

ACGS
MEETING OF THE BOARD OF DIRECTORS
10 September 1998

.....

✓ **CALL TO ORDER**

✓ **ROLL CALL** (excused: G.Nash;S.Harris;

✓ **RECORDING SECRETARY (MINUTES)**

✓ **TREASURER'S REPORT** (Gerry L.)

VICE-PRESIDENT (Bob P.)

✓ **PRESIDENT** 25th Anniv. ; ✓ **LDS CD's**; ✓ **control/security for CD's**;

CORRESPONDING (MAP)
SECRETARY

COMMITTEE
REPORTS

Acquisitions: (Bob M.) Kent ct

✓ **Buildings & Grounds** (Bob P.) Parking & snow removal

✓ **Computers** (Roland M) see report; ✓ **PRDH CD's** ?

✓ **Conferences** (Pauline C.) 25th Anniv Comm.Rpt.

Editorial (AMP) see report

LIBRARY (MJC) see report

MEMBERSHIP See report

PUBLICITY On Roger Lacerte's Sunday a.m. program; 23 Sept MHA; Fr '99

PUBLICATIONS See report

RESEARCH (Constance H.) See report

INTERNET (Still working . Have apt. next week)

INVENTORY

OBITUARY REPORT (AMP)

NOMINATING COMMITTEE (Report on slate for elections)

✓ **OLD BUSINESS** ✓ **Guidelines** (AMP)

NEW BUSINESS

ADJOURNMENT

Next meeting: 8 Oct 1998, 1830hrs

(P =PRESENT E = EXCUSED A =ABSENT)

[illegible]

**ACGS
MEETING OF BOARD OF DIRECTORS
10 SEPTEMBER 1998**

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday 10 September 1998 in the library. The meeting was called to order by president Albert Hamel at 18:30.

ROLL CALL A quorum was present. Mary Anna Paquette, Gerry Nash, Roger Lawrence, and Sam Harris were excused. Pauline Cusson and Richard Fortin were also in attendance.

RECORDING SECRETARY Anne-Marie Perrault questioned why specific corrections were not noted in the minutes. In response to this, Don Chaput asked if minutes could be posted on the bulletin board. Jack Stanton said he would do this in the future. Anne-Marie Perrault asked that, under New Business, a sentence be added that states that "librarians were asked not to ask for membership cards". Anne-Marie Perrault thanked Jack Stanton for his services. Minutes to be filed.

TREASURER'S REPORT Good month. \$8,000 in dues collected. Library income was \$1,400 usually around \$800. Don Chaput questioned item 4.9. Gerry Lalonde said it's for Amos. Don Chaput questioned item 16.9 it's for the canvas bags for the Conference it will be covered. Report to be filed for audit, [See attachment 1.]

VICE PRESIDENT Bob Paquette reported that the new phone system has been installed. Any problems, see him. We can now page 3rd floor from 2nd floor.

PRESIDENT Al Hamel thanked all members of the Board, and members who had headed committees, for their services during this past year. He also particularly thanked those going off the Board Bob Paquette, Jack Stanton, Don Chaput, and Gerry Nash.

Al Hamel also noted that we have been asked to provide parking for the (Bakersville) schoolteachers. In return, the city will be taking care of the snow removal should save us about \$3,000 per year. We will have to have a minor contract for hand snow removal (front walk, etc.).

He reported that re-keying would cost us about \$900. Allsafe Lock Inc. will do the job. Keys will not be able to be duplicated. Keys will cost \$5.50. Two keys for the State; 5 master keys; about 40 total. Should we ask for a \$5 deposit per key? All seemed to agree. Don Chaput seems to recall that the pushbutton (keypad) system was cheaper for 2 doors. He questioned the need for re-keying. Bob Paquette doesn't think that there is a key that cannot be duplicated. Regarding the pushbutton type, Bob Maurier said that there are electrical and mechanical versions. Pauline Cusson said that there could be a conflict between pushbuttons and the buzzer system. Jack Stanton read the item on keys from the July minutes no motion had been offered. Gerry Lalonde suggested that we further look into the keypad (pushbutton) system. We should look at keypads for the outer doors only first and then for all of them.

The 61 CDs from LDS are here. We still have the problem of security of these. The PRDH CDs (usable on a network) will cost about \$5,000 must protect these also. The jukebox solution would cost us about \$2,600. We only have a single license for the LDS ones. Al Hamel noted that there would be an increase in data available on CDs, so it would be worthwhile to purchase a jukebox system (preferably an expandable one).

Roland Marchand doesn't think that the LDS CDs require a jukebox just yet. He suggests that, for the PRDH CDs, we use 2 PCs with unopenable CD drives. Mary Jean Colburn showed a catalog of, among other things, a CD jukebox even a 600 CD one. She offered that the Board visit her office to see their jukebox system. Al Hamel suggested that the library board discuss alternatives and bring them to the computer committee.

CORRESPONDING
SECRETARY

[See attachment 2.]

COMMITTEE REPORTS

Acquisitions: [No report.]

Buildings and Grounds: [See Pres. and VP reports above.]

Computers: Roland Marchand said that we have an HP DeskJet that no longer works. He also noted that we had 386 die on us. He reported that we have 5 486s in progress (He been working with Joe Trumbull). One will be used for the LDS system. We need a graphics printer. Anne-Marie Perrault offered to donate a laser printer.

