

AMERICAN CANADIAN GENEALOGICAL SOCIETY

Minutes of the Board of Directors

December 9, 2004

The ACGS board meeting was called to order by President, Pauline Cusson, at 6:15 PM.

In attendance were: Pauline Cusson, Paul Lambert, Gerry Lalonde, Connie Hamel, Jeanne Boisvert, Roger Lanctot, Richard Guilmette, Gerry Savard, Julie Smith, and Muriel Normand until 8 PM.

Lorraine Huppe and Loretta Leafé were absent and excused.

No guest chairmen were present.

OFFICERS REPORTS:

The recording secretary's report for the November 11, 2004 meeting was electronically submitted.

Motion was made by Julie Smith and seconded by Connie Hamel to accept the Secretary's Report with corrections. Carried

Treasurer's Report

- Posting error in membership other to membership corrected from last month.
- Bad debt from family library in Louisiana carried for years will now be taken.
- Request board approval to pay \$180.00 to web manager and future approval will be directed by web liaison.
- State has paid rent which will be reported in December.

Motion was made by Gerry Lalonde and seconded by Julie Smith to file treasurer's report for audit. Carried

New Shipping and Handling charges:

- As of Jan. 1, 2005 no discount
- Pauline has made changes to web site and will be in the Genealogist order form.
- Muriel will update sending list with the changes and give Connie Hamel a copy for librarians.

President's Report

- Melancon agreement filed with Paul---Gaspereau's coming from publisher. Paul will establish a file for all agreements on resale books---Paul will than supply Muriel a copy.

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Members present: Roger L. Hunter, Richard Guiberteau, Gerry Savard, Julie Smith and Muriel Normand until 8 PM.

Lorraine Huber and Lucette Leclerc were absent and excused.

No guest chairmen were present.

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Motion was made by Julie Smith and seconded by Connie Hamel to accept the Secretary's Report with corrections. Carried.

Treasurer's Report

- Printing error in membership order to membership corrected from last month.
- Cash debt from family library in 1950s carried for years will now be taken.
- Request board approval to pay \$180.00 to web manager and future approval will be directed by web liaison.
- State has paid rent which will be reported in December.

Motion was made by Gerry L. Abode and seconded by Julie Smith to file the treasurer's report for audit. Carried.

New Shipping and Handling Charges:

- As of Jan. 1, 2005 no discount.
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President's Report

- Melancon agreement filed with Paul--Gaspereau's coming from publisher.
- Paul will establish a file for all agreements on resale books--Paul will then supply Muriel a copy.

- Letterhead: Change letterhead to 2 colors and envelopes to 1 color—costly. Also logo reduction in letterhead—no business cards will be included in the next order. Board agreed.

Corresponding Secretary Report

Filed electronically

COMMITTEE REPORTS:

Editorial—Pauline Cusson

- #101 was just sent out—more articles needed for future issues

Library Board

- filed electronically
- Larry Autotte can't attend meetings during the day, so needs to be released.
- Discussion of bumper stickers/decals
- The library has lost 6-8 family genealogies. Discussed various ways to stop problem—no sure answer.

Membership

- filed electronically
- Slight change in card—add e-mail address and our web site
- Slight change in application form to include the question of whether applicant was a previous member and current e-mail address.

Publications

- filed electronically

Publicity—Gerry Lalonde

- Place 1/8 page advertisement at a cost of \$400.00 for 5 issues of NEW ENGLAND ANCESTORS.

Motion made by Gerry Lalonde and seconded Julie Smith. Carried

- Open house at the library February 6

Shipping---Roger Lanctot

- No report

Web Site---Message Board up and running

UNFINISHED BUSINESS

- Spring Conference doesn't have a chair and dates need to be determined.
- Finance Committee is being considered.
- Gerry Lalonde is excused for the January meeting.

NEW BUSINESS

- NERGC—the Society has committed support and with that is a \$100.00 fee. A whole page of advertising to tell the world what and who we are is included.
- Guilmette Genealogy on CD PDF format is an authorized copy. We can put our business card in front and sell for about \$20.00 each.
- The board has to accept an agreement to sell any book/CD family genealogies.

