## American-Canadian Genealogical Society

#### **Board of Directors Meeting**

#### December 12, 2002

Meeting called to order at 6:03 PM.

In attendance were Paul Lambert, Constance Hebert, Muriel Normand, Julie Smith, Bob Paquette, Larry Autotte, Gerry Lalonde, Connie Hamel, Lucie LeBlance-Consentino, Marcel Jussaume, Diane Thibault and Norma Boyce.

Amber Beland was excused.

- A. Minutes of the November 14, 2002 Board of Directors Meeting were accepted as electronically submitted.
- B. <u>Corresponding Secretary</u> Diane Thibault report submitted. Diane noted that one inquiry needed to be added to her report.
- C. <u>Treasurer's Report</u> Paul Lambert report submitted and accepted.
  Discussion about the State of NH rent, which is 6 months in arrears. The State claims they need a Certificate of Authority. The form will be completed, notarized and given to Paul and the end of the meeting to hand-deliver to the State.
- D. Vice President's Report Lucie LeBlanc-Consentino no report submitted busy with website.
- E. <u>President's Report</u> Marcel Jussaume report submitted electronically. Marcel also went over each item on his report with the Board.

Marcel stressed that we need to have Manchester members contact their alderman regarding the grant application (CIP Grant) that is before the Manchester Board of Mayor and Alderman.

The suggestion was made to contact the ACGS attorney, Jim Normand, for pointers to get the ball rolling.

Marcel reported the AFGS contacted him. They inquired what ACGS was doing about acquiring the Drouin films. Marcel reported that he saw the agreement, and AFGS has sole rights for the US on the Drouin films.

#### F. Committee Reports

**Acquisitions** – Report submitted

Building Grounds and Safety - report submitted.

Also reported that we need a shovel, and that we need a new Purchasing Agent.

**Computers and Internet** – report submitted.

Discussion on AOL charges for our ISP connection.

It was requested that Bob Paquette investigate AT&T Broadband and DSL.

**Conferences** - report submitted electronically.

Lucie spoke about the new Maple Leaf Red-White-and-Blue pin, and wanted to know if the Board wanted to adopt this new logo design for the ACGS Pin that is being developed for the 30<sup>Th</sup> Anniversary.

MOTION MADE BY DIANE THIBAULT, SECONDED BY JULIE SMITH, TO USE THE NEWLY DESIGNED MAPLE LEAF RED-WHITE-AND-BLUE LOGO, AS PRESENTED BY LUCIE LEBLANC-CONSENTINO, FOR THE 30TH ANNIVERSARY PIN, AND ALSO AS A PIN FOR THE FUTURE. MOTION PASSED.

Josie Vachon was contacted and has agreed to perform at the soiree. She would like a \$100 deposit. Her fee is \$500, plus \$200 for travel. She didn't request a lodging reimbursement.

Diane Thibault reported that, as a comparison, the fee for a local entertainer in Portsmouth is \$650 this year, and might increase in 2003.

The cost for the soirce will be \$25 per person. That means that with an attendance of 75 people, the event will be a "break even".

MOTION MADE BY JULIE SMITH, SECONDED BY CONNIE HAMEL, TO GIVE JOSIE VACHON THE \$100 DEPOSIT SHE REQUESTED, AND TO GIVE DIANE THIBAULT ANYTHING ELSE SHE MAY NEED FINANCIALLY FOR THE SOIREE. MOTION PASSED.

Editorial Board - no report.

Grants - nothing new to report.

Library Board - report submitted.

Membership - report submitted.

In addition, Julie Smith brought it to the Board's attention that new members are down.

Discussion followed.

Discussion followed on the unused inventories of the Genealogist.

Publications - report submitted electronically.

Publicity - no report.

Gerry Lalonde spoke about the placemats, and that he is having difficulty contacting the person in charge of the placemats.

Research - no report - very slow.

Website - Lucie LeBlanc-Consentino showed a printout of the main page of the new website.

She also announced that the members of the Board can now submit reports at <a href="Board@ACGS.org">Board@ACGS.org</a>, and that Yahoo can be eliminated.

sections to inquire if they had any interest in purchasing the repertoires.

