

American-Canadian Genealogical Society

Board of Directors Meeting

May 8, 2003

Meeting was called to order by President Marcel Jussaume at 6:03 PM.

In attendance were Marcel Jussaume, Lucie LeBlanc-Consentino, Norma Boyce, Diane Thibault, Julie Smith, Bob Paquette, Muriel Normand, Constance Hebert and Amber Beland.

Excused were Larry Autotte, Paul Lambert and Connie Hamel.

1. **Dick Patterson from Jutras Signs** was in attendance and presented preliminary information on the proposed lawn sign.

Dick stated that the library was in an R-3 Zone, which permitted signage, but with more limitations than a commercial zone.

He passed out some handouts.

He indicated that ACGS was permitted to have a 20 square feet in area in signage, which included all signs. He said that possibly the State of NH might be considered another tenant, who would also be allowed a total of 20 square feet.

Anything larger than the allowed 20 square feet would necessitate getting a variance from the City of Manchester.

In the R-3 zone, Dick stated that a sign could only be lit by external lighting, cannot be lit between 11PM and 6 AM, cannot be any higher than 8 feet, and cannot be any closer than 5 feet to the chain link fence.

Marcel stated that a single-sided sign visible from both Baker and Elm streets is what he had in mind.

Dick also stated that 3 basics dictate the price of signs – design, fabrication and installation.

Discussion followed and several members of the Board asked Dick questions.

Dick further stated that a sign about along the lines of what the Board had been discussing was in the area of \$5,000.

2. President Jussaume requested the board members review the Treasurer Guidelines.
3. Last month's minutes were accepted as read, with the proviso that in the Inventory section "Maurice" be changed to "Muriel".
4. **Treasurer** – no report
5. **Vice President** – no report
6. **President's Report**
 1. Conference well attended – 122 participants – very well accepted.

2. A meeting with Quintin occurred aft the conclusion of the conference resulting in an agreement.

Marcel is to meet with Quintin on the 17th of May in the Marlborough area to exchange books we have of his and visa-versa.

Marcel stated that he needed to get information on some checks Quintin wrote to us beforehand.

3. The City of Manchester Archivist requested a letter of recommendation so that she could apply for grant money.

7. **Conference Committee – report submitted**

In addition, Lucie LeBlanc-Consentino stated the conference committee would like to purchase a computer projector. She stated it would be used for the two major workshops, and that it would allow us to give other workshops during the year. In addition, she stated that speakers were asking if ACGS had a computer projector.

Marcel Jussaume and Bob Paquette agreed to research the availability and options, and to report back to the board at the June meeting.....or sooner , electronically, if possible,

8. **Library Committee – no report.**

9. **Acquisitions Committee – no report.**

10. **Buildings and Grounds Committee**

Marcel Jussaume reported that pigeons were living on the roof. He also stated that ventilators on the roof were in bad shape, and were causing heat and air conditioning loss.

Marcel stated he would cover them with chicken wire or something this coming Saturday.

Marcel also reported that the contract with the lawn care company has been renewed.

11. **Computers and Internet Committee**

Bob Paquette reported that the \$150 rebate check from AT&T had been received.

12. **Editorial Board – no report**

13. **Membership – report submitted**

Notation was made that in April 2002 the membership was 2594, as compared to April 2003 at 2409.

14. **Publicity – no report**

15. **Publications – report submitted electronically**

16. **Research Committee**

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Constance Hebert reported that ACGS was receiving a lot of email for research, and that the NEHGS is being used to do some of that research.

Discussion followed.

MOTION MADE BY LUCIE LEBLANC-CONSENTINO, SECONDED BY DIANE THIBAUT, THAT THE RESEARCH DEPARTMENT MEMBERS USING NEHGS SHOULD BE REIMBURSED FOR COPY COSTS AT NEHGS WHEN PERFORMING RESEARCH FOR THE ACGS RESEARCH DEPARTMENT. MOTION PASSED.

17. Website Committee

Lucie LeBlanc Consentino asked whether or not the entire holdings of ACGS should be listed on the ACGS website.

Discussion followed.

MOTION MADE BY CONSTANCE HEBERT, SECONDED BY MURIEL NORMAND, THAT ACGS SHOULD "HOLD OFF" ON PUTTING THE ENTIRE HOLDINGS OF THE ACGS ON THE ACGS WEBSITE. MOTION PASSED.

Lucie stated that she would obtain more details from Tyler about putting the entire holdings on the website and report back to the Board.

18. Grants/Elevator Committee – electronic report submitted

OLD BUSINESS

1. Inventory

Muriel reported that 4 orders over \$1,000, one order for \$4,000 and over 350 books had been sold.