Conferences: Pauline Cusson reported that we now have the following registrations: Full 81, Saturday 73, Friday evening 34, Banquet 13. Break even point would have been around 250 154 are paying the bulk of the expenses. We had an \$8,100 food minimum we need about 50 more attendees. Pauline Cusson asked if we were going to donate a copy of Jetté as a door prize. We shall. Al Hamel said that Lucille Lagassé had donated a \$300 globe. She has also donated a new French-English dictionary. We could give the door prizes at the banquet, at workshops, at the annual meeting. No need to be present to win. Let's do it at the banquet. We also have gift certificates from Belmont (Hall) and a copy of Ultimate Family Tree. Program books (about 36 pages) are at the printer. Al Hamel has been talking to Norman Robert (Parchemin) who seems to be reluctant to come to the Conference. Perhaps we could offer to pay him mileage. Gerry Lalonde offered to house M. Robert. Al Hamel asked if there were a precedent for granting an outgoing president a life membership. All Board of Directors members indicated no and no one wished to institute the practice.

Editorial: [See attachment 3.]

Library: [See attachment 4.]

Membership: [See attachment 5.]

Publicity: [No one assigned.]

Publications: [No report.]

Research: [See attachment 6.]

Internet: [No report.]

Inventory: [No report.]

Obituary: [No report.]

Guidelines: Anne-Marie Perrault outlined progress to date on the Guidelines. Could the Board set aside about an hour to review these? Gerry Lalonde suggested that we have a special meeting separate from the regular meetings. Al Hamel suggested that Anne-Marie Perrault "put it together" and we could then discuss and vote on it.

Bylaws: Jack Stanton to get proposed changes to bylaws printed at Kinko's (200 copies) bill ACGS.

Nominating: Pauly Labbe reported for the Committee, which consisted of Gerry Nash, Roland Marchand, and Pauly Labbe. Al Hamel briefed the Board on new entries to the slate. [See attachment 7.]

OLD BUSINESS

The need for an elevator was discussed. We also could use climate control (to protect the books).

NEW BUSINESS

Next year's Conference: Anne-Marie Perrault suggested 24-26 September 1999 all agreed.

ADJOURNMENT

Gerry Lalonde moved adjournment at 20:24; **Jack Stanton seconded**. Next meeting at the library on Thursday, 08 October 1998 at 18:30.

Respectfully submitted,

John R Stanton
Recording Secretary

09/03/98

AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

August 1998

Attachment 1

	Aug '98	Jan - Aug '98
Income		
1.0 MEMBERSHIP		
1.1 Dues	8,019.50	38,921.50
Total 1.0 MEMBERSHIP	8,019.50	38,921.50
2.0 PUBLICATIONS		
2.3 Repertoires	310.00	5,547.60
2.4 Index & Holdings	18.00	323.00
2.5 Jette	200.00	3,400.00
2.6 Video S. R.	0.00	10.00
2.7 Border Crossings	0.00	40.00
Total 2.0 PUBLICATIONS	528.00	9,320.60
3.0 GENEALOGIST		
3.1 Back Issues	52.10	646.80
3.2 Advertising	0.00	100.00
Total 3.0 GENEALOGIST	52.10	746.80
4.0 LIBRARY		
4.1 All Copies	482.82	2,356.01
4.2 Maps-Charts-Guides	252.16	1,687.31
4.3 Guest Fees	345.00	1,540.00
4.5 Beverages	139.35	636.35
4.6 Candy/Snacks	94.92	450.07
4.7 Hats	28.50	47.50
4.8 Gift Certificates	0.00	25.00
4.9 Other	100.00	631.00
Total 4.0 LIBRARY	1,442.75	7,373.24
5.0 RESEARCH		
5.1 RS Income	302.00	2,863.60
5.2 Parchemin	219.00	373.00
Total 5.0 RESEARCH	521.00	3,236.60
6.0 CONFERENCE		
6.1 Attend Fees	8,215.00	10,465.00
6.9 Other	20.00	620.00
Total 6.0 CONFERENCE	8,235.00	11,085.00
7.0 SOCIETY		
7.2 Bldg Fund	613.00	2,931.77
7.3 Book Fund	218.50	748.50
7.6 Ckg Act Int	6.10	92.67
7.7 Bld Fnd Int	6.36	111.78
7.8 Sav Act Int	1.63	11.97
7.9 Other	-0.50	1,873.43
Total 7.0 SOCIETY	845.09	5,770.12
8.0 BUILDING		
8.1 Rental Inc	875.00	13,125.00
Total 8.0 BUILDING	875.00	13,125.00
Total Income	20,518.44	89,578.86

