

## ACGS BOARD OF DIRECTORS MEETING

10 August 2000

Present: R. Lawrence, C. Donais,  
Excused: C. Hebert, M. Normand,

R. Maurier, P. Lambert, S. Harris, G. Lalonde,  
D. Chaput, M.J. Chaput

L. Swenson, D. Doiron

| TOPIC                      | DISCUSSION   | ACTION  |
|----------------------------|--|---|
| 1. Secretary's Minutes     | 1. July's minutes reviewed.  | 1. Motion to accept minutes C. Donais<br>Second S. Harris. Motion carried.  |
| 2. Treasurer's Report      | 2. Report submitted.<br>\$104. error carried over from 1999 has been<br>corrected. Cost of goods section is not needed,<br>will be working on eliminating that section<br>Will set up new account for Tanguay-CD.<br><br>Jette purchased from Drouin were defective and<br>returned. G. Lalonde checking possibility of<br>purchasing 30 copies from Canada.   | 2. Motion by C. Donais to check if we can buy<br>Jette in Canada and if it is possible to buy 30<br>copies. Second, S. Harris. Motion carried.<br><br>Report filed for Audit.                             |
| 3. Vice-President's Report | 3. Report submitted. Meeting with Fr. Leo<br>Begin Chapter in Lewiston went well. They<br>want to have closer ties to ACGS.<br>Discussion of providing them with copies of our<br>repertoires and items for resale at cost.<br><br>Exploring possibility of transferring 1 of the 5<br>copies of the RAB-PRDH that we have.<br><br>Discussed adding additional one million dollar<br>umbrella policy to cover both chapters. | 3. Motion by G. Lalonde to supply to Lewiston<br>chapter any item that we publish free and anything<br>that is purchased for resale would be sold to them<br>at cost. Second, R. Maurier. Motion carried. |

**4. President's Report**

**4. Discussion of founding of ACGS.**

Three speakers for the conference are confirmed.

**5. Corresponding Secretary's Report**

5. Postcards have been sent out for all donations. Discussed sending postcards for donations under \$10, letter for donations over \$10.

5. Motion by G. Lalonde that a letter be sent to anyone who donates \$10 or more to ACGS. Second, S. Harris. Amended by C. Donais to include any donated items with a value of \$10 or more. Motion carried.

**6. Building and Grounds**

6. Trees have been removed.  
Air conditioners in process of being installed.  
Room darkening shades are installed and paid for.

6. Motion by R. Maurais to buy a 5 year service contract on the 4 air conditioners. Second, S. Harris. Motion carried. C. Donais abstained.

Discussion of warranty for air conditioners.

Motion by C. Donais to terminate funding of the contract services by the end of the year. Second, S. Harris. Motion carried.

**7. Computers**

7. Discussion of payment for Internet access. Currently paying for 2 accounts, first for D. Chaput for queries, second for Listbot. Discussed terminating first account and changing to free e-mail service such as juno.com.

7. Motion by S. Harris to buy ten 13gig hard drives at \$92.45 each and one software package to copy from hard drives. Second G. Lalonde. Motion carried.

Discussed buying 13gig hard drives at \$90 each should last for years.

**8. Editorial Board**

8. Report submitted.  
AM. Perrault will be retiring from the Editorial Board.

**9. Library Board**

9. Charges from the NH Bindery were more than expected. G. Lalonde will be looking into this.

Quintin's books will be at ACGS until the conference when he will take back what is left. Will leave any further Quintin questions for new Board.

**10. Acquisitions**

10. NH Bindery quality is not quite as good as Atlantic. Time frame longer and charges more than expected.

Discussion of keeping access to books needing new binding until they are sent out.

Discussed changes expected on Library Board.

Should we continue to pursue investigation of legalities of purchasing Pepin's Drouin Collection. C. Donais will be sending out a survey to ascertain the interest level of the members regarding the purchase of the Drouin Collection.

**11. Membership**

11. Report submitted. It appears that membership is down.

**12. Publicity**

12. Diane has contacted the Manchester Chamber of Commerce, scheduled to meet with them Aug. 23. She has also contacted radio stations and will be contacting area newspapers. Working with M. Normand to get free advertising for the Conference.

**13. Publications**

13. No report submitted.

**14. Research**

14. Report submitted. C. Hebert will be stepping down as Chair of Research Dept.

15. Records Copying

15. Teams of two people will be going to parishes to copy. Recruiting more who are willing to copy.

16. Sales

16. No report.

17. Nominating

17. No report.

18. Webmaster

18. Changes to Web page can only be made per order of the President, Vice-President of the Chair of a committee.

19. Conference

19. Report submitted.

20. Old Business

20. Leaves on Trees. G. Lalonde has not been able to investigate pledges yet.

21. Motion to review tabled.

Two credit cards for ACGS have been received.

75%-80% of repertoire sales are coming in from over the Internet.

21. New Business

21. No new business.

22. Adjournment

22. Meeting adjourned at 9:13.

Next meeting 14 September 2000 at 6:30.

# ACGS BOARD ATTENDANCE 1999-2000

| NAME                | Oct. | Nov. | Dec. | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. |
|---------------------|------|------|------|------|------|-------|-------|-----|------|------|------|-------|
| Roger Lawrence      | P    | P    | P    |      | P    | P     | P     | P   | P    | P    | P    |       |
| Anne-Marie Perrault | P    | P    | P    |      | P    | N     | N     | N   | N    | N    | N    |       |
| Gerry Lalonde       | P    | P    | P    |      | P    | P     | P     | P   | P    | P    | P    |       |
| Lynne Swenson       | P    | P    | P    |      | E    | P     | E     | P   | P    | E    | P    |       |
| Don Chaput          | P    | P    | P    |      | P    | P     | P     | P   | P    | P    | E    |       |
| Mary-Jean Chaput    | P    | P    | P    |      | P    | P     | P     | E   | P    | P    | E    |       |
| Craig Donais        | P    | P    | P    |      | P    | P     | P     | P   | P    | P    | P    |       |
| Sam Harris          | P    | A    | P    |      | E    | E     | E     | E   | E    | P    | P    |       |
| Robert Maurier      | P    | E    | P    |      | P    | P     | P     | P   | P    | P    | P    |       |
| Constance Hebert    | A    | P    | P    |      | E    | P     | P     | E   | E    | P    | E    |       |
| Paul Lambert        | E    | P    | P    |      | P    | P     | P     | P   | P    | P    | P    |       |
| Muriel Normand      | P    | P    | P    |      | A    | P     | P     | P   | E    | P    | E    |       |

P=Present

E=Excused

A=Absent

N=No longer on Board

Meeting for Jan. was cancelled.