3. Marcel said that regarding the ACGS sign on the front of the building, he found out that a sign erected on the ground would have to be 30 feet from the corner and 5 feet from the sidewalk.

Conversation followed.

Conversation followed.

#### **Old Business**

 Constance Hebert requested permission of the Board to discontinue the obituary project. She reported that everything was cut-and-paste.

MOTION MADE BY CONSTANCE HEBERT, SECONDED BY LUCIE LEBLANC-CONSENTINO, TO DISCONTINUE THE NASHUA, CONCORD AND MANCHESTER OBITUARY PROJECT. MOTION PASSED.

Conversation followed.

The Gauthreau-Goudreau issue still lingers with Roger Lawrence. Stephen White claims the
contents are basically his friend's work, and that he will take the ACGS to court if we continue to
sell Roger's publication. He claims it is pure plagiarism.

Conversation followed.

It was suggested that a letter from the President of ACGS, on behalf of the Board of Directors, be sent to Roger Lawrence advising Roger that because of the unfortunate circumstances, the ACGS will neither publish or sell the Gauthreau-Gourdeau work. A copy of the rough draft will be supplied to the Board electronically.

3. There are 4 boxes of stuff downstairs that belongs to Mr. Cartay (sp?). He has some of our stuff also. It was suggested that the Board contact him and let him know what inventory we have of his, so that ACGS can hopefully finish this up.

#### **New Business**

 Discussion arose again on the proposal to accept the newly designed pin presented by Lucie LeBlanc-Consentino.

MOTION MADE BY CONNIE HAMEL, SECONDED BY BOB PAQUETTE, TO ACCEPT THE NEWLY DESIGNED MAPLE LEAF RED-WHITE-AND-BLUE 30 TH ANNIVERSARY PIN AS THE OFFICIAL LOGO OF THE ACGS, AND TO START CONVERTING THE OFFICE SUPPLIES, SIGNS, ETC. THE FIRST OF THE YEAR. MOTION PASSED. TWO ABSTENTIONS NOTED.

Conversation followed.

2. Repertoires – the inventory is overwhelming. The new website will offer us a vehicle to potentially increase Repertoire sales, and this will help cut the inventory.

Gerry Lalonde suggested that ACGS consider "wholesaling" them. It was pointed out that the volunteers who help put the Repertoires together would be offended by this.

It was agreed that Diane Thibault would send 75 to 100 letters to libraries with genealogical sections to inquire if they had any interest in purchasing the repertoires.

3. Marcel said that regarding the ACGS sign on the front of the building, he found out that a sign erected on the ground would have to be 30 feet from the corner and 5 feet from the sidewalk.

Conversation followed.

MOTION MADE BY LUCIE LEBLANC-CONSENTINO, SECONDED BY GERRY LALONDE, THAT WE INVESTIGATE GETTING A NEW SIGN – ONE AT EYE LEVEL – FOR THE FRONT OF THE ACGS BUILDING. MOTION PASSED.

- 4. Diane Thibault requested that the ACGS Board of Directors sit for a picture at the end of the meeting. This picture is for publicity use for the 30<sup>th</sup> Anniversary Conference.
- 5. Board members were reminded that the new e-mail address for ACGS us ACGS@ACGS.org.

Meeting adjourned at 7:58 PM.

Respectfully submitted,

Norma Boyce # 7655 Recording Secretary American-Canadian Genealogical Society

## Addendum to the minutes of the December 12, 2002 Board of Directors Meeting

#### Correction to Old Business, Item 3:

Mr. "Cartay(sp?)" should be corrected to the spelling of Mr. "Quintin".

### American Canadian Genealogical Society Board of Directors Meeting

#### 12 December 2002

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Recording Secretary's Minutes:

#### Officers Reports:

- A. Corresponding Secretary
- B. Treasurer
- C. Vice President
- D. President

### **Committee Reports:**

Acquisitions

**Buildings Ground & Safety** 

Computers/Internet

Conferences

**Editorial Board** 

Elevator

Grants

Inventory

Library Board

Membership

**Publications** 

**Publicity** 

Research

Web Site

#### Old Business:

Constance Hebert discussion about discontinuing obituary collecting given that they are all available online from the newspapers.

