

ACGS - Board of Directors Meeting
10 Nov 1999

Roll Call

Recording Secretary Minutes (Lynn Swenson)

Treasurer's Report (G Lalonde)

 Visa Card

 Internal Audit

Vice-President (AM Perrault)

 Guidelines

President

 Spring 2000 Conference (April 28-29-30)

Corresponding Secretary (Don Chaput)

Committee Reports

 Buildings & Grounds - Parking Lot, Janitor service, (Gerry Lalonde)

 Computers - Hardware (Sam Harris) & Software (R Marchand)

 Internet (Ron Niquette)

 Editorial (A M Perrault)

 Library (MJ Chaput)

 Acquisitions (Craig Donais)

 Ebacher books

 Membership (Julie Smith)

 Publicity

 List of contacts

 Publications (P Côte)

 Research (Constance Hebert)

 Parchemin (other outlets?)

 Safety (R Lawrence)

Old Business

 Monthly Programs (Bob Decoteaux)

 Quintin books

New Business

 Copier for parish copying

Next Meeting - Thursday 9 December 1999 @ **6:30** Pm or Sunday 12 Dec @ **1:30**

Adjournment

11/04/99

AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

October 1999

	Oct '99	Jan - Oct '99
Income		
1.0 MEMBERSHIP		
1.1 Dues	5,752.50	54,542.90
Total 1.0 MEMBERSHIP	5,752.50	54,542.90
2.0 PUBLICATIONS		
2.2 AFGS Income	0.00	360.00
2.3 Repertoires	505.00	9,433.08
2.4 Index & Holdings	20.00	176.00
2.5 Jette	615.00	3,395.00
2.6 Video S & R	0.00	135.00
Total 2.0 PUBLICATIONS	1,140.00	13,499.08
3.0 GENEALOGIST		
3.1 Back Issues	28.00	566.50
Total 3.0 GENEALOGIST	28.00	566.50
4.0 LIBRARY		
4.1 All Copies	330.22	3,226.95
4.2 Maps-Charts-Guides	403.20	2,360.16
4.3 Guest Fees	245.00	1,780.00
4.5 Beverages	29.00	614.30
4.6 Candy/Snacks	143.65	1,229.31
4.7 Hats	0.00	20.00
4.9 Other	0.00	10.00
Total 4.0 LIBRARY	1,151.07	9,240.72
5.0 RESEARCH		
5.1 RS Income	340.00	4,190.50
5.2 Parchemin	5.00	299.00
Total 5.0 RESEARCH	345.00	4,489.50
6.0 CONFERENCE		
6.1 Attend Fees	70.00	2,690.00
6.2 Raffle	32.00	2,263.00
6.4 Vendor Booth	0.00	75.00
Total 6.0 CONFERENCE	102.00	5,028.00
7.0 SOCIETY		
7.2 Bldg Fund	515.00	4,452.85
7.3 Book Fund	80.00	1,790.50
7.4 Currency Exchange	0.00	2,360.00
7.5 Cash Over/Short	-181.66	-200.40
7.6 Ckg Act Int	7.70	86.38
7.7 Bld Fnd Int	1.53	9.58
7.8 Sav Act Int	1.42	14.25
Total 7.0 SOCIETY	423.99	8,513.16
8.0 BUILDING		
8.1 Rental Inc	875.00	7,875.00
Total 8.0 BUILDING	875.00	7,875.00
Total Income	9,817.56	103,754.86

