

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY

## Minutes of the Meeting of the Officers and Board of Directors

May 13, 2004

Meeting was called to order by Vice President Don Chaput at 5:55 PM.

In attendance were Paul Lambert, Diane Thibault, Lorraine Huppe, Constance Hamel, Don Chaput and Norma Boyce.

Don had been asked by Marcel to preside over the meeting.

As there was not a quorum present, official business could not be voted on.

### **Treasurer's Reports**

Paul Lambert furnished financial reports for the months of January, February, March and April 2004. A question arose of where the new microfilm readers were charged in the books. After discussion, it was learned they had been expensed, rather than capitalized. Paul said he would change that. It was also requested that Paul provide financials that would also show year-to-date amounts. He agreed. It was further agreed that we'd all review the financials and ask questions at next month's meeting.

### **Conference Committee:**

Diane Thibault gave a report on the Spring Workshops. She said they had been a great success.

Paul Lambert inquired about Roger Lanctot. Paul said he knew Roger would be unavailable for ACGS during May, but had anyone else heard anything further regarding Roger's absence.

Paul said Bob Neveux was helping with Inventory Control.

Minutes to the March and April 2004 meeting were approved.

### **Library Board:**

Connie Hamel stated that there was no coordination with the books being sent to the bindery. She said stuff is coming back from the binders with 3 different copies with 3 different colors. She was told that the blue binders were those books belonging to David Bonitabus, and that Marcel was the person who had taken stuff to the bindery. She said she would talk to Marcel in hopes of establishing some sort of a system.

Connie said she would try to establish a buddy system to facilitate in teaching people how to use the new printer/reader. She mentioned people were having trouble with it.

Connie also said that the "Suggestion Box" will be implemented again.

### **Membership:**

Report submitted

Paul reported that the insurance company had been into ACGS that day to review the water-damage materials and that they had taken pictures. Paul said the damaged materials could now be removed. Paul explained that we have two insurances. One Beacon Street insures our materials. The other, Peerless Insurance, insures the State's materials. The agent is Chase and Durand.

Conversation followed about the renewal of the lease with the State of New Hampshire.

Don Chaput mentioned that the Franco American Centre was having a cruise in March 2005 for a cost of about \$600 for 7 days. Don gave Connie Hamel flyers to put up in the library.

It was also stated that French classes would be conducted on Tuesdays and Fridays at 9 AM for about 5 to 6 weeks. These classes would be held downstairs, and the "book sales area" would need to be rearranged to accommodate the classes.

Don Chaput mentioned that ACGS has the opportunity to place an ad in the Franco American Centre's booklet that is going to cover their 3 summer events. Cost of the ad would be \$75.00. Conversation followed and it was agreed that any ad should be general in content, rather than focus on a single event, like the fall conference. Diane Thibault suggested that Don Chaput and Connie Hamel work on the ad together.

Don announced that he was making the decision as acting president to place the ad, and asked Paul Lambert to make him out a check before leaving that evening.

Connie Hamel stated that we should think about putting an ad in the major newspapers, possibly on the obituary page.

Don Chaput suggested that ACGS consider purchasing a \$100 raffle ticket for the ~~Richman Club~~ fundraiser. No action was taken.

*Franco-American Centre* (NB)

Diane Thibault stated that the Harriman reunion would not be held at the ACGS because of a change in plans.

Meeting adjourned at 6:54 PM.

Respectfully submitted,

Norma Boyce #7655  
Recording Secretary

American-Canadian Genealogical Society

## LIBRARY BOARD

Minutes of May 3, 2004 Meeting

Meeting brought to order at 10:50 AM

In attendance: Connie Hamel, Constance Hébert, Pauly Labbe, Robert Neveux, Mary Anna Paquette

### **Identification badges:**

Badges will be kept at the front desk, hanging behind the book display rack. Volunteers are encouraged to wear these badges when on duty at the Reception Desk. Anyone who does not have a badge should advise Connie Hamel.

### **Reader/Printer:**

The PC80 is now working. A service call was placed on Friday, April 30 due to an error message appearing in the message window.

The PC90 reader/printer (newly acquired) is having a problem with the lamp. Connie Hamel has notified herb Boyce of this difficulty. It was decided that this reader would have the lens installed at all times. It was the general consensus that this would eliminate damage to the lens, as experienced in the past. The volunteer at the Reception Desk will be responsible to assist members wishing to use this machine.

### **Volunteers:**

It was decided that a checklist would be re-instituted showing which volunteers have had formal training regarding their responsibilities.

A Volunteer Recognition/Appreciation Day will be held on June 6, 2004 from 1PM – 4PM at the Library. Light refreshments will be served.

