

AMERICAN CANADIAN GENENALOGICAL SOCIETY

Minutes of the Board of Directors

May 12, 2005

Meeting called to order by the president at 6:15 PM.

Present: Lorette Leafe, Roger Lanctot, Lorraine Huppe, Jeanne Boisvert, Connie Hamel, Gerry Savard, Gerry Lalonde, Paul Lambert, Julie Smith, Muriel Normand, Pauline Cusson

Excused: Rick Guilmette

REPORT OF OFFICERS

Recording Secretary: Minutes of the April meeting submitted electronically.

Motion to approve by Pauline, seconded by Gerry S., to accept the minutes as corrected. Motion carried

Treasurer

- After much discussion, a decision was made to allow the treasurer, at his/her discretion, to make extra payments on the principal of the loan using large (greater than \$1000) donations. These payments will be reported on monthly in the treasurer's report.
- A Drouin account will be set up by the treasurer utilizing 4709

Corresponding Secretary: submitted electronically

President:

- Attorney's final billing for the Drouin transaction was \$445. beyond the \$1000 retainer.
- FGS (Federation of Genealogical Societies) will allow us a delegate since we are participating, any interest?
- There will be a separate meeting to discuss Drouin use and charges as well as fundraising on Sunday May 29, at 1:PM. Members will be informed and invited.
- FGS: requested a proposed speaker, Pauline submitted her name and will submit an outline.
- Request to register trade mark. We have been denied apparently because our address was listed as 4 Elm rather than the PO Box. Will follow up with Norma Boyce.

COMMITTEE REPORTS

Building and Grounds: no report received.

- Lorette asked who is responsible for setting up electrical in the basement for conferences. Is it building and grounds or library. Decided it was a building and grounds responsibility.

Elevator:

- The chair has passed state inspection. There is a conductivity problem with the antenna that Herb is aware of and will address. Librarians need to be oriented and the key issue resolved. Connie will discuss further with Herb.

Computer:

- Gerry S. represented the chair. There is a problem with PRD and Drouin operating together. Will continue to brainstorm
- Orientation regarding the use of the Drouins' starting with the research department. This will be set up with Gerry Savard.

Conference

- There are 4 speakers for the fall conference but there is no chair.....Julie, Lorette will co chair the conference with assistance from Jeanne and Lorraine.
- Registration needs to be in the next issue of the Genealogist.

Membership: received electronically

- Jeanne will contact Michael Melanson regarding adding the Drouin collection to the renewal and reminder cards. It was agreed to terminate mention of the elevator fund for now.

Editorial Board

- The board approved the president's article and letter regarding the Drouin collection. It will be published on the web site and in the next Genealogist.

Library Board

- Shelving returned because it arrived damaged
- PRDH will stay on the shells as per board request
- There is a need to assess the library workers given the Drouin collection.

NEW BUSINESS

Rick Guilmette has donated 10 ^{book} (discs?) of his book in French and in English which we are selling for \$20. each. Muriel will be notified so that she can track and place on the inventory selling prices used by the librarians.

Gerry Savard explained Pay Pal Donations electronic funds. Discussion was to limit it to donations on the web site.

Julie Smith motioned to sign up with pay pal for donations only, second by Lorraine Huppe. Motion passed.

OLD BUSINESS

Ad Hoc Finance Committee. Amendment as presented. Roger Lanctot's wife has agreed to serve on the committee. We are in need of someone, preferably two people, to do the treasurer's job. Audit should have been performed 3 years ago. Gerry L. only has 2 to help with audit. Getting an outside auditor will cost approx. \$5000 or more to review assets.

Paul Lambert motioned to adjourn, ^{@ r50 pm} seconded by all.

