

AMERICAN CANADIAN GENEALOGICAL SOCIETY

Minutes of the Board
September 8, 2005

Meeting called to order by the President at 6:15 PM.

Present: Lorette Leafe, Jeanne Boisvert, Roger Lanctot, Connie Hamel, Gerry Savard, Gerry Lalonde, Julie Smith, Paul Lamert, Pauline Cusson and Lorraine Huppe.

Absent: Muriel Normand

Guests: None

REPORT OF OFFICERS

Recording Secretary: Tabled minutes so that corrections can be made by Muriel Normand.

Treasurer's Report: July report filed for audit.

August: We added under account #4600 – Conference, a new account #4606 for the NERGC Conference. The amount of \$1,377.00 is to be taken out of the Conference Income Account (4600) and adjusted into the new category, 4606 – NERGC Conference for income and a coincidental account will be created on the expense side.

Mr. Pepin's book payment in the amount of \$1,500.00 Canadian Funds was deposited in an American bank because of Canadian charges per transaction and monthly service charges. After some discussion, it was decided the Finance Committee should look into better banking rates in Canada.

No set up for just Drouin expenses. Drouin fund raising expenses listed under Acct. 6708 but does not include NH mailings.

Computer time (coupons) listed under Acct. 4404.

Profit for August.

August report filed for audit.

Corresponding Secretary: All fund drive monies are listed on corresponding report. Jeanne is keeping account of donations through membership.

Discussion as to what happens if donations are made at the library. Decided to have members fill out the donation form we will supply at the Librarians desk. Lorette to set up donation forms and notify Librarians how to handle the donations.

Discussion on database from Gerry Lalonde to continue recording our donations with past donations to the Building fund and all new donations for Drouin fund.

Discussion on past donations made over time, entitled to be listed in the Donation book.

COMMITTEE REPORTS

Computer: Submitted electronically.

Conference: Letters sent to speakers confirming time of their presentation.

Clean up 1st floor and bathroom, Herb is to be contacted.

No directions for Librarians as to what to do with registrations at library. Librarians will be informed.

Question as to how many Librarians are to be available for the conference. Arrangements are being made

Advertise in Hippo Press, Mirror. Gerry Lalonde will notify the newspapers. Advertised in Genealogist and on our web site.

Suggestion to have another vendor attend our conference. Roger Lacerte to be invited to set up at the conference.

Speakers are welcome to an informal supper on Sat, Oct. 1 and the Board is also invited.

Lunch will be ordered from D'Angelo.

Jeanne suggested having tables and chairs available for our members to have coffee and food. Arrangements are to be made to have them available.

Membership: Submitted electronically.

Jeanne suggested purchasing a new heat shield for laminating membership cards. Discussion followed.

Motion to have Jeanne look into a new laminator for up to \$150.00.

Second, Lorraine Huppe. Motion Carried.

Library: Discussion on cell phone usage in library. No motion needed to remove cell phone usage signs.

Shelving piece still missing from Library Committee order. Connie Hamel has contacted them several times with no results. Waited a month for a reply.

Publicity: Gerry Lalonde has letters ready to send to 20 different papers. Dick Eastman has the Conference on his ~~web site~~ since August and it is also on our web site.

online news letter

Finance: Ann Gleason to run for Treasurer. Paul Lambert will remain on finance committee to support new treasurer. Donna Lanctot will remain on the finance committee as a backup treasurer.

Audit not completed but have three months completed and plan on another meeting before the next board meeting and should be ready for the next board.

Shipping: No back orders on books.

Maps of Ontario – Gerry Lalonde informed us he ordered 200 maps because the cost would be \$1.20 ea. If he ordered only 100 maps the cost would be \$2.05 ea. We can still make an \$.80 profit by paying \$1.20 ea. We also need to decide if we are to continue ordering maps.

Discussion on raising the price on our info sheets from 5cents to 10 cents. Decided to keep copies less than Kinko at 5 cents a copy.

Board discussed not purchasing Steve White's Dict. Because they are not going out of print.

NEW BUSINESS

The Board discussed putting all our Genealogist on CD, this would allow us to eliminate our inventory. Once a copy is gone we will not reprint. The cost is \$20,000. per year for publication and postage. This idea will be presented to our members at the conference and also mentioned in the Genealogist. This action is being considered for next year.

action: converting old stuff to CD & new stuff 7 on CD 7 on paper.
Gerry Savard is willing to take this project and will make a digital copy of all new Genealogists for scanning. *old stuff to stock 2 new stuff 7 on CD 7 on paper. format. over next few years.*

UNFINISHED BUSINESS

Drouin: President will change signs in Library to advertise buying Drouin coupons in bulk.