### **Suggestion/Complaint Box:**

This practice will be re-established on a trial basis, beginning soon.

### **Boundary:**

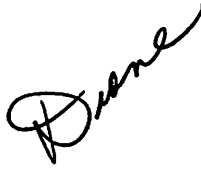
It is imperative that any repertoires that are sent out to be bound, re-bound should be brought to the attention of the Library Director prior to being sent out. The Library has incurred unnecessary costs in the past. It was also noted that repertoires are to be bound in ACGS green only. Obituaries are NOT bound.

Meeting adjourned at 11:55 AM

May 13, 2004

TO: Board of Directors

From: Diane Thibault



Subject: Correspondence Report for Month of April 2004

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The following correspondence was sent for the month of April

17 "Thank you" for donations of money  
3 "Thank you" for donations of books / equipment  
1 Request for information  
—  
21 Total

Respectfully submitted,

Diane Thibault

Totals – September 2003 to August 2004

<u>Month</u>	<u>\$ Donations</u>	<u>Books</u>	<u>Inquires</u>	<u>Misc</u>	<u>Total</u>
September	15	1	2		18
October	13		2		15
November	12		1		13
December	14		1		15
January	13	2	1		16
February	16	3	0		19
March	23	1	1		25
April	17	3	1		21
May					
June					
July					
August					
Totals	123	10	9		142

## ***Conference Committee Report***

***Diane Thibault***

***May 13, 2004***

*Workshops were held on Saturday, April 24<sup>th</sup>. There were 69 in attendance.*

*The Spring Workshop is scheduled for April 24<sup>th</sup> from 9:00 am to 4:00 pm.*

*The workshops and list of presenters are:*

*What Makes Us Tick – David Bonitatibus*

*Genealogy 101 & Charts – Amber Beland*

*PRDH & Quebec Research – Marcel Jussaume*

*Fils du Roi & Carignan Regiment – Diane Thibault*

*Acadian History & Deportation – Lucie LeBlanc-Consentino*

*Vital Records Available at the Library – Connie Hamel*

*Genetics – Brian Boucher*

*Trembley's – Margaret Langford*

*Acadian Research – Connie Hamel*

*Problem Solving – Ed Holden*

*Family Tree Maker – Marcel Jussaume*

*The money taken in from the coffee & muffin sales: 45.50*

*The money taken in from the 50/50 raffle: 91.00*

*The money taken in from the book sales: 404.30*

*The lunch van was not a success, at least not monetarily. We did not have enough sales to cover the expense of having the van on site. The lunch van was a success in regards to many people liked having lunch available on site.*

*No further information regarding the Fall Conference.*

05/03/04

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of January 31, 2004

	Jan 31, 04
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · CHECKING ACCOUNT-BNH	44,291.41
1002 · CHEQUING - CANADIAN FUNDS	3,189.69
1003 · BUILDING FUND-BNH	15,604.57
1004 · BOOK FUND-SMB	5,658.05
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	700.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
1000 · BANK ACCOUNTS - Other	1,705.15
<b>Total 1000 · BANK ACCOUNTS</b>	<b>75,021.78</b>
<b>Total Checking/Savings</b>	<b>75,021.78</b>
<b>Accounts Receivable</b>	
1100 · ACCOUNTS RECEIVABLE	152.31
<b>Total Accounts Receivable</b>	<b>152.31</b>
<b>Other Current Assets</b>	
1300 · INVENTORY-RESALE	64,908.85
<b>Total Other Current Assets</b>	<b>64,908.85</b>
<b>Total Current Assets</b>	<b>140,082.94</b>
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
1501 · LIBRARY BUILDING	221,756.66
1502 · FURNITURE & EQUIPMENT	81,658.34
1503 · ACGS HOLDINGS	206,486.10
<b>Total 1500 · Fixed Assets</b>	<b>509,901.10</b>
<b>Total Fixed Assets</b>	<b>509,901.10</b>
<b>TOTAL ASSETS</b>	<b>649,984.04</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 · OPENING BALANCE EQUITY	516,249.70
3900 · RETAINED EARNINGS	131,998.44
Net Income	1,735.90
<b>Total Equity</b>	<b>649,984.04</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>649,984.04</b>