09/03/98

AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

August 1998

	Aug '98	Jan - Aug '98
Gross Profit	20,518.44	89,578.86
Expense		
11.0 MEMBERSHIP		
11.1 Postage	0.00	1,000.00
11.2 Supplies	0.00	69.46
11.3 Maine	205.00	1,708.20
Total 11.0 MEMBERSHIP	205.00	2,777.66
12.0 PUBLICATIONS		
12.1 Postage	5.52	267.17
12.2 Supplies	0.00	951.67
12.3 Print Reps	431.80	3,187.60
12.4 Index & Holdings	0.00	465.50
12.5 Jette	3,559.00	3,559.00
Total 12.0 PUBLICATIONS	3,996.32	8,430.94
13.0 GENEALOGIST		
13.1 Postage	115.00	2,142.66
13.2 Supplies	118.77	350.72
13.3 Printing	5,938.00	10,481.00
Total 13.0 GENEALOGIST	6,171.77	12,974.38
14.0 LIBRARY		
14.1 Postage	0.00	33.76
14.2 Supplies	13.45	685.95
14.3 Equip Maint	0.00	427.43
14.4 Print Maps & Info	0.00	120.00
14.5 Beverages	0.00	287.00
14.6 Candy/Snacks	0.00	420.22
14.9 Other	0.00	54.07
Total 14.0 LIBRARY	13.45	2,028.43
15.0 RESEARCH		
15.1 Postage	32.00	110.00
15.2 Supplies	0.00	35.38
15.3 Returns	0.00	337.50
15.4 Parchemin	0.00	1,511.00
Total 15.0 RESEARCH	32.00	1,993.88
16.0 CONFERENCE		
16.1 Postage & Printing	0.00	1,363.56
16.9 Other	600.00	897.22
Total 16.0 CONFERENCE	600.00	2,260.78
17.0 SOCIETY		
17.1 Postage	64.00	330.66
17.2 Supplies	139.20	1,920.93
17.3 Telephone	41.61	354.75
17.4 Work Comp Ins	413.00	-58.00
17.5 Liab Ins	0.00	1,222.00
17.6 Fire Ins	0.00	1,280.00
17.7 Bank Charge	4.50	32.19
17.9 Other	0.00	1,214.95

09/03/98

**AMERICAN-CANADIAN GENEALOGICAL SOCIETY
INCOME & EXPENSE**

August 1998

	<u>Aug '98</u>	<u>Jan - Aug '98</u>
Total 17.0 SOCIETY	662.31	6,297.48
18.0 BUILDING		
18.1 Heat	20.30	4,692.68
18.2 Electricity	261.29	1,941.83
18.3 Water-Sewer	69.28	336.44
18.5 Maint-Repair	296.79	22,609.85
18.6 Fire Protect	0.00	480.00
18.7 Snow-Grass	0.00	2,190.00
18.8 Loan Interest	349.83	2,798.69
Total 18.0 BUILDING	997.49	35,049.49
Uncategorized Expenses	0.00	0.00
Total Expense	12,678.34	71,813.04
Net Income	7,840.10	17,765.82

09/03/98

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

Balance Sheet

As of August 31, 1998

	<u>Aug 31, '98</u>
ASSETS	
Current Assets	
Checking/Savings	
BUILDING FUND BNH	6,991.65
CHECKING BNH	14,160.74
CHEQUING (Can. Funds)	1,961.71
SAVINGS SMB	719.73
Total Checking/Savings	<u>23,833.83</u>
Accounts Receivable	
ACCOUNTS RECEIVABLE	<u>1,356.00</u>
Total Accounts Receivable	<u>1,356.00</u>
Other Current Assets	
CASH ON HAND	100.00
PETTY CASH	200.00
Total Other Current Assets	<u>300.00</u>
Total Current Assets	25,489.83
Fixed Assets	
LIBRARY BUILDING	<u>209,782.24</u>
Total Fixed Assets	<u>209,782.24</u>
Other Assets	
ACGS HOLDINGS	160,286.66
FURN & EQUIP	60,746.98
MDSE FOR RESALE	23,159.89
Total Other Assets	<u>244,193.53</u>
TOTAL ASSETS	<u><u>479,465.60</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
BUILDING LOAN	<u>39,981.33</u>
Total Long Term Liabilities	<u>39,981.33</u>
Total Liabilities	39,981.33
Equity	
OPENING BAL EQUITY	421,718.45
Net Income	17,765.82
Total Equity	<u>439,484.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>479,465.60</u></u>

FUND BALANCES 31-Aug-98**ARCHIVIST FUND**

	<i>Beginning Balance</i>			\$17,362.66
<i>Plus:</i>	<i>Membership</i>	\$8,019.50	20.00%	\$1,603.90
<i>Plus</i>	<i>Border Crossing Income</i>			
<i>Plus</i>	<i>Donations to Book Fund</i>			\$218.00
<i>Less:</i>	<i>Books Purchased/Binding, etc.</i>			<u>\$207.00</u>
	<i>Ending Balance</i>			<u>\$18,977.56</u>

RESEARCH FUND

	<i>Beginning Balance</i>			\$6,900.45
<i>Plus:</i>	<i>Current Month Receipts</i>			\$521.00
<i>Less:</i>	<i>Current Month Refunds</i>			
<i>Less:</i>	<i>Postage & Misc. Expenses</i>			\$32.00
<i>Less:</i>	<i>Purchase of Research Equip.</i>			
	<i>Ending Balance</i>			<u>\$7,389.45</u>

FUND BALANCES D 31 JUJY 98

ARCHIVIST FUND

	Beginning Balance			\$22,690.52
Plus:	Membership	\$2,033.00	20.00%	\$406.60
Plus	Border Crossing Income			
Plus	Donations to Book Fund			
Less:	Books Purchased/Binding, etc.			\$5,734.46
	Ending Balance			<u>\$17,362.66</u>

RESEARCH FUND

	Beginning Balance			\$6,725.44
Plus:	Current Month Receipts			\$200.00
Less:	Current Month Refunds			
Less:	Postage & Misc. Expenses			\$24.99
Less:	Purchase of Research Equip.			
	Ending Balance			<u>\$6,900.45</u>