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY
INCOME & EXPENSE**

October 1999

11/04/99

	<u>Oct '99</u>	<u>Jan - Oct '99</u>
Gross Profit	9,817.56	103,754.86
Expense		
11.0 MEMBERSHIP		
11.1 Postage	169.58	658.60
11.2 Supplies	160.51	238.49
11.3 Maine	0.00	1,920.00
Total 11.0 MEMBERSHIP	<u>330.09</u>	<u>2,817.09</u>
12.0 PUBLICATIONS		
12.1 Postage	20.00	281.15
12.2 Supplies	0.00	786.97
12.3 Print Reps	25.00	4,668.68
12.7 White	0.00	2,872.00
Total 12.0 PUBLICATIONS	<u>45.00</u>	<u>8,608.80</u>
13.0 GENEALOGIST		
13.1 Postage	541.38	2,844.89
13.2 Supplies	0.00	1,032.47
13.3 Printing	0.00	15,942.00
Total 13.0 GENEALOGIST	<u>541.38</u>	<u>19,819.36</u>
14.0 LIBRARY		
14.1 Postage	0.00	30.49
14.2 Supplies	87.02	1,176.98
14.3 Printing Maps & Info sheet	52.51	1,950.60
14.4 Equipment Maint.	0.00	513.74
14.5 Beverages	0.00	496.08
14.6 Candy/Snacks	177.08	1,008.95
Total 14.0 LIBRARY	<u>316.61</u>	<u>5,176.84</u>
15.0 RESEARCH		
15.1 Postage	0.00	88.00
15.2 Supplies	0.00	26.50
15.3 Returns	0.00	-32.50
15.4 Parchemin	0.00	15.00
Total 15.0 RESEARCH	<u>0.00</u>	<u>97.00</u>
16.0 CONFERENCE		
16.1 Postage	0.00	512.44
16.3 Printing & Supplies	133.52	583.29
16.4 Speakers	70.00	1,538.70
16.5 Caterer & Refreshments	0.00	484.00
16.9 Other	0.00	75.00
Total 16.0 CONFERENCE	<u>203.52</u>	<u>3,193.43</u>
17.0 SOCIETY		
17.1 Postage	33.00	529.72
17.2 Supplies	271.03	2,720.37
17.3 Telephone	118.06	1,029.12
17.4 Insurance, Contents	0.00	1,540.00
17.5 Dues & Subscriptions	0.00	235.00
17.6 Bad Checks	0.00	228.81
17.7 Bank Charge	6.27	55.99

11/04/99

AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

October 1999

	<u>Oct '99</u>	<u>Jan - Oct '99</u>
17.8 Fund Expense	0.00	39.00
17.9 Other	0.00	144.90
Total 17.0 SOCIETY	428.36	6,522.91
18.0 BUILDING		
18.1 Heat	135.69	4,696.82
18.2 Electricity	288.91	2,477.47
18.3 Water-Sewer	0.00	319.34
18.4 Building & Liab. Ins.	0.00	1,164.00
18.5 Maint-Repair	133.00	13,715.40
18.6 Fire Protect	0.00	480.00
18.7 Snow-Grass	90.00	1,240.00
18.8 Loan Interest	297.81	3,040.02
Total 18.0 BUILDING	945.41	27,133.05
Uncategorized Expenses	0.00	0.03
Total Expense	2,810.37	73,368.51
Net Income	<u>7,007.19</u>	<u>30,386.35</u>

11/04/99

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

Balance Sheet

As of October 31, 1999

	<u>Oct 31, '99</u>
ASSETS	
Current Assets	
Checking/Savings	
BUILDING FUND BNH	2,937.74
CHECKING BNH	13,146.83
CHEQUING (Can. Funds)	1,131.48
SAVINGS SMB	<u>739.91</u>
Total Checking/Savings	17,955.96
Accounts Receivable	
ACCOUNTS RECEIVABLE	<u>129.00</u>
Total Accounts Receivable	129.00
Other Current Assets	
CASH ON HAND	150.00
PETTY CASH	<u>300.00</u>
Total Other Current Assets	<u>450.00</u>
Total Current Assets	18,534.96
Fixed Assets	
LIBRARY BUILDING	<u>220,406.66</u>
Total Fixed Assets	220,406.66
Other Assets	
ACGS HOLDINGS	173,620.50
FURN & EQUIP	63,614.20
MDSE FOR RESALE	<u>28,289.65</u>
Total Other Assets	<u>265,524.35</u>
TOTAL ASSETS	<u><u>504,465.97</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
BUILDING LOAN	<u>29,724.51</u>
Total Long Term Liabilities	<u>29,724.51</u>
Total Liabilities	29,724.51
Equity	
OPENING BAL EQUITY	426,771.44
RETAINED EARNINGS	17,583.67
Net Income	<u>30,386.35</u>
Total Equity	<u>474,741.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>504,465.97</u></u>

