve our rate.
- #1499; funds received for the Toronto order of reps. Anne and Pauline will figure out why this showed up as undeposited.
- Report filed for audit

**Recording secretary**

- July minutes reviewed. Minutes accepted as corrected, Gerry L motion, Gerry Savard second.

**Corresponding Secretary**

- Submitted electronically
- Drouin monies down but continue to trickle in.

**President's Report:**

- Fire extinguishers: supplier here to inspect and noted that they have not been replaced in 6 years. Since he cannot guarantee that they will work, 6 will be replaced at \$85. Each.
- FGS: went well, good activity at our booth. Membership and order forms coded so Jeanne will know if any orders placed or new members joined.
- NERGC is looking at the Center of New Hampshire for the 2009 conference. Do we want a table? Our role??
- **COMMITTEE REPORTS:**  
The following reports were submitted electronically:
  - Web site
  - Membership is up this month, the highest this year.

**Conference**

- Lorette will handle coffee etc.
- Will primarily be a memberships meeting. We have 2 speakers: Muriel and Pauline

### **Inventory**

- **Stephen White books will not be available until the completion of the corrections. We have a few on inventory and anticipate the new ones arriving in summer of 07. Jettes have been ordered.**
- **Lorette suggested that we sell the used sets of Whites, Bergerons and Arsenaults on eBay. Gerry S. will handle pricing and sale.**

### **Nominating**

- **Gerry Lalonde will chair and will have a slate in place by the Oct. meeting**

### **OLD BUSINESS**

- **Drummondville: Pauline will let them know that early November would be fine.**
- **Gerry L needs volunteers for the Deerfield fair, some slots still remain open.**

### **ADDENDUM**

- **Electronic vote: Pauline moved that we purchase 6 new chairs for the computer stations at \$35 each. 7 responses received all affirmative. Chairs purchased.**

**Meeting adjourned at 8:25**

**Respectfully submitted**

**Muriel Normand**

**Recording Secretary**

Addendum to board minutes;

Chairs;

Pauline moved to purchase 3 new chairs for the Drouin stations. All board members responded in the affirmative.

Keyspan:

Anne received a request for committing to a fixed price for gas this winter and requested an electronic vote. Gerry Lalonde second. After much discussion regarding what will happen to the price of gas over the winter, the majority of the board voted not to commit to a fixed price contract.

09/04/06

## American-Canadian Genealogical Society

## Balance Sheet

As of August 31, 2006

	<u>Aug 31, 06</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · CHECKING ACCOUNT-BNH	18,497.71
1002 · CHEQUING - CANADIAN FUNDS	1,434.25
1003 · BUILDING FUND-BNH	4,592.38
1004 · BOOK FUND-SMB	7,238.69
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
<b>Total 1000 · BANK ACCOUNTS</b>	<u>35,835.94</u>
<b>Total Checking/Savings</b>	35,835.94
<b>Accounts Receivable</b>	
<b>1100 · ACCOUNTS RECEIVABLE</b>	-71.55
<b>Total Accounts Receivable</b>	<u>-71.55</u>
<b>Other Current Assets</b>	
1300 · INVENTORY-RESALE	64,908.85
1499 · Undeposited Funds	2,679.74
<b>Total Other Current Assets</b>	<u>67,588.59</u>
<b>Total Current Assets</b>	103,352.98
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE & EQUIPMENT	110,116.21
1503 · ACGS HOLDINGS	313,706.62
<b>Total 1500 · Fixed Assets</b>	<u>653,995.21</u>
<b>Total Fixed Assets</b>	<u>653,995.21</u>
<b>TOTAL ASSETS</b>	<u><u>757,348.19</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
<b>2700 · NOTE PAYABLE</b>	
2701 · NOTES PAYABLE (DROUIN)	80,000.00
<b>Total 2700 · NOTE PAYABLE</b>	<u>80,000.00</u>
2703 · . DROUIN PRINCIPLE	-51,932.38
<b>Total Long Term Liabilities</b>	<u>28,067.62</u>
<b>Total Liabilities</b>	28,067.62