DECLASSIFICATION

1. [illegible]

2. [illegible]

3. [illegible]

4. [illegible]

5. [illegible]

6. [illegible]

7. [illegible]

8. [illegible]

9. [illegible]

10. [illegible]

11. [illegible]

12. [illegible]

13. [illegible]

14. [illegible]

15. [illegible]

16. [illegible]

17. [illegible]

FUND BALANCES 30-Jun-98

ARCHIVIST FUND

	Beginning Balance			\$22,687.42
Plus:	Membership	\$3,269.00	20.00%	\$653.80
Plus	Border Crossing Income			
Plus	Donations to Book Fund			
Less:	Books Purchased/Binding, etc.			<u>\$650.70</u>
	Ending Balance			<u>\$22,690.52</u>

RESEARCH FUND

	Beginning Balance			\$6,425.44
Plus:	Current Month Receipts			\$334.50
Less:	Current Month Refunds			\$12.50
Less:	Postage & Misc. Expenses			
Less:	Purchase of Research Equip.			
	Ending Balance			<u>\$6,747.44</u>

September 9, 1998

TO: Board of Directors

FROM: Corresponding Secretary

SUBJECT: Report for Month of August 1998

~~~~~  
The following correspondence was sent during the month of August:

16 "Thank yous" for donations of money to either the building fund or library fund. Two were for \$100.00, one \$85.00, two \$50.00, the remainder were \$25.00 or less.

10 "Thanks yous" for donations of books or equipment, including a microfiche reader.

7 Application packets were sent in response to inquiries about ACGS.

7 Miscellaneous, including a sympathy card to the family of Richard DeBonville.

40      Total

Respectfully submitted,  
Mary Anna Paquette



**TOTALS - SEPTEMBER 1997 to SEPTEMBER 1998**

| MONTH     | MONEY<br>DONATIONS | BOOKS and<br>Other Donations | INQUIRIES | MISC. | MONTH<br>TOTAL |
|-----------|--------------------|------------------------------|-----------|-------|----------------|
| September | 12                 | 3                            | 2         | 3     | 20             |
| October   | 19                 | 15                           | 2         |       | 36             |
| November  | 13                 | 3                            | 7         |       | 23             |
| December  | 19                 | 5                            | 3         |       | 27             |
| January   | 18                 | 1                            |           |       | 19             |
| February  | 7                  | 4                            | 9         | 4     | 24             |
| March     | 7                  | 6                            | 11        | 3     | 27             |
| April     | 9                  | 12                           | 6         | 5     | 32             |
| May       | 12                 | 7                            | 3         | 7     | 29             |
| June      | 9                  | 5                            | 11        | 8     | 33             |
| July      | 7                  | 6                            | 7         |       | 20             |
| August    | 16                 | 10                           | 7         | 7     | 40             |
| TOTALS    | 148                | 77                           | 68        | 37    | 330            |

Juno e-mail printed Wed, 9 Sep 1998 06:35:11 , page 1

From: AMPerrault@aol.com

Return-path: <AMPerrault@aol.com>

To: mcolbum@christa.unh.edu, mr.d6@juno.com, hamellot@worldnet.att.net, MalbaiePQ@aol.com, RWMLawrenc@aol.com, ram31@ix.netcom.com, BNeveux@aol.com, mapaquette@grolen.com, AMPerrault@aol.com, cw3jack\_stan@juno.com, RFortinNH@aol.com, geco2@juno.com, robpaq@worldnet.att.net, chrysler@nh.ultranet.com, Donchaput@aol.com, JudyA80476@aol.com, cl-hebert@worldnet.att.net

Date: Wed, 9 Sep 1998 05:45:43 EDT

Subject: Editorial Board Monthly Report

Message-ID: <22a3f361.35f64e47@aol.com>

X-Status: Read

X-Mailer: AOL 4.0 for Windows 95 sub 214

Editorial Board Meeting was held 8 SEP 1998, at 2 PM, in the 3rd floor office

area. Present were Gerald Lalonde and Anne-Marie Perrault.

Topics discussed included:

1. Sale of packages of ACGenealogists in multiples of 25 rather than 50.

In the future, issues will be packaged and sold in multiples that correspond to the Surname Index, those specific issues to be determined in the near future.

(Example: Issues 1 through 18 will be sold with the first Surname Index. Issues 19 through XX will be packaged with the second Surname Index. The third

package will consist of the first issue published in the year where we began to include the Surname Index at the end of the year. We will continue to sell individual issues as we have done in the past.

Gerry Lalonde feels strongly that we should continue to reprint past issues, as stocks become depleted. I do not have strong feelings about that but I also believe that this is not necessarily the Editor's concern.

2. Improved distribution of ACGenealogist costs: Beginning in 1999, RS Department, Publications and Conferences will be billed for the colored insert pages, rather than having these costs posted to the journal.

3. Number of Pages, and other methods to reduce the cost of our publication:

Sometime during the last presidency of Roger Lawrence, the Board of Directors approved a maximum of 60 pages each issue of ACGenealogist. I have felt that this was an average over the year, because we do have issues with less than 60 pages, and the yearly issue which contains the surname index contains closer to 80 pages.

Gerry has visited the printer and the mailer to discuss ways of decreasing

costs. Mailings to Europe will no longer be sent air mail, which the mailer had been doing, but certainly not at our request. Mailings to Canada must continue to be first class. Choice of paper weight were discussed with the printer, but changes would not decrease costs.

The bottom line is that we will continue as we have been and hope that the Board of Directors continues to recognize the value of ACGenealogist in attracting members and in keeping members, long after their own genealogy has been completed.

Anne-Marie



To: [unknown], INTERNET:hamellot@worldnet.att.net  
CC: [unknown], INTERNET:RWMLawrenc@aol.com  
CC: [unknown], INTERNET:ram31@ix.netcom.com  
CC: [unknown], INTERNET:mapaquette@grolen.com  
CC: [unknown], INTERNET:malbaiepq@aol.com  
CC: [unknown], INTERNET:chrysler@nh.ultranet.com  