04/26/04

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January 2004**

	Jan 04	Jan 03	\$ Change	% Change
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	4,809.00	4,606.00	203.00	4.4%
<b>Total 4100 · MEMBERSHIP</b>	<b>4,809.00</b>	<b>4,606.00</b>	<b>203.00</b>	<b>4.4%</b>
<b>4200 · PUBLICATIONS</b>				
4203 · Repertoires	1,121.30	445.95	675.35	151.4%
4204 · Index & Holdings	35.00	27.00	8.00	29.6%
4205 · Jette & White	350.00	304.00	46.00	15.1%
4206 · CD Roms	32.50	64.00	-31.50	-49.2%
4207 · Fr, Croteau Publications	0.00	50.00	-50.00	-100.0%
4208 · Orphan Publications	100.00	0.00	100.00	100.0%
<b>Total 4200 · PUBLICATIONS</b>	<b>1,638.80</b>	<b>890.95</b>	<b>747.85</b>	<b>83.9%</b>
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	270.75	43.60	227.15	521.0%
<b>Total 4300 · GENEALOGIST</b>	<b>270.75</b>	<b>43.60</b>	<b>227.15</b>	<b>521.0%</b>
<b>4400 · LIBRARY</b>				
4401 · All Copies	76.35	321.03	-244.68	-76.2%
4402 · Maps-Charts-Guides	131.00	-115.58	246.58	213.3%
4403 · Guest Fees	125.00	60.00	65.00	108.3%
4404 · Pins	5.00	0.00	5.00	100.0%
4405 · Beverages	23.00	19.00	4.00	21.1%
4408 · Gift Certificates	-25.00	2.00	-27.00	-1,350.0%
<b>Total 4400 · LIBRARY</b>	<b>335.35</b>	<b>286.45</b>	<b>48.90</b>	<b>17.1%</b>
<b>4500 · RESEARCH</b>				
4501 · Reasearch Income	460.00	129.00	331.00	256.6%
<b>Total 4500 · RESEARCH</b>	<b>460.00</b>	<b>129.00</b>	<b>331.00</b>	<b>256.6%</b>
<b>4700 · SOCIETY</b>				
4701 · Elevator Fund	38.00	223.15	-185.15	-83.0%
4702 · Bldg Fund	0.00	40.00	-40.00	-100.0%
4703 · Book Fund	0.00	45.00	-45.00	-100.0%
4704 · Currency Exchange	434.50	0.00	434.50	100.0%
4705 · Cash Over & Short	23.60	-2.14	25.74	1,202.8%
4706 · Ckg Act Int	3.81	3.18	0.63	19.8%
4707 · Bld Fnd Int	1.33	1.95	-0.62	-31.8%
4708 · Sav Act Int	5.27	7.60	-2.33	-30.7%
<b>Total 4700 · SOCIETY</b>	<b>506.51</b>	<b>318.74</b>	<b>187.77</b>	<b>58.9%</b>
<b>Total Income</b>	<b>8,020.41</b>	<b>6,274.74</b>	<b>1,745.67</b>	<b>27.8%</b>
<b>Gross Profit</b>	<b>8,020.41</b>	<b>6,274.74</b>	<b>1,745.67</b>	<b>27.8%</b>

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January 2004**

	Jan 04	Jan 03	\$ Change	% Change
<b>Expense</b>				
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	0.00	76.94	-76.94	-100.0%
6203 · Print Repts	0.00	1,603.20	-1,603.20	-100.0%
6208 · Orphan Publications	1,386.00	1,150.00	236.00	20.5%
<b>Total 6200 · PUBLICATIONS EXP</b>	1,386.00	2,830.14	-1,444.14	-51.0%
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	0.00	800.00	-800.00	-100.0%
<b>Total 6300 · GENEALOGIST EXP</b>	0.00	800.00	-800.00	-100.0%
<b>6400 · LIBRARY EXP</b>				
6402 · Supplies	0.00	108.89	-108.89	-100.0%
6404 · Equip. Maint	60.00	60.00	0.00	0.0%
<b>Total 6400 · LIBRARY EXP</b>	60.00	168.89	-108.89	-64.5%
<b>6500 · RESEARCH EXP</b>				
6501 · Postage	49.00	74.00	-25.00	-33.8%
6502 · Supplies	0.00	116.95	-116.95	-100.0%
<b>Total 6500 · RESEARCH EXP</b>	49.00	190.95	-141.95	-74.3%
<b>6600 · CONFERENCE EXP</b>				
6604 · Speakers	0.00	14.93	-14.93	-100.0%
6605 · Caterer & Refreshments	0.00	100.00	-100.00	-100.0%
6609 · Other	0.00	2,935.00	-2,935.00	-100.0%
<b>Total 6600 · CONFERENCE EXP</b>	0.00	3,049.93	-3,049.93	-100.0%
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	37.00	97.90	-60.90	-62.2%
6702 · Supplies	0.00	53.05	-53.05	-100.0%
6703 · Telephone	116.66	227.37	-110.71	-48.7%
6704 · Insurance Content/Bond	100.00	0.00	100.00	100.0%
6705 · Subscriptions	105.00	12.99	92.01	708.3%
6707 · Bank Charges	6.00	6.30	-0.30	-4.8%
6710 · Credit Card Charges	47.61	20.77	26.84	129.2%
6712 · Internet Services	9.95	133.85	-123.90	-92.6%
<b>Total 6700 · SOCIETY EXP</b>	422.22	552.23	-130.01	-23.5%