09/04/06

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of August 31, 2006

	<u>Aug 31, 06</u>
<b>Equity</b>	
<b>3000 - OPENING BALANCE EQUITY</b>	517,017.97
<b>3900 - RETAINED EARNINGS</b>	192,560.94
<b>Net Income</b>	<u>19,701.66</u>
<b>Total Equity</b>	<u>729,280.57</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>757,348.19</u></u>

11:50 AM  
09/04/06  
Accrual Basis

**American-Canadian Genealogical Society**  
**Income/Expense**  
**August 2006**

	<u>Aug 06</u>
<b>Income</b>	
<b>4100 · MEMBERSHIP</b>	
4101 · Dues	3,486.00
4100 · MEMBERSHIP - Other	840.00
<b>Total 4100 · MEMBERSHIP</b>	<u>4,326.00</u>
<b>4200 · PUBLICATIONS</b>	
4203 · Repertoires	1,421.75
4204 · Index & Holdings	237.50
4205 · Jette & White	475.00
4206 · CD Roms	47.50
4207 · Fr, Croteau Publications	44.00
4208 · Orphan Pub. & Index	89.95
<b>Total 4200 · PUBLICATIONS</b>	<u>2,315.70</u>
<b>4300 · GENEALOGIST</b>	
4301 · Back Issues	3.00
<b>Total 4300 · GENEALOGIST</b>	<u>3.00</u>
<b>4400 · LIBRARY</b>	
4401 · All Copies except Drouin copies	219.05
4402 · Maps-Charts-Beginners' Course	57.55
4403 · Guest Fees	85.00
4404 · Drouin Computer Time	102.00
4405 · Beverages	16.00
4407 · LOGO Mdse (resale items)	3.00
4410 · Drouin Copies & CDs	20.40
<b>Total 4400 · LIBRARY</b>	<u>503.00</u>
<b>4500 · RESEARCH</b>	
4501 · Reasearch Income	510.00
4502 · Drouin Research Income	137.00
<b>Total 4500 · RESEARCH</b>	<u>647.00</u>
<b>4600 · CONFERENCE</b>	
4602 · Raffle	54.00
<b>Total 4600 · CONFERENCE</b>	<u>54.00</u>
<b>4700 · SOCIETY</b>	
4701 · Drouin Fund Donations	808.27
4702 · Bldg Fund	60.00
4703 · Book Fund (Border crossings)	15.00
4705 · Cash Over & Short	42.50
4706 · Ckg Act Int	0.44
4707 · Bld Fnd Int	0.39
4708 · Sav Act Int	5.55
<b>Total 4700 · SOCIETY</b>	<u>932.15</u>
4802 · Accounts received	2,041.00
<b>Total Income</b>	<u>10,821.85</u>
<b>Gross Profit</b>	10,821.85
<b>Expense</b>	
<b>6100 · MEMBERSHIP EXP</b>	
6102 · Supplies	16.95
6103 · Advertyising Expense	80.00
<b>Total 6100 · MEMBERSHIP EXP</b>	<u>96.95</u>
<b>6200 · PUBLICATIONS EXP</b>	
6201 · Postage	62.41
6202 · Supplies	5.19
6203 · Print Reps	416.28
<b>Total 6200 · PUBLICATIONS EXP</b>	<u>483.88</u>

