

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY  
MEETING OF BOARD OF DIRECTORS  
FEBRUARY 8, 1999**

Call to Order

President Al Hamel opened the meeting at 6:09 p.m. A quorum was present.

Roll Call

Present:

President Al Hamel  
Director Craig Donais  
Director Charles Martel  
Director Sam Harris  
Assistant Librarian Pauly Labbe  
Director Bob Maurier  
Director Anne-Marie Perrault  
Research Department - Constance Hebert  
Honorary President Roger Lawrence  
Librarian Mary-Jean Chaput  
Vice President Roland Marchand  
Corresponding Secretary Mary Anna Paquette

Excused from the meeting:

Treasurer Gerry Lalond  
Recording Secretary Carol Belmain

The meeting began with a moment of silence to memorialize Paul Desmarais' passing away. Mr. Desmarais was corresponding secretary for several years, worked in the Research Department as a volunteer, and did the original grant work for the Society.

Also honored was Mr. Bellerose, of Allentown who also passed away.

Recording Secretary's Report

The Recording Secretary presented a written report of the January 1998 meeting.

Mr. Craig Donais made a motion to accept the minutes as presented; Ms.

Anne-Marie Perrault requested that she have more reading time before the minutes were taken up. See attached report.

#### Treasurer's Report - Gerry Lalond

Mr. Lalond presented his financial report. See attached report. A general discussion ensued regarding the rising cost of postage.

#### Vice-President's Report - Roland Marchand

Mr. Marchand reported that the public address system would be installed as soon as possible, hopefully within the next month. He also indicated that he would have to check to see how the systems work together with the new public address system in place.

#### President's Report - Al Hamel

President Hamel reported that the contracts for Parchemin and the Web Page would be renewed.

#### Corresponding Secretary - Mary Anna Paquette

A written report for January 1999 was presented for review by the board. See attached report. A question regarding numbers in table based on printed copy?

### COMMITTEE REPORTS

#### Acquisitions - Robert Maurier

Mr. Robert Maurier indicated that his scheduled acquisition committee meeting was cancelled. He reported that four boxes of books were sent out around Christmas, and were not back yet. They are on the overdue list. Acquisitions were listed which indicated there were many from Ontario and four years' worth from Franco-Ontarien. See attached report.

President Hamel indicated that there may be some material coming from Paul Desmarais' estate; he had been asked by Mrs. Desmarais to sort some of the material

## Buildings & Grounds

President Hamel reported that the roof was now fixed by the people who installed it and that the damage amounted to \$120., which was covered by the two-year guarantee. He also indicated that the insurance company had looked at the damage to the walls and will cover repairs. He is awaiting an estimate to have the heater fans - which were damaged by the vandals - fixed. The heaters are no longer manufactured and parts will have to be found, but once they are installed, the insurance company will pay for the repairs.

President Hamel indicated that he was awaiting the final estimates on the repair work, and as soon as they were received, the painting work would be done.

Discussion ensued regarding the anti-glare shading for the windows in the building. Ms. Mary Jean Chaput made a motion to have all windows (except the bathroom windows on the second floor) shaded. The motion was seconded by Ms. Pauly Labbe. Motion carried.

## Computers - Roland Marchand

Mr. Marchand indicated that three out of four 486's have been updated with 4 gigabyte drives. He also reported that the machines are behaving differently with PRDH installed; he indicated that the system may need Internet Explorer 4 - French version to do the printing necessary for these programs.

Mr. Marchand made a motion to allocate \$80. each to upgrade three 16 meg ram machines to 32 megs. Ms. Anne-Marie Perrault seconded the motion. Motion carried.

Mr. Marchand also reported that Mr. Lalonde has donated a new Pentium computer, which now makes two Pentiums on the second floor. Ms. Mary Anna Paquette wants to install Microsoft Access onto one of the Pentiums.

President Hamel reported that within the last two weeks an LDS CD had disappeared, and that he is attempting to repurchase the CD to complete the existing set.

President Hamel reported that LDS is to go "on line." He also reported that a Canadian topography web site is available which offers locations of towns, parishes, municipalities, etc.

## Conferences

Ms. Anne-Marie Perrault also indicated that there is a two-page insert in the most recent Genealogist, as discussed at last month's meeting. She is locating speakers and preparing flyers.

## Editorial - Anne-Marie Perrault

A written report was presented by Ms. Anne-Marie Perrault. See attached report. A general discussion of dingbats, widows and orphans ensued.

## Library - Mary Jean Chaput

The Librarian's report was presented. See attached report.

The Open House on March 21 was discussed and it was agreed that new members and volunteers should be encouraged during this time. A discussion of which media outlets and coverage areas could be used for publicity.

Mr. Charles Martel made a motion to allocate \$200. for advertising; motion seconded by Mr. Roger Lawrence. Motion carried.

## Membership - Judy Arsenault

Ms. Arsenault's written report was presented. See attached report.

## Publicity

It was reported by President Hamel that preparations for the Smithsonian Conference are in process. The Legislature is appropriating monies for this conference. President Hamel indicated that he met in Boston with the French Consulate re L'Ete Indien. They are working on the details. The Consulate would pay expenses, once in France, and only a few slots are available. Mr. Roger Lawrence asked for the dates of this conference, and the dates were generalized as July-September 1999.

### Publications - Pauline G. Cote

A written report was presented by Pauline G. Cote. See attached report. Two new repertoires have been prepared.

### Research - Constance Hebert

A written report was presented by Constance Hamel. See attached report. Ms. Hebert reported that it was a busy January, but that Parchemin is still slow. There is little again left. She indicated that requests for use of Parchemin were not as hoped, and that the income in 1998 from February 20 to January 20, 1999, was only \$557., which is too low to support the cost of \$1,500. Discussion on increasing usage of Parchemin ensued: other outlets, other societies, internal marketing.

### Internet - Al Hamel

The President reported that the Internet site is constantly being changed and upgraded.

### Obituary Report

Ms. Anne-Marie Perrault indicated that the obituary project is inactive at the present time. Ms. Perrault reported that the Obituary Daily Times is now on the web, and that local obituaries may be printed from the web. She also indicated that the local newspapers were on the web and kept obituaries on site up to 30 days. She also asked for volunteers to help print from the web.

### Old Business:

#### Bulletin Board

Pending installation.

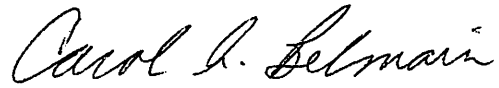
### New Business

Anne-Marie Perrault offered a five-year plan report and explained the format. She suggested that the board look at operations of the Society from a critical perspective. She suggested that we discuss this report in more detail at the next meeting. See attached plan.

Adjournment

A motion was made by Mr. Sam Harris to adjourn the meeting; Mary Jean Chaput seconded the motion. The meeting adjourned at 7:34 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol A. Belmain".