Motion was made by Gerry Lalonde and seconded by Connie Hamel to close meeting.
Carried

Respectfully submitted by
Julie Smith

12/06/04

American-Canadian Genealogical Society

Balance Sheet

As of November 30, 2004

Nov 30, 04

ASSETS**Current Assets****Checking/Savings****1000 · BANK ACCOUNTS**

1001 · CHECKING ACCOUNT-BNH 40,258.84

1002 · CHEQUING - CANADIAN FUNDS 2,868.69

1003 · BUILDING FUND-BNH 14,839.56

1004 · BOOK FUND-SMB 6,371.46

1005 · CASH ON HAND-CASH REG 150.00

1006 · PETTY CASH-VOLUNTEERS 200.00

1007 · C.D. SMB 10/18/2002 1,113.06

1009 · LIFE MEMB. ACCT. BNH 2,609.85

1000 · BANK ACCOUNTS - Other 1,705.15

Total 1000 · BANK ACCOUNTS 70,116.61**Total Checking/Savings** 70,116.61**Accounts Receivable**

1100 · ACCOUNTS RECEIVABLE 896.67

Total Accounts Receivable 896.67**Other Current Assets**

1300 · INVENTORY-RESALE 64,908.85

Total Other Current Assets 64,908.85**Total Current Assets** 135,922.13**Fixed Assets****1500 · Fixed Assets**

1501 · LIBRARY BUILDING 222,172.38

1502 · FURNITURE & EQUIPMENT 97,520.26

1503 · ACGS HOLDINGS 207,815.66

Total 1500 · Fixed Assets 527,508.30**Total Fixed Assets** 527,508.30**TOTAL ASSETS** 663,430.43**LIABILITIES & EQUITY****Equity**

3000 · OPENING BALANCE EQUITY 516,673.46

3900 · RETAINED EARNINGS 132,140.94

Net Income 14,616.03

Total Equity 663,430.43**TOTAL LIABILITIES & EQUITY** 663,430.43

12/06/04

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison

November 2004

	Nov 04	Jan - Nov 04
Income		
4100 · MEMBERSHIP		
4101 · Dues	4,686.00	49,809.55
4102 · Lifetime Dues	0.00	450.00
4100 · MEMBERSHIP - Other	-1,888.00	0.00
Total 4100 · MEMBERSHIP	2,798.00	50,259.55
4200 · PUBLICATIONS		
4201 · Used Book Sales	0.00	261.00
4202 · AFGS Income	0.00	409.50
4203 · Repertoires	455.00	10,577.98
4204 · Index & Holdings	0.00	667.80
4205 · Jette & White	0.00	3,808.50
4206 · CD Roms	0.00	271.80
4207 · Fr, Croteau Publications	57.15	1,473.99
4208 · Orphan Publications	8.50	2,172.66
Total 4200 · PUBLICATIONS	520.65	19,643.23
4300 · GENEALOGIST		
4301 · Back Issues	117.00	808.59
4302 · Advertising	0.00	44.15
Total 4300 · GENEALOGIST	117.00	852.74
4400 · LIBRARY		
4401 · All Copies	55.50	1,347.26
4402 · Maps-Charts-Guides	39.10	1,720.77
4403 · Guest Fees	85.00	916.00
4404 · Pins	15.00	84.00
4405 · Beverages	16.00	272.92
4406 · Candy & Snacks	0.00	50.50
4408 · Gift Certificates	0.00	135.00
Total 4400 · LIBRARY	210.60	4,526.45
4500 · RESEARCH		
4501 · Reasearch Income	440.00	3,936.00
Total 4500 · RESEARCH	440.00	3,936.00
4600 · CONFERENCE		
4601 · Attend Fees	0.00	2,475.00
4602 · Raffle	0.00	91.00
4607 · Used Books Sales	0.00	2.00
Total 4600 · CONFERENCE	0.00	2,568.00

12/06/04

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 November 2004

	Nov 04	Jan - Nov 04
4700 · SOCIETY		
4701 · Elevator Fund	82.00	2,509.05
4702 · Bldg Fund	40.00	340.00
4703 · Book Fund	0.00	1,045.00
4704 · Currency Exchange	0.00	1,949.78
4705 · Cash Over & Short	3.20	41.18
4706 · Ckg Act Int	3.79	39.81
4707 · Bld Fnd Int	1.26	13.31
4708 · Sav Act Int	5.06	53.68
4709 · Other	0.00	2,148.97
Total 4700 · SOCIETY	135.31	8,140.78
4800 · BUILDING		
4801 · Rent	0.00	5,250.00
Total 4800 · BUILDING	0.00	5,250.00
Total Income	4,221.56	95,176.75
Gross Profit	4,221.56	95,176.75
Expense		
6100 · MEMBERSHIP EXP		
6101 · Postage	0.00	455.00
6102 · Supplies	0.00	109.63
Total 6100 · MEMBERSHIP EXP	0.00	564.63
6200 · PUBLICATIONS EXP		
6201 · Postage	0.00	1,069.20
6202 · Supplies		
Print Reps	0.00	36.00
6202 · Supplies - Other	101.90	481.23
Total 6202 · Supplies	101.90	517.23
6203 · Print Reps	0.00	2,712.16
6204 · Index & Holdings	135.40	135.40
6205 · Jette & White	0.00	9,893.50
6207 · Fr. Croteau Publications	0.00	450.35
6208 · Orphan Publications	0.00	2,795.00
Total 6200 · PUBLICATIONS EXP	237.30	17,572.84
6300 · GENEALOGIST EXP		
6301 · Postage	0.00	2,363.87
6303 · Printing	4,802.00	18,401.46
Total 6300 · GENEALOGIST EXP	4,802.00	20,765.33