Lucie Consentino discussion about pins for ACGS 30<sup>th</sup> Anniversary do we procure these and which style

**New Business:** 

Meeting adjourned:

**Next Meeting:** 

09 January 2003, at 6:00 pm

#### Herb and Norma Boyce

From:

"Diane Thibault" < dithibault@yahoo.com>

To:

"ACGS Board of Directors" <ACGSBoard2003@yahoogroups.com>

Sent:

Wednesday, December 11, 2002 7:23 PM

Attach: No

Nov. 02 Corres Report.doc

Subject:

[ACGSBoard2003] Corresponding Secretary Report

#### Hello Everyone,

I will be bringing my camera to Thursday night's meeting. I am interested in taking a picture of the new board in order to do some PR for our society. So be sure to come to the meeting with a smile.

Also, please see attached report.

Diane

#### Do you Yahoo!?

New DSL Internet Access from SBC & Yahoo!

To unsubscribe from this group, send an email to:

ACGSBoard2003-unsubscribe@yahoogroups.com



#### **December 11, 2002**

TO:

**Board of Directors** 

From:

**Diane Thibault** 

Subject:

**Correspondence Report for Month of November 2002** 

The following correspondence was sent for the month of September

- 13 "Thank you" for donations of money
- 3 "Thank you" for donations of books / equipment

16 Total

Respectfully submitted,

Diane Thibault

Totals - September 2002 to August 2003

<u>Month</u>	\$ Donations	<u>Books</u>	<u>Inquires</u>	<u>Misc</u>	<u>Total</u>
September	12	3			15
October	9	5			14
November	13	3	1		17
December					
January					
February					
March					
April					
May					
June					
July					
August					
Totals	34	11	1		46

## American-Canadian Genealogical Society Balance Sheet

As of November 30, 2002

	Nov 30, 02
ASSETS	
Current Assets	
Checking/Savings	
1000 · BANK ACCOUNTS	
1001 · CHECKING ACCOUNT-BNH	23,975.08
1002 · CHEQUING - CANADIAN FUNDS	2,127.74
1003 · BUILDING FUND-BNH	14,457.60
1004 · BOOK FUND-SMB	5,137.70
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	200.00
1007 · C.D. SMB 10/18/2002	1,113.06
1009 · LIFE MEMB. ACCT. BNH	2,609.85
Total 1000 · BANK ACCOUNTS	49,771.03
Total Checking/Savings	49,771.03
Accounts Receivable	450.00
1100 · ACCOUNTS RECEIVABLE	150.00
Total Accounts Receivable	150.00
Other Current Assets 1300 · INVENTORY-RESALE	64,908.85
Total Other Current Assets	64,908.85
Total Current Assets	114,829.88
Fixed Assets	
1500 · Fixed Assets	
1501 · LIBRARY BUILDING	221,756.66
1502 · FURNITURE & EQUIPMENT	79,387.16
1503 · ACGS HOLDINGS	197,243.39
Total 1500 · Fixed Assets	498,387.21
Total Fixed Assets	498,387.21
TOTAL ASSETS	613,217.09
LIABILITIES & EQUITY	
Equity	
3000 · OPENING BALANCE EQUITY	516,249.70
3900 · RETAINED EARNINGS	64,944.75
Net Income	32,022.64
Total Equity	613,217.09
******	
TOTAL LIABILITIES & EQUITY	613,217.09