		FUND BALANCES		31-Oct-99	
ARCHIVIST FUND					
	Beginning Balance				\$23,641.49
Plus:	Membership	\$5,752.50	20.00%		\$1,150.50
Plus:	Donations to Book Fund				\$80.00
Less:	Books Purchased/Binding, etc.				\$564.50
	Ending Balance				\$24,307.49
RESEARCH FUND					
	Beginning Balance				\$14,261.95
Plus:	Current Month Receipts				\$345.00
Less:	Current Month Refunds				
Less:	Postage & Misc. Expenses				
Less:	Purchase of Research Equip.				
	Ending Balance				\$14,606.95

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Date: Sun, 7 Nov 1999 16:09:34 -0800
Subject: Board meeting 11 Nov 1999
Message-ID: <19991107.160938.-3841835.0.geco2@juno.com>
X-Status: Read
X-Mailer: Juno 3.0.13

To the Officers, Board Members, Chairpersons, & Committee

Please indulge me as I prelude my report.

It had been my intention to quietly get through this administrative year doing my work, attempt to cooperate & ignore what went on around me.

When our present President, Roger Lawrence, in a communique date Wed. 14 Jun 1999, to inform me his intention to run for president said in part & I quote "I will serve as the interim president until some experience individual is ready to assume the task." I knew what he was saying but had no clue to his intent.

This week after informing him that I would a few choice words about a decision in regards to Publication Dept. his answer was in part & I quote again "AMP & I expect to prevail."

I regret if I bore or offend any of you but I cannot help but wonder do we have Leadership or Dictatorship? I certainly hope that this Board is not made up entirely of "oui mama."

On Sat. 30 Oct last, as prearranged, David Bonitatibus arrived at our library & called me. Less than 20 min. later I was at the library to be informed that David was upstairs at a "meeting" & that I should join him.

Present David, AMP, & Roger and as I walked in the topic was a copier for NY to be requested at this Board meeting. Rogers 1st words to me were that he knew that I did not approve of the ideal

I thought since I just walked in, do not know what is going on that I'd best sit in the chair that was offered me, listen & try to figure out what happened prior to my arrival.

David was most outspoken when he said he did not want a machine (portable) like the previous one he tried to use that was completely inadequate for the type of work he was doing. We will get you a far better machine, then pointing to the copier in the "Office" & a figure of \$1,000.00 or what ever it takes was thrown out

I thought, I was on the Board when the Society acquired this copier and \$1,000.00 did not buy this machine & this was a few years ago. So, this figure is grossly understated!

David said he thought that it was rather large & mention was made that

the storage area could be eliminated & Roger got up, went to the machine & concluded not one man could move it. It would require 2 men!

Never address were the questions of 1) maintenance & you all know what that run into; 2) storage (what an interesting piece of decor that would make in ones living quarters); 3) type of vehicle David has to accommodate transportation of this monster.

As the conversation (questions & answers) progressed about this & that it was learned that 3 SMALL parish to date did not have copiers & thus could not be done. No one asked to whom these Parishes catered to primarily!

Frankly one would think we were STARVING for NY Parishes when in factuality the list grows faster than David can accommodate.

If we so much \$ to throw away, let us open the windows & perhaps some will find its way to the bank to repay some of our loan, which was never mentioned at the conference much less any projections on how this would be accomplished

I do not know whose brain child this idea of copier for NY was but it certainly does not have my blessings. I find it foolhardy, uneducated and grossly financially irresponsible!

