

AMERICAN CANADIAN GENEALOGICAL SOCIETY

Minutes of the Board February 11, 2006

Meeting called to order by the President at 1:00 p.m.

Present: Roger Lanctot, Jeanne Boisvert, Lorette Leafe, Gerry Savard, Julie Smith, Pauline Cusson, Lorraine Huppe, Anne Gleason, Diane Thibault.

Excused: BJ Shoja, Paul Lambert, Muriel Normand

REPORT OF OFFICERS:

Minutes of the January meeting was reviewed.

Jeanne brought up the issue that in the minutes it stated, regarding the changes made to the Drouin web site, that there was a "copy attached". But no copy was attached.

Motion to approve by Julie Smith, seconded by Gerry Savard, motioned carried

Discussion ensued on advising the chair of the Research Dept. that anyone requesting Drouin images should be advised of their options i.e. the cost of having their images done either through the research department or through the Drouin Collectors.

It was discussed that the board needs to distribute the minutes to committee chairs so they can see any additions and/or changes voted on by the board that may affect their committees.

Treasurer's Report

Anne and Pauline spent hours correcting the negative \$21,253.27 on the past treasurer's reports. Anne distributed a report on the payments to the Drouin account. Gerry Lalond brought up the fact that a few of the sub account numbers were the same as the account number. Anne said she will make the corrections.

Pauline questioned the odd amount on Act#4205 (Jette & White). Gerry Lalond stated that it is too complicated to split the cost of the books and the postage.

Julie motioned to accept Treasurer's report, seconded by Roger, motion carried.

President's Report

1. NH Society of Genealogist looking for a speaker for April 8, 2006. Pauline suggested we ask Al and Connie Hamel if they would cover for us?

2. Pauline reported that the Merrimack Valley Genealogist Society would like to have their April meeting at our library on Wednesday, April 26th, 7 to 9 pm. They are interested in seeing the Drouin collection. Some of their members are also members of

ACGS. It was agreed to forego the guest fee for those in their group who are not ACGS members.

3. FGS-Pauline emphasized that we should put in our request for our booth. She will be contacting AFGS, to see if they would be receptive to having our booths close to each other. Pauline said that AFGS may not want us too close as our presentation on the Drouin collection may cut into some of their sales. The board members left the picking of the location of the booth up to Pauline once she had an opportunity to speak to AFGS. It was decided to bring the Drouin collection for presentation as well as some repertoires in books and CD's. It was also agreed to have order forms for anyone who would want to order any of our repertoires in CD form. It was also agreed to car pool to Boston on a daily basis for those who will staff the booth. The times are: Set-up on Wednesday Aug. 30th from 1 to 9 p.m., Thursday, Aug. 31st, 9-6, Friday Sep. 1st, 9-5, and Saturday, Sept 2nd, 9-5.

Roger said he could make a carrying case for the hard drive to protect it.

Pauline has agreed to be a speaker for ACGS.

Lorraine Huppe, Lorette Leafe, Jeanne Boisvert and Gerry Savard have volunteered to man the booth.

4. Pauline reported that she will be interviewed by a member of the Union Leader regarding a feature story on ACGS.

Committee Reports

Marketing: Diane requested a new list of repertoires. She reported about 5% of her mailing is returned due to change or bad addresses.

Membership: Jeanne reported that we have collected \$2,365.00 since July for the Drouin fund through membership. She also reported that she received a donation to the Drouin fund from a member in appreciation for the help given to her on her research by Gerry Savard.

Web Site: Gerry requested help in re-organizing our website. It was agreed that a have a get together on Sunday the 19th at 9 a.m. Gerry also reported that Nicole found a way to include drop down menus and organize the menu in a more logical way at minimal expense.