Stephen White's book will not be re-printed.

Getting Jette's are becoming a problem. They only use UPS, which is expensive. Hopefully, some of our members will go up to Canada and can bring some back.

2. Sign

MOTION MADE BY DIANE THIABULT, SECONDED BY BOB PAQUETTE, THAT WE QUOTE A BUDGET OF \$3,000 TO \$5,000 FOR A SIGN IN OUR DEALINGS WITH SIGN COMPANIES SO THAT EVERYONE HAS A POINT OF REFERENCE.

3. Marcel Jussaume stated that ACGS had to find out becoming certified as a library to get the library rate with the Post Office. Diane Thibault said she would look into it and report back to the board.

Meeting adjourned at 8:13PM.

Respectfully submitted,

Norma L. Boyce # 7655
Recording Secretary
American-Canadian Genealogical Society

Herb and Norma Boyce

From: "Herb and Norma Boyce" <h-n-boyce-sr@attbi.com>
To: <Board@acgs.org>
Sent: Monday, May 05, 2003 10:04 PM
Attach: ACGS Log of Letters Sent.xls
Subject: Elevator/Grant Committee Report

AMERICAN-CANADIAN GENEALOGICAL SOCIETY
Elevator/Grant Committee Report
May 5, 2003

The report will basically cover the time period from the February 2003 BOD, at which Lucie LeBlanc-Consentino presented the results of our CIP Application to the City of Manchester and the options available to us.

Letters requesting financial assistance

Attached is a listing of those I have sent letters to through today (May 5, 2003) requesting financial assistance with our elevator project. I also include a 2-page summary about our society, and invite them to visit our library and our website.

In addition to Senator John Sununu being sent a letter again, I have also sent letters to the entire New Hampshire Congressional delegation. I suspect that Stephen McAllister of Sununu's staff may have not made the transition from representative to Senator and that is why I haven't heard from him. So, I included in my last letter to Sununu, copies of all that had gone on before.

Responses to Letter sent out

Attached is a listing of the responses I have received to my mailings.

Notable:

Both the **Cogswell Benevolent Trust** and the **Samuel P. Hunt Foundation**, both of Manchester, have invited us to apply for funding.

The **Cogswell Benevolent Trust** has no deadlines, and their trustees meet once a month, so we can apply for a grant as soon as the paperwork is all in order. "The Paperwork" required is an explanation of the purpose of our request and an explanation of our endeavor will be accomplished; an itemized income and expense budget; the last available financial statement; a copy of the IRS Exemption Letter showing us as a 501 (c) 3 organization, and details of any other organizations we have applied to for funding.

The **Samuel P. Hunt Foundation** has semi-annual deadlines of February 15 and August 15. "The Paperwork" they request is completion of their 5 page application, wherein they ask for applicant organization profile; service profile; detailed description of the grant request project; the objectives of the grant request; timeline of the project; other foundation and trust grant applications for this same project; funding history; financial summary our society; society certification and our Federal Tax Exempt Status Letter. All this paperwork needs to be submitted in triplicate.

Otis Elevator

The gentleman who I was working with at Otis, Richard Evans, left Otis in January. Mr. Evans did, however, hand over

our file to his second in command, Carl Dick. Mr. Dick, not knowing whether he file was complete or what the status was, felt embarrassed to call us. On the other hand, I was waiting for Mr. Evans to call and not wanting to annoy him by pestering him. However, I did make contact, at last, and learned that Mr. Evans was gone. My Dick, who becomes my contact now, has requested that I send him up a presentation package again covering the details of our elevator project, and a copy of the architect's plans, which I recently did. Mr. Dick reminded me that Otis Elevator is a large company in it's own right, and that it's parent company is United Technologies, which is a conglomerate, and they are good community neighbors.

Elevator Architect John S. Jordan PLLC

A call to Mr. Jordan's phone indicates the number is "no longer in service", and he doesn't appear in the October 2002 phone book, so I don't know if he has gone out of business or merged with someone. I discovered this, just recently, when I was preparing a copy of the plans for Otis Elevator. As architects have to be licensed in New Hampshire, I will call the licensing board in Concord to see if they can tell me what has happened to Mr. Jordan, so that we will know his whereabouts should we need him regarding the construction of the elevator.

Manchester Historic Association

Sam Maranto of the Manchester Community Improvement and Building Department suggested I get in touch with the director of the Manchester Historic Association. I have, and we are trying to arrange to meet within the next two weeks. They, too, are in the elevator mission mode, and I think anything I can learn from their experiences may be helpful to our society.