Speaking of finances. When reading the minutes of the last Board meeting (Bet I will not see another) I noted that Mr Nash made a proposal in ref. to Beano. I do not know what occurred but do know that was voted down. Frankly my question is why.

Did that Board do any investigating in to the lucrative aspect of this proposal? Did they discover that it would infringe on our nonprofit status? Did it require up front \$ from the Society to get started?

If the answer is no to the above, why do so many other highly respected non profit organizations, to name of few: Boy & Girls Clubs, Knights of Columbus, colleges & too many churches to enumerate, avail themselves of this source of income? I certainly hope the decision was not made because this is not our type of thing. If so, I would say shame, shame on us for being such hypercritical, bigoted snobs. I know that is not case & consequently ask this new Board to reopen the issue & look into the feasibility of such an undertaking

Since my last report completed & available is St George (M-B-D) Albany NY. Also, JN Boufford & Sons Funeral Homes, Manchester is in our library computer network. It has not found its way to Kinko but it will

I can now project that full parish of St Jean Baptiste Troy NY will be completed shortly after the 1st of the year

David on his trip to Manchester brought in 2 new parishes & brought back 2 others for NY to start data entry

NH will be starting this week data entry of St Paul Candia NH

More in depth details next month provided I do not get overly involved in the Holidays hustle & bustle

May I wish you all a Happy Thanksgiving. I certainly believe ACGS has had & will continue to have much to be grateful for

Respectfully submitted

Rauline Genest Cote
Publication Coordinator

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Reasearch Dept. Income Report

<i>DATE PAID</i> <i>by Month</i>	<i>SURNAME</i>	<i>AMOUNT</i> <i>PAID</i>	<i>DATE PAID</i>
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October 1999

	<i>Campbell</i>	\$20.00	10/19/99
	<i>Conrad</i>	\$10.00	10/13/99
	<i>Curulla</i>	\$20.00	10/12/99
	<i>Curulla</i>	\$20.00	10/18/99
	<i>Dundas</i>	\$20.00	10/22/99
	<i>Dundas</i>	\$20.00	10/28/99
	<i>Juhrend</i>	\$20.00	10/26/99
	<i>Pepe</i>	\$20.00	10/13/99
	<i>Richards</i>	\$10.00	10/16/99
	<i>Richards</i>	\$10.00	10/16/99
	<i>Roux</i>	\$40.00	10/21/99
	<i>Simicich</i>	\$15.00	10/28/99
	<i>Simicich</i>	\$20.00	10/28/99
	<i>Simicich</i>	\$20.00	10/28/99
	<i>Soucy</i>	\$15.00	10/18/99

Grand Total \$280.00

Research Dept. Aging Report

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>
08-Sep-99	Potvin	Potvin
08-Sep-99	Kennedy	McKeever
08-Sep-99	Kennedy	Mulholland
21-Sep-99	Turini	Berthiaume
28-Sep-99	Martel	Martel
04-Oct-99	Lagace	Robert
04-Oct-99	Hill	Lucia
04-Oct-99	Roux	Pariseau
04-Oct-99	Pinard	Faignant
04-Oct-99	Kennedy	Mulholland
04-Oct-99	Kennedy	McKeever
04-Oct-99	Lavallee	Gauthier
12-Oct-99	Foran	Foran
15-Oct-99	Jenkins	Giguere
15-Oct-99	Pouliot	Pouliot
21-Oct-99	Rebbror	Robillard
22-Oct-99	Richards	Migaud
22-Oct-99	Richards	Gauthier