	Nov 02	Jan - Nov 02
Income		
4100 · MEMBERSHIP		
4101 · Dues	4,773.00	57,369.00
Total 4100 · MEMBERSHIP	4,773.00	57,369.00
4200 · PUBLICATIONS		
4201 · Used Book Sales	0.00	961.78
4202 · AFGS Income	0.00	76.70
4203 · Repertoires	368.29	5,731.57
4204 · Index & Holdings	0.00	357.66
4205 · Jette & White	310.00	4,963.72
4206 · CD Roms	32.50	902.80
4207 · Fr, Croteau Publications	44.00	407.60
4208 · Orphan Publications	67.00	2,055.20
Total 4200 · PUBLICATIONS	821.79 ~	15,457.03
4300 · GENEALOGIST		
4301 · Back Issues	50.00	257.20
Total 4300 · GENEALOGIST	50.00	257.20 🗸
4400 · LIBRARY		
4401 · All Copies	259.03	2,154.71
4402 · Maps-Charts-Guides	51.12	2,236.29
4403 · Guest Fees	110.00	1,600.00
4404 · Spare Account	11.41	11.41
4405 · Beverages	17.50	289.52
4406 · Candy & Snacks	0.00	86.78
4407 · Hats	0.00	9.00
4408 · Gift Certificates	0.00	135.80
Total 4400 · LIBRARY	449.06	6,523.51~
4500 · RESEARCH 4501 · Reasearch Income	270.00	2,958.00
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Total 4500 · RESEARCH	270.00	2,958.00 /
4600 · CONFERENCE	,	0.005.00
4601 · Attend Fees	0.00	2,305.00 92.00
4602 · Raffle 4605 · Refreshments	0.00 0.00	98.75
Total 4600 · CONFERENCE	0.00	2,495.75
4700 · SOCIETY  4701 · Elevator Fund	83.00	3,696.49
4702 · Bldg Fund	30.00	330.00
4702 · Blog r und 4703 · Book Fund	20.00	1,375.00
4704 · Currency Exchange	0.00	1,939.55
4705 · Cash Over & Short	-1.38	17.50
4706 · Ckg Act Int	5.45	46.69
4707 · Bld Fnd Int	5.59	25.21
4708 - Sav Act Int	9.19	136.92
Total 4700 · SOCIETY	151.85	7,567.36

	Nov 02	Jan - Nov 02
4800 · BUILDING		5.050.00
4801 · Rent	0.00	5,250.00
Total 4800 · BUILDING	0.00	5,250.00
Total Income	6,515.70	97,877.85
Gross Profit	6,515.70	97,877.85 /
Expense 6100 · MEMBERSHIP EXP 6101 · Postage 6102 · Supplies 6103 · Advertyising Expense	-45.00 0.00 0.00	589.92 978.26 427.68
Total 6100 · MEMBERSHIP EXP	-45.00	1,995.86 🗸
6200 · PUBLICATIONS EXP 6201` · Postage 6202 · Supplies 6203 · Print Reps 6205 · Jette & White 6206 · CD Roms 6208 · Orphan Publications	0.00 29.50 0.00 0.00 0.00 450.00	665.23 690.46 3,572.78 5,136.80 1,269.70 1,140.00
<b>Total 6200 · PUBLICATIONS EXP</b>	479.50	12,474.97 🗸
6300 · GENEALOGIST EXP 6301 · Postage 6302 · Supplies 6303 · Printing	213.49 0.00 5,100.88	3,727.54 80.95 17,662.94
Total 6300 · GENEALOGIST EXP	5,314.37	21,471.43 /
6400 · LIBRARY EXP 6401 · Postage 6402 · Supplies 6403 · Printing Maps & Info Sheets 6404 · Equip. Maint 6405 · Beverages	0.00 0.00 0.00 66.00 0.00	347.22 825.80 375.00 1,276.35 155.74
Total 6400 · LIBRARY EXP	66.00	2,980.11
6500 · RESEARCH EXP 6501 · Postage 6503 · Refunds	0.00 0.00	93.55 30.00
Total 6500 · RESEARCH EXP	0.00	123.55
6600 · CONFERENCE EXP 6604 · Speakers 6605 · Caterer & Refreshments	74.81 	1,857.49 191.66 2,049.15 ✓
Total 6600 · CONFERENCE EXP	74.81	∠,U <del>4</del> 9.10 <sup>√</sup>