Discussion on rules: Remove Library rules poster under clock and relocate in another area. Use space to advertise Drouin.

Gerry Savard will produce one poster about Drouin coupons, etc.

Postpone our fund drive until Tues, Wed and Thurs, Oct. 25, 26 and 27, from 7 to 9 PM.

Motion to adjourn by Gerry Savard, second Gerry Lalonde.

Respectfully Submitted,

Lorette Leafe
Corresponding Secretary

Muriel Normand

From: "Bob Paquette" <bobpaquette@comcast.net>
To: <board@acgs.org>
Cc: "Sam Harris" <chrysler54@comcast.net>; "Roland Marchand" <r.marchand1@comcast.net>; "Pauline G Cote" <geco2@juno.com>; "Gerry Savard" <gsavard@comcast.net>; "Larry Autotte" <LAutotte@comcast.net>; "Herb Boyce" <h-n-boyce-sr@comcast.net>
Sent: Thursday, September 08, 2005 8:27 AM
Subject: Computer Committee Report September05

Computer Committee Report
September 2005

The Drouin is up and running and library patrons have started using it. There are still a few volunteers who need to be trained, and as their schedules permit we will try to accommodate. There are still some difficulties in accessing on some days. Not sure what is happening, but hopefully with a little practice these problems will be resolved.

The defective drive has been repaired and returned. We took it for a test run and all is okay. The issues with missing parishes or incorrect parishes have been corrected. We copied them onto our everyday drive in use by the membership.

Other activities for this past month include fixing the printing problem on the Archive Computer, housecleaning on the 4 Dell's in the computer area and upgrading Access on the Membership Computer in the upstairs office area.

Respectfully submitted:
Bob Paquette, 3262

Muel Normand

Subject: Computer Committee Report September05
 Sent: Thursday September 08, 2005 8:27 AM
 <LAutotte@comcast.net>; Herb Boyce <n-n-boyce-st@comcast.net>
 "Pauline G Cote" <geco2@junco.com>; Gerry Svard <gsvard@comcast.net>; "Larry Autotte"
 "Sam Hams" <chrystler54@comcast.net>; "Roland Marchand" <r.marchand1@comcast.net>
 To: <psoid@ecps.org>
 From: "Bob Paduette" <bobpaduette@comcast.net>

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 Bob Paduette, 3262

Muriel Normand

From: "Pauline G Cote" <geco2@juno.com>
To: <Board@acgs.org>
Cc: <h-n-boyce-sr@comcast.net>; <bobpaquette@comcast.net>; <cl-hebert@comcast.net>; <Arborside@aol.com>; <NYChurchrecords@aol.com>; <kmpasko@comcast.net>; <GECO2@JUNO.COM>; <cw3jack_stan@mindspring.com>
Sent: Saturday, September 03, 2005 7:54 PM
Subject: Board meeting 08 Sep 2005

To the Officers, Directors, Chairpersons & Committee

On the MA front:

Proof reading continues on baptisms Our Lady of Perpetual Help Holyoke

On the NY front:

Continuation of copying Parishes with request to come & do more

Some copied Parishes have been brought in & are in house. Others that were in house have been brought back to NY to distribute for data entry

If luck allows us we may finally have the baptisms of St Joseph, Cohes completed and available for the conference at the end of the month

On the NH front:

Data entry continues on St Joseph Springfield MA

Data entry & proof reading continues on the marriages of Our Lady of Perpetual Help, Manchester. (Note we are working on 2 OLPH at one time, a switch from St Joseph's)

More detail report from yours truly or who ever is in charge of this department next month when new Officers, Directors & maybe chairpersons are newly seated. To those of you that are leaving, I am certain the membership joins me in thanking you for your volunteer time & expertise you so willing have given

In closing would like to ask you, how would you have liked it if one of your ancestors had decided to changed your surname from Deschamp to Infield?