Carol A. Belmain  
Recording Secretary

**AMERICAN CANADIAN GENEALOGICAL SOCIETY  
OCTOBER 1998 THROUGH SEPTEMBER 1999**

**ROLL CALL  
(P = PRESENT, E = EXCUSED, A = ABSENT)**

Name	Office	O C T	N O V	D E C	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P
Al Hamel	President		P	P	P	P							
Roland Marchand	Vice President		P	P	E	P							
Roger Lawrence	Honorary President		E	A	P	P							
Gerry Lalonde	Treasurer		P	P	P	E							
Mary Anna Paquette	Corresponding Secretary		E	P	P	P							
Carol A. Belmain	Recording Secretary		P	P	P	E							
Craig Donals	Director 00		P	P	P	P							
Mary Jean Chaput	Director 99		P	P	E	P							
Charles Martel	Director 99		P	P	P	P							
Sam Harris	Director 99		P	P	P	P							
Pauly Labbe	Director 99		P	P	P	P							
Bob Maurier	Director 99		P	P	P	P							
Anne-Marie Perrault	Director 99		P	P	P	P							

**ACGS BOARD MEETINGS 1998-1999 (Oct. 98-Sep 99)**

Date:	Motion subject:	Moved by:	Seconded by:	Result
11/12/98	Network system implementation	Mary-Jean Colburn	Craig Donais	Carried
11/12/98	Expand Editorial Board	Anne-Marie Perrault	Mary-Jean Colburn	Carried
11/12/98	Bulletin Board	Anne-Marie Perrault	Charles Martel	Carried
11/12/98	Conflict of Interest Policy	Craig Donais	Anne-Marie Perrault	Carried
12/10/98	Accept recording secretary's report	Craig Donais	Robert Maurier	Carried with corrections
12/10/98	Donation of \$150 to Friends of the Archives	Robert Maurier	Mary Jean Chaput	Carried
12/10/98	Accept corresponding secretary's report	Mary Jean Chaput	Gerald Lalond	Carried
12/10/98	Window shading	Anne-Marie Perrault	Craig Donais	Carried as amended
12/10/98	Public address system	Roland Marchand	Gerald Lalond	Carried
1/11/99	Internal Audit	Roger Lawrence	Pauly Labbe	Carried
1/11/99	Accept recording secretary's report as amended	Constance Hebert	Craig Donais	Carried





**Subj: Publication report for meeting 08 Feb 1999**

**Date: 2/6/99 6:46:11 PM Eastern Standard Time**

**From: geco2@juno.com (Pauline G Cote)**

judya80476@aol.com, trendy18@juno.com, MCOLBURN@CHRISTA.UNH.EDU, mpcote@juno.com, cdonais@usa.net, rfortinnh@aol.com, HAMELLOT@worldnet.att.net, Chrysler@NH.ultranet.com, CL-Hebert@worldnet.att.net, malbaiePQ@aol.com, lalo@wordpath.net, RVMLawrenc@aol.com, RAM31@IX.NETCOM.COM, Imartel@mediaone.net, mivlem@juno.com, MAPAQUETTE@GROLEN.COM, budp@m1.sprynet.com, PCUSSON@worldnet.att.net, AMPERRAULT@aol.com, cbelmain@aol.com

To the Officers, Board members, Chairpersons & publication committee

Since the last meeting two repertoires have been completed and are available. They are:

**Marriages of Sacred Heart Schenectady NY**

**M-B-D of Mission of Norton Mill VT**

We anticipate a number of other repertoires to be available by the next meeting

Respectfully submitted

Pauline Genest Cote

Publication coordinator

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Headers

Return-Path: <geco2@juno.com>

Received: from rly-ya01.mx.aol.com (rly-ya01.mail.aol.com [172.18.144.193]) by air-ya05.mx.aol.com (v56.24) with SMTP; Sat, 06 Feb 1999 18:46:10 -0500

Received: from m17.boston.juno.com (m17.boston.juno.com [205.231.100.191]) by rly-ya01.mx.aol.com (8.8.8/8.8.5/AOL-4.0.0) with ESMTP id RAA23014; Sat, 6 Feb 1999 17:08:46 -0500 (EST)

Received: (from geco2@juno.com)

by m17.boston.juno.com (queuemail) id D2TBAQYG; Sat, 06 Feb 1999 17:08:27 EST

To: judya80476@aol.com, trendy18@juno.com, MCOLBURN@CHRISTA.UNH.EDU, mpcote@juno.com, cdonais@usa.net, rfortinnh@aol.com, HAMELLOT@worldnet.att.net, Chrysler@NH.ultranet.com, CL-Hebert@worldnet.att.net, malbaiePQ@aol.com, lalo@wordpath.net, RVMLawrenc@aol.com, RAM31@IX.NETCOM.COM, Imartel@mediaone.net, mivlem@juno.com, MAPAQUETTE@GROLEN.COM, budp@m1.sprynet.com, PCUSSON@worldnet.att.net, AMPERRAULT@aol.com, cbelmain@aol.com

Subject: Publication report for meeting 08 Feb 1999

Message-ID: <19990206.172351.4303.0.geco2@juno.com>

X-Mailer: Juno 1.49

X-Juno-Line-Breaks: 0-1,3-7,9-14

From: Pauline G Cote <geco2@juno.com>

Date: Sat, 06 Feb 1999 17:08:27 EST

Subj: Corres. Sec. January Report  
Date: 2/5/99 7:57:37 PM Eastern Standard Time  
From: mapaquette@grolen.com  
cbelmain@aol.com

February 5, 1999

TO: Board of Directors

FROM: Corresponding Secretary

SUBJECT: Report for Month of January 1999

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I don't guarantee that the column formatting at the bottom of this page will transmit correctly. I've been having trouble getting this to copy for e-mail.

The following correspondence was sent during the month of January:

26 "Thank yous" for donations of money to either the building fund or library fund. One was in the amount of \$100, one for \$75.00, two for \$50.00, the rest were \$25.00 or less.

6 "Thanks yous" for donations of books and equipment, including an Epson dot-matrix printer.

Application packets were sent in response to inquiries about ACGS.

6 Miscellaneous, including a sympathy card to the family of Paul Desmarais.

43 Total

Respectfully submitted,  
Mary Anna Paquette

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TOTALS - SEPTEMBER 1998 TO OCTOBER 1999

| MONTH     | MONEY<br>DONATIONS | BOOKS and<br>Other Donations | MONTH<br>INQUIRIES | MISC. TOTAL |
|-----------|--------------------|------------------------------|--------------------|-------------|
| September | 29                 | 5                            | 3                  | 1 38        |
| October   | 21                 | 4                            | 5                  | 2 32        |
| November  | 17                 | 9                            | 3                  | 2 31        |
| December  | 8                  | 6                            | 2                  | 1 17        |
| January   | 26                 | 6                            | 5                  | 6 43        |

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|        |     |    |    |  |
|--------|-----|----|----|--|
| TOTALS | 101 | 30 | 18 |  |
| 12     | 161 |    |    |  |

to: IN:hamellot@worldnet.att.net  
: IN:cbelmain@aol.com  
IN:mcolburn@christa.unh.edu  
IN:cdonais@usa.net  
IN:chrysler@nh.ultranet.com  
IN:cl-hebert@worldnet.att.net  
IN:MalbaiePQ@aol.com  
IN:lalo@worldpath.net  
IN:rwmlawrenc@aol.com  
IN:ram31@ix.netcom.com  
IN:RHMAU479@aol.com  
IN:AMPerrault@aol.com

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Headers

Return-Path: <mapaquette@grolen.com>

Received: from rly-zc05.mx.aol.com (rly-zc05.mail.aol.com [172.31.33.5]) by air-zc05.mail.aol.com (v56.24) with SMTP; Fri, 05 Feb 1999 19:57:37 -0500

Received: from postal.grolen.com (postal.grolen.com [205.247.203.87])  
by rly-zc05.mx.aol.com (8.8.8/8.8.5/AOL-4.0.0)  
with ESMTTP id TAA11606 for <cbelmain@aol.com>;  
Fri, 5 Feb 1999 19:49:53 -0500 (EST)

From: mapaquette@grolen.com

Received: from wg.grolen.com (unverified [216.64.96.6]) by postal.grolen.com  
(Rockliffe SMTPRA 2.1.4) with SMTP id <B0001941401@postal.grolen.com> for <cbelmain@aol.com>;

Fri, 05 Feb 1999 19:53:00 -0500

Message-ID: <B0001941401@postal.grolen.com>

To: cbelmain@aol.com

Date: 5 Feb 1999 19:49:04 EDT

Subject: Corres. Sec. January Report

Subj: **Library Board Report**

Date: 2/4/99 1:54:34 PM Eastern Standard Time

From: mj.colburn@unh.edu (Mary Jean Colburn)

To: hamellot@worldnet.att.net (Albert Hamel)

CC: 102475.226@compuserve.com, amperrault@aol.com, cbelmain@aol.com, cdonais@usa.net, chrysler@nh.ultranet.com, cl-hebert@worldnet.att.net, lalo@worldpath.net, malbaiepq@aol.com, mapaquette@grolen.com, ram31@ix.netcom.com, RWMlawrenc@aol.com

The Library Board met on January 29, 1999. Present: Bob Maurier, AnneMarie Perrault, Pauly Labbe, MaryAnna Paquette, Roland Marchand, Donald Chaput, and Mary-Jean Chaput.

