

ACGS BOARD OF DIRECTORS MEETING

12 October 2000

Present: R. Neveux, D. Nault-Lauziere, P. Lambert, G. Lalonde, C. Donais, R. Maurier, D. Chaput, MJ. Chaput, M. Normand,
D. Doiron, S. Harris, M. Jussaume
Excused: L. Swenson, R. Fournier

TOPIC	DISCUSSION	ACTION
1. Secretary's Minutes	1. September's minutes reviewed.	1. Motion to accept minutes G. Lalonde. Second P. Lambert. Motion carried.
2. Treasurer's Report	2. Report submitted. #1008 was used to make a payment to the loan, back down to \$25,000.	2. Motion to use \$5000. to pay towards debt D. Chaput. Second M. Normand. Motion carried Report filed for audit.
3. Corresponding Secretary's Report	3. 3 thank-you cards sent out for books and 4 for donations.	
4. Vice-President's Report	4. No report submitted.	
5. President's Report	4. Requested that the Treasurer's Report be sent out by e-mail and that it be sent 7 days in advance. Pauline Cusson will be full-time editor. Will ask her about Editorial Board. Roland has fixed the broken microphone upstairs.	

M. Normand has offered to chair both the Spring and Fall Conferences next year.

6. Buildings and Grounds.

6. Electrician has hooked up all Air Conditioners Problems with heating system. Wires in transformer of heating system were replaced now there is a problem with the system leaking. Cost \$1600 to replace the part, it should be replaced in Oct.

G. Lalonde will be planting clover seed for a nice lawn. He will be killing the crab grass first.

7. Computers

7. A large hard-drive has been installed into the Pentium 90 for obits.

7. Motion to purchase a 250 ZIP Drive by D. Chapl Second P. Lambert. Motion carried.

A ZIP 250 drive is able to be installed in a computer with the specs we have.

A computer has been donated by Scott Lagace.

8. Conferences

8. There was a \$1100. profit from the conference. Discussion to have conference publicized quite a bit ahead of time and possibly have it off site and have the library open during the conference.

9. Internet

9. G. Lalonde suggested that the Board be the only people able to remove someone from the discussion list for improper behavior. R. Neveux read message about the subject to let people on the list know that the leader is not Ron Niquette but, it will be the list administrator and Board. List administrator can remove a person but, the Board must be advised of the decision. All approved of R. Neveux's memo to the list.

10. Inventory

10. No report submitted.

11. Library

11. Discussion to move a desk or desks upstairs and move everything back to make more space. Discussion shelved until next month.

Discussion of setting up a committee to further explore possibility of an elevator. G. Lalonde has done grant writing to acquire money for the purchase. May not be beneficial.

Request that the Assist. Library Director return all keys except that for opening the front door. G. Lalonde will request them.

12. Acquisitions

12. Meeting will be held on Oct. 21. Box of books that had been sent to Atlantic Bindery are not back yet.

Drouin survey is still out.

13. Membership

13. Question about what Maine Chapter's Life Genealogist and Active Genealogist are. R. Neveux will look into it.

14. Obituary

14. No longer accepting obits. C. Hebert is putting the last of it together.

15. Publicity

15. Photo in Union Leader, Boston Globe, Lowell Sun and Concord, Nashua and Laconia papers to make people aware of ACGS.

Trying to get a link from the Manchester Chamber of Commerce web site to our web page.

16. Publications

16. Report submitted.

17. Research

17. No report submitted.

18. Old Business

18. Lewiston must make their own by-laws and submit them to us for approval.
Section 9, Chapter A. P. Lambert will add revised by-laws and have it prepared by Dec. meeting.

Amend section that states that Board Members of Maine are for their chapter only.

A copy of the PRDH can be made for Maine, will be asking R. Marchand.

Discussion of listbot administrator's decision, all agree to adhere to the decision.

19. New Business

19. Discussion if we want to send delegates to NERGC Fall 2002.

Columbus Day opening, 25 people came in that day, a good turn out.

G. Lalonde proposed to purchase a new cash register. 3 abstentions, 7 yeas

Discussed that each member/department have their own e-mail account. C. Donais will speak to Ron.