04/26/04

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**January 2004**

	Jan 04	Jan 03	\$ Change	% Change
<b>6800 · BUILDING EXP</b>				
6801 · Heat	1,927.20	0.00	1,927.20	100.0%
6802 · Electricity	195.09	191.51	3.58	1.9%
6805 · Building Maint.	1,080.00	300.00	780.00	260.0%
6806 · Grounds Maint.	685.00	1,545.00	-860.00	-55.7%
6807 · Fire Alarm Fee	480.00	480.00	0.00	0.0%
<b>Total 6800 · BUILDING EXP</b>	<u>4,367.29</u>	<u>2,516.51</u>	<u>1,850.78</u>	<u>73.6%</u>
<b>Total Expense</b>	<u>6,284.51</u>	<u>10,108.65</u>	<u>-3,824.14</u>	<u>-37.8%</u>
<b>Net Income</b>	<u><u>1,735.90</u></u>	<u><u>-3,833.91</u></u>	<u><u>5,569.81</u></u>	<u><u>145.3%</u></u>

05/03/04

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of February 29, 2004

	<b>Feb 29, 04</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · BANK ACCOUNTS</b>	
1001 · CHECKING ACCOUNT-BNH	42,519.20
1002 · CHEQUING - CANADIAN FUNDS	860.89
1003 · BUILDING FUND-BNH	15,605.90
1004 · BOOK FUND-SMB	5,662.55
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	700.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
1000 · BANK ACCOUNTS - Other	1,705.15
<b>Total 1000 · BANK ACCOUNTS</b>	70,926.60
<b>Total Checking/Savings</b>	70,926.60
<b>Accounts Receivable</b>	
1100 · ACCOUNTS RECEIVABLE	1,058.31
<b>Total Accounts Receivable</b>	1,058.31
<b>Other Current Assets</b>	
1300 · INVENTORY-RESALE	64,908.85
<b>Total Other Current Assets</b>	64,908.85
<b>Total Current Assets</b>	136,893.76
<b>Fixed Assets</b>	
<b>1500 · Fixed Assets</b>	
1501 · LIBRARY BUILDING	221,756.66
1502 · FURNITURE & EQUIPMENT	81,658.34
1503 · ACGS HOLDINGS	206,791.10
<b>Total 1500 · Fixed Assets</b>	510,206.10
<b>Total Fixed Assets</b>	510,206.10
<b>TOTAL ASSETS</b>	<b>647,099.86</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 · OPENING BALANCE EQUITY	516,249.70
3900 · RETAINED EARNINGS	131,998.44
Net Income	-1,148.28
<b>Total Equity</b>	647,099.86
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>647,099.86</b>

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**February 2004**

	Feb 04	Feb 03	\$ Change	% Change
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	5,471.00	5,668.00	-197.00	-3.5%
<b>Total 4100 · MEMBERSHIP</b>	<b>5,471.00</b>	<b>5,668.00</b>	<b>-197.00</b>	<b>-3.5%</b>
<b>4200 · PUBLICATIONS</b>				
4203 · Repertoires	1,750.00	2,887.58	-1,137.58	-39.4%
4205 · Jette & White	842.00	986.50	-144.50	-14.7%
4206 · CD Roms	5.00	94.25	-89.25	-94.7%
4207 · Fr, Croteau Publications	-1,351.14	549.19	-1,900.33	-346.0%
4208 · Orphan Publications	298.76	261.45	37.31	14.3%
<b>Total 4200 · PUBLICATIONS</b>	<b>1,544.62</b>	<b>4,778.97</b>	<b>-3,234.35</b>	<b>-67.7%</b>
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	57.30	9.00	48.30	536.7%
4302 · Advertising	0.00	30.00	-30.00	-100.0%
<b>Total 4300 · GENEALOGIST</b>	<b>57.30</b>	<b>39.00</b>	<b>18.30</b>	<b>46.9%</b>
<b>4400 · LIBRARY</b>				
4401 · All Copies	86.05	116.73	-30.68	-26.3%
4402 · Maps-Charts-Guides	29.25	47.90	-18.65	-38.9%
4403 · Guest Fees	60.00	90.00	-30.00	-33.3%
4405 · Beverages	13.07	0.00	13.07	100.0%
4406 · Candy & Snacks	5.00	0.00	5.00	100.0%
4408 · Gift Certificates	160.00	0.00	160.00	100.0%
<b>Total 4400 · LIBRARY</b>	<b>353.37</b>	<b>254.63</b>	<b>98.74</b>	<b>38.8%</b>
<b>4500 · RESEARCH</b>				
4501 · Reasearch Income	410.00	120.00	290.00	241.7%
<b>Total 4500 · RESEARCH</b>	<b>410.00</b>	<b>120.00</b>	<b>290.00</b>	<b>241.7%</b>
<b>4700 · SOCIETY</b>				
4701 · Elevator Fund	2.00	230.00	-228.00	-99.1%
4702 · Bldg Fund	0.00	20.00	-20.00	-100.0%
4703 · Book Fund	0.00	100.00	-100.00	-100.0%
4705 · Cash Over & Short	0.58	-5.61	6.19	110.3%
4706 · Ckg Act Int	3.92	2.87	1.05	36.6%
4707 · Bld Fnd Int	1.33	2.13	-0.80	-37.6%
4708 · Sav Act Int	4.50	8.42	-3.92	-46.6%
<b>Total 4700 · SOCIETY</b>	<b>12.33</b>	<b>357.81</b>	<b>-345.48</b>	<b>-96.6%</b>

