

AMERICAN CANADIAN GENEALOGICAL SOCIETY

Minutes of the special board meeting

July 21/2005

Meeting was called to order by the president at 6:10 p.m.

Present: Lorette Leafé, Roger Lanctot, Jeanne Boisvert, Connie Hamel, Gerry Savard, Gerry Lalonde, Julie Smith, Pauline Cusson, Lorraine Huppé.

Excused: Paul Lambert, Muriel Normand.

This special meeting was scheduled to discuss the fund raiser for the Drouin Collection.

Discussion regarding the way the Tri-Fold should look. It was decided to keep the green page and to maintain the gold lettering as it was more impressive and would encourage members to give more if they found the tri-fold to look professional and not cheap.

Gerry Lalonde will assess all the cost regarding the publication of the tri-fold and come up with a cost per copy. It was also decided we will use mail handler.

It was also discussed and decided that the envelope used for the building fund can be used as a model for the Drouin fund. Replacing the building on the old envelope with a copy of a leaf and the Tree.

Pledges for 2 years can be made and/or by special arrangement.

The Correspondent Secretary (Lorrette Leaf) will be responsible to order leafs.

The Membership Chairperson (Jeanne Boisvert) will do the bookkeeping for the pledges and start a data base for all donations so the roll of honor can be updated.

The letter that will be sent out will stay as is except for the 2<sup>nd</sup> Paragraph, 4<sup>th</sup> line replace "scanned images" to "original records", which will make it easier to understand for those who are not computer literate.

It was discussed to compare the inactive membership list with the donor lists from the Building Fund.

Pauline Cusson & Connie Hamel will collaborate in making a written guidelines for the librarians/volunteers to follow regarding Drouin.

Meeting was adjourned at 8:30 pm

Respectfully submitted:

Jeanne Boisvert #6394

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July 21/2003

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Present: Corotte Leafe, Roger Lamerot, Jeanne Boisvert, Connie Hamel, Gerry Savard,  
Gerry Labonde, Julie Smith, Pauline Gussion, Bouraine Hupbe.

Excused: Paul Lambert, Manuel Leonard.

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page and to maintain the gold lettering as it was more impressive and would encourage  
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Respectfully submitted:

Jeanne Boisvert #63304

**TO:** BOARD OF DIRECTORS  
**FROM:** LORETTE LEAFE  
**SUBJECT:** CORRESPONDENCE REPORT FOR MONTH OF JUNE - 2005  
**DATE:** AUGUST 4, 2005

The following correspondence was sent for the month of July:

“Thank you” for Drouin Collection	3
“Thank you” for donations of money	20
“Thank you” for donations of books / equipment	4
Request for information	16
Requests forwarded to other dept.	<u>24</u>
Total	67

Respectfully submitted,  
 Lorette Leafe

Totals -2005

<u>Month</u>	<u>Donations</u>	<u>Drouin</u>	<u>Books</u>	<u>Inquires</u>	<u>Total</u>
January	18		3	0	21
February	28		0	14	42
March	19		5	14	38
April	15	3	0	11	29
May	14	2	0	20	36
June	11	0	0	35	46
July	20	3	4	40	67
Total	125	8	12	134	279

Drouin column is specifically for \$500 and up donations.

Smaller donations for Drouin are incorporated into the Donations column. This month we received \$110. for Drouin. Eleven out of the twenty donations were for Drouin.

## Muriel Normand

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**From:** "Gerry Savard" <gsavard@comcast.net>  
**To:** <board@acgs.org>  
**Cc:** "'Paul & Nicole Pennell'" <pn-pennell@comcast.net>; "'Bob Paquette'" <bobpaquette@comcast.net>  
**Sent:** Monday, August 08, 2005 10:32 PM  
**Subject:** July 2005 Web Report.doc

Here's our Website's fun facts and figures for July.

Gerry

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To: AGCS Board  
 From: Gerry Savard  
 Date: 8/8/2005  
 Subject: Web Site statistics for July, 2005

In July we averaged 176 visitors per day to our web site. A slight increase over last month. That's 5460 visits for the month. See graphs and data on next page.

The Conference Page was updated to include all of the information about our upcoming Fall Conference.

I've updated our Library Page to include a general listing of our holdings so that people can see what we offer and hopefully draw them into the library. This was only on the Research page previously.

I've also included two downloadable PDF files listing all of our repertoires and our main collection. For July, the repertoire list was downloaded 447 times, and the main collection list 377 times. They were only on there for a few weeks, so those are impressive numbers!

Our catalog page was accessed 437 times.  
 115 membership applications were downloaded.  
 23 Fall Conference registration forms were downloaded.  
 The Drouin page was accessed 230 times.