12/06/04

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 November 2004

	Nov 04	Jan - Nov 04
6400 · LIBRARY EXP		
6401 · Postage	0.00	53.40
6402 · Supplies	59.76	822.28
6403 · Printing Maps & Info Sheets	49.04	99.79
6404 · Equip. Maint	60.00	1,792.14
6405 · Beverages	0.00	23.29
6406 · Candy/Snack	0.00	220.00
Total 6400 · LIBRARY EXP	168.80	3,010.90
6500 · RESEARCH EXP		
6501 · Postage	0.00	133.90
6502 · Supplies	10.00	81.99
6503 · Refunds	0.00	30.00
Total 6500 · RESEARCH EXP	10.00	245.89
6600 · CONFERENCE EXP		
6603 · Printing & Supplies	0.00	951.86
6604 · Speakers	301.44	2,035.59
6605 · Caterer & Refreshments	0.00	259.44
Total 6600 · CONFERENCE EXP	301.44	3,246.89
6700 · SOCIETY EXP		
6701 · Postage	0.00	453.84
6702 · Supplies	0.00	160.66
6703 · Telephone	116.55	1,243.91
6704 · Insurance Content/Bond	0.00	4,237.00
6705 · Subscriptions	75.00	550.50
6707 · Bank Charges	6.00	45.00
6708 · Fund Raising Exp	0.00	75.00
6709 · Other	0.00	232.40
6710 · Credit Card Charges	47.05	552.30
6712 · Internet Services	74.85	889.33
Total 6700 · SOCIETY EXP	319.45	8,439.91
6800 · BUILDING EXP		
6801 · Heat	845.96	8,622.39
6802 · Electricity	247.04	2,857.32
6803 · Water-Sewer	89.25	483.50
6805 · Building Maint.	1,005.45	11,116.12
6806 · Grounds Maint.	205.00	3,155.00
6807 · Fire Alarm Fee	0.00	480.00
Total 6800 · BUILDING EXP	2,392.70	26,714.33
Total Expense	8,231.69	80,560.72
Net Income	-4,010.13	14,616.03



Date: Saturday, December 4, 2004 7:05 PM

From: Pauline G Cote <geco2@juno.com>

To: PCusson@worldnet.att.net

cc: RWMLawrenc@aol.com, rocksmithj@comcast.net, lambpaul@AOL.com, laleafe1@msn.com, mcnyankee@adelphia.net, JMV42@AOL.COM, Rguil3@aol.com, cmhh27@gsinet.net, LRHuppe@aol.com, lalo@worldpath.net, rlanctot@bit-net.com, Gsavard@comcast.net, LAUTOTTE@COMCAST.NET, h-n-boyce-sr@comcast.net, bobpaquette@comcast.net, cw3jack_stan@mindspring.com, doirond@yahoo.com, cl-hebert@comcast.net, GECO2@JUNO.COM, Arborside@aol.com, NYChurchrecords@aol.com, kmpasko@worldnet.att.net

Subject: Board meeting 09 Dec 2004

To the Officers, Board members, Chairpersons & Committee:

On the MA front:

Sorry publication did not hand out blue cigars this month either. Who knows maybe after the 1st of the year? At any rate, I shall seriously contemplate publishing even with pages missing & I think you all know that goes entirely against my grain

Other than that all remains the same as last month

On the MA front:

Pretty much the same as last month

On the NH front:

Will wait till after the holidays to approach Rev about acquiring the up dates of St Francois X.

The rest remains pretty much the same as last month

Please do not misconstrue my brevity to mean that we are at a stand still. Far to the contrary!

Undoubtedly Old St Nick. will leave presents at my residence that I shall deliver to you in my Jan report

Mike, Zachary & I wish you all & yours a Holy Xmas and may 2005 bring you all good health, happiness & success in your many endeavors

Respectfully submitted

Pauline Genest Cote
Publication Coordinator

PGCOTE

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OCTOBER 30, 2004

TO: BOARD OF DIRECTORS
FROM: LORETTE LEAFE
SUBJECT: CORRESPONDENCE REPORT FOR MONTH OF NOVEMBER 2004

DATE: 1/12/05

The following correspondence was sent for the month of November

14 "Thank you" for donations of money
0 "Thank you" for donations of books / equipment
1 Request for information
15 Total