Respectfully submitted,

ona L. Boyce #7655
Elevator/Grant Committee Chair
American Canadian Genealogical Society

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Respectfully submitted,

 .na L. Boyce #7655
Elevator/Grant Committee Chair
American Canadian Genealogical Society

ACGS

Elevator Fundraising

Letters sent (thru May 4, 2003) requesting financial assistance to each business/organization/individual listed below with 2-page summary of what ACGS is and does:

Hospitals:

CMC
Elliot
St. Joseph's
South NH Medical Center
Concord
Dartmouth-Hitchcock

Banks:

Providian National Bank, Concord, NH
St Mary's Bank, Manchester, NH
Bank of NH, Manchester, NH
Citizens Bank, Manchester, NH

Universities and Colleges:

Saint Anselm College
Southern NH University
University of NH

Genealogy Related Organizations:

A&E Television Networks, New York, NY
Heritage Quest, Ann Arbor, MI
Genealogy Magazine, Stephenville, TX
Genealogical Publishing Co., Inc, Baltimore, MD
Family Chronicle Magazine, Toronto, ON, Canada
The Church of Jesus Christ of Latter-Day Saints
MyFamily.com (parent co. of Ancestry.com, Rootsweb.com, Genealogy.com)

Individuals:

Celine Dion, noted Franco-American pop singer
Dr. Sylvio Dupuis, former Manchester mayor and former CEO of CMC
Emile Beaulieu, former Manchester mayor
Robert Shaw, former Manchester mayor
Ray Wieczorek, former Manchester mayor....now NH Executive Councilor
Lou D'Allesandro, NH Executive Councilor
Andre Martel, NH Representative
Maurice Pilotte, NH Representative
Real Pinard, Manchester Alderman
Mike Garrity, Manchester Alderman
Betsi DeVries, Manchester Alderman
Henry Thibault, Manchester Alderman
Mike Lopez, Manchester Alderman
Armand Forest, Manchester Alderman
John Clayton, Author and Writer for Manchester Union Leader
Fritz Wetherbee, CHRONICLE Host and noted NH Historian
Oprah Winfrey, HARPO Productions

Organizations:

Museum and Ilbrary Services
NH Land and Community Heritage Investment Program
Center for French and Francophone Studies, Duke Univ., Durham, NC
Society for French Cultural Services and Educational Aid, New York, NY
French Cultural Services, Chicago, IL
NH Public Radio, Concord, NH
NH Humanities Council, Concord, NH
National Endowment for the Humanities, Washington, DC
NH Charitable Foundation, Concord, NH

MEMORANDUM

TO : THE DIRECTOR, NATIONAL ARCHIVES

RE: [Illegible]

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RECOMMENDATION

[Illegible text in the recommendation section]

ADMINISTRATIVE

[Illegible text in the administrative section]

DISCUSSION

[Illegible text in the discussion section]

REFERENCES

[Illegible text in the references section]

ACGS

Elevator Fundraising

Letters sent (thru May 4, 2003) requesting financial assistance to each business/organization/individual listed below with 2-page summary of what ACGS is and does:

Businesses:

Enterasys Networks (old Cabletron, NH Governor's company), Rochester, NH
DEKA (Dean Kamen Enterprises), Manchester, NH
Anheuser-Busch, Merrimack, NH
BAE Systems, Nashua, NH
Saint Gobain Performance Plastics, Merrimack, NH
Fidelity Investments, Merrimack, NH
Campbell Soup Co, Franco-American Div., Camden, NJ
Cisco Systems, San Jose, CA
Ben and Jerry's Homemade Holdings, So. Burlington, VT
Hannaford Bros. Supermarkets, Portland, ME
LL Bean, Freeport, ME
Shaw's Supermarket's, East Bridgewater, MA
Microsoft Corp., Redmond, WA
PC Connection, Merrimack, NH

NH Congressional Delegation:

Rep. Jeb Bradley, Washington, DC
Rep. Charlie Bass, Washington, DC
Sen. Judd Gregg, Washington, DC
Sen. John Sununu, Washington, DC (ongoing)

Charitable Foundations and Trusts:

The Florence Gould Foundation, New York, NY
Samuel P. Hunt Foundation, Manchester, NH
Nackey S. Loeb Foundation, Manchester, NH
Cogswell Benevolent Trust, Manchester, NH
Norwin S. & Elizabeth N. Bean Foundation, Concord, NH
Agnes M. Lindsay Trust, Manchester, NH
FleetBoston Foundation, Manchester, NH
The Salmon Foundation, New York, NY
The Tom's of Maine Grant Program, Kennebeck, ME
The Frank Syanley Beveridge Foundation, Boca Raton, FL
Libra Foundation, Portland, ME
William E. Simon Foundation, New York, NY
RGK Foundation, Austin, TX
Samuel Pardoe Foundation, Boston, MA
The Madeline G. von Weber Trust, Manchester, NH
The Stephen and Tabitha King Foundation, Bangor ME
Unity Foundation, Unity, ME