Our second email newsletter was sent out. A few people wrote back with positive comments. I'm looking for volunteers to provide a short article/tutorial that I can use each month. This month, I included Gerry Lalonde's short tutorial on "dit" names. Anyone interested in receiving the newsletter can subscribe. To subscribe, send a blank email to [acgsnews-subscribe@acgs.org](mailto:acgsnews-subscribe@acgs.org) from the e-mail address where you want the newsletter sent. The subject and body of the email may be left blank. On the downside, our newsletter list has been plagued with error messages being sent out to the recipients. I've removed everyone from the list and I now manually manage the newsletter mailing. Hopefully our provider can figure out what went wrong and we can resume our automated mailing list again.

The message board: We have 147 messages and 90 registered users. I had to delete about a dozen messages that were not about genealogy, apparently posted by spammers. Again, I encourage everyone to drop by the message board and possibly help someone with a query or even encourage them to stop by our library if they are local to us.

As always, I would appreciate any suggestions for improving the web site, as well as any

Michael Norman

From: "Gary Savard" <gsavard@comcast.net>  
 To: <board@accs.org>  
 Cc: "Paul & Nicole Pennell" <pn-pennell@comcast.net>; "Bob Parette" <bobparette@comcast.net>  
 Sent: Monday, August 08, 2005 10:32 PM  
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Gary

For ACCS Board  
 From: Gary Savard  
 Date: 8/8/2005  
 Subject: Web Site statistics for July 2005

In July we averaged 176 visitors per day to our web site. A slight increase over last month. That's 2400 visits for the month. See graphs and data on next page.

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I've updated our Library Page to include a general listing of our holdings so that people can see what we offer and hopefully draw them into the library. This was only on the Research page previously.

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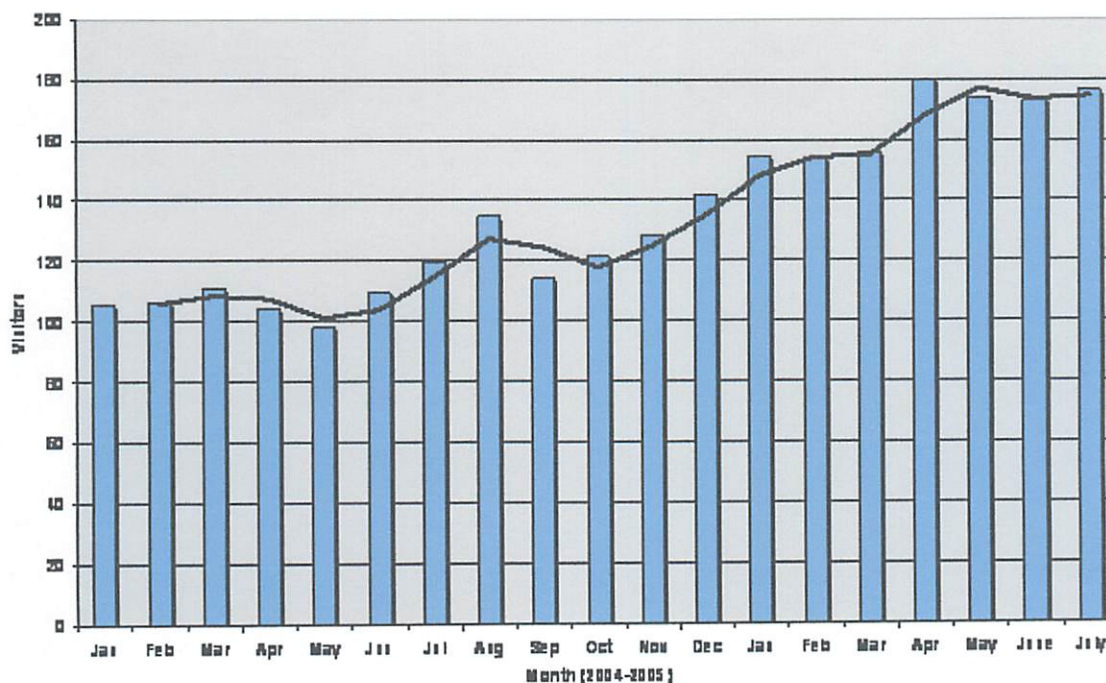
As always, I would appreciate any suggestions for improving the web site, as well as any

announcements/changes that need to be done. We need to keep the web site content fresh to continue to draw visitors.