11:50 AM  
09/04/06  
Accrual Basis

**American-Canadian Genealogical Society**  
**Income/Expense**  
**August 2006**

	<u>Aug 06</u>
<b>6300 · GENEALOGIST EXP</b>	
6301 · Postage	785.09
6303 · Printing	<u>3,547.60</u>
<b>Total 6300 · GENEALOGIST EXP</b>	<u>4,332.69</u>
<b>6400 · LIBRARY EXP</b>	
6404 · Equip. Maint	<u>72.60</u>
<b>Total 6400 · LIBRARY EXP</b>	<u>72.60</u>
<b>6600 · CONFERENCE EXP</b>	
6603 · Printing & Supplies	<u>120.00</u>
<b>Total 6600 · CONFERENCE EXP</b>	<u>120.00</u>
<b>6700 · SOCIETY EXP</b>	
6703 · Telephone	162.74
6707 · Bank Charges	6.00
6712 · Internet Services	29.95
6714 · Drouin-Interest Exp.	<u>158.92</u>
<b>Total 6700 · SOCIETY EXP</b>	<u>357.61</u>
<b>6800 · BUILDING EXP</b>	
6802 · Electricity	393.70
6803 · Water-Sewer	114.40
6805 · Building Maint.	715.00
6806 · Grounds Maint.	<u>490.00</u>
<b>Total 6800 · BUILDING EXP</b>	<u>1,713.10</u>
<b>Total Expense</b>	<u>7,176.83</u>
<b>Net Income</b>	<u><u>3,645.02</u></u>

09/04/06

**American-Canadian Genealogical Society**  
**A/R Aging Summary**  
 As of August 31, 2006

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
BIBLIOTHÉQUE DE MONTRÉAL	0.00	0.00	0.00	0.00	0.00	0.00
CALCASIEU PARISH PUBLIC LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
CONNECTICUT STATE LIBRARY	0.00	0.00	0.00	0.00	-136.50	-136.50
DALLAS PUBLIC LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
David Bonitatibus 1	0.00	0.00	0.00	0.00	0.00	0.00
DONNA ERICKSON	0.00	0.00	0.00	0.00	0.00	0.00
FAMILY HISTORY LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
Franco-American Genealogical Society, The	0.00	0.00	0.00	0.00	0.00	0.00
Genealogical Society of Utah	0.00	-187.50	187.50	0.00	0.00	0.00
SOC. FRANC-ONT. d'HIST et GEN.	0.00	0.00	0.00	0.00	0.00	0.00
The Gen. Soc. of Utah	0.00	0.00	0.00	0.00	0.00	0.00
TORONTO PUBLIC LIBRARY	0.00	64.95	0.00	0.00	0.00	64.95
WISCONSIN HISTORICAL SOC. LIB.	0.00	0.00	0.00	-25.40	25.40	0.00
<b>TOTAL</b>	<u>0.00</u>	<u>-122.55</u>	<u>187.50</u>	<u>-25.40</u>	<u>-111.10</u>	<u>-71.55</u>



**TO:** BOARD OF DIRECTORS  
**FROM:** LORETTE LEAFE  
**SUBJECT:** CORRESPONDENCE REPORT FOR MONTH OF AUGUST 2006  
**DATE:** SEPTEMBER 2, 2006

The following correspondence was sent for the month of August:

“Thank you” for Drouin Collection	2
“Thank you” for donations of money	9
“Thank you” for donations of money for Drouin	12
“Thank you” for donations of books / equipment	0
Request for information	6
Requests forwarded to other dept.	<u>19</u>
Total	48

Respectfully submitted,  
Lorette Leafe

Totals –2006

Month	Donations	Drouin	Equip/ Books	Inquires	Total
January	20	4	1	36	61
February	31	0	2	36	69
March	32	4	5	45	86
April	21	0	3	20	44
May	15	0	8	31	54
June	14		1	21	36
July	12		5	25	42
August	21	2	0	25	48
Total	166	10	25	339	440

Drouin column is specifically for donations from our mailers

\*Smaller donations for Drouin are incorporated into the Donations column.