1. The Open House is scheduled for Sunday March 21. We need to ask permission from the Board of Directors to do this. We would like to have an informal afternoon for questions and answers for anyone who is interested in volunteering their services to the Society. We plan on doing some advertising. Light refreshments will be served.
2. The security issues surrounding the LDS CDs was discussed. We have a list of CD titles but need more copies so all volunteers will know which ones we own. This will also help us to identify if any are missing. The PRDH security is not an issue due to the manner in which it is installed.
3. Roland gave us a brief overview on searching and printing from PRDH.
4. The cataloging project was discussed. That is nearing the end. We acknowledged that there were some problems associated with the process and hope to solve many of these when all the books are in place and complete sets of catalog cards can be run and filed.
5. Bob showed us a list of titles the committee has purchased and updated us on items at the bindery.
6. Some of the brochures at the desk have been updated reflecting the new hours. Many more need to be done.

Respectfully submitted,

MJ Chaput

Mary Jean (Colburn) Chaput  
Oudens Memorial Library  
UNH at Manchester  
220 Hackett Hill Road  
Manchester, NH 03102

mcolburn@cisunix.unh.edu  
Tel. 603.629.4172  
FAX 603.623.2745

----- Headers -----

Return-Path: <mcolburn@christa.unh.edu>

Received: from rly-zc05.mx.aol.com (rly-zc05.mail.aol.com [172.31.33.5]) by air-zc05.mail.aol.com (v56.24) with SMTP; Thu, 04 Feb 1999 13:54:34 -0500

Received: from christa.unh.edu (christa.unh.edu [132.177.137.10])  
by rly-zc05.mx.aol.com (8.8.8/8.8.5/AOL-4.0.0)  
with ESMTP id NAA19570;  
Thu, 4 Feb 1999 13:54:29 -0500 (EST)

Received: from localhost (mcolburn@localhost)  
by christa.unh.edu (8.9.2/8.9.2) with SMTP id NAA17894;  
Thu, 4 Feb 1999 13:54:20 -0500 (EST)

Date: Thu, 4 Feb 1999 13:54:19 -0500 (EST)

From: Mary Jean Colburn <mj.colburn@unh.edu>

To: Albert Hamel <hamellot@worldnet.att.net>

cc: 102475.226@compuserve.com, amperrault@aol.com, cbelmain@aol.com,  
cdonais@usa.net, chrysler@nh.ultranet.com, cl-hebert@worldnet.att.net,  
lalo@worldpath.net, malbaiepq@aol.com, mapaquette@grolen.com,  
ram31@ix.netcom.com, RWMIawrenc@aol.com

Subject: Library Board Report

Message-ID: <Pine.OSF.3.96L.990204133317.29306A-100000@christa.unh.edu>

MIME-Version: 1.0

Content-Type: TEXT/PLAIN; charset=US-ASCII

## *Parchemin Income Report*

| <i>Surname</i> | <i>Total Paid</i> | <i>Date Paid</i> |
|----------------|-------------------|------------------|
| Gassette       | \$12.00           | 04-Dec-98        |
| Desharnais     | \$13.00           | 27-Jan-99        |
| Blais          | \$35.00           | 27-Jan-99        |
| Blais          | \$11.00           | 28-Jan-99        |
| Blais          | \$6.00            | 28-Jan-99        |

## *Parchemin Aging Report*

| <i>Date rec'd by Month</i> | <i>Date rcv'd Surname</i> | <i>Date billed</i> | <i>Amt billed</i> |
|----------------------------|---------------------------|--------------------|-------------------|
|----------------------------|---------------------------|--------------------|-------------------|

*Grand Total*      *#Error*

## *Parchemin Activity Report*

| <i>Date rec'd</i> | <i>Date Mailed</i> | <i>Surname</i> | <i>Name Rch'd</i> | <i>Deposit</i> |
|-------------------|--------------------|----------------|-------------------|----------------|
| 11-Dec-98         | 04-Feb-99          | Blais          | Blais             | \$5.00         |
| 18-Dec-98         | 04-Feb-99          | Desharnais     | Dehornes          | \$5.00         |

## *Research Dept. Activity Report*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>                   |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------------------------|
| 04-Jan-99             | Chapman        | Barnett     | Yes                      | 02-Feb-99              | \$0.00                   |                        | CNF Add'l info requested         |
| 04-Jan-99             | Guilbault Jr   | Guilbault   | Yes                      | 21-Jan-99              | \$0.00                   |                        | CNF                              |
| 04-Jan-99             | Lagasse        | Turgeon     | Yes                      | 21-Jan-99              | \$0.00                   |                        | CNF                              |
| 04-Jan-99             | Riley          | Bursaw      | Yes                      | 21-Jan-99              | \$0.00                   |                        | CNF                              |
| 04-Jan-99             | Robillard      | Lemay       |                          |                        |                          |                        | To do                            |
| 08-Jan-99             | Kane           | Fortin      | Yes                      | 02-Feb-99              | \$0.00                   |                        | CNF referred to NY Vitals        |
| 08-Jan-99             | Kane           | Duhamel     | Yes                      |                        | \$20.00                  | 20-Jan-99              | PDC 1-20-99                      |
| 08-Jan-99             | Kane           | LaJeunesse  | Yes                      |                        | \$20.00                  | 20-Jan-99              | PDC 1-20-99                      |
| 08-Jan-99             | Labonte        | Boisclair   | Yes                      | 30-Jan-99              |                          |                        |                                  |
| 13-Jan-99             | Estok          | Laflour     |                          |                        |                          |                        | To do                            |
| 13-Jan-99             | Richards       | Daoust      | Yes                      |                        | \$20.00                  | 30-Jan-99              | CGH                              |
| 13-Jan-99             | Richards       | Chorette    | Yes                      |                        | \$20.00                  | 20-Jan-98              | PDC 1-20-98                      |
| 13-Jan-99             | Richards       | Aumay/Aumet | Yes                      |                        | \$20.00                  | 30-Jan-99              | CGH                              |
| 13-Jan-99             | Richards       | Lefebvre    | Yes                      |                        | \$20.00                  | 20-Jan-99              | PDC 1-20-99                      |
| 13-Jan-99             | Richards       | Proulx      | Yes                      |                        | \$20.00                  | 25-Jan-99              | PDC 1-25-99                      |
| 13-Jan-99             | Richards       | Boileau     | Yes                      |                        | \$10.00                  | 30-Jan-99              | CGH                              |
| 13-Jan-99             | Richards       | Lehay       | Yes                      |                        | \$5.00                   | 20-Jan-98              | One marriage only back to France |



| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>  | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>       |
|-----------------------|----------------|--------------|--------------------------|------------------------|--------------------------|------------------------|----------------------|
| 19-Jan-99             | Poirier        | Whitmore     |                          |                        |                          |                        |                      |
| 19-Jan-99             | Poirier        | Letoile      |                          |                        |                          |                        |                      |
| 19-Jan-99             | Purdy          | Duval        |                          |                        |                          |                        | To do                |
| 19-Jan-99             | Purdy          | Casavant     |                          |                        |                          |                        | To do                |
| 19-Jan-99             | Smith          | Dupre        | Yes                      |                        | \$40.00                  | 30-Jan-99              | CGH                  |
| 22-Jan-99             | Bureau         | Lussier      | Yes                      |                        |                          |                        | PDC 1-25-99          |
| 26-Jan-99             | Carty          | Champagne    | Yes                      | 30-Jan-99              | \$0.00                   |                        | CNF                  |
| 26-Jan-99             | Foster         | Lapoe        |                          |                        |                          |                        | To do                |
| 26-Jan-99             | Woodin         | LaRoche      | Y                        |                        |                          |                        | Add'l info requested |
| 28-Jan-99             | Doucet         | Caya         | Yes                      |                        | \$20.00                  | 30-Jan-99              | CGH                  |
| 28-Jan-99             | Lubinski       | Myron/Boulay |                          |                        |                          |                        | To do                |
| 28-Jan-99             | O'Hara         | O'Hara       |                          |                        |                          |                        | To do                |

## *Reasearch Dept. Income Report*

| <i>DATE PAID</i><br><i>by Month</i> | <i>SURNAME</i> | <i>AMOUNT</i><br><i>PAID</i> | <i>DATE PAID</i> |
|-------------------------------------|----------------|------------------------------|------------------|
|-------------------------------------|----------------|------------------------------|------------------|

**January 1999**

|                 |                |                |
|-----------------|----------------|----------------|
| <i>Allain</i>   | <i>\$20.00</i> | <i>1/24/99</i> |
| <i>Allain</i>   | <i>\$20.00</i> | <i>1/24/99</i> |
| <i>Carty</i>    | <i>\$20.00</i> | <i>1/26/99</i> |
| <i>Estok</i>    | <i>\$20.00</i> | <i>1/5/99</i>  |
| <i>Harvey</i>   | <i>\$40.00</i> | <i>1/11/99</i> |
| <i>Harvey</i>   | <i>\$40.00</i> | <i>1/11/99</i> |
| <i>Kane</i>     | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Kane</i>     | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Labonte</i>  | <i>\$2.00</i>  | <i>1/2/99</i>  |
| <i>Lubinski</i> | <i>\$20.00</i> | <i>1/17/99</i> |
| <i>Lyle</i>     | <i>\$20.00</i> | <i>1/26/99</i> |
| <i>O'Hara</i>   | <i>\$10.00</i> | <i>1/25/99</i> |
| <i>Purdy</i>    | <i>\$10.00</i> | <i>1/15/99</i> |
| <i>Purdy</i>    | <i>\$10.00</i> | <i>1/15/99</i> |
| <i>Richards</i> | <i>\$5.00</i>  | <i>1/23/99</i> |
| <i>Richards</i> | <i>\$20.00</i> | <i>1/23/99</i> |
| <i>Richards</i> | <i>\$20.00</i> | <i>1/23/99</i> |
| <i>Richards</i> | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$5.00</i>  | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$20.00</i> | <i>1/25/99</i> |
| <i>Riley</i>    | <i>\$20.00</i> | <i>1/25/99</i> |

*Grand Total*    *\$442.00*

## ACGS MEMBERSHIP REPORT

The following is the membership report for the month of

JANUARY 1999

=====

|                                               |          |
|-----------------------------------------------|----------|
| New Members:                                  | 22       |
| Renewals:                                     | 163      |
| Donations to the building fund/ acquisitions: | \$225.00 |
| Total Active Members as of January 31, 1999:  | 2665     |

Submitted by Judy Arseneault #3131  
Membership Committee

## Membership Reminder Notices Report

February 1999

|                            | Monthly Notices   | Reminder Notices     |
|----------------------------|-------------------|----------------------|
| <u>Membership Type</u>     | <u>March 1999</u> | <u>December 1998</u> |
| US Individual (\$25)       | 222               | 47                   |
| US Family (\$37.50)        | 15                | 1                    |
| Canadian Individual (\$30) | 2                 | -                    |
| Canadian Family (\$45)     | -                 | -                    |
| Overseas Individual (\$50) | -                 | -                    |
| Institutional (\$50)       | 1                 | 1                    |
| <b>Total:</b>              | <b>240</b>        | <b>49</b>            |

*Submitted by Michael B. Melanson, #2803*

02/05/99

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

January 1999

|                                | <u>Jan '99</u> |
|--------------------------------|----------------|
| <b>Income</b>                  |                |
| <b>1.0 MEMBERSHIP</b>          |                |
| 1.1 Dues                       | 5,010.00       |
| <b>Total 1.0 MEMBERSHIP</b>    | 5,010.00       |
| <b>2.0 PUBLICATIONS</b>        |                |
| 2.3 Repertoires                | 1,822.38       |
| 2.5 Jette                      | 200.00         |
| <b>Total 2.0 PUBLICATIONS</b>  | 2,022.38       |
| <b>3.0 GENEALOGIST</b>         |                |
| 3.1 Back Issues                | 9.50           |
| <b>Total 3.0 GENEALOGIST</b>   | 9.50           |
| <b>4.0 LIBRARY</b>             |                |
| 4.1 All Copies                 | 166.65         |
| 4.2 Maps-Charts-Guides         | 120.40         |
| 4.3 Guest Fees                 | 125.00         |
| 4.5 Beverages                  | 51.00          |
| 4.6 Candy/Snacks               | 158.69         |
| 4.7 Hats                       | 18.00          |
| <b>Total 4.0 LIBRARY</b>       | 639.74         |
| <b>5.0 RESEARCH</b>            |                |
| 5.1 RS Income                  | 340.00         |
| 5.2 Parchemin                  | 72.00          |
| <b>Total 5.0 RESEARCH</b>      | 412.00         |
| <b>6.0 CONFERENCE</b>          |                |
| 6.1 Attend Fees                | 5.00           |
| <b>Total 6.0 CONFERENCE</b>    | 5.00           |
| <b>7.0 SOCIETY</b>             |                |
| 7.2 Bldg Fund                  | 125.00         |
| 7.3 Book Fund                  | 62.50          |
| 7.5 Cash Over/Short            | -0.06          |
| 7.6 Ckg Act Int                | 8.19           |
| 7.7 Bld Fnd Int                | 0.26           |
| 7.8 Sav Act Int                | 2.94           |
| <b>Total 7.0 SOCIETY</b>       | 198.83         |
| <b>Total Income</b>            | 8,297.45       |
| <b>Gross Profit</b>            | 8,297.45       |
| <b>Expense</b>                 |                |
| <b>12.0 PUBLICATIONS</b>       |                |
| 12.1 Postage                   | 13.58          |
| 12.2 Supplies                  | 45.95          |
| <b>Total 12.0 PUBLICATIONS</b> | 59.53          |
| <b>13.0 GENEALOGIST</b>        |                |
| 13.2 Supplies                  | 29.30          |