	Nov 02	Jan - Nov 02
4800 · BUILDING	• • • • • • • • • • • • • • • • • • • •	5 050 00
4801 · Rent	0.00	5,250.00
Total 4800 · BUILDING	0.00	5,250.00
Total Income	6,515.70	97,877.85
Gross Profit	6,515.70	97,877.85 /
Expense 6100 · MEMBERSHIP EXP 6101 · Postage 6102 · Supplies 6103 · Advertyising Expense	-45.00 0.00 0.00	589.92 978.26 427.68
<b>Total 6100 · MEMBERSHIP EXP</b>	-45.00	1,995.86 🗸
6200 · PUBLICATIONS EXP 6201` · Postage 6202 · Supplies 6203 · Print Reps 6205 · Jette & White 6206 · CD Roms 6208 · Orphan Publications	0.00 29.50 0.00 0.00 0.00 450.00	665.23 690.46 3,572.78 5,136.80 1,269.70 1,140.00
Total 6200 · PUBLICATIONS EXP	479.50	12,474.97 🗸
6300 · GENEALOGIST EXP 6301 · Postage 6302 · Supplies 6303 · Printing	213.49 0.00 5,100.88	3,727.54 80.95 17,662.94
Total 6300 · GENEALOGIST EXP	5,314.37	21,471.43 /
6400 · LIBRARY EXP 6401 · Postage 6402 · Supplies 6403 · Printing Maps & Info Sheets 6404 · Equip. Maint 6405 · Beverages	0.00 0.00 0.00 66.00 0.00	347.22 825.80 375.00 1,276.35 155.74
Total 6400 · LIBRARY EXP	66.00	2,980.11
6500 · RESEARCH EXP 6501 · Postage 6503 · Refunds	0.00 0.00	93.55 30.00
Total 6500 · RESEARCH EXP	0.00	123.55
6600 · CONFERENCE EXP 6604 · Speakers 6605 · Caterer & Refreshments	74.81 0.00	1,857.49 191.66
Total 6600 · CONFERENCE EXP	74.81	2,049.15 ✓

	Nov 02	Jan - Nov 02
6700 · SOCIETY EXP		
6701 · Postage	0.00	378.11
6702 · Supplies	24.64	807.50
6703 · Telephone	154.56	1,398.80
6704 · Insurance Content/Bond	0.00	1,880.00
6705 · Subscriptions	0.00	597.10
6706 · Bad Checks	0.00	35.00
6707 · Bank Charges	6.30	122.21
6708 · Fund Raising Exp	0.00	16.27
6710 · Credit Card Charges	57.79	451.21
6712 · Internet Services	125.00	125.00
Total 6700 · SOCIETY EXP	368.29	5,811.20
6800 · BUILDING EXP		
6801 · Heat	756.73	5,884.94
6802 · Electricity	239.33	2,751.11
6803 · Water-Sewer	69.28	602.82
6804 · Bldg & Liab Ins.	0.00	1,574.00
6805 ⋅ Building Maint.	420.64	4,091.13
6806 ⋅ Grounds Maint.	160.00	3,473.99
6807 · Fire Alarn Fee	0.00	570.95
Total 6800 · BUILDING EXP	1,645.98	18,948.94
Total Expense	7,903.95	65,855.21 /
Net Income	-1,388.25	32,022.64

#### President's Report

We have received paperwork from the City of Manchester almost in the 11<sup>th</sup> hour for application for the Community Improvement Project (CIP) grants again. We have filled those out and submitted them to the City. Any future correspondence will go through Norma Boyce who is heading up and chairing the Grants Committee. Norma has been pursuing some Grant Money or donations from Otis Elevator thru Sunnunu's office and this will allow all parts of this grant pursuit to be a coordinated effort.

On the note of the CIP Program, we need our Manchester members to write to their Aldermen in Manchester and request of them to support our request for matching funds under this program. We were informed that we did not have a single Alderman's endorsement last year and was the primary reason that we did not get much consideration. Suggest we have a blank form available at the library for any Manchester visitors to take and send in or sign a petition and turn in the petitions to the city ourselves.

I have received a copy of the agreement between Mr. Drouin, Mr. Pépin and AFGS concerning the Drouin Microfilm and the sale of those films in Canada and the USA. Bottom line they have a legal agreement to only sell in their respective countries and to inquire of the purchaser where the films will be used. I had a long discussion with AFGS about the fact that they have only sold one copy thus far to NEHGS; I would like them to consider their pricing structure for these films.