**January:** \$1,500.00 in Drouin Fund  
 360.00 in Small Donations to Drouin

TO: BOARD OF DIRECTORS  
 FROM: LORETTA LEAF  
 SUBJECT: CORRESPONDENCE REPORT FOR MONTH OF AUGUST 2006  
 DATE: SEPTEMBER 2, 2006

The following correspondence was sent for the month of August:

2 "Thank you" for Drouin Collection  
 9 "Thank you" for donations of money  
 12 "Thank you" for donations of money for Drouin  
 0 "Thank you" for donations of books \ equipment  
 6 Request for information  
 19 Requests forwarded to other dept.  
 48 Total

Respectfully submitted,  
 Loretta Leaf

Totals--2006

Month	Donations	Drouin	Books	Equipment	Inquiries	Total
January	20	4	1		36	61
February	31	0	2		36	69
March	32	4	2		42	80
April	21	0	3		30	44
May	12	0	8		31	54
June	14		1		31	36
July	12		2		32	42
August	21	2	0		32	48
<b>Total</b>	<b>169</b>	<b>10</b>	<b>22</b>		<b>330</b>	<b>440</b>

\*Smaller donations for Drouin are incorporated into the Donations column.  
 Drouin column is specifically for donations from our mailers

160.00 in Small Donations to Drouin  
 21,500.00 in Drouin Fund

February: \$ .00 in Drouin Fund  
560.00 in Small Donations to Drouin

March \$ 275.00 in Drouin Fund  
\$1,085.00 in Small Donations to Drouin

April \$ 174.00 in small donations for Drouin \$200.00 donation from Gaelic League

May \$ 345.00 in small donations for Drouin

June \$ 140.00 in small donations for Drouin

July \$ 105.00 “ “ “ “ “

August \$ 165.00 in small donations for Drouin  
525.00 2<sup>nd</sup> payment from Drouin Pledges

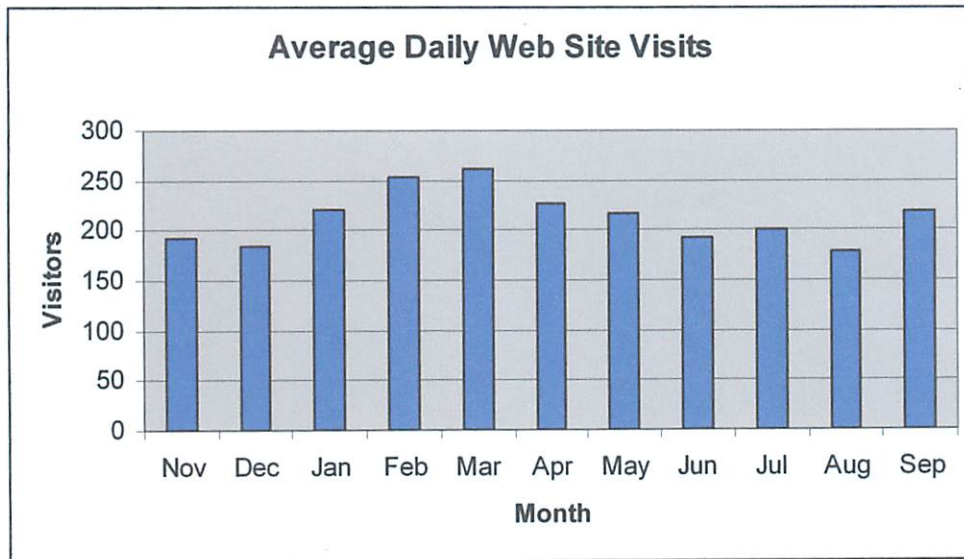
**MEMBERSHIP REPORT  
FOR MONTH OF  
AUGUST, 2006**