**ACGS - Board of Directors Meeting  
10 August 2000**

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Roll Call - The following are excused: Muriel Norman, Donald & Mary-Jeanne Chaput, Constance Hebert.

Recording Secretary Minutes (Lynne Swenson)

Treasurer's Report (Gerry Lalonde)

Vice-President

Visit to Maine ACGS library report

President

Corresponding Secretary (Don Chaput)

**Committee Reports**

Building and Grounds (Gerry Lalonde)

Tree removal

Air Conditioners

Room darkeners

Computers (Sam Harris & Roland Marchand).

Hard discs proposal

Editorial (AM Perrault)

Library (MJ Chaput)

Acquisitions (Craig Donais)

Membership (Julie Smith)

Publicity - (Doiron)

Publications (Pauline Cote)

Research (Constance Hebert)

Records Copying

Sales (Pauline Cusson & Larry Autotte)

Nominating (Stanton)

Webmaster (Ron Niquette)

Old Business

New Business

Next Meeting - 14 Sept 2000 @ 6:30PM

Adjournment

08/01/00

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY**  
**Income/Expense Year-to-Date Comparison**  
**July 2000**

|                                  | <u>Jul '00</u> | <u>Jan - Jul '00</u> |
|----------------------------------|----------------|----------------------|
| <b>Income</b>                    |                |                      |
| <b>4100 · MEMBERSHIP</b>         |                |                      |
| 4101 · Dues                      | 6,706.00       | 38,206.75            |
| <b>Total 4100 · MEMBERSHIP</b>   | 6,706.00       | 38,206.75            |
| <b>4200 · PUBLICATIONS</b>       |                |                      |
| 4203 · Repertoires               | 1,833.10       | 6,367.55             |
| 4204 · Index & Holdings          | -20.00         | 172.95               |
| 4205 · Jette & White             | 170.00         | 2,325.00             |
| 4207 · Quintin Publications      | 227.85         | 516.40               |
| 4208 · Orphan Publications       | 51.75          | 271.40               |
| <b>Total 4200 · PUBLICATIONS</b> | 2,262.70       | 9,653.30             |
| <b>4300 · GENEALOGIST</b>        |                |                      |
| 4301 · Back Issues               | 45.30          | 925.70               |
| 4302 · Advertising               | 0.00           | 0.00                 |
| <b>Total 4300 · GENEALOGIST</b>  | 45.30          | 925.70               |
| <b>4400 · LIBRARY</b>            |                |                      |
| 4401 · All Copies                | 142.10         | 1,984.30             |
| 4402 · Maps-Charts-Guides        | 201.61         | 1,582.28             |
| 4403 · Guest Fees                | 135.00         | 975.00               |
| 4405 · Beverages                 | 49.00          | 389.80               |
| 4406 · Candy & Snacks            | 148.08         | 845.69               |
| <b>Total 4400 · LIBRARY</b>      | 675.79         | 5,777.07             |
| <b>4500 · RESEARCH</b>           |                |                      |
| 4501 · Research Income           | 585.00         | 2,389.00             |
| 4502 · Parchemin                 | 0.00           | 147.00               |
| <b>Total 4500 · RESEARCH</b>     | 585.00         | 2,536.00             |
| <b>4600 · CONFERENCE</b>         |                |                      |
| 4601 · Attend Fees               | 25.00          | 25.00                |
| 4602 · Raffle                    | 190.00         | 270.00               |
| 4604 · Vendor Booths             | 0.00           | 50.00                |
| 4605 · Refreshments              | 80.00          | 120.00               |
| <b>Total 4600 · CONFERENCE</b>   | 295.00         | 465.00               |
| <b>4700 · SOCIETY</b>            |                |                      |
| 4702 · Bldg Fund                 | 175.00         | 2,670.70             |
| 4703 · Book Fund                 | 307.50         | 1,370.50             |
| 4704 · Currency Exchange         | 0.00           | 453.95               |
| 4705 · Cash Over & Short         | -0.87          | 5.79                 |
| 4706 · Ckg Act Int               | 4.32           | 30.43                |
| 4707 · Bld Fnd Int               | 54.02          | 68.83                |
| 4708 · Sav Act Int               | 0.00           | 5.89                 |
| <b>Total 4700 · SOCIETY</b>      | 539.97         | 4,606.09             |