CC: [unknown], INTERNET:amperrault@aol.com  
CC: Donald Chaput, [102475,2260]  
CC: [unknown], cw3jack\_stan  
From: Mary Jean Colburn, INTERNET:mj.colburn@unh.edu  
Date: 03-09-98, 9:10 PM  
Re: Library Board Report

Sender: mcolburn@christa.unh.edu  
Received: from christa.unh.edu (christa.unh.edu [132.177.137.10])  
by dub-img-1.compuserve.com (8.8.6/8.8.6/2.14) with ESMTP id JAA11428;  
Thu, 3 Sep 1998 09:10:45 -0400 (EDT)  
Received: from localhost (mcolburn@localhost)  
by christa.unh.edu (8.9.1/8.9.1) with SMTP id JAA12062;  
Thu, 3 Sep 1998 09:10:41 -0400 (EDT)  
Date: Thu, 3 Sep 1998 09:10:41 -0400 (EDT)  
From: Mary Jean Colburn <mj.colburn@unh.edu>  
To: hamellot@worldnet.att.net  
cc: Donald Chaput <102475.2260@compuserve.com>, amperrault@aol.com,  
chrysler@nh.ultranet.com, cw3jack\_stan@compuserve.com,  
hamellot@worldnet.att.net, malbaiepq@aol.com, mapaquette@grolen.com,  
ram31@ix.netcom.com, RWMLawrenc@aol.com  
Subject: Library Board Report  
Message-ID: <Pine.OSF.3.96L.980903084501.11996C-100000@christa.unh.edu>  
MIME-Version: 1.0  
Content-Type: TEXT/PLAIN; charset=US-ASCII

The Library Board met on August 31, 1998  
Present: MaryAnna Paquette, Pauly Labbe, Anne-Marie Perrault, Donald  
Chaput, Roland Marchand, Al Hamel, & MJ Colburn.

1. Roland expects to have the updated floor plan completed by the Sept. meeting.
2. Bob Maurier was absent; there was no report from the Acquisitions Committee.
3. MaryAnna has made good progress on entering the call numbers. She is now waiting for MJ to supply her with the remainder of the numbers to complete the project. She will also train someone else to do data entry.
4. MJ brought in several articles and books that deal with disaster planning. They are in the library for use there, in case anyone is interested. The recommendation of the Library Board is that a plan needs to be in place for the entire building in the event of a disaster so that we will be prepared and know what to do.
5. The Board voted to open the library at 9 AM on Wednesday for a 6 month trial period. Anne-Marie will be responsible for opening, starting on Sept. 2. If she is unable to do it, she will find her own replacement.
6. It is the understanding of the Board that no one can borrow a book from the library if they do not have a membership number. All Library Board members agree on this. We also understand and agree that, as stated by the Board of Directors, the librarians do not have to ask people to show their membership cards.
7. We discussed security issues in relation to the 61 CDs from the

Mormons. We decided that it would be prudent to move the work station for these adjacent to the reception desk.

8. Signage for the repetoires needs to be corrected. It will be done.

9. Computer at the reception desk is not working properly. Takes an inordinate amount of time to come up. Can it be fixed? Roland doesn't think he can do it, but he can replace it.

10. Following are some thoughts on long range planning:

- a. open 5 days a week
- b. part-time receptionist/library clerk with job description
- c. increase number of computers, at least doubled, & networked when possible.
- d. space needs might include moving film & fiche & readers, moving Main Collection, moving periodicals, moving city directories or any combination of the above to the top floor.

Respectfully submitted,  
Mary-Jean Colburn

Library board members- Did I get it all?

Mary Jean Colburn  
Oudens Memorial Library  
UNH at Manchester  
220 Hackett Hill Road  
Manchester, NH 03102

mcolburn@christa.unh.edu

## ACGS MEMBERSHIP REPORT

The following is the membership report for the month of  
AUGUST 1998.

=====

|                                               |           |
|-----------------------------------------------|-----------|
| New Members:                                  | 41        |
| Renewals:                                     | 260       |
| Donations to the building fund/ acquisitions: | \$ 135.00 |

The following notices were mailed by Michael Melanson  
for September 1998:

|                                          |     |
|------------------------------------------|-----|
| Renewal notices mailed for October 1998: | 224 |
| Reminder notices mailed for July 1998:   | 49  |

Judith A. Arseneault  
Membership Chairman

## *Research Dept. Activity Report*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>                            |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|-------------------------------------------|
| 04-Aug-98             | Allyn          | Pike        | Yes                      | 01-Sep-98              | \$0.00                   |                        | Add'l info requested                      |
| 04-Aug-98             | Bourdon        | Marchand    | Yes                      | 14-Aug-98              | \$5.00                   | 05-Aug-98              |                                           |
| 04-Aug-98             | Ellington      | Baty        | Yes                      | 01-Sep-98              |                          |                        | Referred to Ontario                       |
| 04-Aug-98             | Landry         | Landry      |                          |                        |                          |                        | To do                                     |
| 04-Aug-98             | Merrill        | Paulin      | Yes                      | 31-Aug-98              | \$20.00                  | 21-Aug-98              | NX                                        |
| 04-Aug-98             | Merrill        | Brideau     |                          |                        |                          |                        | To do                                     |
| 04-Aug-98             | Ouellette      | Parent      | Yes                      | 01-Sep-98              | \$10.00                  | 01-Sep-98              | CNF further info than submitted by client |
| 04-Aug-98             | Turgeon        | Roy/Bolduc  | Yes                      | 11-Aug-98              | \$5.00                   | 05-Aug-98              | New address posted-nx                     |