<b>New Members</b>	<b>21</b>
<b>Renewals:</b>	<b>181</b>
<b>2 Institutes</b>	
<b>19 Family</b>	
<b>14 Reactivated</b>	
<b>2 Active Genealogist</b>	
<b>Inactivated (2 Family&amp; 1 Death)</b>	<b>23</b>
<b>Donations</b>	<b>355.00</b>
<b>Total Number of Active Members</b>	<b><u>2156</u></b>
<b>Active Members</b>	<b>1739</b>
a) Canadian @ \$38.00 ea	15
b) Canadian Inst. @ \$53.00 ea	1
c) Institutes @ \$50.00 ea.	14
<b>Family Members</b>	<b>166</b>
<b>Student</b>	<b>2</b>
<b>Exchange</b>	<b>122</b>
<b>Life</b>	<b>116</b>
<b>Life Family</b>	<b>6</b>
<b>Life Genealogist (1<sup>st</sup> Class Postage)</b>	<b>0</b>
<b>Active Genealogist (1<sup>st</sup> Class Postage)</b>	<b>5</b>

**Submitted by:  
Jeanne Boisvert #6394**

To: ACGS Board  
From: Gerry Savard  
Subject: Web Site Report, September 2006

There were 6,588 visits to our web site in September, for an average of 219 visits per day. After a sluggish summer, web site activity seems to be picking up again.



The Message board continues to be very active. There are 298 registered users that have left 560 messages. I'm still deleting about 6 'bogus' registrations a day. They seem to have found a way around the extra registration steps that I had put in.

The PDF files of our holdings are still very popular downloads with our visitors, with thousands of viewings each month. We now have all of our holdings on the web site, including repertories, books, and microfilm/fiche.

Our membership page was visited 388 times, with the PDF application being downloaded 88 times.

Our what's new page was visited 592 times, research 641 times, Drouin 473 times.

The top referring web site was Google, followed by Yahoo and MSN.

We also have links from other genealogy societies, such as , AFGS, Northern New York American-Canadian Genealogical Society, Le Centre de généalogie francophone d'Amérique, PRDH, La Société des Filles du roi et soldats du Carignan, New Hampshire Society of Genealogists, Vermont French-Canadian Genealogical Society, La Société de généalogie de Québec.

**Muriel Normand**

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**From:** <geco2@juno.com>  
**To:** <board@acgs.org>; <LAutotte@ComCast.net>; <arborside@comcast.net>;  
 <nychurchrecords@aol.com>; <KyBrrt@aol.com>; <lucieMC@comcast.net>;  
 <pcusson@worldnet.att.net>; "Constance" <cl-hebert@comcast.net>; <LRHuppe@aol.com>;  
 <lalo131@comcast.net>; <LAMBPAUL@aol.com>; <lanctot@adelphia.net>;  
 <RWMLawrenc@aol.com>; <laleafe1@msn.com>; <mcnyankee@adelphia.net>;  
 <bobpaquette@comcast.net>; <patduck@comcast.net>; <gsavard@comcast.net>;  
 <rocksmithj@comcast.net>; <cw3jack\_stan@mindspring.com>; <dithibault@yahoo.com>  
**Sent:** Sunday, October 08, 2006 2:26 PM  
**Subject:** Board meeting 12 Oct 2006

To the Officers, Directors, Chairpersons & Committee

Said I would not take time to write a report because I have been solely concentrating on St Mary Troy NY

If you get 2 reports or no report my apologies since this is done in haste

Will achieve my goal of getting ALL the corrections of the marriages that we have in house by Wednesday

Remaining will be a few strangling files yet to come in.

Think we will get this baby to Kinko before the end of the year if all goes well!

When the marriages are done, a great many files of baptisms will also be completed as the registers are a mixture of M-B-D. However, its enormous and do not know when that will be completed with attention needed to be given to the other areas that we also HAVE HAD FOR A LONG TIME

Since I hope I still have your attention, I will need a great deal of help before I put my foot forward in reference to St Ann Manchester.

If you will recall, I am suppose to return to them in October about copying their records.

Unless I have a lot of back up I will not do this alone since this also is an enormously large, difficult project that heaven only know if I will be around to see its completions

So what say you as the leaves start to fall?

Respectfully submitted

Pauline Genest Cote

Publication Coordinator

PGCOTE

The first part of the document discusses the importance of maintaining accurate records. It states that proper record-keeping is essential for the efficient operation of any organization. This includes tracking financial transactions, personnel files, and operational data. The document emphasizes that these records should be kept up-to-date and accessible to authorized personnel.