ACGS

Elevator Fundraising

Replies received to letters sent:

<u>Organization</u>	<u>Response</u>
CMC	Nay
Concord Hospital	Nay
Dr. Sylvio Dupuis	Contact Helen Goodman, Program Director, NH Charitable Foundation, Manchester Regional Community Foundation
Cogswell Benevolent Trust	Instructions and an invitation to apply for a grant.
Samuel P. Hunt Foundation	Guideline and grant application.

Herb and Norma Boyce

From: "Bob Paquette" <bobpaquette@attbi.com>
To: "ACGS Board" <board@acgs.org>
Cc: "Sam Harris" <chrysler@attbi.com>; "Roland Marchand" <r.marchand@verizon.net>; "Bob Decoteau" <RDeco83575@aol.com>
Sent: Sunday, May 04, 2003 10:14 PM
Subject: Computer Committee Report Apr03

Computer Committee Report May 2003

We have had the following computer activities during the past month:

We have finally received the \$150. rebate check for the DSL modem; YAY!!! Handed it over to Paul Lambert.

Roland Marchand has agreed to continue doing the updates to the publications database.

At a recent work session, we blasted away the Research Computer and did a reload. We kept it pretty much bare bones eliminating all of the proprietary Dell stuff. So far so good; it certainly is running much faster than before.

Also, we repaired the network connection to one of the new Dell's out on the floor.

Purchased the latest copy of Norton SystemWorks. The one we had was expired and would not load completely leaving us without virus protection. Now loaded with the latest definitions.

Respectfully submitted:

Bob Paquette
Computer Committee Co-chair

The following information was obtained from the records of the
 Department of Health and Human Services, Office of the
 Inspector General, Washington, D.C. on 10/10/2001.
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 Inspector General, Washington, D.C. on 10/10/2001.

Department of Health and Human Services
Office of the Inspector General

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 Department of Health and Human Services, Office of the
 Inspector General, Washington, D.C. on 10/10/2001.

Herb and Norma Boyce

From: "Pauline G Cote" <geco2@juno.com>
To: <marcelj@attbi.com>
Cc: <RWMLawrence@adelphia.net>; <luciemc@attbi.com>; <lambpaul@AOL.com>; <doirond@yahoo.com>; <H-N-BOYCE-SR@ATTBI.COM>; <sonoflouis@aol.com>; <electraros@aol.com>; <AWHAMEL@GSINET.NET>; <CL-HEBERT@WORLDNET.ATT.NET>; <lalo@worldpath.net>; <mcnyankee@aol.com>; <bobpaquette@attbi.com>; <rocksmithj@aol.com>; <Chrysler@attbi.com>; <rlanctot@bit-net.com>; <Arborside@aol.com>; <NYChurchrecords@aol.com>; <PCusson@worldnet.att.net>; <GECO2@JUNO.COM>
Sent: Saturday, May 03, 2003 8:16 PM
Subject: Board meeting 08 May 2003

To the Officers, Board Members, Chairpersons & Committee

Before I embark on boring you all about what is going on in the Publication department, I wish to clear the air on my thinking about posting repertoires online as it was brought up at the last Board meeting

I was NOT for what was proposed BUT I am not so antiquated that I am not aware of what might be coming in the near future. Also, I think you all know that I am not too well versed on the details of modern technology

I strongly believe that what was proposed should certainly be "cuss & discuss", analyses, scrutinized, who will implement, & how by people versed in these areas. This society is renowned for not acting too quickly, so, the end results of the above will not occur tomorrow.

Being prepared is far better than all of sudden having to do something fast to keep up with competition.

MA front:

Marriages of Precious Blood Holyoke are almost completed & should be at the printers before the end of Jun

The baptisms of the above are almost completed in data entry & some have been put out for proofing

Contact attempt is being made for arrangements for volunteers to go copy a Parish in Springfield. Details on this are not entirely complete as of this date

NY front:

Marriages of St Alphonsus are now available

We presently are proof reading the baptisms of the above with yet 2 files missing yet to be returned from data entry volunteers, & some pages missing in other files

Mr Bonitatibus, David, & his crew of volunteers have started to copy St

Luke Schenectady, Holy Cross Salem, St Michael the Archangel Troy

Wanted to copy 3 more: Sacred Heart Hague, St James N Creek & St John the Baptist Chestertown