Committee Reports presented Electronically

Membership

Publications

Correspondence

Computer

Julie made the motion to adjourn at 3:10 and seconded by Gerry Savard

Respectfully submitted:
Jeanne Boisvert #6394

02/08/06

American-Canadian Genealogical Society

Balance Sheet

As of January 31, 2006

Jan 31, 06

ASSETS**Current Assets****Checking/Savings****1000 · BANK ACCOUNTS**

1001 · CHECKING ACCOUNT-BNH	10,230.30
1002 · CHEQUING - CANADIAN FUNDS	1,476.25
1003 · BUILDING FUND-BNH	4,589.35
1004 · BOOK FUND-SMB	7,858.08
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
1000 · BANK ACCOUNTS - Other	219.35

Total 1000 · BANK ACCOUNTS	28,446.24
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Total Checking/Savings	28,446.24
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Accounts Receivable

1100 · ACCOUNTS RECEIVABLE	349.70
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Total Accounts Receivable	349.70
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Other Current Assets

1300 · INVENTORY-RESALE	64,908.85
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Total Other Current Assets	64,908.85
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Total Current Assets	93,704.79
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Fixed Assets**1500 · Fixed Assets**

1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE & EQUIPMENT	110,116.21
1503 · ACGS HOLDINGS	313,706.62

Total 1500 · Fixed Assets	653,995.21
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Total Fixed Assets	653,995.21
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TOTAL ASSETS	747,700.00
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LIABILITIES & EQUITY**Liabilities****Long Term Liabilities****2700 · NOTE PAYABLE**

2701 · NOTES PAYABLE (DROUIN)	80,000.00
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2700 · NOTE PAYABLE - Other	-44,545.60
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Total 2700 · NOTE PAYABLE	35,454.40
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Total Long Term Liabilities	35,454.40
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Total Liabilities	35,454.40
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American Educational Society

Balance Sheet
As of January 31, 1968

Page 1

Jan 31, 68

	ASSETS
	Current Assets
	(2) - 1968-1969
	1968 - BANK ACCOUNTS
10,360.00	1967 - CHECKING ACCOUNT-BANK
1,175.00	1962 - CHECKING - CANADIAN BANK
4,889.38	1962 - BUILDING FUND-BANK
1,888.08	1964 - BOND FUND-BANK
180.00	1968 - CASH ON HAND - CASH REG
200.00	1968 - PETTY CASH - VOLUNTEERS
11,125.00	1967 - CASH ON HAND - 1967
2,800.00	1968 - LIFE INSURANCE - ACC. BANK
1,112.38	1968 - BANK ACCOUNTS - Other
<u>28,448.34</u>	Total 1968 - BANK ACCOUNTS
	Total Checking Savings
28,448.34	Accounts Receivable
588.70	1968 - ACCOUNTS RECEIVABLE
888.70	Total Accounts Receivable
	Inventory
84,808.88	1968 - Inventory - Books
84,808.88	Total Inventory - Books
	Total Current Assets
82,704.78	Fixed Assets
	1968 - Fixed Assets
180,122.88	1967 - LIBRARY BUILDING
110,112.21	1962 - FURNITURE & EQUIPMENT
311,708.82	1968 - ASSETS HOLDINGS
<u>601,943.91</u>	Total 1968 - Fixed Assets
601,943.91	Total Fixed Assets
<u>142,648.69</u>	TOTAL ASSETS
	LIABILITIES & EQUITY
	Liabilities
	Long Term Liabilities
	1968 - NOTE PAYABLE
1,000.00	1967 - NOTE PAYABLE (GROUP)
14,842.80	1968 - NOTE PAYABLE - Other
<u>15,842.80</u>	Total 1968 - NOTE PAYABLE
15,842.80	Total Long Term Liabilities
<u>126,805.89</u>	Total Liabilities

02/08/06

American-Canadian Genealogical Society
Balance Sheet
As of January 31, 2006

	<u>Jan 31, 06</u>
Equity	
3000 · OPENING BALANCE EQUITY	516,504.53
3900 · RETAINED EARNINGS	192,555.29
Net Income	3,185.78
Total Equity	<u>712,245.60</u>
TOTAL LIABILITIES & EQUITY	<u><u>747,700.00</u></u>