Respectfully submitted

Muriel Normand
Recording Secretary

05/05/05

American-Canadian Genealogical Society

Balance Sheet

As of April 30, 2005

	<u>Apr 30, 05</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · BANK ACCOUNTS	
1001 · CHECKING ACCOUNT-BNH	25,487.41
1002 · CHEQUING - CANADIAN FUNDS	2,315.39
1003 · BUILDING FUND-BNH	3,828.97
1004 · BOOK FUND-SMB	6,834.29
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
Total 1000 · BANK ACCOUNTS	<u>42,538.97</u>
2702 · Interest Payable	21,253.27
Total Checking/Savings	<u>63,792.24</u>
Accounts Receivable	
1100 · ACCOUNTS RECEIVABLE	944.31
Total Accounts Receivable	<u>944.31</u>
Other Current Assets	
1300 · INVENTORY-RESALE	64,908.85 *
Total Other Current Assets	<u>64,908.85</u>
Total Current Assets	<u>129,645.40</u>
Fixed Assets	
1500 · Fixed Assets	
1501 · LIBRARY BUILDING	230,172.38
1502 · FURNITURE/& EQUIPMENT	100,678.65
1503 · ACGS HOLDINGS	311,878.51
Total 1500 · Fixed Assets	<u>642,729.54</u>
Total Fixed Assets	<u>642,729.54</u>
TOTAL ASSETS	<u><u>772,374.94</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2700 · NOTE PAYABLE	
2701 · NOTES PAYABLE (DROUIN)	80,000.00
Total 2700 · NOTE PAYABLE	<u>80,000.00</u>
Total Long Term Liabilities	<u>80,000.00</u>
Total Liabilities	<u>80,000.00</u>

05/05/05

American-Canadian Genealogical Society
Balance Sheet
As of April 30, 2005

	<u>Apr 30, 05</u>
Equity	
3000 · OPENING BALANCE EQUITY	537,926.73
3900 · RETAINED EARNINGS	153,472.95
Net Income	975.26
Total Equity	<u>692,374.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>772,374.94</u></u>

American-Canadian Genealogical Society
Income/Expense Previous Year Comparison
 January through April 2005

	Jan - Apr 05	Jan - Apr 04	\$ Change	% Change
Income				
4100 · MEMBERSHIP				
4101 · Dues	19,111.00	19,427.55	-316.55	-1.6%
4102 · Lifetime Dues	450.00	200.00	250.00	125.0%
Total 4100 · MEMBERSHIP	19,561.00	19,627.55	-66.55	-0.3%
4200 · PUBLICATIONS				
4201 · Used Book Sales	11.50	0.00	11.50	100.0%
4203 · Repertoires	4,705.83	6,151.72	-1,445.89	-23.5%
4204 · Index & Holdings	25.00	35.00	-10.00	-28.6%
4205 · Jette & White	515.30	2,346.50	-1,831.20	-78.0%
4206 · CD Roms	71.50	37.50	34.00	90.7%
4207 · Fr, Croteau Publications	183.00	-794.35	977.35	123.0%
4208 · Orphan Pub. & Index	187.95	1,244.11	-1,056.16	-84.9%
Total 4200 · PUBLICATIONS	5,700.08	9,020.48	-3,320.40	-36.8%
4300 · GENEALOGIST				
4301 · Back Issues	6.00	365.95	-359.95	-98.4%
Total 4300 · GENEALOGIST	6.00	365.95	-359.95	-98.4%
4400 · LIBRARY				
4401 · All Copies	198.16	631.63	-433.47	-68.6%
4402 · Maps-Charts-Guides	279.45	374.45	-95.00	-25.4%
4403 · Guest Fees	315.00	330.00	-15.00	-4.6%
4404 · DROUIN COMPUTER TIME	0.00	20.00	-20.00	-100.0%
4405 · Beverages	65.00	139.07	-74.07	-53.3%
4406 · Candy & Snacks	0.00	50.50	-50.50	-100.0%
4407 · LOGO Mdse (resale items)	105.50	0.00	105.50	100.0%
4408 · Gift Certificates	0.00	135.00	-135.00	-100.0%
Total 4400 · LIBRARY	963.11	1,680.65	-717.54	-42.7%
4500 · RESEARCH				
4501 · Reasearch Income	1,690.00	1,867.00	-177.00	-9.5%
Total 4500 · RESEARCH	1,690.00	1,867.00	-177.00	-9.5%
4600 · CONFERENCE				
4602 · Raffle	0.00	91.00	-91.00	-100.0%
Total 4600 · CONFERENCE	0.00	91.00	-91.00	-100.0%

