

American-Canadian Genealogical Society

Meeting of the Board of Directors

June 13, 2002

Meeting was called to order at 6:33 PM.

In attendance was Roland Marchand, Craig Donais, Marcel Jussaume, Muriel Normand, Donald Chaput, Gerry Lalonde, Paul Lambert, Julie Smith, Bob Fournier and Norma Boyce.

A. Minutes of last month's meeting were accepted.

B. Treasurer's Report – Paul Lambert

1. Don Chaput questioned the May 2002 Balance Sheet, and was informed that the cut-off of the bank statement was causing the reporting problems.
2. Gerry Lalonde suggested moving cash to maximize earnings and consolidate accounts. Gerry proposed putting \$20,00 into some sort of investment vehicle.
 - a. President Doanis requested that this discussion be moved to "New Business".
3. Julie Smith stated that membership was dropping according to the financial reports.
4. Increase in utilities was questioned. Gerry Lalonde gave a building report presentation that suggested possible explanations to this increase.

C. VP Report – Marcel Jussaume

1. A By-Laws update was given.

D. President's Report – Craig Donais

1. Conservation on donations and disposals.

MOTION MADE BY DON CHAPUT, SECONDED BY MURIEL NORMAND, TO
ACCEPT ACA DONATIONS AND DISPOSE OF OLD STUFF. MOTION
PASSED.

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June 14, 2002

Meeting was called to order at 6:33 PM.

In attendance were Roland Marshand, Craig Dennis, Marcel Jussame, /Linda Normand, Donald Chaput, Gerry Lalonde, Paul Lambert, Julie Smith, Bob Fournier and Thomas Pigeon.

All minutes of last month's meeting were accepted.

18. Treasurer's Report - Paul Lambert

1. Don Chaput questioned the May 2002 Balance Sheet and was informed that the cut-off of the bank statement was causing the reporting problems.
2. Gerry Lalonde suggested moving cash to maximize earnings and consolidate accounts. Gerry proposed putting \$20.00 into some sort of investment vehicle.
3. President Dennis requested that this discussion be moved to "New Business."
4. Julie Smith stated that membership was dropping according to the financial reports.
5. Increase in utilities was questioned. Gerry Lalonde gave a building report presentation that suggested possible explanations to this increase.

19. VP Report - Marcel Jussame

1. A Hy-Flux update was given.

20. President's Report - Craig Dennis

1. Conservation on donations and disposals.

APPROVED BY BOARD OF DIRECTORS AND BY THE MEMBERS OF THE SOCIETY
AT THE MEETING OF THE BOARD OF DIRECTORS HELD ON JUNE 14, 2002

2. NEHGS Nov. 2003 Conference to be held in No. Falmouth, MA and offers have been made to genealogical societies to man a booth on a first-come-first-served basis. Conversation followed about the problems with manpower for the booth, and when the society should decide whether to accept the offer or not.

Issue **tabled** until the Jan or Feb. 2003 Board Meeting.

3. Invoice received from Church of Jesus Christ of the Latter Day Saints for \$150 to renew database.

MOTION MADE BY DON CHAPUT, SECONDED BY BOB FOURNIER, THAT THE INVOICE BE PAID. MOTION PASSED.

4. Hillsborough County Probate Court on Ann Marie's Estate. Gerry Lalonde stated that her daughter came in with the papers to be signed and Bob Neveux signed them.
5. Larry O'Tall has agreed to chair the Acquisitions Committee.
6. Conversation followed on the Book Fund "real money" account. Pres. Donais explained that "acquisition money" is not co-mingled with "building fund", etc.
7. The Derryfield School has told the society that their auditorium is available for our use without charge. It was agreed that we'd have Lucie Leblanc Consentino check out the facilities.
8. For those interested, West Point Academy has a conference this weekend.

E. Committee Reports

Buildings and Grounds - Marcel stated that the fire alarm was going off a couple week's ago. The nicad batteries were determined by an electrician to be bad and were replaced.

Conversation followed about the box of stuff at the bottom of the stairs.

Acquisitions – written report submitted.

Computers/Internet – a new Pentium 4 1.7 GH, 512 RAM, 80 GIG Harddrive, Floppy Disk, Internal Zip Drive is in the building and has been installed. It is housed in a secured area upstairs and will be used for archiving publication files.

Conversation followed about exactly where the computer should reside.

2. MEHDS Nov. 2003 Conference to be held in Nov. Palm Beach, MA and others have been made to genealogical societies to run a booth on a first-come-first-served basis. Conversation followed about the problems with manpower for the booth and when the society should decide whether to accept the offer or not.

Issue tabled until the Jan or Feb. 2003 Board Meeting.

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NOVEMBER 2003 BOARD MEETING
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4. Hilda Leigh County Probate Court on Ann Marie's Estate. Garry Leland stated that her daughter came in with the papers to be signed and Bob Brown signed them.