08/01/00

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY**  
**Income/Expense Year-to-Date Comparison**  
 July 2000

|  | Jul '00   | Jan - Jul '00 |
|--|-----------|---------------|
| <b>4800 • BUILDING</b>                 |           |               |
| 4801 • Rent                            | 0.00      | 5,250.00      |
| <b>Total 4800 • BUILDING</b>           | 0.00      | 5,250.00      |
| <b>Total Income</b>                    | 11,109.76 | 67,419.91     |
| <b>Cost of Goods Sold</b>              |           |               |
| 5000 • COST OF GOODS SOLD              |           |               |
| 5200 • PUBLICATIONS PURCHASES          | 0.00      | 459.58        |
| <b>Total 5000 • COST OF GOODS SOLD</b> | 0.00      | 459.58        |
| <b>Total COGS</b>                      | 0.00      | 459.58        |
| <b>Gross Profit</b>                    | 11,109.76 | 66,960.33     |
| <b>Expense</b>                         |           |               |
| <b>6100 • MEMBERSHIP EXP</b>           |           |               |
| 6101 • Postage                         | 142.51    | 405.53        |
| 6102 • Supplies                        | 57.49     | 473.76        |
| 6103 • Maine                           | 0.00      | 475.00        |
| <b>Total 6100 • MEMBERSHIP EXP</b>     | 200.00    | 1,354.29      |
| <b>6200 • PUBLICATIONS EXP</b>         |           |               |
| 6201 • Postage                         | 73.39     | 1,441.57      |
| 6202 • Supplies                        | 0.00      | 814.53        |
| 6203 • Print Reps                      | 1,277.80  | 5,933.57      |
| 6205 • Jette & White                   | 0.00      | 2,038.31      |
| 6208 • Orphan Publications             | 0.00      | 417.30        |
| <b>Total 6200 • PUBLICATIONS EXP</b>   | 1,351.19  | 10,645.28     |
| <b>6300 • GENEALOGIST EXP</b>          |           |               |
| 6301 • Postage                         | 28.07     | 3,160.30      |
| 6302 • Supplies                        | 0.00      | 234.64        |
| 6303 • Printing                        | 5,910.00  | 11,508.74     |
| <b>Total 6300 • GENEALOGIST EXP</b>    | 5,938.07  | 14,903.68     |
| <b>6400 • LIBRARY EXP</b>              |           |               |
| 6401 • Postage                         | 12.14     | 94.11         |
| 6402 • Supplies                        | 255.28    | 1,190.99      |
| 6403 • Printing Maps & Info Sheets     | 220.00    | 751.12        |
| 6404 • Equip. Maint                    | 262.59    | 382.59        |
| 6405 • Beverages                       | 58.90     | 58.90         |
| 6406 • Candy/Snack                     | 181.08    | 955.61        |
| <b>Total 6400 • LIBRARY EXP</b>        | 989.99    | 3,433.32      |
| <b>6500 • RESEARCH EXP</b>             |           |               |
| 6501 • Postage                         | 0.00      | 132.00        |
| 6502 • Supplies                        | 0.00      | 31.98         |
| 6503 • Refunds                         | 50.00     | 100.00        |
| <b>Total 6500 • RESEARCH EXP</b>       | 50.00     | 263.98        |



08/01/00

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY**  
**Income/Expense Year-to-Date Comparison**  
**July 2000**

|                                      | <u>Jul '00</u>       | <u>Jan - Jul '00</u>   |
|--------------------------------------|----------------------|------------------------|
| <b>6600 · CONFERENCE EXP</b>         |                      |                        |
| 6605 · Caterer & Refreshments        | 0.00                 | 100.00                 |
| <b>Total 6600 · CONFERENCE EXP</b>   | 0.00                 | 100.00                 |
| <b>6700 · SOCIETY EXP</b>            |                      |                        |
| 6701 · Postage                       | 0.00                 | 379.70                 |
| 6702 · Supplies                      | 38.55                | 944.24                 |
| 6703 · Telephone                     | 93.26                | 685.32                 |
| 6704 · Insurance Content/Bond        | 0.00                 | 1,550.00               |
| 6705 · Subscriptions                 | 55.00                | 540.70                 |
| 6706 · Bad Checks                    | 0.00                 | 0.00                   |
| 6707 · Bank Charges                  | 13.66                | 179.35                 |
| 6708 · Fund Raising Exp              | 0.00                 | 23.00                  |
| 6709 · Other                         | 0.00                 | -116.00                |
| <b>Total 6700 · SOCIETY EXP</b>      | 200.47               | 4,186.31               |
| <b>6800 · BUILDING EXP</b>           |                      |                        |
| 6801 · Heat                          | 0.00                 | 5,080.42               |
| 6802 · Electricity                   | 242.03               | 1,947.93               |
| 6803 · Water-Sewer                   | 0.00                 | 267.16                 |
| 6804 · Bldg & Liab Ins.              | 0.00                 | 1,289.00               |
| 6805 · Building Maint.               | 1,656.81             | 9,802.96               |
| 6806 · Grounds Maint.                | 127.74               | 3,745.24               |
| 6807 · Fire Alarm Fee                | 0.00                 | 480.00                 |
| 6808 · Loan Interest                 | 132.15               | 1,714.04               |
| <b>Total 6800 · BUILDING EXP</b>     | 2,158.73             | 24,326.75              |
| <b>6999 · Uncategorized Expenses</b> | 0.00                 | 0.00                   |
| <b>Total Expense</b>                 | <u>10,888.45</u>     | <u>59,213.61</u>       |
| <b>Net Income</b>                    | <u><u>221.31</u></u> | <u><u>7,746.72</u></u> |