Email Paul -

American-Canadian Genealogical Society
Income/Expense Previous Year Comparison
 January through April 2005

	Jan - Apr 05	Jan - Apr 04	\$ Change	% Change
4700 · SOCIETY				
4701 · Elevator Fund	892.88	899.10	-6.22	-0.7%
4702 · Bldg Fund	140.00	150.00	-10.00	-6.7%
4703 · Book Fund (Border crossings)	3,364.00	580.00	2,784.00	480.0%
4704 · Currency Exchange	0.00	1,324.83	-1,324.83	-100.0%
4705 · Cash Over & Short	-40.50	48.63	-89.13	-183.3%
4706 · Ckg Act Int	13.93	14.95	-1.02	-6.8%
4707 · Bld Fnd Int	4.14	5.17	-1.03	-19.9%
4708 · Sav Act Int	22.59	18.92	3.67	19.4%
Total 4700 · SOCIETY	4,397.04	3,041.60	1,355.44	44.6%
4800 · BUILDING				
4801 · Rent	3,500.00	3,500.00	0.00	0.0%
Total 4800 · BUILDING	3,500.00	3,500.00	0.00	0.0%
Total Income	35,817.23	39,194.23	-3,377.00	-8.6%
Gross Profit	35,817.23	39,194.23	-3,377.00	-8.6%
Expense				
6100 · MEMBERSHIP EXP				
6101 · Postage	335.70	180.92	154.78	85.6%
6102 · Supplies	43.62	44.08	-0.46	-1.0%
6103 · Advertyising Expense	100.00	0.00	100.00	100.0%
Total 6100 · MEMBERSHIP EXP	479.32	225.00	254.32	113.0%
6200 · PUBLICATIONS EXP				
6201 · Postage	34.29	515.89	-481.60	-93.4%
6202 · Supplies				
Print Reps	0.00	36.00	-36.00	-100.0%
6202 · Supplies - Other	145.78	177.31	-31.53	-17.8%
Total 6202 · Supplies	145.78	213.31	-67.53	-31.7%
6203 · Print Reps	2,085.39	579.70	1,505.69	259.7%
6205 · Jette & White	330.00	4,437.00	-4,107.00	-92.6%
6208 · Orphan Publications	705.00	1,851.00	-1,146.00	-61.9%
Total 6200 · PUBLICATIONS EXP	3,300.46	7,596.90	-4,296.44	-56.6%
6300 · GENEALOGIST EXP				
6301 · Postage	247.05	1,674.52	-1,427.47	-85.3%
6303 · Printing	4,096.40	8,890.56	-4,794.16	-53.9%
Total 6300 · GENEALOGIST EXP	4,343.45	10,565.08	-6,221.63	-58.9%

05/05/05

American-Canadian Genealogical Society
Income/Expense Previous Year Comparison
 January through April 2005