20. Adjournment

Adjourned at 8:30. Next meeting 9 Nov 2000 6:30pm

ACGS BOARD ATTENDANCE 1999-2000

NAME	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.
Robert Neveux	P											
Diane Nault-Lauziere	P											
Gerry Lalonde	P											
Lynne Swenson	E											
Diane Doiron	P											
Donald Chaput	P											
Craig Donais	P											
Sam Harris	P											
Muriel Normand	P											
Paul Lambert	P											
Robert Fournier	E											
Marcel Jussaume	P											

P=Present
 E=Excused
 A=Absent

AMERICAN-CANADIAN GENEALOGICAL SOCIETY
Income/Expense Year-to-Date Comparison
 October 2000

	<u>Oct '00</u>	<u>Jan - Oct '00</u>
Income		
4100 · MEMBERSHIP		
4101 · Dues	4,825.00	53,189.25
Total 4100 · MEMBERSHIP	4,825.00	53,189.25
4200 · PUBLICATIONS		
4203 · Repertoires	505.00	9,488.50
4204 · Index & Holdings	0.00	228.95
4205 · Jette & White	0.00	2,795.00
4207 · Quintin Publications	0.00	969.85
4208 · Orphan Publications	19.95	436.15
Total 4200 · PUBLICATIONS	524.95	13,918.45
4300 · GENEALOGIST		
4301 · Back Issues	86.80	1,279.50
4302 · Advertising	0.00	0.00
Total 4300 · GENEALOGIST	86.80	1,279.50
4400 · LIBRARY		
4401 · All Copies	235.00	3,518.48
4402 · Maps-Charts-Guides	337.40	2,716.98
4403 · Guest Fees	350.00	1,550.00
4405 · Beverages	27.00	502.30
4406 · Candy & Snacks	105.89	1,180.62
4408 · Gift Certificates	0.00	103.00
Total 4400 · LIBRARY	1,055.29	9,571.38
4500 · RESEARCH		
4501 · Reasearch Income	405.00	3,257.00
4502 · Parchemin	0.00	147.00
Total 4500 · RESEARCH	405.00	3,404.00
4600 · CONFERENCE		
4601 · Attend Fees	0.00	1,834.90
4602 · Raffle	0.00	588.30
4603 · Advertising	0.00	60.00
4604 · Vendor Booths	0.00	50.00
4605 · Refreshments	0.00	630.20
Total 4600 · CONFERENCE	0.00	3,163.40
4700 · SOCIETY		
4702 · Bldg Fund	607.50	4,675.00
4703 · Book Fund	50.00	1,723.00
4704 · Currency Exchange	903.65	1,357.60
4705 · Cash Over & Short	10.15	-52.91
4706 · Ckg Act Int	6.43	47.02
4707 · Bld Fnd Int	453.21	745.45
4708 · Sav Act Int	0.00	5.89
Total 4700 · SOCIETY	2,030.94	8,501.05

11/09/00

AMERICAN-CANADIAN GENEALOGICAL SOCIETY
Income/Expense Year-to-Date Comparison
 October 2000

	<u>Oct '00</u>	<u>Jan - Oct '00</u>
4800 · BUILDING		
4801 · Rent	875.00	8,750.00
Total 4800 · BUILDING	<u>875.00</u>	<u>8,750.00</u>
Total Income	9,802.98	101,777.03
Cost of Goods Sold		
5000 · COST OF GOODS SOLD		
5200 · PUBLICATIONS PURCHASES	0.00	0.00
Total 5000 · COST OF GOODS SOLD	<u>0.00</u>	<u>0.00</u>
Total COGS	<u>0.00</u>	<u>0.00</u>
Gross Profit	9,802.98	101,777.03
Expense		
6100 · MEMBERSHIP EXP		
6101 · Postage	170.82	576.35
6102 · Supplies	29.18	502.94
6103 · Maine	0.00	1,025.00
Total 6100 · MEMBERSHIP EXP	<u>200.00</u>	<u>2,104.29</u>
6200 · PUBLICATIONS EXP		
6201 · Postage	11.38	1,452.95
6202 · Supplies	0.00	916.43
6203 · Print Reps	829.05	6,762.62
6205 · Jette & White	0.00	2,757.31
6208 · Orphan Publications	0.00	527.30
Total 6200 · PUBLICATIONS EXP	<u>840.43</u>	<u>12,416.61</u>
6300 · GENEALOGIST EXP		
6301 · Postage	234.43	4,627.78
6302 · Supplies	0.00	531.28
6303 · Printing	3,927.84	15,436.58
Total 6300 · GENEALOGIST EXP	<u>4,162.27</u>	<u>20,595.64</u>
6400 · LIBRARY EXP		
6401 · Postage	31.00	125.11
6402 · Supplies	60.74	1,651.46
6403 · Printing Maps & Info Sheets	0.00	953.92
6404 · Equip. Maint	0.00	382.59
6405 · Beverages	47.72	172.49
6406 · Candy/Snack	189.10	1,255.32
Total 6400 · LIBRARY EXP	<u>328.56</u>	<u>4,540.89</u>
6500 · RESEARCH EXP		
6501 · Postage	0.00	132.00
6502 · Supplies	9.73	41.71
6503 · Refunds	0.00	150.00
Total 6500 · RESEARCH EXP	<u>9.73</u>	<u>323.71</u>