08/01/00

## AMERICAN-CANADIAN GENEALOGICAL SOCIETY

## Balance Sheet

As of August 1, 2000

|                                       | Aug 1, '00        |
|---------------------------------------|-------------------|
| <b>ASSETS</b>                         |                   |
| <b>Current Assets</b>                 |                   |
| <b>Checking/Savings</b>               |                   |
| 1000 · BANK ACCOUNTS                  |                   |
| 1001 · CHECKING ACCOUNT-BNH           | 4,851.71          |
| 1002 · CHEQUING - CANADIAN FUNDS      | 326.63            |
| 1003 · BUILDING FUND-BNH              | 1,518.12          |
| 1005 · CASH ON HAND-CASH REG          | 150.00            |
| 1006 · PETTY CASH-VOLUNTEERS          | 300.00            |
| 1007 · C.D. 30 MONTH                  | 1,000.00          |
| 1008 · TEMP. HOLDING ACCT.            | 50,327.27         |
| <b>Total 1000 · BANK ACCOUNTS</b>     | <b>58,473.73</b>  |
| <b>Total Checking/Savings</b>         | <b>58,473.73</b>  |
| <b>Accounts Receivable</b>            |                   |
| 1100 · ACCOUNTS RECEIVABLE            | 95.00             |
| <b>Total Accounts Receivable</b>      | <b>95.00</b>      |
| <b>Other Current Assets</b>           |                   |
| 1300 · INVENTORY-RESALE               | 24,908.85         |
| 1350 · ACGS HOLDINGS                  | 184,571.83        |
| <b>Total Other Current Assets</b>     | <b>209,480.68</b> |
| <b>Total Current Assets</b>           | <b>268,049.41</b> |
| <b>Fixed Assets</b>                   |                   |
| 1501 · LIBRARY BUILDING               | 220,406.66        |
| 1502 · FURNITURE & EQUIPMENT          | 68,444.53         |
| <b>Total Fixed Assets</b>             | <b>288,851.19</b> |
| <b>TOTAL ASSETS</b>                   | <b>556,900.60</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                   |
| <b>Liabilities</b>                    |                   |
| <b>Long Term Liabilities</b>          |                   |
| 2601 · NOTE PAYABLE-BUILDING          | 75,000.00         |
| <b>Total Long Term Liabilities</b>    | <b>75,000.00</b>  |
| <b>Total Liabilities</b>              | <b>75,000.00</b>  |
| <b>Equity</b>                         |                   |
| 3000 · OPENING BALANCE EQUITY         | 474,153.88        |
| Net Income                            | 7,746.72          |
| <b>Total Equity</b>                   | <b>481,900.60</b> |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>556,900.60</b> |

|                              |                   |                               | <b><u>FUND BALANCES</u></b> | <b><u>31-Jul-00</u></b> |  |             |
|------------------------------|-------------------|-------------------------------|-----------------------------|-------------------------|--|-------------|
|                              |                   |                               |                             |                         |  |             |
| <b><u>ARCHIVIST FUND</u></b> |                   |                               |                             |                         |  |             |
|                              |                   |                               |                             |                         |  |             |
|                              | Beginning Balance |                               |                             |                         |  | \$22,936.19 |
| Plus:                        |                   | Membership                    | \$6,706.00                  | 20.00%                  |  | \$1,341.20  |
| Plus                         |                   | Donations to Book Fund        |                             |                         |  | \$307.50    |
| Less:                        |                   | Books Purchased/Binding, etc. |                             |                         |  | \$20.00     |
|                              | Ending Balance    |                               |                             |                         |  | \$24,564.89 |
|                              |                   |                               |                             |                         |  |             |
|                              |                   |                               |                             |                         |  |             |
| <b><u>RESEARCH FUND</u></b>  |                   |                               |                             |                         |  |             |
|                              |                   |                               |                             |                         |  |             |
|                              | Beginning Balance |                               |                             |                         |  | \$16,653.95 |
| Plus:                        |                   | Current Month Receipts        |                             |                         |  | \$585.00    |
| Less:                        |                   | Current Month Refunds         |                             |                         |  | \$50.00     |
| Less:                        |                   | Postage & Misc. Expenses      |                             |                         |  |             |
| Less:                        |                   | Purchase of Research Equip.   |                             |                         |  |             |
|                              | Ending Balance    |                               |                             |                         |  | \$17,188.95 |

July 15, 2000 @ 1:00PM

Notes of the meeting with the people of the Father Leo Begin Chapter of the ACGS.

**In attendance from the Father Begin Chapter:**

**Susan Bannister, Chapter Pres.**

**Ron Dublois, Vice Pres.**

**Maureen Chicoine, Treas.**

**Don Bannister, Rec. Sec.**

**Gary Girouard, Dir.**

**from the Manchester office:**

**Roger Lawrence, Pres.**

**Paul R. Lambert, Vice Pres.**

**Gerald Lalonde, Treas.**

**Topics that were covered:**

**1. The structure of the Father Begin Chapter.**

This chapter was formed according to the provision of Article VI, Section 2, of the ACGS by-laws as approved on October 7, 1989. (In my research so far I did not find a copy of the Chapter by-laws. A copy will be provided.)

**2. The insurance coverage of the Chapter**

The Chapter has maintained and is presently covered by insurance of the library inventory and for potential liability claims (a copy was given to Gerry. Gerry has looked into to a canopy coverage to include both Manchester and Auburn at a very nominal fee, provided that we each maintain our separate coverage. The canopy would cover for potential liability claims that would exceed the individual policies.)

**3. At present the Chapter pays Maine Sales Tax on their purchases. (A copy of the IRS document that has granted the ACGS tax exempt status was left with the Chapter personnel, in order to allow them to apply a tax exempt document form the State of Maine)**

**4. At present most of the Chapter's income is from the portion of the dues that are sent to the Chapter as provided for by Article VI, Section 4b. (the 40% of the dues paid by members that reside within the State of Maine)**

**5. Some copies of past financial reports were provided to Gerry and in the future copies will be forwarded as they are prepared.**

**6. At present the physical location is located in the former Edward Little High School building, which is still owned by the city. The Chapter is in the process of arriving at a fee that they will donate to the city for the use of the building. Exact amount not yet establish. They are free tenants at this time.**

**7. Discussed also was the price that they are presently paying to the Manchester office for supplies, repertoires and other costs. Since the Chapter is part of the ACGS all charges to them should be at cost to the ACGS (plus freight, if applicable), (consideration should also be given to supplying the publications of ACGS at no fee)**

**8. The President R. Lawrence has agreed to sent to the Chapter a copy of his publications and possible related materials.**

9. Also discussed was there potential short term plans. At present they are not making any book purchased until they have arrived at firm rental cost.

