

ACGS Board Meeting Minutes April 11, 2002

Present: Craig Donais, Marcel Jussaume, Paul Lambert, Diane Thibault, Lucie Leblanc Consentino, Gerald Lalonde, Muriel Normand, Donald Chaput, Robert Fournier, Amber Beland, Roland Marchand.  
Excused: Julie Smith.

The minutes of the March meeting were read. Added Gerry Lalond to the attendee list and added a reference to Quinton regarding the court date. Minutes accepted as corrected.

**Spring Conference (Lucie Leblanc Consentino):** Two coffee urns were found and one was purchased. All three would be kept so that regular coffee, decaf coffee and hot water for tea could be made available. Thanks to Marcel & Gerry for getting rid of the junk on the first floor. Also, the third floor has been cleaned and dusted. All set for the spring conference on April 27. The fall conference work is ongoing. The top three door prizes will be Jette, Tanguay, and White books. It was decided that three unrestricted \$30 certificates would be issued as door prizes. Don moved that all certificates (past & present) could be used for anything of value (merchandise and services). Diane second, motion carried. ACGS' 30<sup>th</sup> anniversary will be celebrated in the fall of 2003. This will be September 26, 27 & 28, 2003. It will not be as big as an affair as the 25<sup>th</sup>, but special. There will possibly be a soiree on Friday night.

In discussing the cleaning of the first floor, the voter registration cards were discussed. Don thought they were given to us with an understanding that we would not destroy them. Gerry will check with Roger Lawrence to see what the conditions were. Craig said that the Historic Society was offered them first, but turned them down because of storage issue. It was mentioned that the Mormons may take them to microfilm them.

**Treasurer's Report (Paul Lambert):** Report submitted. There is a \$49.70 discrepancy. Paul will get back to the board.

**Vice-President's Report (Marcel Jussaume):** There are still four boxes of books that belong to Quinton. Craig stated that there has been a letter to Quinton regarding his need to pick up the books.

Donation policy: it was recommended that an annual inventory on our holdings be held (ie maps of France – out 8 week lead time – won't be here in time for conference). Paul stated that the inventory value should be on our balance sheet to reflect our assets in case of fire. Gerry has recently taken inventory of our repertoires. There had been an attempt in the past to set up an ongoing inventory for repertoires, but it was so involved that it was never continued.

**Corresponding Secretary (Diane Thibault):** Report submitted.

**President's Report (Craig Donais):** Canadian French Cultural Exchange Comm. Having a meeting of French organizations on April 20<sup>th</sup> at the State Library. Craig going to represent ACGS.

Craig presented two policies: Donating items to the Society and Discarding and removal of items from the collection. It was suggested that #4 on the Donating policy, the exception of the ACA collection be mentioned in the policy. It was discussed that if these became policy, that they be noted as policy and dated. Paul moved that the policies be accepted as changed re: ACA collection, Bob seconded. It was discussed as to whom would be responsible to oversee the policies. The board did not want to take responsibility away from the library board. The motion was tabled to be reviewed at the May meeting.

Craig proposed that the board of directors should include a president elect, president and past president.

**Buildings and Grounds Report (Marcel Jussaume):** Gerry said that the chain link fence by the parking lot needs repairing. The cost to replace it would be \$1,870 minus \$170 for the old fence for a total of \$1,700. It was discussed if we needed the fence and whether we had any responsibility to the church regarding the fence. Gerry will check with the church. Luci motioned that the issue regarding the fence be tabled, Marcel seconded. Motion moved.

Gerry getting our lawn care company to come in to clean the are before the conference. If the company can't do it, he will find someone else to do it.

**Computers (Roland Marchand):** There is a problem with the network. Bob Paquette or Sam will check on Saturday. PRDH –data base on new CD installed on two computers (could not on third computer). Getting more Pentiums ready. We now only have 3-486 units left, and these are being phased out.