5. Larry O'Hall has agreed to chair the Acquisitions Committee.

6. Conversation followed on the Book Fund "real money" account. Pres. Donna explained that "acquisition money" is not co-mingled with "building fund," etc.

7. The Denyfield School has told the society that their auditorium is available for our use without charge. It was agreed that we'd have Linda Leland's Committee check out the facilities.

8. For those interested, West Point Academy has a conference this weekend.

Committee Reports

Lighting and Grounds - Michael stated that the fire alarm was going off a couple weeks ago. The nice batteries were determined by an electrician to be bad and were replaced.

Conversation followed about the box of stuff at the bottom of the stairs.

Acquisitions - written report submitted.

Computer/Internet - a new Pentium 4 1.7 GHz, 512 RAM, 80 GIG Harddrive Floppy disk. Internal Zip Drive is in the building and has been installed. It is housed in a secured area upstairs and will be used for archiving publication files.

Conversation followed about exactly where the computer should reside.

MOTION MADE BY JULIE SMITH, SECONDED BY DON CHAPUT, TO HAVE THE COMPUTER REMAIN UPSTAIRS AND BECOME THE SERVER TO A NETWORK WITH THE COMPUTER DOWNSTAIRS. MOTION PASSED.

It was agreed that the computer s downstairs will be upgraded.

MOTION MADE BY DON CHAPUT, SECONDED BY JULIE SMITH, THAT ANNE MARIE'S OLD DESK BE REMOVED. Discussion followed the and motion was wiithdrawn.

Editorial Board – Pauline Cusson submitted a report.

Membership Board – Julie reported that the society is still experiencing a decline in membership. Conversation followed. The issue was then **tabled** –and agreed to be brought up at the next meeting.

Publicity – Bob Fournier presented a picture taken by Bob Neveux of two granddaughters with their grandmother doing research at the library. Bob suggested that we have Bob Neveux write up an article to go with the picture and put it in the Union Leader and possibly on the society's website.

Publications – no report.

F. Old Business

1. Marcel talked about Roger Lawrence's book about the Huegonauts and whether the society should sell the book in the library.
2. Gerry Lalonde said the Sam's Club membership of \$45 is up for renewal, and that we only use it to buy candy.

MOTION MADE BY DON CHAPUT, SECONDED BY JULIE SMITH, NOT TO RENEW THE SAM'S CLUB MEMBERSHIP. MOTION PASSED.

3. Don Chaput inquired about the city records stored downstairs. Conversation followed. It was agreed that Gerry Lalonde would get a release from the city to dispose of them.

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THE COMPUTER REPAIRS WERE DONE AND THE SYSTEM TO
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granddaughters with their grandmother doing research at the library. Bob
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dispose of them.

G. New Business

1. Gerry Lalonde talked about the previously mentioned investment account. Gerry shared that the Franco-American Center Board of Directors were also looking into investment vehicles and that he would share their research with the society, and that the society could look at it again next month.
2. Conversation followed about the donation of a 1999 and 2000 Canadian Proof Set of Coins.

MOTION MADE BY JULIE SMITH, SECONDED BY PAUL LAMBERT,
THAT WE ACCCEPT THE COINS AND DISPLAY THEM IN THE
UPSTAIRS CONFERENCE ROOM. MOTION PASSED.

3. Joseph Grandmaisson from Florida donated the book **Jackson & Marquis** and requested 2 free days in the library or one year membership in return. It was agreed to give him 2 free days in the library.

Meeting adjourned 8:14 PM.

Respectfully submitted,

Norma L. Boyce
Recording Secretary

Please advise promptly of any errors or omissions.

(See Addendum on next page.)

Addendum to Minutes of the June 13, 2002 Board of Directors Meeting

B. 1. "\$20,00" corrected to "\$20,000"

D. 1. Motion should read "*MOTION MADE BY DON CHAPUT, SECONDED BY MURIEL NORMAND, TO ACCEPT ACA DONATIONS AND TO ADOPT THE DONATION AND DISPOSAL POLICY, AS AMENDED, AND DISPOSE OF THE OLD STUFF. MOTIONPASSED.*"

D. 5. "O'Tall " spelling corrected to "Autotte".

E. **Building and Grounds** Committee Report – "fire alarm" should be corrected to "trouble alarm".

American-Canadian Genealogical Society

Board of Directors Meeting

13 June 2002

Roll Call

Recording Secretary's Minutes

Officer Reports

- A. Treasurer
 - B. Vice President
 - C. Corresponding Secretary
 - D. President
- Donation and Disposal Policies

Committee Reports

Conferences
Library Board
Acquisitions
Buildings and Grounds
Computers/Internet
Editorial Board
Membership
Publicity
Publications
Research
Safety

Old Business

New Business

Next Meeting – ^{Aug.} July ____, 2002 at 6:30 pm

603-625-
1995
Larry Autotte