11/09/00

AMERICAN-CANADIAN GENEALOGICAL SOCIETY
Income/Expense Year-to-Date Comparison
 October 2000

	Oct '00	Jan - Oct '00
6600 · CONFERENCE EXP		
6603 · Printing & Supplies	0.00	28.55
6604 · Speakers	13.15	1,006.95
6605 · Caterer & Refreshments	0.00	1,079.15
Total 6600 · CONFERENCE EXP	13.15	2,114.65
6700 · SOCIETY EXP		
6701 · Postage	0.00	389.90
6702 · Supplies	652.18	1,596.42
6703 · Telephone	94.27	981.28
6704 · Insurance Content/Bond	0.00	1,550.00
6705 · Subscriptions	0.00	540.70
6706 · Bad Checks	102.00	102.00
6707 · Bank Charges	27.10	232.26
6708 · Fund Raising Exp	0.00	23.00
6709 · Other	0.00	-116.00
Total 6700 · SOCIETY EXP	875.55	5,299.56
6800 · BUILDING EXP		
6801 · Heat	32.58	5,180.99
6802 · Electricity	290.85	2,723.59
6803 · Water-Sewer	0.00	366.94
6804 · Bldg & Liab Ins.	0.00	1,287.00
6805 · Building Maint.	1,648.01	12,267.85
6806 · Grounds Maint.	210.26	5,215.50
6807 · Fire Alarm Fee	0.00	480.00
6808 · Loan Interest	718.75	4,167.01
Total 6800 · BUILDING EXP	2,900.45	31,688.88
6999 · Uncategorized Expenses	0.00	0.00
Total Expense	9,330.14	79,084.23
Net Income	472.84	22,692.80

11/09/00

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

Balance Sheet

As of November 9, 2000

	<u>Nov 9, '00</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · BANK ACCOUNTS	
1001 · CHECKING ACCOUNT-BNH	8,824.16
1002 · CHEQUING - CANADIAN FUNDS	3,118.37
1003 · BUILDING FUND-BNH	1,069.04
1005 · CASH ON HAND-CASH REG	150.00
1006 · PETTY CASH-VOLUNTEERS	300.00
1007 · C.D. 30 MONTH 10/18/2002	1,000.00
Total 1000 · BANK ACCOUNTS	<u>14,461.57</u>
Total Checking/Savings	14,461.57
Accounts Receivable	
1100 · ACCOUNTS RECEIVABLE	698.00
Total Accounts Receivable	<u>698.00</u>
Other Current Assets	
1300 · INVENTORY-RESALE	24,908.85
1350 · ACGS HOLDINGS	186,047.35
Total Other Current Assets	<u>210,956.20</u>
Total Current Assets	226,115.77
Fixed Assets	
1501 · LIBRARY BUILDING	220,406.66
1502 · FURNITURE & EQUIPMENT	70,498.27
Total Fixed Assets	<u>290,904.93</u>
TOTAL ASSETS	<u><u>517,020.70</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2601 · NOTE PAYABLE-BUILDING	20,000.00
Total Long Term Liabilities	<u>20,000.00</u>
Total Liabilities	20,000.00
Equity	
3000 · OPENING BALANCE EQUITY	474,162.90
Net Income	22,857.80
Total Equity	<u>497,020.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>517,020.70</u></u>

		<u>FUND BALANCES</u>		<u>31-Oct-00</u>	
ARCHIVIST FUND					
	Beginning Balance				\$25,302.57
Plus:	Membership	\$4,825.00	20.00%		\$965.00
Plus	Donations to Book Fund				\$50.00
Less:	Books Purchased/Binding, etc.				\$181.70
	Ending Balance				\$26,135.87
RESEARCH FUND					
	Beginning Balance				\$17,601.95
Plus:	Current Month Receipts				\$405.00
Less:	Current Month Refunds				\$50.00
Less:	Postage & Misc. Expenses				\$9.73
Less:	Purchase of Research Equip.				
	Ending Balance				\$17,947.22

Subj: **Board meeting 12 Oct 2000**

Date: 10/8/00 3:30:43 PM Eastern Daylight Time

From: geco2@juno.com (Pauline G Cote)

To: BNEVEUX@aol.com

CC: amos5@gis.net, lalo@worldpath.net, Lsalvail@aol.com, doirond@yahoo.com, RWMLawrenc@aol.com, 102475.2260@COMPUSERVE.COM, cdonais@usa.net, Chrysler@mediaone.net, marcelj@mediaone.net, lambpaul@aol.com, mcnyankee@aol.com, frogsxdeux@aol.com, acarfe@notredame.edu, lucienc@mediaone.net, BudPaquin@mediaone.net, Jrocksmith@aol.com, Tcbeau@aol.com, dbcook38@aol.com, PCusson@worldnet.att.net, mpcote@juno.com