02/05/99

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY  
INCOME & EXPENSE**

January 1999

|                               | <u>Jan '99</u>  |
|-------------------------------|-----------------|
| <b>Total 13.0 GENEALOGIST</b> | <b>29.30</b>    |
| <b>14.0 LIBRARY</b>           |                 |
| 14.2 Supplies                 | 48.31           |
| 14.3 Equip Maint              | 129.00          |
| 14.6 Candy/Snacks             | 198.15          |
| <b>Total 14.0 LIBRARY</b>     | <b>375.46</b>   |
| <b>15.0 RESEARCH</b>          |                 |
| 15.1 Postage                  | 55.00           |
| <b>Total 15.0 RESEARCH</b>    | <b>55.00</b>    |
| <b>17.0 SOCIETY</b>           |                 |
| 17.1 Postage                  | 113.00          |
| 17.2 Supplies                 | 270.41          |
| 17.3 Telephone                | 92.58           |
| 17.7 Bank Charge              | 4.50            |
| 17.8 Fund Expense             | 13.00           |
| <b>Total 17.0 SOCIETY</b>     | <b>493.49</b>   |
| <b>18.0 BUILDING</b>          |                 |
| 18.1 Heat                     | 1,197.72        |
| 18.2 Electricity              | 270.80          |
| 18.5 Maint-Repair             | 300.00          |
| 18.8 Loan Interest            | 247.45          |
| <b>Total 18.0 BUILDING</b>    | <b>2,015.97</b> |
| <b>Total Expense</b>          | <b>3,028.75</b> |
| <b>Net Income</b>             | <b>5,268.70</b> |

02/05/99

## AMERICAN-CANADIAN GENEALOGICAL SOCIETY

## Balance Sheet

As of January 31, 1999

|                                       | <u>Jan 31, '99</u>       |
|---------------------------------------|--------------------------|
| <b>ASSETS</b>                         |                          |
| <b>Current Assets</b>                 |                          |
| <b>Checking/Savings</b>               |                          |
| BUILDING FUND BNH                     | 1,592.79                 |
| CHECKING BNH                          | 10,950.20                |
| CHEQUING (Can. Funds)                 | 800.57                   |
| SAVINGS SMB                           | 728.60                   |
| <b>Total Checking/Savings</b>         | <u>14,072.16</u>         |
| <b>Accounts Receivable</b>            |                          |
| ACCOUNTS RECEIVABLE                   | 943.00                   |
| <b>Total Accounts Receivable</b>      | <u>943.00</u>            |
| <b>Other Current Assets</b>           |                          |
| CASH ON HAND                          | 100.00                   |
| PETTY CASH                            | 300.00                   |
| <b>Total Other Current Assets</b>     | <u>400.00</u>            |
| <b>Total Current Assets</b>           | 15,415.16                |
| <b>Fixed Assets</b>                   |                          |
| LIBRARY BUILDING                      | 220,406.66               |
| <b>Total Fixed Assets</b>             | <u>220,406.66</u>        |
| <b>Other Assets</b>                   |                          |
| ACGS HOLDINGS                         | 163,859.77               |
| FURN & EQUIP                          | 62,807.86                |
| MDSE FOR RESALE                       | 24,685.69                |
| <b>Total Other Assets</b>             | <u>251,353.32</u>        |
| <b>TOTAL ASSETS</b>                   | <u><u>487,175.14</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |
| <b>Liabilities</b>                    |                          |
| <b>Long Term Liabilities</b>          |                          |
| BUILDING LOAN                         | 39,724.51                |
| <b>Total Long Term Liabilities</b>    | <u>39,724.51</u>         |
| <b>Total Liabilities</b>              | 39,724.51                |
| <b>Equity</b>                         |                          |
| OPENING BAL EQUITY                    | 423,244.28               |
| RETAINED EARNINGS                     | 18,937.65                |
| Net Income                            | 5,268.70                 |
| <b>Total Equity</b>                   | <u>447,450.63</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>487,175.14</u></u> |

**FUND BALANCES**      **31-Jan-99**

**ARCHIVIST FUND**

|       |                               |            |        |                    |
|-------|-------------------------------|------------|--------|--------------------|
|       | Beginning Balance             |            |        | \$21,738.05        |
| Plus: | Membership                    | \$5,010.00 | 20.00% | \$1,002.00         |
| Plus  | Donations to Book Fund        |            |        | \$62.50            |
| Less: | Books Purchased/Binding, etc. |            |        | <u>\$1,296.35</u>  |
|       | Ending Balance                |            |        | <u>\$21,506.20</u> |

**RESEARCH FUND**

|       |                             |  |  |                   |
|-------|-----------------------------|--|--|-------------------|
|       | Beginning Balance           |  |  | \$8,669.45        |
| Plus: | Current Month Receipts      |  |  | \$412.00          |
| Less: | Current Month Refunds       |  |  |                   |
| Less: | Postage & Misc. Expenses    |  |  | \$55.00           |
| Less: | Purchase of Research Equip. |  |  |                   |
|       | Ending Balance              |  |  | <u>\$9,026.45</u> |



2 *American-Canadian Genealogical Society Five-Year Plan, February 1999*

| Goals (Where we want to go) | Approaches (How will we get there)                                                                                                                                                                                                                                                                                                                                                              | Evaluation (How will we know we have arrived) or Elaboration on Approaches.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Acquire genealogies         | <ol style="list-style-type: none"> <li>1. Get Acquisitions Committee to pay attention to members' requests; consider border states with Canada, esp. Michigan.</li> <li>2. Ongoing acquisitions from all sources</li> <li>3. Redoing existing ones in a more usable fashion; adding indexes.</li> <li>4. Encourage members to publish theirs.</li> <li>5. Use 20% of dues to acquire</li> </ol> | <ol style="list-style-type: none"> <li>1. Written requests, sent to Acquisitions Committee, and approved by Library Board, can now be used to check against recent acquisitions found on our shelves.</li> <li>2. Recent acquisitions represent a variety of sources, and reflect written requests from members.</li> <li>3. Newly indexed genealogies of existing books from our shelves are finding their way back to the shelves.</li> <li>4. Editor and President pages from current American-Canadian Genealogist encourage members to publish their genealogies and donate copies to A-CGS.</li> </ol> |
| Acquire notarial records    | <ol style="list-style-type: none"> <li>1. Parchemin</li> <li>2. LDS copying the entire state? Rumor?</li> <li>3. Ask members to donate copies of notarial records</li> </ol>                                                                                                                                                                                                                    | <ol style="list-style-type: none"> <li>1. Parchemin has arrived.</li> <li>2.</li> <li>3. Do this in American-Canadian Genealogist.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Acquire indexes             | <ol style="list-style-type: none"> <li>1. Buy notarial indexes in spite of Parchemin</li> <li>2. Is LDS entering?</li> <li>3. Print more cards as some have never been entered by Parchemin.</li> </ol>                                                                                                                                                                                         | <ol style="list-style-type: none"> <li>1. Notarial indexes are on our shelves.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Acquire histories           | <ol style="list-style-type: none"> <li>1. Accept donations of local histories of towns</li> </ol>                                                                                                                                                                                                                                                                                               | <ol style="list-style-type: none"> <li>1. New local town histories are listed in the new acquisitions from Acquisitions Committee.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Acquire biographies         | <ol style="list-style-type: none"> <li>1. Acquire significant biographies of any Franco (French-Canadian, Acadian, Franco-American, Québécois)</li> </ol>                                                                                                                                                                                                                                       | <ol style="list-style-type: none"> <li>1. New biographies are listed in the Acquisitions section of American-Canadian Genealogist and are posted as newly shelved.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Acquire journals            | <ol style="list-style-type: none"> <li>1. Increase our exchange list</li> <li>2. Monitor exchange list for inadvertent droppings.</li> <li>3. Advertise in library journals</li> </ol>                                                                                                                                                                                                          | <ol style="list-style-type: none"> <li>1. Count numbers on list now; do same in 6 months. Show increase.</li> <li>2. Check exchange list for each issue's mailing.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                |