	Jan - Apr 05	Jan - Apr 04	\$ Change	% Change
6400 · LIBRARY EXP				
6402 · Supplies	441.65	394.49	47.16	12.0%
6404 · Equip. Maint	490.50	645.00	-154.50	-24.0%
6406 · Candy/Snack	0.00	120.00	-120.00	-100.0%
Total 6400 · LIBRARY EXP	932.15	1,159.49	-227.34	-19.6%
6500 · RESEARCH EXP				
6501 · Postage	60.00	49.00	11.00	22.5%
6502 · Supplies	180.90	0.00	180.90	100.0%
Total 6500 · RESEARCH EXP	240.90	49.00	191.90	391.6%
6600 · CONFERENCE EXP				
6605 · Caterer & Refreshments	0.00	209.56	-209.56	-100.0%
Total 6600 · CONFERENCE EXP	0.00	209.56	-209.56	-100.0%
6700 · SOCIETY EXP				
6701 · Postage	249.00	416.81	-167.81	-40.3%
6702 · Supplies	900.18	9.58	890.60	9,296.5%
6703 · Telephone	468.36	453.49	14.87	3.3%
6704 · Insurance Content/Bond	2,643.38	2,108.00	535.38	25.4%
6705 · Subscriptions	290.00	350.50	-60.50	-17.3%
6707 · Bank Charges	887.47	26.40	861.07	3,261.6%
6709 · Other	25.00	0.00	25.00	100.0%
6710 · Credit Card Charges	221.37	252.06	-30.69	-12.2%
6712 · Internet Services	495.95	444.98	50.97	11.5%
6713 · LEGAL EXPENSES	1,000.00	0.00	1,000.00	100.0%
Total 6700 · SOCIETY EXP	7,180.71	4,061.82	3,118.89	76.8%
6800 · BUILDING EXP				
6801 · Heat	7,498.13	7,085.32	412.81	5.8%
6802 · Electricity	930.88	906.04	24.84	2.7%
6803 · Water-Sewer	106.97	119.75	-12.78	-10.7%
6805 · Building Maint.	5,229.00	6,841.33	-1,612.33	-23.6%
6806 · Grounds Maint.	4,120.00	2,420.00	1,700.00	70.3%
6807 · Fire Alarm Fee	480.00	480.00	0.00	0.0%
Total 6800 · BUILDING EXP	18,364.98	17,852.44	512.54	2.9%
Total Expense	34,841.97	41,719.29	-6,877.32	-16.5%
Net Income	975.28	-2,525.06	3,500.32	138.6%

05/05/05

American-Canadian Genealogical Society Income/Expense Year-to-Date Comparison

April 2005

	Apr 05	Jan - Apr 05
Income		
4100 · MEMBERSHIP		
4101 · Dues	4,448.00	19,111.00
4102 · Lifetime Dues	450.00	450.00
Total 4100 · MEMBERSHIP	4,898.00	19,561.00
4200 · PUBLICATIONS		
4201 · Used Book Sales	1.00	11.50
4203 · Repertoires	123.06	4,705.83
4204 · Index & Holdings	0.00	25.00
4205 · Jette & White	200.00	515.30
4206 · CD Roms	34.50	71.50
4207 · Fr, Croteau Publications	73.00	183.00
4208 · Orphan Pub. & Index	0.00	187.95
Total 4200 · PUBLICATIONS	431.56	5,700.08
4300 · GENEALOGIST		
4301 · Back Issues	0.00	6.00
Total 4300 · GENEALOGIST	0.00	6.00
4400 · LIBRARY		
4401 · All Copies	79.86	198.16
4402 · Maps-Charts-Guides	82.40	279.45
4403 · Guest Fees	50.00	315.00
4405 · Beverages	21.00	65.00
4407 · LOGO Mdse (resale items)	32.50	105.50
Total 4400 · LIBRARY	265.76	963.11
4500 · RESEARCH		
4501 · Reasearch Income	410.00	1,690.00
Total 4500 · RESEARCH	410.00	1,690.00
4700 · SOCIETY		
4701 · Elevator Fund	225.00	892.88
4702 · Bldg Fund	45.00	140.00
4703 · Book Fund (Border crossings)	3,000.00	3,364.00
4705 · Cash Over & Short	-4.75	-40.50
4706 · Ckg Act Int	2.08	13.93
4707 · Bld Fnd Int	0.00	4.14
4708 · Sav Act Int	6.18	22.59
Total 4700 · SOCIETY	3,273.51	4,397.04
4800 · BUILDING		
4801 · Rent	1,750.00	3,500.00
Total 4800 · BUILDING	1,750.00	3,500.00
Total Income	11,028.83	35,817.23
Gross Profit	11,028.83	35,817.23