Respectfully submitted

Pauline Genest Cote
Publication Coordinator

PGCOTE

Amiel Norman

Subject: Board meeting 08 Sep 2005
 Sent: Saturday, September 03, 2005 7:54 PM
 <GEO2@JUNO.COM>; <cwjacks@mindsping.com>
 <Arborside@aol.com>; <NYChurchrecords@aol.com>; <kmprasko@comcast.net>
 <h-n-joyce-st@comcast.net>; <bobpauetta@comcast.net>; <cl-rieder@comcast.net>
 To: <Board@sacs.org>
 From: "Pauline G Cote" <gcote@juno.com>

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In closing would like to ask you how would you have liked it if one of your ancestors had decided to changed your surname from Deschamp to [redacted]

Respectfully submitted

Pauline G Cote
Publication Coordinator

PCOTE

To: AGCS Board
From: Gerry Savard
Date: 9/3/2005
Subject: Web Site statistics for August, 2005

In July we averaged 184 visitors per day to our web site. A new high!! That's 5699 visits for the month. See graphs and data on next page.

The Conference Page was updated to include all of the information about our upcoming Fall Conference. I also added Benoit Shoja's upcoming lecture for the Pelletier Family Association on the What's New page. We should consider putting more announcements from various genealogy groups (who hopefully would also promote our own activities!).

The research page has been updated with the new pricing structure for primary records.

As mentioned last month, I've included two downloadable PDF files on the library page listing all of our repertoires and our main collection. For August, the repertoire list was downloaded 1324 times, and the main collection list 1393 times. I plan to add a third file with our CD and Microfilm/fiche listings and also a PDF version of our catalog.

Our catalog page was accessed 470 times.
132 membership applications were downloaded.
46 Fall Conference registration forms were downloaded.
The Drouin page was accessed 265 times.
The What's New page was accessed 327 times.
The 'Tree of Life' page got 314 hits.

Around 900 visitors were brought to our site by searching Google.

I'm looking for short articles/tutorials that I can use in my newsletter. Please consider putting your writing skills to good use. The subject can be anything to do with genealogy, research or the day-to-day activities of our society.

Anyone interested in receiving the newsletter can subscribe. To subscribe, send a blank email to acgsnews-subscribe@acgs.org from the e-mail address where you want the newsletter sent. The subject and body of the email may be left blank.

The message board: We have 170 messages and 103 registered users. I had to delete about a dozen messages that were not about genealogy, apparently posted by spammers.

Again, I encourage everyone to drop by the message board and possibly help someone with a query or even encourage them to stop by our library if they are local to us.

Gerry Savard
Web Site Liaison

To: ACCS Board
From: Gerry Savard
Date: 03-2002
Subject: Web Site statistics for August 2002

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The research page has been updated with the new pricing structure for primary records.

As mentioned last month I've included two downloadable PDF files on the library page listing all of our reports and our main collection. For August the reports list was downloaded 134 times and the main collection list 133 times. I plan to add a third file with our CD and Microfilm lists and also a PDF version of our catalog.

Our catalog page was accessed 470 times.
132 membership applications were downloaded.
46 Fall Conference registration forms were downloaded.
The Drouin page was accessed 267 times.
The What's New page was accessed 327 times.
The List of Lists page got 314 hits.

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I'm looking for short articles/tutorials that I can use in my newsletter. Please consider putting your writing skills to good use. The subject can be anything to do with genealogy, research or the day-to-day activities of our society.