To the Officers, Board members, Chairpersons & Committee

It has been a while since my last report and have somewhat lost the feel but necessity requires. Therefore, I shall be brief

Within the next 2 weeks look for:

- 1) 3917 X2 marriages of St Patrick Troy NY (originally catered to an Irish population) which dates from Sep 1872 to 31 Jul 2000. This will be a 2 vol. repertoire
- 2) 232 X2 marriages dating Jun 1972 to Apr 1998; 1087 baptisms dating Jan 1972 to May 1999; 205 burials dating Feb 1972 to May 1999 of St Paul, Candia NH. This is a 1 vol. repertoire. This includes some acts of the Mission of St Jerome in Chester NH

Soon thereafter we will have the marriages of St Joseph, Schenectady NY, which originally catered to a German population. Stats are not available at this time

Concentration of proof readers are for marriages of St Raphael Manchester NH which is going like gang buster


Also available for proof reading are the baptism of above along with baptism of Sacred Heart Schenectady NY

Data entry work is somewhat mind boggling & shall not burden you with that. Thank heavens we have a rather good log system that allows me know what is out there, how it is going, etc

From the conference 2 members volunteered to copy church records. Nothing to date on that is firm so —

From Pauline Cusson's spiel on, I guess you can call it the yack, yack web, came 1 response from a gentlemen member from Ventura CA. This week I will be forwarding him 2 files for proof reading (baptism of St Raphael)

For those of you who are new on the Board, welcome. May I take this opportunity to invite you all to come visit us at Publication Dept. to find out what we do, how & maybe if you have spare time give a helping hand. In any case, should you have questions, please feel free to contact me or any other member of the committee. We shall attempt to appear intelligent & give you answers



Also wish to remind you of our motto:
QUALITY NOT QUANTITY

With that in mind, wishing you all a good year

Respectfully submitted

Pauline Genest Cote
Publication Coordinator
>>



Subj: **Library Board**

Date: 10/11/00 8:27:37 AM Eastern Daylight Time

From: Frogs X Deux

To: BNeveux, lalo@worldpath.net, LSalvail, Donchaput

To: cdonais@usa.net, chrysler@mediaone.net, LAMB PAUL

To: RHMAU479, MCNYANKEE

CC: malbaiepq@mediaone.net, acarle@notredame.edu

The Library Board met on 25 September 2000. Present: Ann Carle, Don Chaput, Pauly Labbe, Bob Neveux, and Mary-Jean Chaput.

1. We went through the remaining books of the Ebacher collection and decided to send these along to Maine with the provision that if they can't use them they will try to donate to a like organization.
2. Space issues were discussed. One suggestion is to move the desk that was Anne-Marie's back to the 3rd floor. Another suggestion was to move public access computers to the 3rd floor. Would the Board of Directors please consider this issue and give an opinion so we may start making plans for adding more shelving in the near future?
3. New library board members will be present at the October meeting. Please remember that anyone is welcome to attend these meetings, member of the board or not.
4. Bob will be the scheduler for the month of October.
5. Gerry Lalonde, Bob, and Constance Hebert have brought some of Anne-Marie's books to the 3rd floor. There are duplicate titles in the closet on the 3rd floor that will be reviewed by Ann and M-J. Ann corrected some information on the Bridgeport National Bindery. They will pick up only if we have 25 volumes or more; less than that we need to send to them and they will return.

The next meeting of the Library Board will be on 25 October at 6 PM.

Respectfully submitted,
Mary-Jean Chaput, Library Director

Membership Reminder Notices Report

October 2000

Monthly Notices Reminder Notices

<i>Membership Type</i>	<i>November 2000</i>	<i>August 2000</i>
US Individual (\$25)	148	76
US Family (\$37.50)	12	5
Canadian Individual (\$30)	2	-
Canadian Family (\$45)	-	-
Overseas Individual (\$50)	-	-
Institutional (\$50)	4	1
Total:	166	82

Submitted by Michael B. Melanson, #2803

**MEMBERSHIP REPORT
FOR MONTH OF
SEPTEMBER 2000**

New Members:	37
Renewals:	141
Donations to Building Fund/Acquisitions:	\$380
Total Number of Active Members:	2896
Active Maine	197
Family Maine	21
Active Members	2248
Family Members	190
Student	1
Exchange	131
Life	101
Life Family	1
Life Genealogist	1
Active Genealogist	5

Submitted by:

Julie Smith # 3147