

Minutes of Meeting: _____

(Name of Meeting)

Date, Time, Place _____

Meeting Called to Order at _____ by _____

Members Present: _____

Members Absent: _____

Members Excused by President: _____

Items/Topics	Discussion/Action Taken

SECRETARY'S MINUTES - FEB 2001

ACGS BOARD OF DIRECTORS MEETING
11 January 2000
Meeting called to order at 6:30 by g. Lalonde

Present: G. Lalonde, C. Donais, R. Maurier, D. Chaput, M. Normand, R. Fournier, S. Harris, M. Jussaume, L. Swenson, D. Doiron, P. Lambert
Also Present: P. Cusson
Excused: R. Neveux, D. Nault-Lauziere

TOPIC	DISCUSSION	ACTION
1. Secretary's Minutes	1. November minutes reviewed. December meeting was canceled because of a storm. If school in Manchester is canceled Board Meeting is cancelled.	1. Motion to accept minutes by P. Lambert. Second, D. Chaput. Motion carried.
2. Treasurer's Report	2. Report submitted. Should be making about \$150 more on the candy. #6805, much of that was the furnace. Saving about \$1500 a year. Income is within 5% of last year. #6300, cost of 3 issues of Genealogist Discussion of elevator. Estimate 2 years ago was \$120,000. G. Lalonde has been investigating ways to finance an elevator. Original permit said that ACGS would be handicapped compliant. Could then rent third floor to other non-profits. Discussed chair that follows rail up to third floor. Discussion of forming an Elevator Committee to raise funds for an elevator. G. Lalonde has invited Al Hamel, Ovide Lamontagne and Bob Smith. Board members D. Doiron, P. Lambert and D. Chaput will also be involved. Will put before the Board president at next meeting.	2. Motion to raise due to \$30 per year by R. Fournier. Amended to adjust all membership categories effective July 1, 2001. Second, P. Lambert. Motion carried, two abstentions C. Donais, D. Chaput. Motion to pay another \$5000 on the debt by D. Chaput. Second, M. Normand. Motion carried. Motion by D. Chaput that we do not buy a new cash register. Second S. Harris. Motion carried with D. Chaput abstaining.

- | | |
|-------------------------------------|---|
| 3. Corresponding Secretary's Report | 3. Report submitted. Seventy-one letters sent. |
| 4. Vice-President's Report | 4. Report submitted. |
| 5. President's Report | 5. No report submitted. |
| 6. Acquisitions | 6. Report submitted. Discussed possible purchase 1895-1905 MA vitals films about \$250, \$30 each roll. NH vitals now available up to 1937. To get list of what is available and prices for future purchases. Could keep a separate list of small items for research funds to purchase. List of larger items for purchase with Acquisition funds. List of all film sets, book sets and others for wish list and put on web site for possible donations. |
| 7. Buildings & Grounds | 7. Boiler room needs to be painted. Will try to do beginning or Feb. G. Lalonde and M. Jussaume. |
| 8. Computers | 8. Report submitted. Cannot find internal Zip drive. P. Cusson may know someone who will donate a 100mg Zip drive. |
| 9. Conference | 9. Meeting being planned for Spring Conference Committee. |
| 10. Editorial | 10. Report submitted. Last issue of 2000 will be sent out Jan. 12. 3000 issues ordered will] probably cost about \$600. |
| 11. Internet | 11. List is being moderated. Discussion of linking database to web site. Oldest records are being deleted from the archive will only be keeping one year of archives. Will delete one month each month. |

that D. Doiron may be interested in. If you are over 65 years they are free. There is one on Recruiting and Training Volunteers.

18. Adjournment

18. Meeting adjourned at 8:30 pm.

18. Motion to adjourn by M. Normand.
Second S. Harris.

Next meeting 8 February 2001 at 6:30pm.

02/08/01

American-Canadian Genealogical Society
Income/Expense Year-to-Date Comparison
 January 2001