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE Y</i>	<i>DATE MAILED</i>	<i>AMOUNT BILLED</i>	<i>DATE BILLED</i>	<i>REMARKS</i>
04-Oct-99	Roux	Pariseau					To do
04-Oct-99	Smith	Kent					To do
08-Oct-99	Juhrend	Leno	Yes	08-Nov-99	\$20.00	21-Oct-99	CGH
12-Oct-99	Anderson						To do
12-Oct-99	Campbell	FORAND	Yes	22-Oct-99	\$20.00	15-Oct-99	CGH
12-Oct-99	Foran	Foran					To do
15-Oct-99	Jenkins	Giguere					To do
15-Oct-99	Pouliot	Pouliot					To do
15-Oct-99	Willmot	Langeworthy					To do
21-Oct-99	Rebbror	Robillard					To do
21-Oct-99	Sause	Desrosiers					Ret'd refund check#2993 in payment for new search
22-Oct-99	Byron	Byron					To do
22-Oct-99	Richards	Gauthier					To do
22-Oct-99	Richards	Migaud					To do

Research Dept. Activity Report

<i>DATE REC'D</i>	<i>SURNAME</i>	<i>LINE</i>	<i>RS DONE Y</i>	<i>DATE MAILED</i>	<i>AMOUNT BILLED</i>	<i>DATE BILLED</i>	<i>REMARKS</i>
04-Oct-99	Casteel	St.Jean					To do
04-Oct-99	Conrad	Bouc	Yes	08-Oct-99	\$10.00	08-Oct-99	CGH
04-Oct-99	Dundas	Denault	Yes	08-Nov-99	\$20.00	23-Oct-99	CGH
04-Oct-99	Dundas	Brosseau	Yes	08-Nov-99	\$20.00	18-Oct-99	CGH
04-Oct-99	Hill	Lucia					To do
04-Oct-99	Holdsworth	Purdy					To do
04-Oct-99	Kennedy	Mulholland					To do
04-Oct-99	Kennedy	McKeever					To do
04-Oct-99	Lagace	Brown					To do
04-Oct-99	Lagace	Robert					To do
04-Oct-99	Lavallee	Gauthier					To do
04-Oct-99	Mathieu	Mathieu	Yes		\$20.00	15-Oct-99	CGH
04-Oct-99	Pepe	Bruneau	Yes	22-Oct-99	\$20.00	12-Oct-99	CGH
04-Oct-99	Pinard	Faignant					To do
04-Oct-99	Richards	Maheux	Yes	08-Oct-99	\$10.00	08-Oct-99	CGH 2 generations
04-Oct-99	Richards	Neveu	Yes	08-Oct-99	\$10.00	08-Oct-99	CGH 2 generations
04-Oct-99	Roux	Gauthier	Yes	21-Oct-99	\$40.00	12-Oct-99	CGH

ACGS BOARD OF DIRECTORS MEETING

11 Nov. 1999

Present: R. Lawrence, C. Donais, AM. Perrault, L. Swenson, P. Lambert,
G. Lalonde Excused: R. Maurier "Absent: S. Harris
Meeting called to order: 6:30PM "by R. Lawrence

C. Hebert, M. Normand, D. Chaput, MJ. Chaput,

TOPIC	DISCUSSION	ACTION
1. Secretary's Minutes	1. Changes to the minutes were made.	1. "Motion to accept the minutes as corrected, C. Donais Second, D. Chaput, Motion carried
2. Treasurer's Report	2. "Written report submitted. Discussion of sections 7.B, 17.2 and 17.3. A machine to process credit card sales is being installed. A bank representative will be at the next board meeting at 6:00 PM to demonstrate its use. Discussion: Visa Credit/Debit Card, Internal Audit.	2. "Paul Lambert will be conducting the internal audit after the first of the year.
3. "Vice-President's Report	3. "Motion back on the table on accepting the guidelines as presented, AM. Perrault. Discussion on proposed changes. Page 44 Function of Committee number 2 portion that reads, are open for filling to be changed to need to be filled. Page 44 Function of the Committe number 5, change to read: Solicit names of active members and current eligible board members who wish to run for office.	3. "Motion to strike on p.9 Guidelines for entering data into MS Access, the first sentence by C. Donais. Second, M. Normand. five yeahs, four nays. Motion carried. Motion to strike on p. 44 under Committee on Nominations and Elections the second full paragraph first sentence and move the third paragraph up to replace this sentence. Second, G. Lalonde. Motion carried. Motion on p. 44 under Function of the Committee to stike out number 4 and amend number 5 as discussted, by C. Donais. Second, G. Lalonde. Motion carried Motion on p. 44 under Function of the Committee to strike number 7 by C. Donais. Second G. Lalonde. Motion carried.
	<i>Consider</i> Move to call the question on the guidelines . Motion on the floor as amended.	Motion to accept guidelines as amended. Motion carried, guidelines accepted.
4. "President's Report	4. "Discussion of Spring Conference dates. Possibility	