10. Copies of the prior ACGS publications will be supplied and copies of future ACGS publications will automatically be forwarded.

11. In view of the fact that the Chapter and Manchester are only one organization, consideration should be definitely be given to supplying them with a copy of the PRDH. It has been discussed at past Board meeting that there is very little being presently done for the distant members of the ACGS, this would allow at least some 225 (est.) members with access to that system. Our present contract provides Manchester with 5 copies of the PRDH information, it appears that one could be supplied to these distant members without effecting the Manchester operation.

12. An invitation was extended to the Chapter members to attend the Manchester monthly Board meetings.

13. A closer connection has to be established between the Chapter and Manchester.

**Required to implement these proposals:**

**A. If it cannot be found that in fact a motion was made to create the Chapter as provided for in Article VI, Section 1. A motion will have to be made.**

**Proposed motion: A motion is hereby being made to officially record the Father Leo Begin Chapter of the ACGS That has been in existence. (This is needed in the case that an insurance claim is required in the future. The Chapter policy was issued to the 'ACGS Father Leo Begin Chapter' Therefore we have to make sure that such an organization exists**

**B. To put in effect the billing procedure, the following motion has to be made"**

**A motion is made that in the future all charges made to the Father Leo Begin Chapter are made at the cost to the ACGS ( plus freight is applicable)**

**C. To provide the Chapter with ACGS publication at no cost since the Chapter is the**

**ACGS: A motion is made to sent to the Chapter Father Leo Begin one (1) copy of each of the repertoires that have been published by the ACGS (in Manchester) and that the Chapter does not have a copy in it's inventory and to sent (1) copy of each future publication(s). The Father Leo Begin Chapter will also supply the ACGS in Manchester with a copy of all of their publications. (The Chapter is presently in the process of doing the cemeteries in and around Lewiston and of doing the obituaries of that area)**

**D. To provide the Chapter with a copy of the PHDH:**

**A motion is made to either use the copy that is on the laptop computer, (if that is acceptable to Mr. A. Hamel since he uses that copy for promotional seminars) or one of the other copies and sent it to the**

**Father Leo Begin Chapter for the use of the State Of Maine members or of other members or guests of the ACGS that visit the Auburn Chapter location. (That would provide for our members with an location for their use in doing there research)**

**E. To establish a closer communication with the Father Begin Chapter by inviting their Board Members to the Manchester Board meetings. And in turn to have some of the Manchester Directors attend at least one meeting in Auburn annually.**

**F. To make available to the Father Leo Begin Chapter any duplicate copies, before contacting any other organization(s).**

**Also probably required, after I have reviewed the Chapter by-laws is that the chapter Director might have to be identified by the tile of "Chapter Father Leo Begin Director" so as not to conflict with the ACGS directors. The officer of the chapter should also be identified as "Chapter Father Leo Begin President, Chapter Father Leo Begin Vice-President, Chapter Father Leo Begin Treasurer" and so forth for all the positions. That would clearly identify their limitations and present no conflict with anyone doing business with the Chapter. As it presently exists the Officers and Directors are "...of the ACGS", thereby indicating to outsiders that they act fro the ACGS in general rather then for the Chapter only.**

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## **UPDATE**

**August 9, 2000**

**As of today I have not received any information from the Father Leo Begin Chapter.**

**I have started to review the minutes of the ACGS Board meetings for the past years. I have many more to review before I can ascertain just what action was taken when the chapter was formed.**

**I will continue my research and make a report at a future meeting.**

**Respectfully submitted**



**Paul R. Lambert**

**Vice-President ACGS**

**August 9, 2000**

Subj: [acgsboard] Drop-Dead Plan

Date: 8/8/00 7:00:08 AM Eastern Daylight Time

From: AMPerrault@aol.com

To: RWMLawrenc@aol.com, acgsboard@listbot.com

ACGS Board of Directors - <http://www.ACGS.org>

Roger

I have been trying to have an Editorial Board Meeting for over a month. My first regular meeting in July, nobody came. The second one, I had to cancel due to illness. Actually, I think I was in the hospital. Tonight which was my regularly scheduled meeting, I have not called because I still can't go out comfortably without air conditioning. My asthma has never been this bad, but the humidity has been a killer.

Anyway, you have been aware of this message, since the Saint-Jean-Baptiste as I first told you that I was giving you a six-month notice for the ACGenealogist. I have prepared a plan which will allow any president to direct the Editorial Board to produce the journal with a minimum of difficulty. I absolutely want to put out the next two issues, then continue as editor of Orphan Publications. I want to remind you that I will have done this job for 13 years (52 issues) and want to do my own work now. I have always given my best effort to this society. I am proud of our publication. I hope that the Board will feel something similar.

Anne-Marie

"Drop-dead" Plan for Editing American-Canadian Genealogist

Purpose: To ease the transition from editing/producing the quarterly journal by an editor-in-chief to editing/producing by 4 equal members of the Editorial Board.

Editor-in-Chief

Until the president appoints a new Editor-in-Chief, I believe that a few issues of our quarterly journal could easily be produced with the people listed below.

Features Editor

1. Solicit pieces for potential articles
2. Edit pieces chosen for articles
3. Return all substantially edited pieces to authors for approval; same for ancestral lines.

Editor of Departments


1. Acquire information from other publications and the internet
2. solicit queries and edits same
3. Solicits and edits information for the Readers' Forum
4. Reminds president to write message

Technical Person

1. all data entry
2. all scanning
3. production of all camera-ready copy, 60 pages maximum
4. prepares four covers (inside front; outside front; inside back; outside back)

Queue: NASHDONM1/NASHDOL0-Q



- 
5. prepares insert pages
  3. reminds treasurer to send postage money to mailers
  7. brings camera-ready copy to printer
  8. prepares list for mailing along with large envelopes and brings to mailer

#### Proof-readers

These people are not necessarily on the Editorial Board. Currently, they following function as proof-readers:

Roger Lawrence

Mary Anna Paquette

Jeannette Desmarais

Cecile Cusson has also been used in the past. I stopped using her because she required a 2-week period to complete the work.