05/05/05

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 April 2005

Expense	<u>Apr 05</u>	<u>Jan - Apr 05</u>
6100 · MEMBERSHIP EXP		
6101 · Postage	53.73	335.70
6102 · Supplies	0.00	43.62
6103 · Advertising Expense	0.00	100.00
Total 6100 · MEMBERSHIP EXP	53.73	479.32
6200 · PUBLICATIONS EXP		
6201 · Postage	0.00	34.29
6202 · Supplies	101.90	145.78
6203 · Print Reps	1,566.60	2,085.39
6205 · Jette & White	0.00	330.00
6208 · Orphan Publications	0.00	705.00
Total 6200 · PUBLICATIONS EXP	1,668.50	3,300.46
6300 · GENEALOGIST EXP		
6301 · Postage	0.00	247.05
6303 · Printing	0.00	4,096.40
Total 6300 · GENEALOGIST EXP	0.00	4,343.45
6400 · LIBRARY EXP		
6402 · Supplies	13.68	441.65
6404 · Equip. Maint	66.00	490.50
Total 6400 · LIBRARY EXP	79.68	932.15
6500 · RESEARCH EXP		
6501 · Postage	0.00	60.00
6502 · Supplies	7.98	180.90
Total 6500 · RESEARCH EXP	7.98	240.90
6700 · SOCIETY EXP		
6701 · Postage	0.00	249.00
6702 · Supplies	0.00	900.18
6703 · Telephone	83.09	468.36
6704 · Insurance Content/Bond	2,543.38	2,643.38
6705 · Subscriptions	100.00	290.00
6707 · Bank Charges	868.67	887.47
6709 · Other	0.00	25.00
6710 · Credit Card Charges	40.26	221.37
6712 · Internet Services	88.80	495.95
6713 · LEGAL EXPENSES	0.00	1,000.00
Total 6700 · SOCIETY EXP	3,724.20	7,180.71

05/05/05

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
April 2005

	<u>Apr 05</u>	<u>Jan - Apr 05</u>
6800 · BUILDING EXP		
6801 · Heat	1,363.01	7,498.13
6802 · Electricity	235.09	930.88
6803 · Water-Sewer	0.00	106.97
6805 · Building Maint.	300.00	5,229.00
6806 · Grounds Maint.	175.00	4,120.00
6807 · Fire Alarm Fee	0.00	480.00
Total 6800 · BUILDING EXP	<u>2,073.10</u>	<u>18,364.98</u>
Total Expense	<u>7,607.19</u>	<u>34,841.97</u>
Net Income	<u><u>3,421.64</u></u>	<u><u>975.26</u></u>

**MEMBERSHIP REPORT
FOR MONTH OF
APRIL, 2005**

New Members	20
Renewals (28 Reactivated)	160
Inactivated (deaths)	35
Donations	\$232.00
Total Number of Active Members	2126
Active Members	1690
Family Members	186
Student	4
Exchange	119
Life	116
Life Family	5
Life Genealogist (1st Class Postage)	0
Active Genealogist (1st Class Postage)	6

Submitted by:

Jeanne Boisvert #6394

To: AGCS Board
From: Gerry Savard
Date: 5/2/2005
Subject: Web Site statistics for April, 2005

In April we averaged 180 visitors per day to our web site! That's about 5400 visits for the month. See graphs and numbers on next page.

We've incorporated the new banner to the web pages, as well as added a 'What's New' page.

http://acgs.org/about/whats_new.html

The 'Beginners' page has been overhauled with more links to our services to hopefully encourage beginners to visit our library, become a member or take advantage of our research services.