	<u>Jan '01</u>	<u>Jan '01</u>
Income		
4100 · MEMBERSHIP		
4101 · Dues	5,320.50	5,320.50
Total 4100 · MEMBERSHIP	<u>5,320.50</u>	<u>5,320.50</u>
4200 · PUBLICATIONS		
4203 · Repertoires	1,197.20	1,197.20
4207 · Quintin Publications	156.80	156.80
4208 · Orphan Publications	231.95	231.95
Total 4200 · PUBLICATIONS	<u>1,585.95</u>	<u>1,585.95</u>
4300 · GENEALOGIST		
4301 · Back Issues	28.70	28.70
4302 · Advertising	25.00	25.00
Total 4300 · GENEALOGIST	<u>53.70</u>	<u>53.70</u>
4400 · LIBRARY		
4401 · All Copies	257.88	257.88
4402 · Maps-Charts-Guides	148.35	148.35
4403 · Guest Fees	110.00	110.00
4405 · Beverages	12.00	12.00
4406 · Candy & Snacks	68.00	68.00
4407 · Hats	9.00	9.00
Total 4400 · LIBRARY	<u>605.23</u>	<u>605.23</u>
4500 · RESEARCH		
4501 · Reasearch Income	60.00	60.00
Total 4500 · RESEARCH	<u>60.00</u>	<u>60.00</u>
4700 · SOCIETY		
4702 · Bldg Fund	65.00	65.00
4703 · Book Fund	70.00	70.00
4705 · Cash Over & Short	-2.20	-2.20
4706 · Ckg Act Int	3.57	3.57
Total 4700 · SOCIETY	<u>136.37</u>	<u>136.37</u>
4800 · BUILDING		
4801 · Rent	875.00	875.00
Total 4800 · BUILDING	<u>875.00</u>	<u>875.00</u>
Total Income	<u>8,636.75</u>	<u>8,636.75</u>
Gross Profit	8,636.75	8,636.75
Expense		
6100 · MEMBERSHIP EXP		
6101 · Postage	179.13	179.13
6102 · Supplies	20.87	20.87
Total 6100 · MEMBERSHIP EXP	<u>200.00</u>	<u>200.00</u>

02/08/01

American-Canadian Genealogical Society
Balance Sheet
As of January 31, 2001

	<u>Jan 31, '01</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · CHECKING ACCOUNT-BNH	1,547.64
1002 · CHEQUING - CANADIAN FUNDS	3,761.07
1003 · BUILDING FUND-BNH	1,560.19
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	300.00
1007 · C.D. 30 MONTH 10/18/2002	<u>1,000.00</u>
Total Checking/Savings	8,318.90
Accounts Receivable	
1100 · ACCOUNTS RECEIVABLE	<u>1,080.00</u>
Total Accounts Receivable	1,080.00
Other Current Assets	
1300 · INVENTORY-RESALE	24,908.85
1350 · ACGS HOLDINGS	<u>187,856.99</u>
Total Other Current Assets	<u>212,765.84</u>
Total Current Assets	222,164.74
Fixed Assets	
1501 · LIBRARY BUILDING	220,406.66
1502 · FURNITURE & EQUIPMENT	<u>73,619.25</u>
Total Fixed Assets	<u>294,025.91</u>
TOTAL ASSETS	<u><u>516,190.65</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2601 · NOTE PAYABLE-BUILDING	<u>15,000.00</u>
Total Long Term Liabilities	<u>15,000.00</u>
Total Liabilities	15,000.00
Equity	
3000 · OPENING BALANCE EQUITY	474,162.05
3900 · RETAINED EARNINGS	31,473.92
Net Income	<u>-4,445.32</u>
Total Equity	<u>501,190.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>516,190.65</u></u>

			FUND BALANCES		01//31/01	
ARCHIVIST FUND						
	Beginning Balance					\$27,685.93
Plus:	Membership	\$5,320.50	20.00%			\$1,064.10
Plus	Donations to Book Fund					\$70.00
Less:	Books Purchased/Binding, etc.					\$1,108.40
	Ending Balance					\$27,711.63
RESEARCH FUND						
	Beginning Balance					\$18,522.22
Plus:	Current Month Receipts					\$60.00
Less:	Current Month Refunds					
Less:	Postage & Misc. Expenses					
Less:	Purchase of Research Equip.					
	Ending Balance					\$18,582.22

GAS USAGE 1999 - 2000 - 2001								
DATE	NO. OF	THERMS	THERMS	THERMS	\$	\$	PRICE/	AVE.
	DAYS	THIS MO.	THIS YR.	USE/DAY	THIS MO.	THIS YR.	THERM	TEMP.
1999								
1/9 - 2/5	27	1466	1466	54.30	\$1,078.66	1078.66	\$0.74	25
2/5 - 3/9	32	1584	3050	49.50	\$1,162.09	2240.75	\$0.73	32
3/9 - 4/8	30	1110	4160	37.00	\$533.96	2774.71	\$0.48	37
4/8 - 5/11	33	743	4903	22.52	\$371.43	3146.14	\$0.50	49
5/11 - 6/9	29	246	5149	8.48	\$136.40	3282.54	\$0.55	61
6/9 - 7/8	29	36	5185	1.24	\$37.32	3319.86	\$1.04	69
7/8 - 8/6	29	1	5186	0.03	\$20.30	3340.16	\$20.30	71
8/6 - 9/8	33	6	5192	0.18	\$23.25	3363.41	\$3.88	68
9/8-10/7	29	234	5426	8.07	\$135.69	3499.1	\$0.58	63
10/7-11/5	29	589	6015	20.31	\$509.12	4008.22	\$0.86	47
11/5-12/7	32	1016	7031	31.75	\$821.20	4829.42	\$0.81	42
12/7 - 1/7	31	1501	8532	48.42	\$1,193.39	6022.81	\$0.80	31
TOTALS	363	8532	8532	23.50	\$6,022.81	6022.81	\$0.71	50
2000								
1/7 - 2/7	31	1994	1994	64.32	\$1,612.58	1612.58	\$0.81	20
2/7 - 3/9	31	1356	3350	43.74	\$1,110.01	2722.59	\$0.82	31
3/9 - 4/7	29	897	4247	30.93	\$535.52	3258.11	\$0.60	40
4/7 - 5/5	28	775	5022	27.68	\$497.63	3755.74	\$0.64	45
5/5 - 6/7	33	180	5202	5.45	\$131.29	3887.03	\$0.73	56
6/7 - 7/13	36	1	5203	0.03	\$23.68	3910.71	\$23.68	70
7/13-8/10	28	1	5204	0.04	\$23.68	3934.39	\$23.68	71
8/10-9/12	33	1	5205	0.03	\$23.68	3958.07	\$23.68	68
9/12-10/11	29	22	5227	0.76	\$32.58	3990.65	\$1.48	58
10/11-11/8	28	765	5992	27.32	\$772.30	4762.95	\$1.01	47
11/8-12/9	31	1171	7163	37.77	\$1,204.44	5967.39	\$1.03	38
12/9 -1/11	33	1830	8993	55.45	\$2,020.94	7988.33	\$1.10	30
TOTALS	370	8993	8993	24.31	\$7,988.33	7988.33	\$0.89	48
2001								
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
			0	#DIV/0!		0	#DIV/0!	
TOTALS			0	#DIV/0!		0	#DIV/0!	0