#### Editor of Orphan Publications

What I would like to do is to continue to edit the orphan publications as well as prepare the surname index to the American-Canadian Genealogist , prepare an article index for each year, to be published in the first issue of the new year. I would be a regular member of the Editorial Board.

I would be happy to continue as a consultant to the Editorial Board until such time as the president has appointed an Editor-in-Chief.

26 JUNE 2000

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* User name:   lswenson (80)                Queue:  NASHDONW1/NASHDO10_Q
* File name:   Server: NASHDO10
* Directory:
* Description: PowerBuilder
*               March 8, 2000                3:46pm
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**Subj: Library Board Report**

**Date:** 8/7/00 7:55:09 AM Eastern Daylight Time

**From:** Frogs X Deux

**To:** RWMLawrenc, AMPerrault, lalo@worldpath.net

**To:** LSalvail, Donchaput, cdonais@usa.net

**To:** chrysler@mediaone.net, cl-hebert@worldnet.att.net

**To:** LAMB PAUL, RHMAU479, MCNYANKEE

**CC:** acarle@notredame.edu, malbaiepq@mediaone.net

**CC:** Frogs X Deux

The Library Board met on 31 July 2000. Present: Ann Carle, Don Chaput, Pauly Labbe, Mary-Jean Chaput. Excused: Anne-Marie Perrault.

1. We were not pleased with the appearance or quality of work on the books sent out to be bound at the NH Bindery in Concord. We would not be in favor of using that company again. Ann will get information on the name and location of the bindery that Notre Dame uses.
2. Pauly provided us with a brief overview of some of the functions she now performs. She will work on a more complete, detailed list for the next meeting. Each Library Board member is encouraged to bring in any questions they may have regarding the function of the "assistant to the director".
3. Arthur Allard from the Father Begin Chapter will be coming down to pick up some duplicate titles in the near future. Pauly provided a list of titles for them.
4. Scheduling for the month of August will be shared by Ann, Pauly, and Mary-Jean.
5. There was some question by the receptionists on the Quintin items that are for sale. Do they sell from the display? If not, where are the items kept? (Gerry - would it be possible for you to write something out that could be kept at the desk?)
6. The next meeting will be Mon. 28 August at 6 PM.

Respectfully submitted,

Mary-Jean Chaput, Library Director >>

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*****
* User name:   lswenson (89)                Queue:  NASHDONW1/NASHDO10_Q      *
* File name:                               Server:  NASHDO10          *
* Directory:                                     *
* Description: for ,                        4:16pm                    *
*           March 7, 2000                                     *
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## Membership Reminder Notices Report

August 2000

|                            | Monthly Notices       | Reminder Notices |
|----------------------------|-----------------------|------------------|
| <u>Membership Type</u>     | <u>September 2000</u> | <u>June 2000</u> |
| US Individual (\$25)       | 172                   | 50               |
| US Family (\$37.50)        | 20                    | 4                |
| Canadian Individual (\$30) | 3                     | -                |
| Canadian Family (\$45)     | -                     | -                |
| Overseas Individual (\$50) | -                     | -                |
| Institutional (\$50)       | 1                     | 1                |
| <b>Total:</b>              | <b>196</b>            | <b>55</b>        |

*Submitted by Michael B. Melanson, #2803*

**MEMBERSHIP REPORT  
FOR MONTH OF  
JULY 2000**

|   |                 |
|---|-----------------|
| <b>New Members:</b>                             | <b>37</b>       |
| <b>Renewals:</b>                                | <b>222</b>      |
| <b>Donations to Building Fund/Acquisitions:</b> | <b>\$387.50</b> |
| <b>Total Number of Active Members:</b>          | <b>2843</b>     |
| <b>Active Maine</b>                             | <b>197</b>      |
| <b>Family Maine</b>                             | <b>20</b>       |
| <b>Active Members</b>                           | <b>2169</b>     |
| <b>Family Members</b>                           | <b>221</b>      |
| <b>Student</b>                                  | <b>0</b>        |
| <b>Exchange</b>                                 | <b>134</b>      |
| <b>Life</b>                                     | <b>101</b>      |
| <b>Life Family</b>                              | <b>1</b>        |

**Submitted by:**

**Julie Smith # 3147**

## *Research Dept. Activity Report*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>               |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|------------------------------|
| 07-Jul-00             | Brandon        | Martineau   | Yes                      | 25-Jul-00              |                          |                        | CGH                          |
| 07-Jul-00             | Chartier       | Forgue      | Yes                      | 21-Jul-00              | \$0.00                   |                        | CNF - refund \$20            |
| 07-Jul-00             | Dionne         | Dionne      | No                       |                        |                          |                        | To do                        |
| 07-Jul-00             | Locke          | Copeland    | Yes                      | 25-Jul-00              | \$0.00                   |                        | Add'l info requested         |
| 07-Jul-00             | Merrill        | Ducharme    | Yes                      | 21-Jul-00              | \$0.00                   |                        | CNF                          |
| 07-Jul-00             | Merrill        | Gautreau    | Yes                      | 21-Jul-00              | \$0.00                   |                        | CNF                          |
| 07-Jul-00             | Paquette       | Vallee      | Yes                      | 21-Jul-00              | \$0.00                   |                        | CNF                          |
| 07-Jul-00             | Paquette       | St.Pierre   | Yes                      | 21-Jul-00              | \$0.00                   |                        | CNF                          |
| 07-Jul-00             | Picardi        | Dionne      | Yes                      |                        | \$20.00                  | 25-Jul-00              | CGH                          |
| 13-Jul-00             | Joubert        | Caron       | Yes                      | 25-Jul-00              | \$20.00                  | 14-Jul-00              | CGH                          |
| 13-Jul-00             | Mooney         | LaRock      | Yes                      | 25-Jul-00              | \$20.00                  | 16-Jul-00              | CGH                          |
| 14-Jul-00             | Dupras         | Poupot      | Yes                      | 25-Jul-00              | \$5.00                   | 25-Jul-00              | 1 marriage only              |
| 14-Jul-00             | Laber          | LeClair     | Yes                      | 25-Jul-00              | \$0.00                   |                        | CNF - Refund                 |
| 14-Jul-00             | Steel          | Pariseau    | Yes                      | 25-Jul-00              | \$0.00                   |                        | CNF                          |
| 14-Jul-00             | Steel          | Hogg        | Yes                      | 25-Jul-00              | \$0.00                   |                        | CNF                          |
| 21-Jul-00             | Allaire-Cheek  | Allaire     | Yes                      | 25-Jul-00              | \$0.00                   |                        | Do not do research in France |
| 21-Jul-00             | Beaubien-Rich  | Beaubien    | Yes                      | 28-Jul-00              | \$0.00                   |                        | CNF                          |