Brought in last week end were 3 cases of copies. I will report when the files are prepared as there numerous Parishes (oops, lost my notes on that material)

David excels at doing this as he does in recruiting volunteers to do data entry all over the country

However, he is very chagrin at the progress of our completing his NY HARD work & feels that the Society is giving preference to NH & MA.. He is of the opinion that proof reading should be extended to NY. etc

Of all the parishes sitting in the down stairs publication room, NOT ONE parish of NY is complete & when we In NH start proofing, as in St Alphonsus, we start not knowing when the final material will come in

The original agreement was that proof reading would be done solely in NH because the name of the Society is reflected on the end products & proofing in NH is the only means we have of controlling what goes into those repertoires.

front:

I can see the light at the end of the very long tunnel with completion of baptisms of St Louis Nashua. Hopefully, this will be available by the end of May?

Material has been put out for proofing burials of the above. It is my hope to do only 1 proofing of those files as we have done on most other burial files. Doing burials has some value but in my opinion is done solely for the parish secretaries who enjoy the facility of finding material when requested

Lorraine Deschenes, our currier for St John Evangelist Concord. frequently comes in with another register copied. You will recall that Fr Durand gave permission to his secretaries to copy in their spare time. Fr Durand is on sabbatical & the office staff has been reduced 50%

Also a reminder that St Francois Xavier Nashua has been closed with the records transferred to St Louis, our dear Polish parish found the same faith & records in St Christopher. Of the Nashua Parishes the only Paster left from the time Katie Pasko copied the records is in St Christopher

Other opportunities are smoldering in NH but till the fire is full blaze not go into it

Wish to thank Diane for a super effort in publicizing what this Society

has available. The fruit of her effort is rewarded by the orders coming in. Just knew we could do it without the expertise of one Mr, what is his name now, oh, yes Mr Q

Also Muriel who is attempting to keep inventory accurate

Mention is made of a few in the limelight but what in the world success would this department have without all those whose names only appear in the forward of repertoire that too many neglect to ever read

In conclusion, time again to remain everyone the motto of this department:

QUALITY NOT QUANTITY & will add attempt to be fair & equal to all fronts

Pauline Genest Cote
Publication Coordinator

PGCOTE

The best thing to hit the internet in years - Juno SpeedBand!
Surf the web up to FIVE TIMES FASTER!
Only \$14.95/ month - visit www.juno.com to sign up today!

The first of these is the fact that the system is not yet fully operational. The second is the fact that the system is not yet fully operational.

The third of these is the fact that the system is not yet fully operational.

The fourth of these is the fact that the system is not yet fully operational.

The fifth of these is the fact that the system is not yet fully operational.

The sixth of these is the fact that the system is not yet fully operational.

The seventh of these is the fact that the system is not yet fully operational.

The eighth of these is the fact that the system is not yet fully operational.

The ninth of these is the fact that the system is not yet fully operational.

Membership Reminder Notices Report

May 2003

	Renewals	Reminders	Renewals <i>(Previously sent out)</i>
<u>Membership Type</u>	<u>June 2003</u>	<u>March 2003</u>	<u>March 2003</u>
US Individual (\$30)	139	40	174
US Family (\$45)	10	7	15
Canadian Individual (\$38)	3	1	1
Canadian Family (\$57)	-	-	-
Overseas Individual (\$50)	-	-	-
Institutional (\$50)	1	-	-
Total:	152	48	190

Submitted by Michael B. Melanson, #2803

MEMBERSHIP REPORT
FOR MONTH OF
April 2003

New Members:	22
Renewals:	138
Donations to Building Fund/Acquisitions:	\$367.00
Total Number of Active Members:	2409
Active Members	1971
Family Members	192
Student	1
Exchange	122
Life	115
Life Family	4
<u>Life Genealogist</u> (1 st class postage)	0
<u>Active Genealogist</u> (1 st class postage)	4

Submitted by:

Julie Smith #3147

May 8, 2003

TO: Board of Directors

From: Diane Thibault

Diane

Subject: Correspondence Report for Month of April 03

The following correspondence was sent for the month of September

15 "Thank you" for donations of money
5 "Thank you" for donations of books
20

Respectfully submitted,

Diane Thibault

Totals – September 2002 to August 2003

<u>Month</u>	<u>\$ Donations</u>	<u>Books</u>	<u>Inquires</u>	<u>Misc</u>	<u>Total</u>
September	12	3			15
October	9	5			14
November	13	3	1		17
December	15	2			17
January	11	2			13
February	13	2	2		17
March	33				33
April	15	5			20
May					
June					
July					
August					
Totals	121	22	3		146