| 11-Aug-98             | Auclair        | Bedard      | Yes                      | 31-Aug-98              | \$20.00                  | 24-Aug-98              | NX                                        |
| 11-Aug-98             | Brown          | Lebrun      | Yes                      |                        | \$20.00                  | 21-Aug-98              | PDC                                       |
| 11-Aug-98             | Dauteuil       | Duquette    |                          |                        |                          |                        | To Do                                     |
| 11-Aug-98             | Gelinas        | Labonte     |                          |                        |                          |                        | To Do                                     |
| 11-Aug-98             | Parker         | Journeau    | Yes                      | 03-Sep-98              |                          |                        | 3 generations only                        |
| 11-Aug-98             | Schin          | Vincent     | Yes                      |                        | \$20.00                  | 25-Aug-98              | NX                                        |
| 13-Aug-98             | Cobine         | Dansereau   |                          |                        |                          |                        | To Do                                     |
| 13-Aug-98             | Dube           | Dube        |                          |                        |                          |                        | To Do                                     |
| 14-Aug-98             | Greenwood      | Nadeau      | Yes                      | 03-Sep-98              | \$20.00                  | 25-Aug-98              |                                           |

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>        | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>                              |
|-----------------------|----------------|--------------------|--------------------------|------------------------|--------------------------|------------------------|---------------------------------------------|
| 14-Aug-98             | Trudeau        | Derose             |                          |                        |                          |                        | To do                                       |
| 17-Aug-98             | Adami          | Croto              | Yes                      | 01-Sep-98              | \$0.00                   |                        | Referred to Vitals in MA                    |
| 17-Aug-98             | Wwenschel      | Potter             |                          |                        |                          |                        | To Do                                       |
| 18-Aug-98             | Croto          | Croto/Crotto/Crote | No                       |                        | \$20.00                  | 01-Sep-98              | Awaiting reply for go ahead on verification |
| 18-Aug-98             | Culp           | Moysant            |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Culp           | Archambault        |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Culp           | Mason              |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Culp           | Lisotte            |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Depolo         | Bolduc             |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Hutchinson     | Hutchinson         |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Lageux         | Assorted names     |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Lemieux        | Bouchard           |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Millet         | Lambert            |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Millet         | Millet             |                          |                        |                          |                        | To do                                       |
| 18-Aug-98             | Ruppert        | Davis              | No                       | 22-Aug-98              | \$0.00                   |                        | CNF-Money was a donation to ACGS            |
| 18-Aug-98             | Wescott, Jr    | St Pierre          | Yes                      | 03-Sep-98              |                          |                        |                                             |
| 18-Aug-98             | Wescott, Jr    | Boucher            | Yes                      | 03-Sep-98              |                          |                        |                                             |
| 18-Aug-98             | Wescott, Jr    | Clairmont          | Yes                      | 03-Sep-98              |                          |                        |                                             |
| 20-Aug-98             | Dennison       | Sanguinette        |                          |                        |                          |                        | To do                                       |
| 20-Aug-98             | Richards       | Laplante           |                          |                        |                          |                        | To do                                       |

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>      | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i> |
|-----------------------|----------------|------------------|--------------------------|------------------------|--------------------------|------------------------|----------------|
| 23-Aug-98             | Vermette       | Pero             |                          |                        |                          |                        | To do          |
| 25-Aug-98             | Beaudry        | Messier          |                          |                        |                          |                        | To do          |
| 25-Aug-98             | Poore          | Blanchette       |                          |                        |                          |                        | To do          |