03/01/99

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

February 1999

|                               | Feb '99  | Jan - Feb '99 |
|-------------------------------|----------|---------------|
| <b>Income</b>                 |          |               |
| <b>1.0 MEMBERSHIP</b>         |          |               |
| 1.1 Dues                      | 4,052.40 | 9,062.40      |
| <b>Total 1.0 MEMBERSHIP</b>   | 4,052.40 | 9,062.40      |
| <b>2.0 PUBLICATIONS</b>       |          |               |
| 2.2 AFGS Income               | 200.00   | 200.00        |
| 2.3 Repertoires               | 504.50   | 2,326.88      |
| 2.4 Index & Holdings          | 62.00    | 62.00         |
| 2.5 Jette                     | 180.00   | 380.00        |
| 2.6 Video S & R               | 5.00     | 5.00          |
| <b>Total 2.0 PUBLICATIONS</b> | 951.50   | 2,973.88      |
| <b>3.0 GENEALOGIST</b>        |          |               |
| 3.1 Back Issues               | 7.50     | 17.00         |
| <b>Total 3.0 GENEALOGIST</b>  | 7.50     | 17.00         |
| <b>4.0 LIBRARY</b>            |          |               |
| 4.1 All Copies                | 211.00   | 377.65        |
| 4.2 Maps-Charts-Guides        | 270.90   | 391.30        |
| 4.3 Guest Fees                | 200.00   | 325.00        |
| 4.5 Beverages                 | 81.20    | 132.20        |
| 4.6 Candy/Snacks              | 141.71   | 300.40        |
| 4.7 Hats                      | 0.00     | 18.00         |
| <b>Total 4.0 LIBRARY</b>      | 904.81   | 1,544.55      |
| <b>5.0 RESEARCH</b>           |          |               |
| 5.1 RS Income                 | 290.00   | 630.00        |
| 5.2 Parchemin                 | 37.00    | 109.00        |
| <b>Total 5.0 RESEARCH</b>     | 327.00   | 739.00        |
| <b>6.0 CONFERENCE</b>         |          |               |
| 6.1 Attend Fees               | 20.00    | 25.00         |
| <b>Total 6.0 CONFERENCE</b>   | 20.00    | 25.00         |
| <b>7.0 SOCIETY</b>            |          |               |
| 7.2 Bldg Fund                 | 262.50   | 387.50        |
| 7.3 Book Fund                 | 169.00   | 231.50        |
| 7.5 Cash Over/Short           | 0.25     | 0.19          |
| 7.6 Ckg Act Int               | 0.00     | 8.19          |
| 7.7 Bld Fnd Int               | 0.00     | 0.26          |
| 7.8 Sav Act Int               | 0.00     | 2.94          |
| <b>Total 7.0 SOCIETY</b>      | 431.75   | 630.58        |
| <b>Total Income</b>           | 6,694.96 | 14,992.41     |
| <b>Gross Profit</b>           | 6,694.96 | 14,992.41     |
| <b>Expense</b>                |          |               |
| <b>11.0 MEMBERSHIP</b>        |          |               |
| 11.1 Postage                  | 145.02   | 145.02        |
| 11.2 Supplies                 | 21.98    | 21.98         |
| 11.3 Maine                    | 885.00   | 885.00        |

03/01/99

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

February 1999

|                                | Feb '99   | Jan - Feb '99 |
|--------------------------------|-----------|---------------|
| <b>Total 11.0 MEMBERSHIP</b>   | 1,052.00  | 1,052.00      |
| <b>12.0 PUBLICATIONS</b>       |           |               |
| 12.1 Postage                   | 0.00      | 13.58         |
| 12.2 Supplies                  | 0.00      | 45.95         |
| 12.3 Print Reps                | 553.60    | 553.60        |
| <b>Total 12.0 PUBLICATIONS</b> | 553.60    | 613.13        |
| <b>13.0 GENEALOGIST</b>        |           |               |
| 13.1 Postage                   | 4.27      | 4.27          |
| 13.2 Supplies                  | 246.50    | 275.80        |
| <b>Total 13.0 GENEALOGIST</b>  | 250.77    | 280.07        |
| <b>14.0 LIBRARY</b>            |           |               |
| 14.2 Supplies                  | 172.55    | 220.86        |
| 14.3 Equip Maint               | 0.00      | 129.00        |
| 14.6 Candy/Snacks              | 0.00      | 198.15        |
| <b>Total 14.0 LIBRARY</b>      | 172.55    | 548.01        |
| <b>15.0 RESEARCH</b>           |           |               |
| 15.1 Postage                   | 0.00      | 55.00         |
| 15.3 Returns                   | 50.00     | 50.00         |
| 15.4 Parchemin                 | -1,500.00 | -1,500.00     |
| <b>Total 15.0 RESEARCH</b>     | -1,450.00 | -1,395.00     |
| <b>17.0 SOCIETY</b>            |           |               |
| 17.1 Postage                   | 114.00    | 227.00        |
| 17.2 Supplies                  | 265.60    | 536.01        |
| 17.3 Telephone                 | 104.59    | 197.17        |
| 17.5 Liab Ins                  | 100.00    | 100.00        |
| 17.7 Bank Charge               | 4.50      | 9.00          |
| 17.8 Fund Expense              | 0.00      | 13.00         |
| <b>Total 17.0 SOCIETY</b>      | 588.69    | 1,082.18      |
| <b>18.0 BUILDING</b>           |           |               |
| 18.1 Heat                      | 1,078.66  | 2,276.38      |
| 18.2 Electricity               | 218.83    | 489.63        |
| 18.3 Water-Sewer               | 69.28     | 69.28         |
| 18.5 Maint-Repair              | 4,248.68  | 4,548.68      |
| 18.6 Fire Protect              | 480.00    | 480.00        |
| 18.8 Loan Interest             | 0.00      | 247.45        |
| <b>Total 18.0 BUILDING</b>     | 6,095.45  | 8,111.42      |
| <b>Uncategorized Expenses</b>  | 0.01      | 0.01          |
| <b>Total Expense</b>           | 7,263.07  | 10,291.82     |
| <b>Net Income</b>              | -568.11   | 4,700.59      |

03/01/99

## AMERICAN-CANADIAN GENEALOGICAL SOCIETY

## Balance Sheet

As of February 28, 1999

|                                       | <u>Feb 28, '99</u>       |
|---------------------------------------|--------------------------|
| <b>ASSETS</b>                         |                          |
| <b>Current Assets</b>                 |                          |
| <b>Checking/Savings</b>               |                          |
| BUILDING FUND BNH                     | 1,592.79                 |
| CHECKING BNH                          | 9,889.24                 |
| CHEQUING (Can. Funds)                 | 918.57                   |
| SAVINGS SMB                           | 728.60                   |
| <b>Total Checking/Savings</b>         | <u>13,129.20</u>         |
| <b>Accounts Receivable</b>            |                          |
| ACCOUNTS RECEIVABLE                   | 447.00                   |
| <b>Total Accounts Receivable</b>      | <u>447.00</u>            |
| <b>Other Current Assets</b>           |                          |
| CASH ON HAND                          | 100.00                   |
| PETTY CASH                            | 300.00                   |
| <b>Total Other Current Assets</b>     | <u>400.00</u>            |
| <b>Total Current Assets</b>           | <u>13,976.20</u>         |
| <b>Fixed Assets</b>                   |                          |
| LIBRARY BUILDING                      | 220,406.66               |
| <b>Total Fixed Assets</b>             | <u>220,406.66</u>        |
| <b>Other Assets</b>                   |                          |
| ACGS HOLDINGS                         | 164,810.26               |
| FURN & EQUIP                          | 63,124.22                |
| MDSE FOR RESALE                       | 24,985.69                |
| <b>Total Other Assets</b>             | <u>252,920.17</u>        |
| <b>TOTAL ASSETS</b>                   | <u><u>487,303.03</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |
| <b>Liabilities</b>                    |                          |
| <b>Long Term Liabilities</b>          |                          |
| BUILDING LOAN                         | 39,724.51                |
| <b>Total Long Term Liabilities</b>    | <u>39,724.51</u>         |
| <b>Total Liabilities</b>              | <u>39,724.51</u>         |
| <b>Equity</b>                         |                          |
| OPENING BAL EQUITY                    | 423,544.26               |
| RETAINED EARNINGS                     | 19,333.67                |
| Net Income                            | 4,700.59                 |
| <b>Total Equity</b>                   | <u>447,578.52</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>487,303.03</u></u> |