Gerry Savard  
Web Site Liaison

Web Traffic - Visitors Per Day



Year	Month	Visitor Total	Visitors/Day	% Change From Jan 2004 (Jan 2004 used as base month)
2004	Jan	3,279	105.77	
	Feb	3,079	106.17	0.38%
	Mar	3,436	110.84	4.57%
	Apr	3,127	104.23	-1.48%
	May	3,039	98.03	-7.90%
	Jun	3,285	109.50	3.40%
	Jul	3,712	119.74	11.66%
	Aug	4,176	134.71	21.48%
	Sep	3,421	114.03	7.24%
	Oct	3,768	121.55	12.98%
	Nov	3,847	128.23	17.51%
	Dec	4,401	141.97	25.49%
2005	Jan	4,788	154.45	31.52%
	Feb	4,307	153.82	31.24%
	Mar	4,827	155.71	32.07%
	Apr	5,397	179.90	41.20%
	May	5,395	174.03	39.22%
	June	5,185	172.83	38.80%
	July	5,460	176.13	39.95%

**Muriel Normand**

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**From:** "Pauline G Cote" <geco2@juno.com>  
**To:** <Board@acgs.org>  
**Cc:** <Arborside@aol.com>; <NYChurchrecords@aol.com>; <kmpasko@sbcglobal.net>; <GECO2@JUNO.COM>  
**Sent:** Saturday, August 06, 2005 7:48 PM  
**Subject:** Board meeting 11 Aug 2005

To the Officers, Board member & committee

Almost forgot

Read last months report & imagine a few changes

Hopefully time will allow me to report more in depth next month

Respectfully submitted

Pauline Genest Cote

Publication Coordinator  
PGCOTE



**MEMBERSHIP REPORT  
FOR MONTH OF  
JULY, 2005**

<b>New Members</b>	<b>24</b>
<b>Renewals (7 Re-activated)</b>	<b>169</b>
<b>Inactivated</b>	<b>41</b>
<b>Donations</b>	<b>\$610.00</b>
<b>Total Number of Active Members</b>	<b>2170</b>
<b>Active Members</b>	<b>1742</b>
<b>Family Members</b>	<b>174</b>
<b>Student</b>	<b>4</b>
<b>Exchange</b>	<b>119</b>
<b>Life</b>	<b>118</b>
<b>Life Family</b>	<b>5</b>
<b>Life Genealogist (1<sup>st</sup> Class Postage)</b>	<b>0</b>
<b>Active Genealogist (1<sup>st</sup> Class Postage)</b>	<b>8</b>

**Submitted by:**

**Jeanne Boisvert #6394**

**Muriel Normand**

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**From:** "Bob Paquette" <bobpaquette@comcast.net>  
**To:** <board@acgs.org>  
**Cc:** "Gerry Savard" <gsavard@comcast.net>; "Pauline Cusson" <pcusson@worldnet.att.net>; "Sam Harris" <chrysler54@comcast.net>; "Roland Marchand" <r.marchand@verizon.net>; "Constance Hebert" <cl-hebert@comcast.net>; "Herb Boyce" <h-n-boyce-sr@comcast.net>; "Pauline G Cote" <geco2@juno.com>  
**Sent:** Wednesday, August 10, 2005 8:51 AM  
**Subject:** August 05 Computer Committee Report

**Computer Committee Report**  
**August 2005**

Again this month, our efforts have been focused on the Drouin Collection. Training has been the main concern and at this point roughly 2/3 of the volunteers have been trained. We will do our best to accommodate any stragglers but will not be sitting at the library on Tuesdays and Thursdays just in case. Anyone desiring training should contact either Gerry Savard or Bob Paquette and we will do try our darndest to get the job done.

As I informed the board last month, one of the original drives we received from Jean-Pierre Pepin has failed. I have been in contact with him regarding this and all is satisfactory so far. Mr. Pepin will be coming by the library on Saturday to pick up our defective drive and in turn will drop off a loaner. Our drive will then be purged of info and returned to Lacie. They will make the determination on whether to repair or replace the drive. Mr. Pepin will then format and load the drive and return it to us. That's the latest as of last Friday.

While on the phone with Mr. Pepin I addressed another issue with him concerning the collection. I discovered that there are two St. Sebastien in Quebec; one in Iberville County and the other in Frontenac County. We had two copies of the Iberville one. If you clicked on Frontenac it was still Iberville. He took notes and will bring us the correct records.

Other activities for this past month included swapping out the CD burner on the Archive Computer as it was acting flaky (good technical term). And Sam investigated the problems with the printer on the Archive Computer.

As activity increases from the Drouin Collection, we may want to consider upgrading some of the inkjet printers to laser. We will wait a few weeks to see what is happening and buy accordingly.

Respectfully submitted:  
Bob Paquette, 3262

Michel Normand

From: "Bob Padgett" <bobpadgett@comcast.net>  
 To: <board@ecgs.org>  
 Cc: "Gery Savard" <gsavard@comcast.net>; "Pauline Gussion" <pgussion@wohlfahrt.com>; "Sam Harris" <sharris4@comcast.net>; "Roland Marchand" <rmarchand@verizon.net>; "Constance Hebert" <ch-hebert@comcast.net>; "Herb Boyce" <h-n-boyce-st@comcast.net>; "Pauline G. C. Fe" <gco2@juno.com>  
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