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i> |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------|
| 21-Jul-00             | Blondin        | Sidney      | Yes                      | 03-Aug-00              | \$0.00                   |                        | CNF            |
| 21-Jul-00             | Blondin        | Blondin     | Yes                      | 03-Aug-00              | \$0.00                   |                        | CNF            |
| 21-Jul-00             | Lagace         | Delisle     | Yes                      | 08-Aug-00              | \$20.00                  | 28-Jul-00              | CGH            |
| 21-Jul-00             | Lagace         | Dupuis      | Yes                      |                        | \$20.00                  | 04-Aug-00              | CGH            |
| 21-Jul-00             | Pepe           | LaCombe     | Yes                      | 03-Aug-00              | \$20.00                  | 27-Jul-00              | CGH            |
| 21-Jul-00             | Satterly       | McGee       | Yes                      | 08-Aug-00              | \$0.00                   |                        | CNF            |
| 21-Jul-00             | Taylor         | Forcier     | Yes                      | 08-Aug-00              | \$20.00                  | 27-Jul-00              | CGH            |
| 21-Jul-00             | Taylor         | St.Quentin  | Yes                      | 08-Aug-00              | \$20.00                  | 27-Jul-00              | CGH            |
| 21-Jul-00             | Turner         | BERTHIAUME  | Yes                      | 28-Jul-00              | \$0.00                   |                        | CNF            |
| 25-Jul-00             | Mooney         | Ploff       | Yes                      | 03-Aug-00              | \$0.00                   |                        | CNF            |
| 03-Aug-00             | Corsino        | Dorval      | No                       |                        |                          |                        | To do          |
| 03-Aug-00             | Corsino        | DUHAIME     | No                       |                        |                          |                        | To do          |



## *Reasearch Dept. Income Report*

| <i>DATE PAID<br/>by Month</i> | <i>SURNAME</i> | <i>AMOUNT<br/>PAID</i> | <i>DATE PAID</i> |
|-------------------------------|----------------|------------------------|------------------|
|-------------------------------|----------------|------------------------|------------------|

### **July 2000**

|                 |                |                |
|-----------------|----------------|----------------|
| <i>Arseneau</i> | <i>\$20.00</i> | <i>7/17/00</i> |
| <i>Bileau</i>   | <i>\$40.00</i> | <i>7/18/00</i> |
| <i>Bushway</i>  | <i>\$20.00</i> | <i>7/5/00</i>  |
| <i>Casteel</i>  | <i>\$20.00</i> | <i>7/1/00</i>  |
| <i>Comstock</i> | <i>\$5.00</i>  | <i>7/6/00</i>  |
| <i>Hoeh</i>     | <i>\$10.00</i> | <i>7/15/00</i> |
| <i>Joubert</i>  | <i>\$20.00</i> | <i>7/20/00</i> |
| <i>Laber</i>    | <i>\$20.00</i> | <i>7/5/00</i>  |
| <i>Mooney</i>   | <i>\$20.00</i> | <i>7/14/00</i> |
| <i>Paradis</i>  | <i>\$40.00</i> | <i>7/16/00</i> |
| <i>Paradis</i>  | <i>\$40.00</i> | <i>7/16/00</i> |
| <i>Paradis</i>  | <i>\$40.00</i> | <i>7/16/00</i> |
| <i>Paradis</i>  | <i>\$40.00</i> | <i>7/16/00</i> |
| <i>Pepe</i>     | <i>\$20.00</i> | <i>7/28/00</i> |
| <i>Turner</i>   | <i>\$20.00</i> | <i>7/12/00</i> |

### **August 2000**

|               |                |               |
|---------------|----------------|---------------|
| <i>Lagace</i> | <i>\$20.00</i> | <i>8/1/00</i> |
| <i>Taylor</i> | <i>\$20.00</i> | <i>8/1/00</i> |
| <i>Taylor</i> | <i>\$20.00</i> | <i>8/1/00</i> |

*Grand Total    \$435.00*

## *RSDEPT Aging Report*

| <i>DATE_REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>REMARKS</i> |
|-------------------|----------------|-------------|----------------|
| 07-Jul-00         | Dionne         | Dionne      | To do          |

Subj: [acgsboard] board meeting and conference cte

Date: 8/9/00 9:09:42 AM Eastern Daylight Time

From: MCNYANKEE@aol.com

To: acgsboard@listbot.com

CC: BNeveux@aol.com, amperrault@mediaone.net, cl-hebert@worldnet.att.net, RLFortinNH@aol.com, malbaiepq@mediaone.net, LAMBPAUL@aol.com, lalo@worldpath.net, Rlawrenc@aol.com, doirond@yahoo.com

ACGS Board of Directors - <http://www.ACGS.org>

I will not be able to attend the board meeting due to a memorial service scheduled for 6 PM. Roger, if you suspect there will not be a quorum, let me know and I may be able to get there by 7 if absolutely necessary.