6:22 PM

02/08/06

Accrual Basis

American-Canadian Genealogical Society
Income/Expense
January 2006

	<u>Jan 06</u>
Income	
4100 · MEMBERSHIP	
4101 · Dues	4,622.00
Total 4100 · MEMBERSHIP	<u>4,622.00</u>
4200 · PUBLICATIONS	
4201 · Used Book Sales	1.35
4203 · Repertoires	986.00
4204 · Index & Holdings	0.25
4205 · Jette & White	437.50
4208 · Orphan Pub. & Index	30.00
Total 4200 · PUBLICATIONS	<u>1,455.10</u>
4300 · GENEALOGIST	
4301 · Back Issues	49.20
Total 4300 · GENEALOGIST	<u>49.20</u>
4400 · LIBRARY	
4401 · All Copies except Drouin copies	628.30
4402 · Maps-Charts-Beginners' Course	89.20
4403 · Guest Fees	80.00
4404 · Drouin Computer Time	125.00
4405 · Beverages	83.92
4407 · LOGO Mdse (resale items)	11.00
4410 · Drouin Copies & CDs	130.80
Total 4400 · LIBRARY	<u>1,148.22</u>
4500 · RESEARCH	
4501 · Reasearch Income	222.50
4502 · Drouin Research Income	133.35
Total 4500 · RESEARCH	<u>355.85</u>
4700 · SOCIETY	
4701 · Drouin Fund Donations	1,906.50
4702 · Bldg Fund	0.00
4704 · Currency Exchange	-24.64
4705 · Cash Over & Short	11.80
4706 · Ckg Act Int	0.81
4707 · Bld Frd Int	0.33
Total 4700 · SOCIETY	<u>1,894.80</u>
4800 · BUILDING	
4801 · Rent	1,750.00
Total 4800 · BUILDING	<u>1,750.00</u>
Total Income	<u>11,275.17</u>
Gross Profit	11,275.17
Expense	
6200 · PUBLICATIONS EXP	
6203 · Print Reps	239.10
6206 · CD Roms	499.88
6208 · Orphan Publications	300.00
Total 6200 · PUBLICATIONS EXP	<u>1,038.98</u>
6400 · LIBRARY EXP	
6404 · Equip. Maint	247.60
Total 6400 · LIBRARY EXP	<u>247.60</u>

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02/08/06

Accrual Basis

American-Canadian Genealogical Society
Income/Expense
January 2006

	<u>Jan 06</u>
6700 · SOCIETY EXP	
6701 · Postage	199.00
6703 · Telephone	121.88
6704 · Insurance Content/Bond	100.00
6707 · Bank Charges	6.00
6709 · Other	133.73
6710 · Credit Card Charges	72.85
6712 · Internet Services	32.95
6714 · Drouin-Interest Exp.	207.02
	<hr/>
Total 6700 · SOCIETY EXP	873.43
6800 · BUILDING EXP	
6801 · Heat	2,927.02
6802 · Electricity	246.36
6805 · Building Maint.	701.00
6806 · Grounds Maint.	1,575.00
6807 · Fire Alarm Fee	480.00
	<hr/>
Total 6800 · BUILDING EXP	5,929.38
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Total Expense	8,089.39
	<hr/>
Net Income	3,185.78
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02/08/06