**FUND BALANCES**      **28-Feb-99**

**ARCHIVIST FUND**

|       |                               |            |        |                    |
|-------|-------------------------------|------------|--------|--------------------|
|       | Beginning Balance             |            |        | \$21,506.20        |
| Plus: | Membership                    | \$4,052.40 | 20.00% | \$810.48           |
| Plus  | Donations to Book Fund        |            |        | \$169.00           |
| Less: | Books Purchased/Binding, etc. |            |        | <u>\$950.50</u>    |
|       | Ending Balance                |            |        | <u>\$21,535.18</u> |

**RESEARCH FUND**

|       |                             |  |  |                    |
|-------|-----------------------------|--|--|--------------------|
|       | Beginning Balance           |  |  | \$9,026.45         |
| Plus: | Current Month Receipts      |  |  | \$327.00           |
| Less: | Current Month Refunds       |  |  | \$50.00            |
| Less: | Postage & Misc. Expenses    |  |  |                    |
| Less: | Purchase of Research Equip. |  |  | <u>-\$1,500.00</u> |
|       | Ending Balance              |  |  | <u>\$10,803.45</u> |

## *Research Dept. Activity Report*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>     | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>                             |
|-----------------------|----------------|-----------------|--------------------------|------------------------|--------------------------|------------------------|--------------------------------------------|
| 04-Feb-99             | Allain         | Allain          | Yes                      | 24-Feb-99              | \$0.00                   |                        | Referred to S. White                       |
| 04-Feb-99             | Allain         | Bastarache      | Yes                      | 24-Feb-99              | \$0.00                   |                        | Referred to S. White - ret'd check         |
| 04-Feb-99             | Ellington      | Milligan        | Yes                      | 24-Feb-99              | \$0.00                   |                        | CNF                                        |
| 05-Feb-99             | Brown          | Gaborion/Pineau |                          |                        |                          |                        | To do                                      |
| 05-Feb-99             | Grant          | Guedry          | Yes                      | 05-Mar-99              | \$5.00                   | 05-Mar-99              | Sent JB's hanging event                    |
| 05-Feb-99             | Latinville     | LaRocque        | MN                       | 24-Feb-99              | \$0.00                   |                        | CNF                                        |
| 05-Feb-99             | Seguin         | Seguin, Cynthia | Yes                      | 05-Mar-99              | \$5.00                   | 19-Feb-99              | 1 marriage only                            |
| 05-Feb-99             | Seguin         | Seguin, Daniel  | Yes                      | 05-Mar-99              | \$5.00                   | 19-Feb-99              | 1 marriage only                            |
| 05-Feb-99             | St.Amand       | DUBE            | Yes                      | 05-Mar-99              | \$20.00                  | 19-Feb-99              | CGH                                        |
| 08-Feb-99             | Woodin         | Blanchard       | Yes                      | 24-Feb-99              | \$0.00                   |                        | CNF                                        |
| 08-Feb-99             | Woodin         | LaRoche         | Yes                      | 01-Mar-99              | \$40.00                  | 20-Feb-99              | CGH                                        |
| 09-Feb-99             | Labonte        | Boisclair       |                          |                        |                          |                        | To do - 1 marriage - add'l. info requested |
| 10-Feb-99             | Schedeldauer   | Lussier         |                          |                        |                          |                        | To do                                      |
| 12-Feb-99             | Parsons        | Pepin           | Yes                      | 05-Mar-99              | \$20.00                  | 19-Feb-99              | CGH                                        |
| 12-Feb-99             | Parsons        | Cullerton       | Yes                      | 05-Mar-99              | \$10.00                  | 19-Feb-99              | 2 generations only                         |
| 12-Feb-99             | Parsons        | Jobin           | Yes                      | 05-Mar-99              | \$10.00                  | 19-Feb-99              | 2 generations only                         |
| 12-Feb-99             | Parsons        | Meunier         | Yes                      | 05-Mar-99              | \$20.00                  | 19-Feb-99              | CGH                                        |

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>      | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>           |
|-----------------------|----------------|------------------|--------------------------|------------------------|--------------------------|------------------------|--------------------------|
| 15-Feb-99             | Stahl          | Bigelow          |                          |                        |                          |                        | To do                    |
| 19-Feb-99             | McCartney      | Hebert           | Yes                      |                        | \$40.00                  | 24-Feb-99              | CGH                      |
| 19-Feb-99             | McCartney      | Brodeur          | Yes                      |                        | \$40.00                  | 24-Feb-99              | CGH                      |
| 19-Feb-99             | Mongeon        | Gaudreault       | Yes                      | 24-Feb-99              | \$0.00                   |                        | CNF - parents not listed |
| 19-Feb-99             | Richards       | Belanger         |                          |                        |                          |                        | To do                    |
| 19-Feb-99             | Richards       | Toumeau          |                          |                        |                          |                        | To do                    |
| 19-Feb-99             | Richards       | Fleury           |                          |                        |                          |                        | To do                    |
| 19-Feb-99             | Richards       | Proulx           |                          |                        |                          |                        | To do                    |
| 24-Feb-99             | Brown          | Banville         | Yes                      | 05-Mar-99              | \$20.00                  | 24-Feb-99              | CGH                      |
| 24-Feb-99             | Farrell        | Paradis          |                          |                        |                          |                        | To do                    |
| 24-Feb-99             | Farrell        | LaRochelle       | Yes                      | 05-Mar-99              | \$40.00                  | 24-Feb-99              | CGH                      |
| 24-Feb-99             | Farrell        | Robitaille       |                          |                        |                          |                        | To do                    |
| 24-Feb-99             | Farrell        | Bedard           | Yes                      | 05-Mar-99              | \$40.00                  | 24-Feb-99              | CGH                      |
| 24-Feb-99             | Taylor         | Hamel            | Yes                      | 05-Mar-99              | \$20.00                  | 24-Feb-99              | CGH                      |
| 24-Feb-99             | Taylor         | Tardif           | Yes                      | 05-Mar-99              | \$20.00                  | 24-Feb-99              | CGH                      |
| 26-Feb-99             | Goold          | Constantineau    |                          |                        |                          |                        | To do                    |
| 26-Feb-99             | Lambert        | Lambert          |                          |                        |                          |                        | To do                    |
| 26-Feb-99             | Simicich       | Benoit (Pelagie) |                          |                        |                          |                        | To do                    |
| 26-Feb-99             | Simicich       | Benoit (Arsidas) |                          |                        |                          |                        | 2/26/99                  |