COST OF MAILING A-C GENEALOGIST					
		U.S.	CANADA	EUROPE	AUSTRALIA
Printing		\$1.85	\$1.85	\$1.85	\$1.85
Postage		\$0.26	\$2.10	\$5.60	\$6.20
Pk, Add, Hand		\$0.08	\$0.32	\$0.32	\$0.32
Tot. Per Issue		\$2.19	\$4.27	\$7.77	\$8.37
Times 4		\$8.76	\$17.08	\$31.08	\$33.48
Annual Dues		\$30.00	\$38.00	\$50.00	\$50.00
Cost of A-C Gen		\$8.76	\$17.08	\$31.08	\$33.48
Operating Funds		\$21.24	\$20.92	\$18.92	\$16.52

February 8, 2001

TO: Board of Directors
FROM: Diane Doiron
SUBJECT: Correspondence Report for Month of January 2001

The following correspondence was sent for the month of January

- 2 "Thank you" for donations of money for services
- 1 "Thank you" for donations of books/equipment
- 11 "Thank you" for donations in memory of Mr. Thibodeau

14 Total

Respectfully submitted,
Diane Doiron

TOTALS - SEPTEMBER 2000 to August 2001

MONTH	\$ Donations	Books	Inquiries	Misc.	Total
September	7	3			10
October	19	5	1		25
November	16	4			20
December	14	2			16
January	2	1		0 11 3	14
February					0
March					0
April					0
May					0
June					0
July					0
August					0
September					0
TOTALS	58	15	1	11	85

Subj: Computer Committee Report

Date: 2/6/01 10:06:31 PM

ACGS Board of

The meeting keeps creeping up on me before I expect it to, so I am late again as usual. Nothing new to report. Still waiting to hear if we have our donated Zip Drive. That's it.

Sam Harris

LIBRARY - FEB 2001

Subj:

Library Board Report

Date: 2/6/01 11:42:38 AM Eastern Standard Time

Frogs X Deux

BNeveux, lalo@worldpath.net, LSalvail, Donchapat, cdonais@usa.net,
chrysler@mediaone.net, LAMB PAUL, RHMAU479, MCNYANKEE,
marcelj@mediaone.net, doirond@yahoo.com

The Library Board meeting was canceled due to adverse weather conditions. Please try to sign up and fill in the blanks on the schedule.

Marie-Jeanne

MEMBERSHIP REPORT
FOR MONTH OF
JANUARY 2001

New Members:	24
Renewals:	183
Donations to Building Fund/Acquisitions:	\$337.50
Total Number of Active Members:	2843
Active Maine	194
Family Maine	19
Active Members	2210
Family Members	177
Student	1
Exchange	130
Life	104
Life Family	1
<u>Life</u> <u>Genealogist</u> (1 st class postage)	1
<u>Active</u> <u>Genealogist</u> (1 st class postage)	6

Submitted by:

Julie Smith #3147

Membership Reminder Notices Report

February 2001

	Monthly Notices	Reminder Notices
<u>Membership Type</u>	<u>March 2001</u>	<u>December 2000</u>
US Individual (\$25)	205	48
US Family (\$37.50)	16	5
Canadian Individual (\$30)	3	-
Canadian Family (\$45)	-	-
Overseas Individual (\$50)	-	-
Institutional (\$50)	-	-
Total:	224	53

Submitted by Michael B. Melanson, #2803