American-Canadian Genealogical Society
A/R Aging Summary
As of January 31, 2006

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
BIBLIOTHÈQUE ARMAND-FRAPPIER	0.00	0.00	0.00	175.00	0.00	175.00
BIBLIOTHÈQUE DE MONTRÉAL	0.00	0.00	0.00	0.00	0.00	0.00
CALCASIEU PARISH PUBLIC LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
DALLAS PUBLIC LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
David Bonitatibus 1	0.00	0.00	174.70	0.00	0.00	174.70
DONNA ERICKSON	0.00	0.00	0.00	0.00	0.00	0.00
FAMILY HISTORY LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
Franco-American Genealogical Society, The	0.00	0.00	0.00	-99.00	99.00	0.00
SOC. FRANC-ONT. d'HIST et GEN.	0.00	0.00	0.00	0.00	0.00	0.00
The Gen. Soc. of Utah	0.00	0.00	0.00	0.00	0.00	0.00
TORONTO PUBLIC LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	174.70	76.00	99.00	349.70

TO: BOARD OF DIRECTORS
FROM: LORETTE LEAFE
SUBJECT: CORRESPONDENCE REPORT FOR MONTH OF JANUARY 2006
DATE: FEBRUARY 3, 2006

The following correspondence was sent for the month of January:

“Thank you” for Drouin Collection	4
“Thank you” for donations of money	4
“Thank you” for donations of money for Drouin	16
“Thank you” for donations of books / equipment	1
Request for information	20
Requests forwarded to other dept.	<u>16</u>
Total	61

Respectfully submitted,
Lorette Leafe

Totals –2006

<u>Month</u>	<u>Donations</u>	<u>Drouin</u>	<u>Equip/ Books</u>	<u>Inquires</u>	<u>Total</u>
January	20	4	1	36	61
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Total	20	4	1	36	61

Drouin column is specifically for donations from our mailers

*Smaller donations for Drouin are incorporated into the Donations column.

January: \$1,500.00 in Drouin Fund
 360.00 in Small Donations to Drouin

**MEMBERSHIP REPORT
FOR MONTH OF
JANUARY, 2006**

New Members	13
Renewals (10 Re-activated)	122
Inactivated (2 Family)	22
Donations	\$443.00
Total Number of Active Members	<u>2092</u>
Active Members	1667
a) Canadian @ \$38.00 ea	15
b) Canadian Inst. @ \$53.00 ea	1
c) Institutes @ \$50.00 ea.	13
Family Members	177
Student	2
Exchange	119
Life	118
Life Family	5
Life Genealogist (1 st Class Postage)	0
Active Genealogist (1 st Class Postage)	4

Submitted by:

Jeanne Boisvert #6394

To: AGCS Board
From: Gerry Savard
Date: 2/2/06
Subject: Web Site statistics for January, 2006

We're starting the year out very strongly. We had 6,858 visitors to our site. That's 221 visits per day, the highest yet. See graphs and data on next page.

After much discussion we published our Drouin pricing structure. Various pages on the web site were updated to add links to the new page. Thanks to everyone for your inputs.

For January, the repertoire list was viewed 1310 times, and the main collection list 1750 times, a huge increase from previous months.

Our catalog page was accessed 577 times.
Our membership page had 397 hits..
The Drouin page was accessed 454 times.
The Drouin-Team page was accessed 200 times.
The What's New page was accessed 605 times.
The 'Tree of Life' page got 327 hits.

Some of the top referrers to our site: (These are sites that have links to ours)

AFGS – 100
North American Genealogy Resources 62
Le Centre de Généalogie Francophone d'Amérique 42
Eastman On-line 30
Lucie's site 33
PRDH 18