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**February 2004**

	Feb 04	Feb 03	\$ Change	% Change
<b>4800 · BUILDING</b>				
4801 · Rent	1,750.00	0.00	1,750.00	100.0%
<b>Total 4800 · BUILDING</b>	<b>1,750.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>100.0%</b>
<b>Total Income</b>	<b>9,598.62</b>	<b>11,218.41</b>	<b>-1,619.79</b>	<b>-14.4%</b>
<b>Gross Profit</b>	<b>9,598.62</b>	<b>11,218.41</b>	<b>-1,619.79</b>	<b>-14.4%</b>
<b>Expense</b>				
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	0.00	10.00	-10.00	-100.0%
6203 · Print Reps	30.00	0.00	30.00	100.0%
6205 · Jette & White	2,322.00	1,644.00	678.00	41.2%
<b>Total 6200 · PUBLICATIONS EXP</b>	<b>2,352.00</b>	<b>1,654.00</b>	<b>698.00</b>	<b>42.2%</b>
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	748.94	0.00	748.94	100.0%
6303 · Printing	4,292.40	4,468.80	-176.40	-4.0%
<b>Total 6300 · GENEALOGIST EXP</b>	<b>5,041.34</b>	<b>4,468.80</b>	<b>572.54</b>	<b>12.8%</b>
<b>6400 · LIBRARY EXP</b>				
6404 · Equip. Maint	385.00	60.00	325.00	541.7%
<b>Total 6400 · LIBRARY EXP</b>	<b>385.00</b>	<b>60.00</b>	<b>325.00</b>	<b>541.7%</b>
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	200.00	200.00	0.00	0.0%
6703 · Telephone	113.68	139.24	-25.56	-18.4%
6707 · Bank Charges	6.80	6.00	0.80	13.3%
6710 · Credit Card Charges	88.01	68.79	19.22	27.9%
6712 · Internet Services	249.85	54.95	194.90	354.7%
<b>Total 6700 · SOCIETY EXP</b>	<b>658.34</b>	<b>468.98</b>	<b>189.36</b>	<b>40.4%</b>
<b>6800 · BUILDING EXP</b>				
6801 · Heat	2,227.23	3,022.42	-795.19	-26.3%
6802 · Electricity	242.19	204.46	37.73	18.5%
6803 · Water-Sewer	89.25	60.98	28.27	46.4%
6805 · Building Maint.	502.45	313.50	188.95	60.3%
6806 · Grounds Maint.	985.00	1,292.50	-307.50	-23.8%
<b>Total 6800 · BUILDING EXP</b>	<b>4,046.12</b>	<b>4,893.86</b>	<b>-847.74</b>	<b>-17.3%</b>
<b>Total Expense</b>	<b>12,482.80</b>	<b>11,545.64</b>	<b>937.16</b>	<b>8.1%</b>
<b>Net Income</b>	<b>-2,884.18</b>	<b>-327.23</b>	<b>-2,556.95</b>	<b>-781.4%</b>