<http://acgs.org/research/beginners.html>

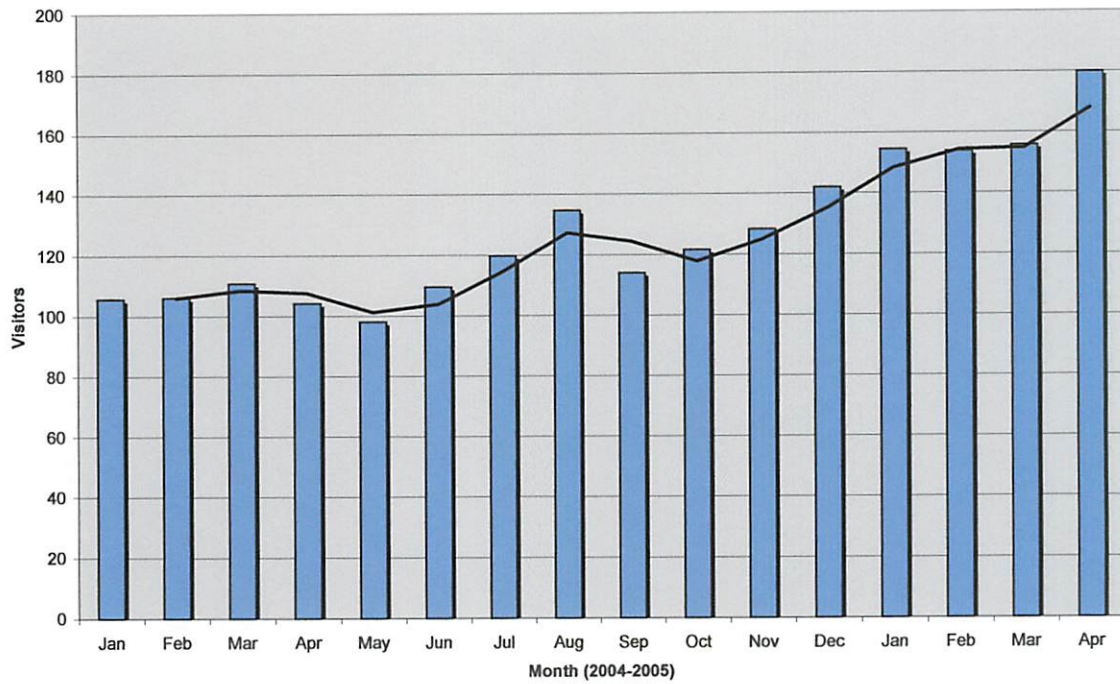
The message board is alive and well. We have over 100 messages and 54 registered users. There was a message left from Holland! I encourage everyone to drop by the message board and possibly help someone with a query or even encourage them to stop by our library if they are local to us.

The next big update will be the 'tree of life' page to kick off the fundraising for the Drouin Collection. I'm also getting the details on allowing people to donate through PayPal by clicking on a 'Donate' box on the web page.

As always, I would appreciate any suggestions for improving the web site, as well as any announcements/changes that need to be done. We need to keep the web site content fresh to continue to draw visitors.

Gerry Savard
Web Site Liaison

Web Traffic - Visitors Per Day



Year	Month	Visitor Total	Visitors/Day	% Change From Jan 2004 (Jan 2004 used as base month)
2004	Jan	3,279	105.77	
	Feb	3,079	106.17	0.38%
	Mar	3,436	110.84	4.57%
	Apr	3,127	104.23	-1.48%
	May	3,039	98.03	-7.90%
	Jun	3,285	109.50	3.40%
	Jul	3,712	119.74	11.66%
	Aug	4,176	134.71	21.48%
	Sep	3,421	114.03	7.24%
	Oct	3,768	121.55	12.98%
	Nov	3,847	128.23	17.51%
	Dec	4,401	141.97	25.49%
2005	Jan	4,788	154.45	31.52%
	Feb	4,307	153.82	31.24%
	Mar	4,827	155.71	32.07%
	Apr	5,397	179.90	41.20%

TO: BOARD OF DIRECTORS
FROM: LORETTE LEAFE
SUBJECT: CORRESPONDENCE REPORT FOR MONTH OF APRIL - 2005
DATE: MAY 4, 2005

The following correspondence was sent for the month of April:

“Thank you” for Drouin Collection	3
“Thank you” for donations of money	15
“Thank you” for donations of books / equipment	0
Request for information	5
Requests forwarded to other dept.	<u>6</u>
Total	29