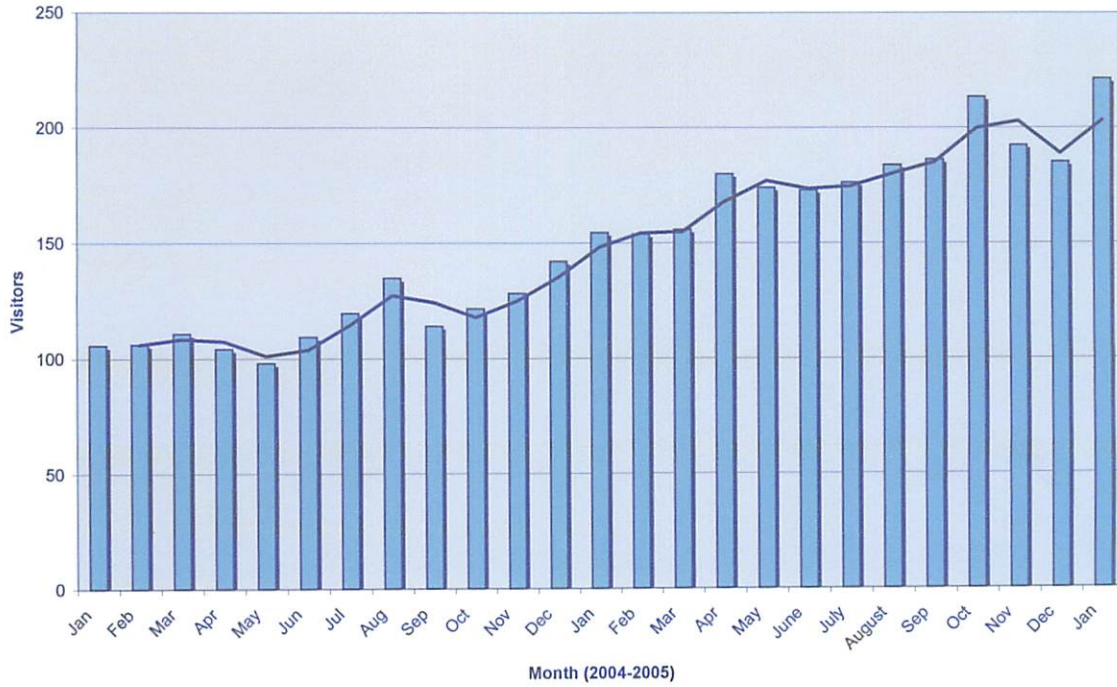
The message board: We have 250 messages and 151 registered users. I deleted a large number of users who register to advertise sex or pharmacy sites. Overall, the message board is used for genealogy queries and it gives us an opportunity to publicize our holdings. I'll add a few messages to direct people to our Drouin and membership pages.

Nicole has come up with nice drop-down menus which should clean up the look of our home page. I'm working on a logical navigation structure for our site before she implements any changes. This change has been ongoing for about a year now. We were looking for ways to improve the appearance of our site without spending a lot of time (money!).

Respectfully Submitted,

Gerry Savard
Web Site Liaison

Web Traffic - Visitors Per Day



Year	Month	Visitor Total	Visitors/Day
2004	Jan	3,279	105.77
	Feb	3,079	106.17
	Mar	3,436	110.84
	Apr	3,127	104.23
	May	3,039	98.03
	Jun	3,285	109.50
	Jul	3,712	119.74
	Aug	4,176	134.71
	Sep	3,421	114.03
	Oct	3,768	121.55
	Nov	3,847	128.23
	Dec	4,401	141.97
2005	Jan	4,788	154.45
	Feb	4,307	153.82
	Mar	4,827	155.71
	Apr	5,397	179.90
	May	5,395	174.03
	June	5,185	172.83
	July	5,460	176.13
	August	5,699	183.84
	Sep	5,583	186.10
	Oct	6,615	213.39
	Nov	5,771	192.37
	Dec	5,741	185.19
2006	Jan	6,858	221.23

muriel normand

From: "Robert Paquette" <bobpaquette@comcast.net>
To: <board@acgs.org>
Cc: "Constance Hebert" <cl-hebert@comcast.net>; "Herb Boyce" <h-n-boyce-sr@comcast.net>;
"Larry Autotte" <LAutotte@comcast.net>; "Roland Marchand" <r.marchand1@comcast.net>;
"Sam Harris" <chrysler54@comcast.net>; "Pauline G Cote" <geco2@juno.com>
Sent: Friday, February 10, 2006 8:28 PM
Subject: Computer Committee Report Feb 06

Computer Committee Report
February 2006

Issues during the past month:

The additional licenses for ACDSsee were purchased and installed.