Friday, March 05, 1999

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## *Reasearch Dept. Income Report*

| <i>DATE PAID<br/>by Month</i> | <i>SURNAME</i>     | <i>AMOUNT<br/>PAID</i> | <i>DATE PAID</i> |
|-------------------------------|--------------------|------------------------|------------------|
| <b>February 1999</b>          |                    |                        |                  |
|                               | <i>Babcock</i>     | \$45.00                | 2/25/99          |
|                               | <i>Babcock</i>     | \$45.00                | 2/25/99          |
|                               | <i>Brown</i>       | \$20.00                | 2/28/99          |
|                               | <i>Carty</i>       | \$20.00                | 2/16/99          |
|                               | <i>Croft</i>       | \$20.00                | 2/1/99           |
|                               | <i>Doucet</i>      | \$20.00                | 2/7/99           |
|                               | <i>Labonte</i>     | \$5.00                 | 2/3/99           |
|                               | <i>LaVallee</i>    | \$20.00                | 2/13/99          |
|                               | <i>Lindstrom</i>   | \$20.00                | 2/4/99           |
|                               | <i>Mongeon</i>     | \$20.00                | 2/1/99           |
|                               | <i>Mongeon</i>     | \$20.00                | 2/1/99           |
|                               | <i>Parsons</i>     | \$10.00                | 2/24/99          |
|                               | <i>Parsons</i>     | \$20.00                | 2/24/99          |
|                               | <i>Parsons</i>     | \$20.00                | 2/24/99          |
|                               | <i>Parsons</i>     | \$20.00                | 2/24/99          |
|                               | <i>Richards</i>    | \$10.00                | 2/14/99          |
|                               | <i>Richards</i>    | \$20.00                | 2/14/99          |
|                               | <i>Richards</i>    | \$20.00                | 2/14/99          |
|                               | <i>Seguin</i>      | \$5.00                 | 2/24/99          |
|                               | <i>Seguin</i>      | \$5.00                 | 2/24/99          |
|                               | <i>Smith</i>       | \$40.00                | 2/7/99           |
|                               | <i>St.Amand</i>    | \$20.00                | 2/24/99          |
|                               | <i>Taylor</i>      | \$20.00                | 2/9/99           |
|                               | <i>Woodin</i>      | \$40.00                | 2/22/99          |
|                               | <i>Grand Total</i> | \$505.00               |                  |



## *Research Dept. Aging Report*

| <i>DATE REC'D</i> | <i>SURNAME</i> | <i>LINE</i>      |
|-------------------|----------------|------------------|
| 19-Jan-99         | Jarvis         | Jarvis           |
| 05-Feb-99         | Brown          | Gaborion/Pineau  |
| 10-Feb-99         | Schedeldauer   | Lussier          |
| 15-Feb-99         | Stahl          | Bigelow          |
| 19-Feb-99         | Richards       | Fleury           |
| 19-Feb-99         | Richards       | Tourneau         |
| 19-Feb-99         | Richards       | Belanger         |
| 19-Feb-99         | Richards       | Proulx           |
| 24-Feb-99         | Farrell        | Paradis          |
| 24-Feb-99         | Farrell        | Robitaille       |
| 26-Feb-99         | Goold          | Constantineau    |
| 26-Feb-99         | Lambert        | Lambert          |
| 26-Feb-99         | Simicich       | Benoit (Pelagie) |

## ***Parchemin Activity Report***

| <i><b>Date rec'd</b></i> | <i><b>Date Mailed</b></i> | <i><b>Surname</b></i> | <i><b>Name Rch'd</b></i> | <i><b>Deposit</b></i> |
|--------------------------|---------------------------|-----------------------|--------------------------|-----------------------|
| 09-Feb-99                | 09-Feb-99                 | Martel                | Martel                   | \$5.00                |
| 10-Feb-99                | 10-Feb-99                 | Martel                | Martel                   | \$5.00                |
| 25-Feb-99                |                           | Mara                  | Coulombe                 | \$0.00                |

## ***Parchemin Income Report***

| <i><b>Surname</b></i> | <i><b>Total Paid</b></i> | <i><b>Date Paid</b></i> |
|-----------------------|--------------------------|-------------------------|
| Martel                | \$11.00                  | 09-Feb-99               |
| Martel                | \$19.00                  | 10-Feb-99               |

## *Research Dept. Aging Report*

| <i>DATE REC'D</i> | <i>SURNAME</i> | <i>LINE</i>                    |
|-------------------|----------------|--------------------------------|
| 29-Dec-98         | Dumont         | Dumont                         |
| 29-Dec-98         | Taylor         | Martel <i>Completed 2/5/99</i> |
| 04-Jan-99         | Robillard      | Lemay                          |
| 13-Jan-99         | Estok          | Lafleur                        |
| 19-Jan-99         | Harvey         | Lupien                         |
| 19-Jan-99         | Mongeon        | Godreau                        |
| 19-Jan-99         | Jarvis         | Jarvis                         |
| 19-Jan-99         | Poirier        | Ayer                           |
| 19-Jan-99         | Purdy          | Casavant                       |
| 19-Jan-99         | Purdy          | Duval                          |
| 19-Jan-99         | LaVallee       | LaVallee                       |
| 26-Jan-99         | Foster         | Lapoe                          |
| 28-Jan-99         | Lubinski       | Myron/Boulay                   |
| 28-Jan-99         | O'Hara         | O'Hara                         |

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>              |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|-----------------------------|
| 13-Jan-99             | Richards       | Vallee      | Yes                      |                        | \$20.00                  | 20-Jan-98              | PDC 1-20-99                 |
| 13-Jan-99             | Riley          | Robillard   | Yes                      | 04-Feb-99              | \$5.00                   | 22-Jan-99              | One marriage only           |
| 13-Jan-99             | Riley          | Palement    | Yes                      |                        | \$20.00                  | 20-Jan-99              | PDC 1-20-99                 |
| 13-Jan-99             | Riley          | Filiatrault | Yes                      | 04-Feb-99              | \$20.00                  | 22-Jan-99              | CGH                         |
| 13-Jan-99             | Riley          | Therrot     | Yes                      |                        | \$20.00                  | 20-Jan-99              | PDC 1-20-99                 |
| 13-Jan-99             | Riley          | Tetu        | Yes                      | 22-Jan-98              | \$20.00                  | 20-Jan-99              | CGH                         |
| 13-Jan-99             | Riley          | Fortier     | Yes                      | 04-Feb-99              | \$20.00                  | 22-Jan-99              | CGH                         |
| 16-Jan-99             | Arsenault      | Arseneau    | Y                        | 29-Jan-99              | \$0.00                   |                        | Brother was in and got info |
| 16-Jan-99             | Byard          | Martineau   | Y                        | 02-Feb-99              | \$5.00                   | 02-Feb-99              | One marriage only           |
| 19-Jan-99             | Croft          | Doucette    | Yes                      | 05-Feb-99              | \$20.00                  | 30-Jan-99              | CGH                         |
| 19-Jan-99             | Harvey         | Lupien      |                          |                        |                          |                        | To do                       |
| 19-Jan-99             | Harvey         | Chretien    | Yes                      | 05-Feb-99              |                          |                        | CGH                         |
| 19-Jan-99             | Jarvis         | Jarvis      |                          |                        |                          |                        | To do                       |
| 19-Jan-99             | LaVallee       | LaVallee    |                          |                        |                          |                        | To do                       |
| 19-Jan-99             | Lindstrom      | Lebleu      | Yes                      | 22-Jan-99              | \$0.00                   |                        | Could go no further         |
| 19-Jan-99             | Lindstrom      | Boudreau    | Yes                      | 22-Jan-99              | \$20.00                  | 02-Feb-99              | CGH                         |
| 19-Jan-99             | Mongeon        | Deserres    | Yes                      | 05-Feb-99              | \$20.00                  | 30-Jan-99              | CGH                         |
| 19-Jan-99             | Mongeon        | Bourgeois   | Yes                      | 05-Feb-99              | \$20.00                  | 30-Jan-99              | CGH                         |
| 19-Jan-99             | Mongeon        | Godreau     |                          |                        |                          |                        | To do                       |
| 19-Jan-99             | Poirier        | Ayer        |                          |                        |                          |                        | To do                       |