05/10/04

## American-Canadian Genealogical Society

## Balance Sheet

As of March 31, 2004

Mar 31, 04

**ASSETS****Current Assets****Checking/Savings****1000 · BANK ACCOUNTS**

1001 · CHECKING ACCOUNT-BNH 37,838.00

1002 · CHEQUING - CANADIAN FUNDS 1,739.09

1003 · BUILDING FUND-BNH 14,566.65

1004 · BOOK FUND-SMB 5,666.89

1005 · CASH ON HAND-CASH REG 150.00

1006 · PETTY CASH-VOLUNTEERS 200.00

1007 · C.D. SMB 10/18/2002 1,113.06

1009 · LIFE MEMB. ACCT. BNH 2,609.85

1000 · BANK ACCOUNTS - Other 1,705.15

**Total 1000 · BANK ACCOUNTS** 65,588.69**Total Checking/Savings** 65,588.69**Accounts Receivable**

1100 · ACCOUNTS RECEIVABLE 1,157.31

**Total Accounts Receivable** 1,157.31**Other Current Assets**

1300 · INVENTORY-RESALE 64,908.85

**Total Other Current Assets** 64,908.85**Total Current Assets** 131,654.85**Fixed Assets****1500 · Fixed Assets**

1501 · LIBRARY BUILDING 221,756.66

1502 · FURNITURE &amp; EQUIPMENT 87,158.34

1503 · ACGS HOLDINGS 207,529.25

**Total 1500 · Fixed Assets** 516,444.25**Total Fixed Assets** 516,444.25**TOTAL ASSETS** 648,099.10**LIABILITIES & EQUITY****Equity**

3000 · OPENING BALANCE EQUITY 516,603.46

3900 · RETAINED EARNINGS 131,998.44

Net Income -502.80

**Total Equity** 648,099.10**TOTAL LIABILITIES & EQUITY** 648,099.10

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
 March 2004

	Mar 04	Mar 03	\$ Change	% Change
<b>Income</b>				
<b>4100 · MEMBERSHIP</b>				
4101 · Dues	6,101.00	8,076.00	-1,975.00	-24.5%
<b>Total 4100 · MEMBERSHIP</b>	6,101.00	8,076.00	-1,975.00	-24.5%
<b>4200 · PUBLICATIONS</b>				
4203 · Repertoires	761.92	1,304.10	-542.18	-41.6%
4204 · Index & Holdings	0.00	39.55	-39.55	-100.0%
4205 · Jette & White	979.50	301.50	678.00	224.9%
4206 · CD Roms	0.00	94.25	-94.25	-100.0%
4207 · Fr, Croteau Publications	363.50	404.50	-41.00	-10.1%
4208 · Orphan Publications	225.00	378.06	-153.06	-40.5%
<b>Total 4200 · PUBLICATIONS</b>	2,329.92	2,521.96	-192.04	-7.6%
<b>4300 · GENEALOGIST</b>				
4301 · Back Issues	0.00	49.19	-49.19	-100.0%
<b>Total 4300 · GENEALOGIST</b>	0.00	49.19	-49.19	-100.0%
<b>4400 · LIBRARY</b>				
4401 · All Copies	348.58	140.28	208.30	148.5%
4402 · Maps-Charts-Guides	44.15	124.35	-80.20	-64.5%
4403 · Guest Fees	95.00	135.00	-40.00	-29.6%
4404 · Pins	0.00	90.00	-90.00	-100.0%
4405 · Beverages	23.50	25.10	-1.60	-6.4%
<b>Total 4400 · LIBRARY</b>	511.23	514.73	-3.50	-0.7%
<b>4500 · RESEARCH</b>				
4501 · Reasearch Income	390.00	430.00	-40.00	-9.3%
<b>Total 4500 · RESEARCH</b>	390.00	430.00	-40.00	-9.3%
<b>4600 · CONFERENCE</b>				
4601 · Attend Fees	0.00	2.00	-2.00	-100.0%
<b>Total 4600 · CONFERENCE</b>	0.00	2.00	-2.00	-100.0%
<b>4700 · SOCIETY</b>				
4701 · Elevator Fund	71.10	322.25	-251.15	-77.9%
4702 · Bldg Fund	0.00	10.00	-10.00	-100.0%
4703 · Book Fund	0.00	95.00	-95.00	-100.0%
4704 · Currency Exchange	0.00	504.00	-504.00	-100.0%
4705 · Cash Over & Short	6.85	2.26	4.59	203.1%
4706 · Ckg Act Int	3.52	2.50	1.02	40.8%
4707 · Bld Fnd Int	1.24	1.93	-0.69	-35.8%
4708 · Sav Act Int	4.34	7.47	-3.13	-41.9%
<b>Total 4700 · SOCIETY</b>	87.05	945.41	-858.36	-90.8%