Virus protection was bought and installed on all the pc's as we are now online.

The 2 new dell's are online and available for use.

Printing problems were addressed and resolved.

We continue to work at making things as foolproof as possible. We have begun installing software to enable us to lock down as much of the desktop as we can to prevent people from wandering around and making changes. It seems to be a weekly challenge to see what was moved or removed ... very frustrating.

Respectfully submitted:
Bob Paquette, 3262

muriel normand

From: "Pauline G Cote" <geco2@juno.com>
To: <Board@acgs.org>
Cc: <LAutotte@comcast.net>; <h-n-boyce-sr@comcast.net>; <cmhh27@gsinet.net>; <cl-hebert@comcast.net>; <labelle@unitil.com>; <bobpaquette@comcast.net>; <cw3jack_stan@mindspring.com>; <Arborside@aol.com>; <NYChurchrecords@aol.com>; <kmpasko@comcast.net>; <GECO2@JUNO.COM>
Sent: Saturday, February 04, 2006 7:50 PM
Subject: Board meeting 11 Feb 2006

To the Officers; Chairpersons & Committee

On the MA front:

Proof reading the baptism of OL of Perpetual Help, Holyoke and can almost see some light at the end of the tunnel

On the NY front:

Proof reading St Anthony, Schenectady and can see a very tiny light at the end of that tunnel also

Kay Brearton reports on St Mary, Albany the following on marriages:

14 files have been proof read twice

4 files are in their 2nd proofing

4 files are still out on their 1st proofing (2 done need to collected)

7 files are awaiting 2nd proofing

She runs frequently to the parish to try and see if she can improve the very poor copies, some pages completely omitted by data entry people because it was impossible to figure anything out

Some of the proof readers are very much surprised & discourage at proofing those very old files

They had been told originally how BRUTAL they were but did not believe it

Mr Gagne is turning in some proofing from St Casimir, Albany. This is a "Polish" Parish

There is so much red corrections on each page that I can hardly distinguish the trees from the forest. It takes me anywhere from 1/2 to 3/4 hour to get a page done. His penmanship is so tiny, the names, locations in Europe so unfamiliar that I burn out after 2 pages the most. It is just BRUTAL but do it little at a time with some 50 pages to a file.

Once I am done a file he will be doing a 2nd proof since no one else is available to handle this material

If we ever get this thing done, not certain how proud we will be with the

end result but credit will have to be given for trying our very best

On the NH front:

A miracle happened this week. Mold was starting to form since we have had it almost ready since December & we finally got the marriages of OL of Perpetual Help, Manchester published & available.

We continue to do proof reading baptisms on the above parish. This is the only PLEASANT thing we are currently doing. When done we will be doing the burials which you may recall we only do 1 proofing

3 seasoned proof readers have left the area till April for warmer climate.

Consequently, we are short of proofers and to recruit at this time with almost all BRUTAL material & 1 proofing of burials seems hardly appropriate

Data entry continuous on St Joseph Springfield that are now a combination of marriages & baptisms (1888) and they are BRUTAL. Hope we get over that hump pretty soon

I still have sitting here on my table the reproduction of St Joseph, Manchester that is out of print & completed in December because my printer or something is out of order. Unless this situation is resolved shortly, I have no incentive to push completion of anything which is not too good for the head of a department

Inventory continues to be replenished but last Wednesday Zachary (mostly he) & I had to leave the shipment in the mail room because I did not want them on the outside table till Roger got back from his holiday. I was somewhat discouraged to see so many empty spots on the shelf.

If you get the impression that I am "down & under" & that my heart is BRUTALLY beating, you are correct

Respectfully submitted

PGCOTE