| 25-Aug-98             | Wetzel         | Tremblay         |                          |                        | \$0.00                   |                        | To do          |
| 31-Aug-98             | Grant          | Mercier-Marshall |                          |                        |                          |                        | To do          |
| 31-Aug-98             | Richards       | Nicklaw          |                          |                        |                          |                        | To do          |
| 31-Aug-98             | Richards       | La Plante        |                          |                        |                          |                        | To do          |

## *Research Dept. Aging Report*

| <i>DATE REC'D</i> | <i>SURNAME</i> | <i>LINE</i>          |
|-------------------|----------------|----------------------|
| 30-Jul-98         | Ehlers         | Janette              |
| 04-Aug-98         | Merrill        | Brideau              |
| 04-Aug-98         | Landry         | Landry               |
| 11-Aug-98         | Gelinas        | Labonte              |
| 11-Aug-98         | Dauteuil       | Duquette             |
| 13-Aug-98         | Cobine         | Dansereau            |
| 13-Aug-98         | Dube           | Dube                 |
| 14-Aug-98         | Trudeau        | Derosé               |
| 17-Aug-98         | Wwenschel      | Potter               |
| 18-Aug-98         | Millet         | Millet               |
| 18-Aug-98         | Lemieux        | Bouchard             |
| 18-Aug-98         | Culp           | Mason                |
| 18-Aug-98         | Culp           | Archambault          |
| 18-Aug-98         | Culp           | Moysant              |
| 18-Aug-98         | Depolo         | Bolduc               |
| 18-Aug-98         | Croto          | Croto/Crotto/Croteau |
| 18-Aug-98         | Millet         | Lambert              |
| 18-Aug-98         | Hutchinson     | Hutchinson           |
| 18-Aug-98         | Lageux         | Assorted names       |
| 18-Aug-98         | Culp           | Lisotte              |
| 20-Aug-98         | Richards       | Laplante             |
| 20-Aug-98         | Dennison       | Sanguinette          |
| 23-Aug-98         | Vermette       | Pero                 |
| 25-Aug-98         | Wetzel         | Tremblay             |
| 25-Aug-98         | Beaudry        | Messier              |
| 25-Aug-98         | Poore          | Blanchette           |
| 31-Aug-98         | Grant          | Mercier-Marshall     |

| <i>DATE REC'D</i> | <i>SURNAME</i> | <i>LINE</i> |
|-------------------|----------------|-------------|
| 31-Aug-98         | Richards       | Nicklaw     |
| 31-Aug-98         | Richards       | La Plante   |



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## *Reasearch Dept. Income Report*

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*DATE PAID*  
*by Month*

*SURNAME*

*AMOUNT*  
*PAID*

*DATE PAID*

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**August 1998**

|                    |                |                |
|--------------------|----------------|----------------|
| <i>Auclair</i>     | <i>\$20.00</i> | <i>8/31/98</i> |
| <i>Bourdon</i>     | <i>\$5.00</i>  | <i>8/14/98</i> |
| <i>Daniels</i>     | <i>\$20.00</i> | <i>8/30/98</i> |
| <i>Grant</i>       | <i>\$5.00</i>  | <i>8/31/98</i> |
| <i>Greenwood</i>   | <i>\$20.00</i> | <i>8/28/98</i> |
| <i>Lalumiere</i>   | <i>\$15.00</i> | <i>8/18/98</i> |
| <i>Logan</i>       | <i>\$10.00</i> | <i>8/31/98</i> |
| <i>Merrill</i>     | <i>\$20.00</i> | <i>8/31/98</i> |
| <i>Parker</i>      | <i>\$20.00</i> | <i>8/4/98</i>  |
| <i>Poirier</i>     | <i>\$20.00</i> | <i>8/18/98</i> |
| <i>Ruppert</i>     | <i>\$10.00</i> | <i>8/18/98</i> |
| <i>Taylor</i>      | <i>\$20.00</i> | <i>8/7/98</i>  |
| <i>Turgeon</i>     | <i>\$5.00</i>  | <i>8/11/98</i> |
| <i>Vermette</i>    | <i>\$30.00</i> | <i>8/18/98</i> |
| <i>Wescott, Jr</i> | <i>\$20.00</i> | <i>8/18/98</i> |
| <i>Wescott, Jr</i> | <i>\$20.00</i> | <i>8/18/98</i> |
| <i>Wescott, Jr</i> | <i>\$20.00</i> | <i>8/18/98</i> |
| <i>Wetzel</i>      | <i>\$20.00</i> | <i>8/25/98</i> |

*Grand Total*    *\$300.00*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i> |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------|
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------|

|           |          |                  |  |  |        |  |       |
|-----------|----------|------------------|--|--|--------|--|-------|
| 23-Aug-98 | Vermette | Pero             |  |  |        |  | To do |
| 25-Aug-98 | Beaudry  | Messier          |  |  |        |  | To do |
| 25-Aug-98 | Poore    | Blanchette       |  |  |        |  | To do |
| 25-Aug-98 | Wetzel   | Tremblay         |  |  | \$0.00 |  | To do |
| 31-Aug-98 | Grant    | Mercier-Marshall |  |  |        |  | To do |
| 31-Aug-98 | Richards | Nicklaw          |  |  |        |  | To do |
| 31-Aug-98 | Richards | La Plante        |  |  |        |  | To do |

## *Parchemin Activity Report*

| <i>Date rcv'd by Month</i> | <i>Date rcv'd</i> | <i>Date Mailed</i> | <i>Surname</i> | <i>Name Rch'd</i>    | <i>Total</i> |
|----------------------------|-------------------|--------------------|----------------|----------------------|--------------|
| <i>February 1998</i>       |                   |                    |                |                      |              |
|                            | 15-Feb-98         | 20-Feb-98          | Lawrence       | Burel/Burelle        | \$14.00      |
|                            | 22-Feb-98         | 22-Feb-98          | Perrault       | Perrault             | \$28.00      |
| <i>March 1998</i>          |                   |                    |                |                      |              |
|                            | 04-Mar-98         | 04-Mar-98          | Evans          | Droque/Lajoie        | \$10.00      |
|                            | 08-Mar-98         | 19-Mar-98          | Basilieri      | Basilieri/Laflamme   | \$0.00       |
|                            | 24-Mar-98         | 06-Apr-98          | Brown          | Duclos/Mailloux/*    | \$14.00      |