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**March 2004**

	Mar 04	Mar 03	\$ Change	% Change
<b>4800 · BUILDING</b>				
4801 · Rent	875.00	7,875.00	-7,000.00	-88.9%
<b>Total 4800 · BUILDING</b>	875.00	7,875.00	-7,000.00	-88.9%
<b>Total Income</b>	10,294.20	20,414.29	-10,120.09	-49.6%
<b>Gross Profit</b>	10,294.20	20,414.29	-10,120.09	-49.6%
<b>Expense</b>				
<b>6100 · MEMBERSHIP EXP</b>				
6101 · Postage	180.92	26.21	154.71	590.3%
6102 · Supplies	44.08	63.98	-19.90	-31.1%
<b>Total 6100 · MEMBERSHIP EXP</b>	225.00	90.19	134.81	149.5%
<b>6200 · PUBLICATIONS EXP</b>				
6201 · Postage	515.89	169.35	346.54	204.6%
6202 · Supplies				
Print Reps	36.00	0.00	36.00	100.0%
6202 · Supplies - Other	0.00	50.95	-50.95	-100.0%
<b>Total 6202 · Supplies</b>	36.00	50.95	-14.95	-29.3%
6205 · Jette & White	2,115.00	0.00	2,115.00	100.0%
6206 · CD Roms	0.00	509.88	-509.88	-100.0%
6208 · Orphan Publications	225.00	0.00	225.00	100.0%
<b>Total 6200 · PUBLICATIONS EXP</b>	2,891.89	730.18	2,161.71	296.1%
<b>6300 · GENEALOGIST EXP</b>				
6301 · Postage	27.28	261.68	-234.40	-89.6%
6302 · Supplies	0.00	50.95	-50.95	-100.0%
<b>Total 6300 · GENEALOGIST EXP</b>	27.28	312.63	-285.35	-91.3%
<b>6400 · LIBRARY EXP</b>				
6401 · Postage	0.00	14.69	-14.69	-100.0%
6402 · Supplies	279.57	201.97	77.60	38.4%
6404 · Equip. Maint	140.00	236.67	-96.67	-40.9%
<b>Total 6400 · LIBRARY EXP</b>	419.57	453.33	-33.76	-7.5%
<b>6700 · SOCIETY EXP</b>				
6701 · Postage	179.81	0.00	179.81	100.0%
6703 · Telephone	112.02	82.87	29.15	35.2%
6704 · Insurance Content/Bond	0.00	2,063.00	-2,063.00	-100.0%
6705 · Subscriptions	245.50	0.00	245.50	100.0%
6707 · Bank Charges	6.80	7.60	-0.80	-10.5%
6710 · Credit Card Charges	62.11	52.49	9.62	18.3%

05/10/04

**American-Canadian Genealogical Society**  
**Income/Expense Previous Year Comparison**  
**March 2004**

	Mar 04	Mar 03	\$ Change	% Change
6712 · Internet Services	120.28	293.79	-173.51	-59.1%
6700 · SOCIETY EXP - Other	0.00	37.00	-37.00	-100.0%
<b>Total 6700 · SOCIETY EXP</b>	<b>726.52</b>	<b>2,536.75</b>	<b>-1,810.23</b>	<b>-71.4%</b>
<b>6800 · BUILDING EXP</b>				
6801 · Heat	1,666.45	1,469.75	196.70	13.4%
6802 · Electricity	211.87	227.24	-15.37	-6.8%
6803 · Water-Sewer	30.50	15.00	15.50	103.3%
6805 · Building Maint.	2,974.64	300.00	2,674.64	891.6%
6806 · Grounds Maint.	475.00	355.00	120.00	33.8%
<b>Total 6800 · BUILDING EXP</b>	<b>5,358.46</b>	<b>2,366.99</b>	<b>2,991.47</b>	<b>126.4%</b>
<b>Total Expense</b>	<b>9,648.72</b>	<b>6,490.07</b>	<b>3,158.65</b>	<b>48.7%</b>
<b>Net Income</b>	<b>645.48</b>	<b>13,924.22</b>	<b>-13,278.74</b>	<b>-95.4%</b>