Respectfully submitted,

Lorette Leafe

Totals – September 2003 to October 2004

<u>Month</u>	<u>\$ Donations</u>	<u>Books</u>	<u>Inquires</u>	<u>Total</u>
September	15	1	2	18
October	13		2	15
November	12		1	13
December	14		1	15
January	13	2	1	16
February	16	3	0	19
March	23	1	1	25
April	17	1	0	18
May	19	0	0	19
June	16	1	2	19
July	12	1	1	14
August	14	2	0	16
Sept. & Oct.	28	9	0	37
November	14		1	15
Total	226	21	12	259

Library Board Meeting

November 29, 2004

Minutes

PRESENT: Constance Hébert, Constance Hamel - Chair, Pauly Labbe, MaryAnna Paquette and Robert Neveux

EXCUSED: Larry Autotte

ABSENT: Roger Lawrence and Jackie Watson

Meeting called to order at 10:30 AM

Atlantic Binders: Larry Autote is checking to determine the status of the books that are still outstanding.

Book Stacks: This subject was tabled and Connie Hamel will bring it up the next BOD meeting in December.

February 6th Open House: Connie Hamel will ask Gerry Lalonde and Bob Fournier to publicize this event. It will be posted on the web site as well.

Window/Bumper Stickers: Connie Hamel will look into obtaining such items for sale at the library in an attempt to get the name of the Society out into the community.

Books in need of repair: Librarians will be asked to set aside books which are in need of repair and place them on Connie Hamel's desk in the office area.

Pencils only: Signs will be made and placed on each table. It has been noted, lately, that pens are being used instead of pencils.

Check out: A suggestion was made to check all bags and briefcases when a patron is leaving the library. This is a practice that is being employed at nearly all public libraries and societies.

Cash register: The new cash register will be implemented in December.

Computer printouts: The copy paper for the printers in the computer area will be kept at the receptionist's desk. If someone wants to print from those printers paper will be dispensed and paid for at the front desk.

Meeting adjourned at 11:30 AM

ACGS Publications for Sale - Order Form

Please refer to ordering instructions and postage information at the bottom of this form

Item #	Item Description	Price Ea.	Qty	Total Price	Postage**	Price + Postage
Order Subtotal						
Plus appropriate shipping/handling from table						
Grand Total						

Expect 3-4 weeks delivery on all orders.

Name			
Street Address			
City			
State/Prov	Postal Code	Country	
Enclosed is my	<input type="checkbox"/> Check - payable to A.C.G.S. in U.S. funds <input type="checkbox"/> Credit card information <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa		
Credit Card No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Expiration MM-YY	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>		
Name on Card	Phone	()	
Signature			

Ordering Instructions

1. Print out this order form. -- **MINIMUM CREDIT CARD ORDER -- \$10.00**
2. Enter item numbers, descriptions, quantities, price of items you wish to order.
3. Enter total postage costs (see notes in table above).
4. Enter price plus postage and order **subtotal**.
5. Enter shipping/handling for **Books, Vital Records, and Repertoires only**.
6. Enter name and mailing address in space provided.
7. Mail completed form with your payment or credit card information to:

ACGS - Treasurer
PO Box 6478

Postage Costs

- **A-C Genealogist:** Multiple issue packages and indexes - postage included in purchase price.
- **A-C Genealogist:** Single Back issues - postage \$1.50 first issue, 90 cents each additional.
- **Charts:** Must be shipped in mailing tubes, postage \$5.00 each tube (holds up to 3 charts).
- **Charts and Maps:** Together in mailing tube, postage \$5.00 each tube (up to 5 charts+ 5 maps)
- **Maps:** Folded flat, postage \$1.00 for the first - .50 for each additional.
- **Maps:** In mailing tube, postage \$5.00 each tube (holds up to 20 maps)
- **Books, Repertoires, Civil Records:** **Shipping & Handling extra per chart below.**
- **Maps:** In mailing tube, postage \$5.00 each tube (holds up to 20 Maps).
- **Maps and Charts:** Together in mailing tube, postage \$5.00 each tube (up to 5 charts+ 5 maps)
- **Books, Repertoires, Civil Records:** Shipping & Handling extra per chart below.

Books, Repertoires, Civil Records only

Orders for:

\$20.00 or LESS	add \$ 5.00 *	250.01 to 500.00	add \$15.00 *
20.01 to 50.00	add \$ 8.00 *	500.01 & over U.S.	FREE
50.01 to 100.00	add \$10.00 *	500.01 & over CAN	add \$20.00
100.01 to 250.00	add \$12.50 *		

* for Canadian shipments add 8% of normal charge shown above.

[Return to Catalog](#)



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Mike, Zachary & I wish you all & yours a Holy Xmas and may 2005 bring you all good health, happiness & success in your many endeavors

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Pauline Genest Cote
Publication Coordinator

PGCOTE