|                            | 25-Mar-98         | 25-Mar-98          | Marchand       | Marchand             | \$7.00       |
|                            | 27-Mar-98         | 19-May-98          | Akard          | Cloutier, Various    | \$5.00       |
| <i>April 1998</i>          |                   |                    |                |                      |              |
|                            | 02-Apr-98         | 24-Apr-98          | Campbell       | 5 various names      | \$10.00      |
|                            | 03-Apr-98         | 19-Apr-98          | Peloquin       | Peloquin dit Felix   | \$7.00       |
|                            | 18-Apr-98         | 20-Apr-98          | L'Etoile       | Etoile, J. Bonaventu | \$6.00       |
|                            | 25-Apr-98         | 25-Apr-98          | Autotte        | Autote               | \$6.00       |
|                            | 25-Apr-98         | 19-May-98          | Boisse         | Boissé, Pierre       | \$6.00       |
| <i>May 1998</i>            |                   |                    |                |                      |              |
|                            | 11-May-98         |                    | LaRoche        | Jean Grenier/Garnier | \$7.00       |
|                            | 11-May-98         | 19-May-98          | Morency        | Duthier/Duquet/etc   | \$6.00       |
|                            | 19-May-98         | 19-May-98          | Morency        | Imbeault             | \$5.00       |
|                            | 27-May-98         | 30-Jul-98          | Hunter         | Hus - Letendre       | \$20.00      |
| <i>June 1998</i>           |                   |                    |                |                      |              |
|                            | 10-Jun-98         | 20-Aug-98          | Alfred         | Diel/Yelle           | \$39.00      |
| <i>July 1998</i>           |                   |                    |                |                      |              |
|                            | 06-Jul-98         |                    | Melnick        | Eskildson            | \$5.00       |
|                            | 06-Jul-98         |                    | Roberts        |                      | \$0.00       |
|                            | 29-Jul-98         | 18-Aug-98          | Girard         | Girard/Pinsonneault/ | \$16.00      |
|                            | 30-Jul-98         | 15-Aug-98          | Peloquin       | Other Peloquins      | \$16.00      |
| <i>August 1998</i>         |                   |                    |                |                      |              |
|                            | 17-Aug-98         |                    | McSweeney      | Francis              | \$0.00       |
|                            | 17-Aug-98         |                    | MCSweeney      | Nantz                | \$5.00       |
|                            | 17-Aug-98         | 20-Aug-98          | Woodward       | Dulignon/Lamirande   | \$10.00      |
|                            | 17-Aug-98         | 31-Aug-98          | O'Neill        | Lemarie              | \$31.00      |

| <i>Date rcv'd by Month</i> | <i>Date rcv'd</i> | <i>Date Mailed</i> | <i>Surname</i> | <i>Name Rch'd</i>  | <i>Total</i>    |
|----------------------------|-------------------|--------------------|----------------|--------------------|-----------------|
|                            | 17-Aug-98         | 31-Aug-98          | Shipko         | Lagace             | \$8.00          |
|                            | 20-Aug-98         |                    | Hedstrom       | Brunet             | \$94.00         |
|                            | 25-Aug-98         |                    | Boucher        | Huot-Maurais-Dumas | \$0.00          |
|                            | 25-Aug-98         | 31-Aug-98          | Hackney        | Gauthier           | \$0.00          |
|                            |                   |                    |                | <b>Grand Total</b> | <b>\$375.00</b> |

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## *Parchemin Aging Report*

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| <i>Date rec'd by Month</i> | <i>Date rcv'd Surname</i> | <i>Date billed</i> | <i>Amt billed</i> |
|----------------------------|---------------------------|--------------------|-------------------|
| <i>August 1998</i>         |                           |                    |                   |
|                            | 17-Aug-98 O'Neill         | 20-Aug-98          | \$26.00           |
|                            | 17-Aug-98 Shipko          | 20-Aug-98          | \$3.00            |
|                            | 17-Aug-98 Woodward        | 17-Aug-98          | \$0.00            |
|                            | 17-Aug-98 McSweeney       |                    | \$0.00            |
|                            | 17-Aug-98 MCSweeney       |                    | \$0.00            |
|                            | 20-Aug-98 Hedstrom        | 24-Aug-98          | \$89.00           |
|                            | 25-Aug-98 Hackney         |                    | \$0.00            |
|                            | 25-Aug-98 Boucher         |                    | \$0.00            |

*Grand Total*

**\$118.00**

|                   |                         |
|-------------------|-------------------------|
| ALBERT HAMEL      | PRESIDENT               |
| ROLAND MARCHAND   | VICE PRESIDENT          |
| CAROL BELMAIN     | RECORDING SECRETARY     |
| MARYANNA PAQUETTE | CORRESPONDING SECRETARY |
| JERRY LALONDE     | TREASURER               |

|                     |                          |
|---------------------|--------------------------|
| BOB MAURIER         |                          |
| ANNE MARIE PERRAULT | EDITOR                   |
| MARY JEAN COLBURN   | LIBRARY DIRECTOR         |
| PAULY LABBE         | ASSIST. LIBRARY DIRECTOR |
| SAM HARRIS          | DIRECTOR INVENTORY       |
| CONSTANCE HEBERT    | DIRECTOR RESEARCH        |
| CRAIG DONAIS        | DIRECTOR                 |
| CHARLIE MARTEL      | DIRECTOR                 |

ANY NOMINATIONS FROM THE FLOOR?