Respectfully submitted,
Lorette Leafe

Totals –2005

<u>Month</u>	<u>Donations</u>	<u>Drouin</u>	<u>Books</u>	<u>Inquires</u>	<u>Total</u>
January	18		3	0	21
February	28		0	14	42
March	19		5	14	38
April	15	3	0	11	29
Total	80	3	8	39	130

Muriel Normand

From: "Pauline G Cote" <geco2@juno.com>
To: <Board@acgs.org>
Cc: <LAutotte@comcast.net>; <h-n-boyce-sr@comcast.net>; <cl-hebert@comcast.net>; <malbaiepq@comcast.net>; <mapaquette@myway.com>; <bobpaquette@comcast.net>; <cw3jack_stan@mindspring.com>; <dithibault@yahoo.com>; <LaFrannceLePerse@gmail.com>; <Arborside@aol.com>; <NYChurchrecords@aol.com>; <kmpasko@sbcglobal.net>; <GECO2@JUNO.COM>
Sent: Saturday, May 07, 2005 2:20 PM
Subject: Board meeting 12 May 2005

To the Officers, Chairpersons & Committee

On the MA front:

Marriages of Our Lady of Perpetual Help, Holyoke has materialized & is now available

Other than that nothing to speak of has transpired in that area this month

On the NY front:

Proof reading continues on the baptisms of St Joseph, Cohoes and St Paul, Hudson Falls. Hopefully this will come to fruit in the next few months

Volunteers have been very busy copying the Parishes of St Joseph, Holy Trinity & St Lawrence in Troy. Do believe that most are completed and ready to be brought to home to NH

Mr Bonitatibus is somewhat unhappy having lost new volunteers that cannot work with Dos program & whose new computer cannot accommodate our floppies

Know that some changes will have to be made in the not too distant future but not being a computer person, I shall leave that to more qualified individuals to suggest, implement etc.

When that time arrives, I shall (at least I know my way around windows) like many others will have to learn or make an exit

On the NH front:

Everything is ready to commence the publication of the masters for the baptisms & burials of St Francois Xavier, Nashua from its beginning to its closure in 2003

Appending & printing are the plans for yours truly this week end starting immediately after lunch.

Details such as the history, from the publishers and trek to Kinko will take a little time but hope to say in the next report that this was accomplished.

Included may also be the marriages of said parish

Our next project for proofing will be a small parish in Farmington that came in via Rev Eddie Bisson on index cards at the same time as all the Nashua material

Data entry continues on marriage of St John Evangelist, Concord

For those of you who qualify, HAPPY MOTHER'S DAY

Respectfully submitted

Pauline Genest Cote
Publication Coordinator

PGCOTE

Research Department
Fee Restructuring Proposal

As a result of the Brainstorming Session held on Sunday, April 10, 2005, the following proposal is being presented to the Board of Directors for approval:

ACGS Member

A complete line: \$35.00 (this is for secondary sources only)
An additional \$20.00 (if the client wants primary sources on marriages)

Non-member

A complete line: \$55.00 (this is for secondary sources only)
An additional \$30.00 (if the client wants primary sources on marriages)

Single Events

\$10.00 per event/member (a birth, marriage & death request = \$30)
\$20.00 per event/non-member
\$ 5.00 per event when date, place & names are furnished and all we have to do is make a copy.

Translation

\$10.00 per manuscript

A new EVENT FORM will be formulated and it will appear on our website as well as in the upcoming *Genealogist*. This form will require that specific fields be completed (i.e. date of event; location of event; full names of people, etc.).

Upon investigation it was observed that AFGS is charging \$35 for 5 generations. Our complete line runs 8 to 12 generations.

The Single Event fees are the same as what we have been charging with the exception of the \$5 item. \$10 is pricey to just make a copy.

When approved, these changes will become effective once the Drouin Collection is up and running.

Thank you for your consideration of this request.

Constance G. Hébert
Research Coordinator