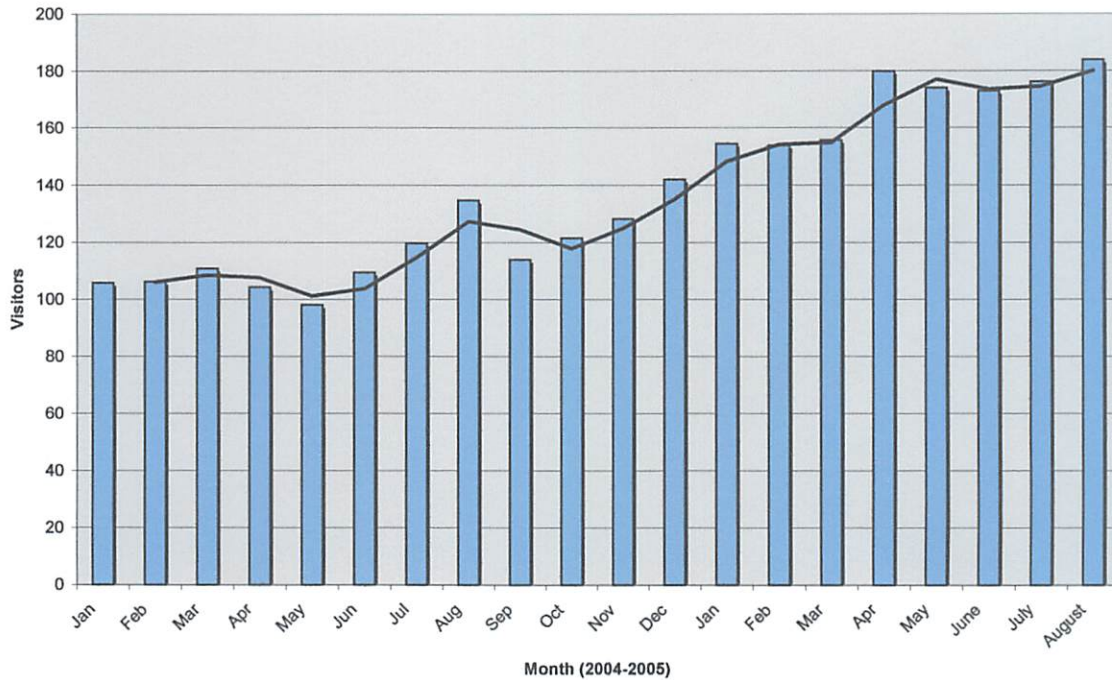
Anyone interested in receiving the newsletter can subscribe. To subscribe, send a blank email to webmaster@accs.ca from the e-mail address where you want the newsletter sent. The subject and body of the email may be left blank.

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Again, I encourage everyone to drop by the message board and possibly help someone with a query or even encourage them to stop by our library if they are local to us.

Gerry Savard
Web Site Liaison

Web Traffic - Visitors Per Day



Year	Month	Visitor Total	Visitors/Day	% Change From Jan 2004 (Jan 2004 used as base month)
2004	Jan	3,279	105.77	
	Feb	3,079	106.17	0.38%
	Mar	3,436	110.84	4.57%
	Apr	3,127	104.23	-1.48%
	May	3,039	98.03	-7.90%
	Jun	3,285	109.50	3.40%
	Jul	3,712	119.74	11.66%
	Aug	4,176	134.71	21.48%
	Sep	3,421	114.03	7.24%
	Oct	3,768	121.55	12.98%
	Nov	3,847	128.23	17.51%
	Dec	4,401	141.97	25.49%
2005	Jan	4,788	154.45	31.52%
	Feb	4,307	153.82	31.24%
	Mar	4,827	155.71	32.07%
	Apr	5,397	179.90	41.20%
	May	5,395	174.03	39.22%
	June	5,185	172.83	38.80%
	July	5,460	176.13	39.95%
	August	5,699	183.84	42.46%

TO: BOARD OF DIRECTORS
FROM: LORETTE LEAFE
SUBJECT: CORRESPONDENCE REPORT FOR MONTH OF AUGUST - 2005
DATE: SEPTEMBER 2, 2005

The following correspondence was sent for the month of August:

“Thank you” for Drouin Collection	1
“Thank you” for donations of money	8
“Thank you” for donations of money for Drouin	32
“Thank you” for donations of books / equipment	0
Request for information	18
Requests forwarded to other dept.	<u>17</u>
Total	76

Respectfully submitted,
Lorette Leafe

Totals –2005

<u>Month</u>	<u>Donations</u>	<u>Drouin</u>	<u>Books</u>	<u>Inquires</u>	<u>Total</u>
January	18		3	0	21
February	28		0	14	42
March	19		5	14	38
April	15	3	0	11	29
May	14	2	0	20	36
June	11	0	0	35	46
July	20	3	4	40	67
August	40*	1	0	35	76
Total	165	9	12	169	355

Drouin column is specifically for \$500 and up donations.

*Smaller donations for Drouin are incorporated into the Donations column.

August – Thirty-Two out of forty donations were monies for Drouin, \$1,145.00.

Membership Reminder Notices Report

August 2005

	Renewals	Reminders	Renewals (Previously sent out)
<u>Membership Type</u>	<u>September 2005</u>	<u>June 2005</u>	<u>June 2005</u>
US Individual (\$30)	147	27	95
US Family (\$45)	16	1	9
Canadian Individual (\$38)	2	2	6
Canadian Family (\$57)	-	-	-
Overseas Individual (\$50)	-	-	-
Institutional (\$50)	1	-	1
Total:	<u>166</u>	<u>30</u>	<u>111</u>

Submitted by Michael B. Melanson, #2803