Conference Committee report:

Topic: speakers

Action: we have 3 committed, letters of confirmation will be mailed this week and hotel reservations are complete.

Topic: Soirée

Action: Flyers are out, it will be included in the brochure, menu is chosen and drop dead date is 9/9.

Topic: Vendors

Action: We have 3 committed and one more to go I believe. Will confirm at 8/17 meeting.

Topic: Raffle

Action: City permit has been applied for, (and received?)

Topic: Brochure

Action: It will be completed as soon as I get a bio from the newest speaker.

Topic: Web Site

Action: I have submitted one bio, the soiree info and hotel info. Will submit additional info and a schedule and registration form within the next week

We're well on our way!

Respectfully submitted

Muriel Normand

>>



Subj: **Correction of 8/26/00 Mtg.**  
Date: 8/28/00 1:10:58 PM Eastern Daylight Time  
From: LAMB PAUL  
To: RWMLawrenc  
CC: LSalvail, BNeveux, lalo@worldpath.net  
CC: Frogs X Deux, cdonais@usa.net  
CC: Cl-hebert@worldnet.att.net, RHMAU479, MCNYANKEE  
CC: pcusson@worldnet.att.net, RLFortinNH  
CC: GENO2@JUNO.COM, MalbaiePQ@mediaone.net  
CC: JRockSmith, Luciemc@mediaone.net  
CC: Doiron@yahoo.com, Hamellot@worldnet.att.net

I received a E-mail from Lucie correctiong ITEM # 14

She stated that all the queries are processed by Don Chaput.

She asked to continue to work with Constance Hebert on "Acadian Research"

Please change your copy accordingly. Thank you

Paul

17. I will send a E-mail to Pauline Cusson asking her to accept the task of honchoing the publication.

18. It was agreed that if Pauline accepts the charge, she would have complete control as to what she wants in the publication.

Paul R. Lambert

Subj: **Notes of the August 26, 200 special meeting**  
Date: 8/27/00 10:16:16 PM Eastern Daylight Time  
From: LAMB PAUL  
To: LSalvail  
CC: BNeveux, lalo@worldpath.net, Frogs X Deux  
CC: cdonais@usa.net, cl-hebert@worldnet.att.net  
CC: RHMAU479, MCNYANKEE, pcusson@worldnet.att.com  
CC: RLFortinNH, geno2@juno.com  
CC: malbaiePQ@mediaone.net, JRockSmith  
CC: Luciemc@mediaone.net, doirond@yahoo.com  
CC: hamellot@worldnet.att.net

1. The mtg. was called to order by Paul R. Lambert at 10:25AM at the ACGS office.
2. In attendance:

|                    |                  |
|--------------------|------------------|
| Bob Neveux         | Lucie Consentino |
| Gerry Lalonde      | Julie Smith      |
| Mary Anna Paquette | Pauline Cote     |
| Pauly Labbe        |                  |

(Don & Mary-Jean Chaput, Richard Fortin and Pauline Cusson had all notified me that they could not attend.)
3. Bob Neveux gave us a brief report of Anne Marie's condition, and it's not good.
4. He also went over the material that Anne Marie had accumulated for the issue #85 of the Genealogist, along with other material accumulated for possible use in future issues.
5. All the members in attendance expressed their hope that Pauline Cusson would take the helm to produce the issue #85.
6. Bob will contact Anne Marie to see if the 40+ pages are laid out for publication in her computer. (He has E-mailed us a copy of the computer data.)
7. The death of Henry Chapdeleine has to be shown on the front cover of #85.
8. Bob also reported that Richard Fortin had written material that probably could be included if needed.
9. Mary Anna Paquette agreed to do all the proofreading, including the proofreading of the index.
10. Julie Smith has agreed to assist in developing the mailing list required.
11. The name in the inside of both covers have to be reviewed for correctness and accuracy.
12. Ed Girard of the Lafayette Press is the publisher.
13. Lucie reported that she had some written material that could be incorporated in #85 if needed
14. She also agreed to reply to Acadian queries
15. Other queries have usually been prepared by Don Chaput.
15. Briefly mentioned during the meeting was the matter of Orphan Publications, that will have to be resolved at a later date.
16. The tentative publication date should be within the next month or so.

Subj: **Library Board Report**  
Date: 9/1/00 4:11:28 PM Eastern Daylight Time  
From: Frogs X Deux  
To: RWMLawrenc, AMPerrault, lalo@worldpath.net  
To: LSalvail, Donchaput, cdonais@usa.net  
To: chrysler@mediaone.net, cl-hebert@worldnet.att.net  
To: LAMB PAUL, RHMAU479, MCNYANKEE  
CC: malbaiepq@mediaone.net, Frogs X Deux  
CC: acarle@notredame.edu

The Library Board met on 29 August 2000. Present: Anne Carle, Donald Chaput, Pauly Labbe, Mary-Jean Chaput.  
Excused: Anne-Marie Perrault.

1. Ann brought in some books and periodicals from her library that had been sent to the Bridgeport Bindery. They pick up and deliver monthly. The work was very good. She will choose a title and send it out to them for binding..
2. Pauly explained the notebook labeled "Assistant Library Director" that contains some of the library functions as well as master copies of forms and signage now being used in the library. The Rolodex contains names of people to contact "in case" along with addresses and telephone numbers.
3. We discussed establishing a vertical file for magazine articles, single issues of magazines and the like. No decision was made.
4. M-J will do the scheduling for the month of September. Please note: the latest calendar for library volunteers was incorrect when it directed the volunteer to call the scheduler if they were unable to be at the library for the time signed up for. They are to try to find a replacement for themselves.

..respectfully submitted,  
Mary-Jean Chaput, Library Director