Given that we have run into a couple of inventory shortages recently I have asked Muriel Normand to head up and organize an inventory of the ACGS holdings and supplies which she has agreed to do. The inventory will be put into an Access Database file. This will be used for inventory and for documenting our inventory for insurance, asset value and disaster recovery plans.

Respectfully submitted,

Marcel J Jussaume

ACGS President 2002-2003

#### Herb and Norma Boyce

From: <sonoflouis@aol.com>

To: <ACGSBoard2003@yahoogroups.com>
Sent: Wednesday, December 11, 2002 5:10 PM

Subject: [ACGSBoard2003] Acquisitions Committee/December 2002

American Canadian Genealogical Society

Acquisitions Committee

No Acquisitions Committee meeting was held in December, 2002 per the minutes of the November 2, 2002 meeting which indicate that this committee will meet formally only on a quarterly basis. The next scheduled Acquisitions Committee Meeting will be held January 4, 2003 at 10:00 AM.

Respectfully submitted,

Larry E. Autotte (#3505) Chairman, Acquisitions Committee

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**Buildings Grounds and Safety Committee Report** 

Need to contact Avalanche Landscaping about clearing the front walkway along with the back walkway that has been getting missed in the past couple of storms.

Respectfully submitted,

Marcel J Jussaume

Buildings, Grounds and Safety Chair

## Computer Committee Report December 2002

During the past month we have had the following computer activities:

The archives computer was moved from the third floor down to the second floor. A third user profile was set up; it is the staff icon with a password of <u>admin</u>. Office 97 was installed. Mary Anna asked to have Q&A installed if possible. We discovered that we could make Q&A run after installation of the speed patch. We also got File Express to run on XP. So this takes the pressure off the publications committee regarding the immediate need for new Windows oriented software.

The research computer was configured with Office 97 and Access 2000. Also the latest Iomegaware was installed and the parallel port Zip disk was transferred to this machine.

Gaeten Morin was e-mailed regarding the transfer of the licenses for PRDH. So far there has been no reply. A phone call will be next.

We will be retiring two of our old pc's as result of the above configurations.

Upcoming activities will include the reorganization of the administration area. The library board will come up with a floor plan and we will move and reconfigure equipment according to needs and space allocation.

Respectfully submitted:

Bob Paquette Computer Committee Co-chair

#### **Herb and Norma Boyce**

From: <sonoflouis@aol.com>

To: <ACGSBoard2003@yahoogroups.com>
Sent: Wednesday, December 11, 2002 5:04 PM

Subject: [ACGSBoard2003] Library Board Meeting Minutes - 12/07/2002

American Canadian Genealogical Society

Library Board Meeting December 7, 2002

Present: Larry Autotte, Lorraine Deschenes, Connie Hamel, Gerry Lalonde, Roger Lawrence, Mary Anna Paquette, Diane Thibault

The meeting was convened at 10:00 AM.

- 1. The minutes of the November 2, 2002 minutes were accepted as submitted.
- 2. Larry reported that Bob Paquette was still organizing and reorganizing our computer bank. Bob had hoped to be present today to discuss in more detail, but due to a family emergency was unable to attend. It was agreed that the society's laptop computer be part of Bob's planning. It was further unanimously agreed that no modifications be made by anyone to any of the computers and programs on a unilateral basis. All suggested modifications, additions, etc., must be cleared through Bob Paquette and Sam Harris. A notice to this act will posted on all computers. Bob will also prepare and publish a "how to" description for the use of CD Roms in the computer area, as many current patrons are unfamiliar with this.
- 3. Gerry Lalonde presented detailed material he acquired regarding the purchase of additional microfilm storage units and made recommendations accordingly, in particular that used units are very hard to come by and generally not much less expensive than new units. Larry and Mary Anna Paquette will review the material and recommend a specific purchase to the Board of Directors.
- 4. The issue of security systems for the library has been shelved indefinitely.
- 5. Connie Hamel and Gerry Lalonde are working in concert regarding librarian training.
- 6. Mary Anna Paquette addressed the issue of duplicate repertoires and was interested to know how best to handle these. These are primarily repertoires which have been "retired" due to their condition in addition to the fact that many have been replaced by newer versions of the same repertoire. Mary Anna and Pauly will work at organizing the repertoires in question into one group for Larry to review with them in order to come to a conclusion about how best to dispose of these.
- 7. A brief discussion ensued on the re-organization of the inistrative space on the main library floor. Larry is interested in consulting all interested parties as to their needs and thoughts regarding a reorganization of the space. Mary Anna has already begun