a new binder, Thomas Ives, N.H. Bindery, in Concord.

5. "Corresponding Secretary Report 5. "No written report submitted. Will be sending out Thank You notes for all book donations. 486 computer donated by Joe Turnbull. ACA notified of new officers.
6. "Building and Grounds 6. "Nothing to report. Flags mark gas lines. Need for permanent B & G person.
7. Computers 7. "Joe has finished assessment. He has been paid \$270. for work completed. Should Board appropriate more funds for Joe to complete the work. Internet will now be included under Computers. 7. "Motion by D. Chaput to provide adequate funds for Joe to complete his work on the computers. Second, C. Donais. Motion carried.
8. "Editorial 8. "Discussion of insert pages in AC Genealogist. 8. "G. Lalonde will do insert pages about publications.
9. "Library 9. "A written report will be submitted to Board members. Ebacher inventory completed. Discussion on Pepin books. Mary Anna Paquette has resigned from the Library Board. Anne Carle will be new member of the Library Board.
10. "Membership 10. "No report submitted. Julie may not realize that a report should be submitted. Membership is up to date.
11. "Publicity 11. "Discussion on list of contacts, Manchester Chamber of Commerce has list of radio stations, newspapers.
12. "Publications 12. "Written report submitted. Discussion of the report. Exploring possibility of renting a copier at each site as needed.
13. "Research 13. "Written report submitted. Discussion of Parchemin. Discussion of continuity of monthly report. 13. "Motion to not renew the contract for the Parchemin when it expires in February 2000 made by AM. Perrault. Second, G. Lalonde. Carried.
14. "Safety 14. "Gerry Lalonde, Ray Desfosses, Pauly Labbe and Anne Marie Perrault on committee. Half of work is

completed.

15."Old Business

15. Discussion of monthly program, AM. Perrault to be chairman.

Discussion of arrangement with Quintin to have him sell our books and ACGS to sell Quintin's self published books and for each to receive 40% of profit. Questions regarding who pays shipping and contract with Quintin. C. Donais will critique contract.

Discussion on possibility of buying Jettes from Quintin.

15. Bob Decoteau will do one program in January for beginners.

Motion to allow Quintin to sell our books with 40% of the profits to go to him made by D. Chaput. Second by AM. Perrault. Carried. C. Donais and C. Hebert abstain.

Motion by AM. Perrault to sell our choice of Quintin's books with 40% of profits to go to ACGS Second, MJ. Chaput. Carried. C. Donais and C. Hebert abstain.

Discussion of Bingo and how it could effect our non-profit status.

Obituary project on CD, would be responsible for out-of-pocket expenses to make copies. Copyright issue similiar to that of repertoires. Franklin Pierce Law Clinic continuing to research the legal aspects.

Motion by C. Donais to cover out-of-pocket expenses incurred by Franklin Pierce Law Center to continue research on CDs. Second, M. Normand. Carried

16."New Business

16."No new business.

17."Next Meeting

17."Thursday 9 December 1999 at 6:30 PM. Credit card machine demonstration at 6:00 PM. Following Thursday will be snow date.

18. Adjournment

18."Motion by C. Donais to adjourn at 8:15