In the second part, the author discusses the challenges of data management in a digital age. With the increasing volume of data being generated, organizations face significant challenges in storing, securing, and analyzing this information. The text suggests that investing in robust data management systems and training staff in data literacy are crucial steps to overcome these challenges.

The third section of the document focuses on the role of technology in modern business operations. It highlights how automation and artificial intelligence can streamline processes, reduce errors, and improve productivity. However, it also notes that technology implementation must be carefully managed to avoid disruption and ensure that it aligns with the organization's strategic goals.

Finally, the document concludes by discussing the importance of a strong organizational culture. A positive culture that values innovation, collaboration, and integrity is essential for long-term success. The author suggests that leadership should play a key role in fostering and maintaining this culture through clear communication and consistent actions.

In summary, the document provides a comprehensive overview of key factors for organizational success. It covers the importance of record-keeping, the challenges of data management, the role of technology, and the significance of organizational culture. The author concludes that a holistic approach, addressing all these areas, is necessary for an organization to thrive in a competitive market.

The document is intended for management and operational staff who are responsible for implementing these strategies. It serves as a guide to help organizations identify areas for improvement and take proactive steps to address them.

# Annual Report

October 21, 2006

## Income Producing Units

- Membership \$54,000
- Publications \$22,500
- Research Services 4,000
- Drouin Images \$ 6,165
  
- Drouin Fund Donations \$13,600

Total Income	119,000
Total Expenses	<u>89,000</u>
Net Income	30,000

1. Total Members Sept 2006 2,116  
About 800 members in NH  
About 400 members in MA

Since we purchased the Drouin Images we've paid \$68,000 on the Loan and nearly \$5,000 in interest.

Since last September, we paid about \$43,000 on the principal and we paid about \$ 3,000 in interest on the loan

Our balance on the loan is \$25,400

2. Our publications under the direction of Pauline Cote and the unending drive of David Bonitatibus continues to produce repertoires to help researchers in their quest to find their roots.
3. Research Services continues to help our members, at reasonable rates, to find those elusive ancestors combined with the Drouin Images and other resources in our library. Once the big push for large numbers of Images that Lucie Consentino and her team copied for our members, began to wane, the Research Services department began to increase the simple \$1 per image service.
4. In one year we sold about \$3,100 worth of one-hour coupons – many of these coupons were redeemed by the purchasers themselves. Once our



1. The first part of the document is a letter from the Secretary of the State to the Governor, dated 10th March 1877. It contains a report on the progress of the work done during the year, and a list of the names of the members of the Council of the State.

2. The second part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

3. The third part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

4. The fourth part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

5. The fifth part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

6. The sixth part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

7. The seventh part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

8. The eighth part of the document is a report on the work done during the year, and a list of the names of the members of the Council of the State.

- members got over the jitters of looking at images on the computer instead of cranking microfilm, we began seeing an increase in usage.
5. It is rewarding to be able to tout such a great product as the Drouin Images but the real background nitty gritty work is done by the computer committee. Most generally we don't see the work that goes into keeping those computers in sync. Most generally, Bob Paquette, Gerry Savard, and Sam Harris just come in, do their thing [that is work their magic] and poof, the Drouin images are there when we click on the icon.
  6. Our visibility has increased tremendously for a couple of reasons
    - a. Web site thanks to Gerry Savard and our webmaster Nicole Pinnell
    - b. Several fairs, conferences, publicity events
    - c. Media coverage
  7. The real bottom line in this Society is that none of this could have happened without your board of directors, your chairmen and coordinators, your librarians and everyone else who keeps the wheels of this Society in motion.
  8. I look forward to another good year with an awesome elected team and the infusion of more great ideas and accomplishments by everyone to continue making ACGS the premier place to come for French Canadian and Acadian research. Leaders in bringing your ancestors to you.....