05/10/04

**American-Canadian Genealogical Society**  
**Balance Sheet**  
As of April 30, 2004

Apr 30, 04

**ASSETS****Current Assets****Checking/Savings****1000 · BANK ACCOUNTS**

1001 · CHECKING ACCOUNT-BNH 30,597.02

1002 · CHEQUING - CANADIAN FUNDS 4,390.29

1003 · BUILDING FUND-BNH 13,683.68

1004 · BOOK FUND-SMB 5,671.70

1005 · CASH ON HAND-CASH REG 150.00

1006 · PETTY CASH-VOLUNTEERS 200.00

1007 · C.D. SMB 10/18/2002 1,113.06

1009 · LIFE MEMB. ACCT. BNH 2,609.85

1000 · BANK ACCOUNTS - Other 1,705.15

**Total 1000 · BANK ACCOUNTS** 60,120.75

**Total Checking/Savings** 60,120.75

**Accounts Receivable**

1100 · ACCOUNTS RECEIVABLE 1,449.31

**Total Accounts Receivable** 1,449.31

**Other Current Assets**

1300 · INVENTORY-RESALE 64,908.85

**Total Other Current Assets** 64,908.85

**Total Current Assets** 126,478.91

**Fixed Assets****1500 · Fixed Assets**

1501 · LIBRARY BUILDING 221,756.66

1502 · FURNITURE & EQUIPMENT 87,158.34

1503 · ACGS HOLDINGS 207,654.30

**Total 1500 · Fixed Assets** 516,569.30

**Total Fixed Assets**

516,569.30

**TOTAL ASSETS**

643,048.21

**LIABILITIES & EQUITY****Equity**

3000 · OPENING BALANCE EQUITY 516,673.46

3900 · RETAINED EARNINGS 131,998.44

Net Income -5,623.69

**Total Equity** 643,048.21

**TOTAL LIABILITIES & EQUITY**

643,048.21

**American-Canadian Genealogical Society**  
**Income/Expense**  
**April 2004**

	<u>Apr 04</u>
<b>Income</b>	
<b>4100 · MEMBERSHIP</b>	
4101 · Dues	3,046.55
4102 · Lifetime Dues	200.00
<b>Total 4100 · MEMBERSHIP</b>	<u>3,246.55</u>
<b>4200 · PUBLICATIONS</b>	
4203 · Repertoires	2,518.50
4205 · Jette & White	175.00
4207 · Fr, Croteau Publications	193.29
4208 · Orphan Publications	620.35
<b>Total 4200 · PUBLICATIONS</b>	<u>3,507.14</u>
<b>4300 · GENEALOGIST</b>	
4301 · Back Issues	37.90
<b>Total 4300 · GENEALOGIST</b>	<u>37.90</u>
<b>4400 · LIBRARY</b>	
4401 · All Copies	120.65
4402 · Maps-Charts-Guides	170.05
4403 · Guest Fees	50.00
4404 · Pins	15.00
4405 · Beverages	79.50
4406 · Candy & Snacks	45.50
<b>Total 4400 · LIBRARY</b>	<u>480.70</u>
<b>4500 · RESEARCH</b>	
4501 · Reasearch Income	607.00
<b>Total 4500 · RESEARCH</b>	<u>607.00</u>
<b>4600 · CONFERENCE</b>	
4602 · Raffle	91.00
<b>Total 4600 · CONFERENCE</b>	<u>91.00</u>
<b>4700 · SOCIETY</b>	
4701 · Elevator Fund	788.00
4702 · Bldg Fund	150.00
4703 · Book Fund	580.00
4704 · Currency Exchange	890.33
4705 · Cash Over & Short	17.60
4706 · Ckg Act Int	3.70
4707 · Bld Fnd Int	1.27
4708 · Sav Act Int	4.81
<b>Total 4700 · SOCIETY</b>	<u>2,435.71</u>
<b>4800 · BUILDING</b>	
4801 · Rent	875.00
<b>Total 4800 · BUILDING</b>	<u>875.00</u>
<b>Total Income</b>	<u>11,281.00</u>
<b>Gross Profit</b>	11,281.00
<b>Expense</b>	
<b>6200 · PUBLICATIONS EXP</b>	
6202 · Supplies	177.31
6203 · Print Reps	549.70
6208 · Orphan Publications	240.00
<b>Total 6200 · PUBLICATIONS EXP</b>	<u>967.01</u>
<b>6300 · GENEALOGIST EXP</b>	
6301 · Postage	898.30
6303 · Printing	4,598.16
<b>Total 6300 · GENEALOGIST EXP</b>	<u>5,496.46</u>

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05/10/04  
Accrual Basis

# American-Canadian Genealogical Society

## Income/Expense

April 2004

	Apr 04
6400 · LIBRARY EXP	
6402 · Supplies	114.92
6404 · Equip. Maint	3,158.63
6406 · Candy/Snack	120.00
Total 6400 · LIBRARY EXP	3,393.55
6600 · CONFERENCE EXP	
6605 · Caterer & Refreshments	209.56
Total 6600 · CONFERENCE EXP	209.56
6700 · SOCIETY EXP	
6702 · Supplies	9.58
6703 · Telephone	111.13
6704 · Insurance Content/Bond	2,008.00
6707 · Bank Charges	6.80
6710 · Credit Card Charges	54.33
6712 · Internet Services	64.90
Total 6700 · SOCIETY EXP	2,254.74
6800 · BUILDING EXP	
6801 · Heat	1,264.44
6802 · Electricity	256.89
6805 · Building Maint.	2,284.24
6806 · Grounds Maint.	275.00
Total 6800 · BUILDING EXP	4,080.57
Total Expense	16,401.89
Net Income	-5,120.89

*Raw Records # s/B 1502*