to empty some of the 4-drawer file cabinets located in that space and which will need to relocated elsewhere to accommodate a reconstraint of the single cabinets and necessary equipment (desks, file cabinets, etc.) to assist in the re-organization. The possibility of using some of the unused space in the cloak room (lockers, etc.) will be considered. Bob Paquette has already offered to re-configure the computers in use in that space as needs dictate.

- 8. Mary Anna inquired about our interest in continued participation in the Greater Manchester Archives Group chaired by Brother Malachy at St. Anselm College. They are interested in developing a web site which will offer a "link" to ACGS Web site. Everyone agreed that this would be an ideal way to approach our being a part of Archives Group web site. It was generally felt that our continued participation was appropriate and Mary Anna will continue to attend for general informational purposes and to offer visibility of the ACGS to this group. Connie Hamel added that both she and Al Hamel have attended and will continue to attend also.
- 9. Mary Anna suggested that the regular newsletter being offered to librarians on a monthly basis, along with the monthly scheduling calendar, be kept short, not more than one page, as it is otherwise not read by the librarians. Diane Thibault suggested that in any given month, if the newsletter is too long, i.e., longer than one page, that Mary Anna make a decision as to what to postpone publishing until a future issue, just to keep it shorter. Mary Anna will also kull pertinent information from Library Board Minutes for inclusion in the newsletter Everyone agreed.

A general discussion ensued as to how best to handle "snow day" issues, issues of librarians not able to cover their scheduled "shift", how to solve the problem of "no show" librarians, etc. In a nutshell, it was decided that the on-duty librarian confronted by any of these issues should attempt to communicate with Connie Hamel about the problem, in order to arrive at the best possible solution. Barring being able to locate a replacement librarian, it will be up to the on-duty librarian to "call it" as best they can, even if this should mean closing the library earlier than the ordinarily scheduled time.

In addition, it was agreed that a "call ahead" policy for guests regarding "weather" or "snow" days should be clearly outlined in perhaps an ongoing way in the Genealogist, in addition to being posted at the Library's main entrance. Larry will discuss further with Pauline Cusson and will also post the policy at the main entrance. In conjunction with this, Larry will also discuss with Pauline Cusson the possibility of publishing a year-long calendar of the regularly scheduled Library hours of operation. The same calendar could also be made available as a handout at the Librarian's Desk.

11. The issue of having an "on-call" librarian available to cover the potential "emergencies" outlined in item 10, (a librarian who would also be entitled to "key" privileges), was reviewed. The issue surfaced based on the offer of a current member to function in this "on-call" capacity. It was unanimously agreed that the need for such coverage was very limited and that offering a member who might y in fact cover a very few hours per year in that capacity, the same privileges as those librarians who make an ongoing monthly commitment to service at the library was unfair and inconsistent with

current policy. The point was also made that in the event that such an "emergency" librarian were called and was either not available or could not be reached, the problem is not solved. Such coverage would be effective unless the "on-call" librarian were to guarantee availability for all 31 hours a week that we are opened, year-round.

The next scheduled Library Board meeting will be at 10:00 AM on Saturday, January 4, 2003.

The meeting was adjourned at 11:15.

Respectfully submitted,

Larry E. Autotte (#3505) Library Director

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#### MEMBERSHIP REPORT FOR MONTH OF November 2002

New Members:	12
Renewals:	159
Donations to Building Fund/Acquisitions:	\$195
Total Number of Active Members:	2463
Active Members	2017
Family Members	198
Student	2
Exchange	122
Life	115
Life Family	4
<u>Life Genealogist</u> (1 <sup>st</sup> class postage)	0
Active Genealogist (1st class postage)	5

Submitted by:

Julie Smith #3147

## **Membership Reminder Notices Report**

## December 2002

	Renewals	Reminders	Renewals (Previously sent out)
Membership Type	January 2003	October 2002	October 2002
US Individual (\$30)	152	50	152
US Family (\$45)	7	4	15
Canadian Individual (\$38)	1	-	-
Canadian Family (\$57)	-	-	-
Overseas Individual (\$50)	-	-	-
Institutional (\$50)	1	-	1
Total:	161	54	168

Submitted by Michael B. Melanson, #2803

#### LucieMC

From: To: "Lucie M. Consentino" <LucieMC@attbi.com>
"Lucie M Consentino" <LucieMC@attbi.com>

Sent:

Wednesday, December 11, 2002 4:39 AM

Subject:

**ACGS Board** 

To send a commmittee report to the ACGS Board, simply address it as an email to: board@acgs.org

#### Below are the email addresses for the Board members.

amberbeland@acgs.org

constancehebert@acgs.org

gerrylalonde@acgs.org

larryautotte@acgs.org

marceljussaume@acgs.org

normaboyce@acgs.org

robertpaquette@acgs.org

constancehamel@acgs.org

dianethibault@acgs.org

juliesmith@acgs.org

lucieleblancconsentino@acgs.org

murieInormand@acgs.org

paullambert@acgs.org

Lucie LeBlanc Consentino
Acadian & French Canadian Ancestral Home
www.acadian-home.org
Am-Can. Gen. Society - www.acgs.org
CMA 2004 - www.cma2004.com

#### Herb and Norma Boyce

From:

"Herb and Norma Boyce" <h-n-boyce-sr@attbi.com>

To:

<ci-hebert@worldnet.att.net>

Sent:

Sunday, November 17, 2002 9:45 PM

Subject:

Research

#### Constance,

As we agreed to do at the Board meeting Thursday night, I have posted the ACGS website address as a source to go to for help with research on a couple of message boards. Please let me know if you notice an increase in inquiries, or requests, that may be a direct result of my postings.

Thank you.

Norma Boyce

Herb and Norma Boyce

"The Coke and Numbers Couple"

h-n-boyce-sr@attbi.com



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## **American-Canadian Genealogical Society**

Posted by: Lee (ID \*\*\*\*\*6808) Date: November 17, 2002 at 18:12:54

2836 of 2836 Go

For those of you that have hit a "stone wall", or would like your direct line back to France, go to website www.acgs.com. They have the largest French-Canadian Library in the United States, and for a nominal fee, they will do research for you. Good luck!

## Notify Administrator about this message?

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French-Canadian	. Matt2002 says:
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American-Canadian Genealogical Society	whichever one you
Author: Lee Date: 17 Nov 2002 2:36 AM GMT	left on. Go left, but
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FYIThe American-Canadian Genealogical Society will do direct line back to France for a very reasonable fee. They will also help with "stonewalls". Visit their vebsite at www.acgs.org for more information, and good luck!	• Oh!!
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## **LucieMC**

From: "Lucie M. Consentino" < LucieMC@attbi.com>
To: "Lucie M Consentino" < LucieMC@attbi.com>
Sent: Saturday, December 07, 2002 7:20 AM
Subject: Fw: ACGS email addresses from Web site

---- Original Message -----From: Lucie M. Consentino To: Lucie M Consentino

Sent: Thursday, November 28, 2002 6:54 AM Subject: ACGS email addresses from Web site

#### A-G

Member	Email Address
ACGS, Manchester NH	AmerCanGenSoc@yahoo.com
Ahearn, Jean, #7085, Lakeland FL	Jbukoveck@aol.com
Akkad, Patricia, #6021, Acton CA	lacobista@aol.com
Albanese, Robert J., #4616, Lynn MA	bobalban@aol.com
Allain, Paul, #3802, Gardner MA	pga@juno.com
Allain, Raymond, #2241, Northfield MA	rallain@shaysnet.com
Allard, Arthur P., #6870, Lewiston ME	Allard@ime.net
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Auger, Paul, #4051, Bridgewater MA	augerpk@tmlp.com
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Baker, Adele Bouffard, #4956, Manchester NH	icifranam@aol.com
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Beaudoin, T, #3899, Goffstown NH	tcbeau@juno.com
• •	<del>-</del>

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