**No Editorial Report**

**Membership Report (Julie Smith):** Report submitted.

**Publicity (Bob Fournier):** Spring conference ad will be in the Union Leader, New Hampshire Happenings (\$36 charge), Richelieu news letter, a five minute segment on Roger Lacerte's radio station (which will be repeated), several newspapers, Morgan Center (Lowell), Vermont Society.

Manchester West Little League has asked us to sponsor them for an initial fee of \$325 and an annual renewal of \$125. It was discussed that our focus group for advertising is not your young families, item tabled.

**Publication (Pauline Cote):** Report submitted.

**Library Board (Mary Anna Paquette & Pauly Labbe):** Report submitted.

**New Business:**

Gerry presented a Confidentiality Statement, updated from SCORE. Board members to review and discuss as old business at the May meeting. Muriel has a consent to serve statement that she will bring in to share.

Gerry discussed how we are able to purchase Jette and PRDH on CD-Rom from Gaetin Morin. They are asking if we can have a link to their PRDH site on our home page.

There was discussion regarding two new computers that Bob Neveux was looking for. He had a recollection that the purchase of two new computers was voted on last year. Muriel will check on last year's meeting minutes and the board will review at the May meeting.

Craig spoke of an orientation for new board members. This could entail of a couple of hours to review handbook, by-laws, job descriptions for the new members. It would also give the new board members a chance to meet the existing members.

Marcel asked about electronic copies of our publications. Lafayette Press and Bob Neveux have all of the Genealogist. We also have a complete set of Genealogist archived that was donated from a deceased member.

**Old Business:**

Croteau cards (wooden cabinets). Gerry recommended we keep the cabinet and the cards. Pauline Cote and Bob Neveux have said that they would not use the cards. Marcel mentioned that ACGS has done all but two of the parishes that Croteau covered. It would be a huge undertaking to sort through all of the cards. It was suggested that we offer the cards to the Diocese. This will be an issue for the Space Committee.

Meeting adjourned at 8:35 pm

Respectfully submitted

Diane Thibault

## Membership Reminder Notices Report

May 2002

	<b>Renewals</b>	<b>Reminders</b>	<b>Renewals</b> <i>(Previously sent out)</i>
<u>Membership Type</u>	<u>June 2002</u>	<u>March 2002</u>	<u>March 2002</u>
US Individual (\$30)	132	55	186
US Family (\$45)	15	4	15
Canadian Individual (\$38)	4	1	1
Canadian Family (\$57)	-	-	-
Overseas Individual (\$50)	-	-	-
Institutional (\$50)	1	-	-
<b>Total:</b>	<b>152</b>	<b>60</b>	<b>202</b>

*Submitted by Michael B. Melanson, #2803*

## DIRECTIONS TO THE ACGS LIBRARY

**From the South:** Take I-93 north to I-293 then take the exit marked I-293 north (Manchester/Concord). *Take the first exit, Queen City Bridge, turn right at the exit to the first light, bear right to Queen City Bridge/Avenue. Turn right at the second set of lights onto Elm St. Pass the church we are the next building, take a right to access our parking lot and main entrance. The handicapped entrance is at the front of the building.*

**From the North:** Take I-93 south to the Hooksett Tolls. After the tolls, take I-293 south to exit 4, Queen City Bridge/Avenue and follow the *directions in italics above*. Alternate route is NH Rte. 3 or 3-A to I293 at Amoskeag Bridge. Take I-293 south and follow *directions in italics above*.

**From the East:** Take NH Rte 101 west to I-293 and follow to the exit marked I-293 north (Manchester/Concord), then follow the *directions in italics above*.

**From the West:** Take NH Rte 101 east to I-293. Take the exit onto I-293N (Manchester/Concord) and follow the *directions in italics above*.

*After  
When you exit onto Queen City Bridge go through  
1st + 2nd set of lights. Cont to 3rd set of lights  
the Econolodge will be on your right.*

*J.P. - under my name + card + your name as well  
you need only a the credit card*