

ACGS  
MEETING OF THE BOARD OF DIRECTORS  
13 August 1998

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✓ **CALL TO ORDER**

✓ **ROLL CALL**

✓ **RECORDING SECRETARY (MINUTES)**

✓ **TREASURER'S REPORT** (Gerry L.)

✓ **VICE-PRESIDENT** (Bob P.)

**PRESIDENT** ✓ **LDS-CD's**; ✓ **Dr. Klementowicz**; ✓ **St. Anthony Parish**; ✓ **Smithsonian**; ✓ **Website**;  
Nom. Comm; who's staying/leaving ?

✓ **CORRESPONDING (MAP)**  
**SECRETARY**

**COMMITTEE  
REPORTS**

✓ **Acquisitions:** (Bob M.)

✓ **Buildings & Grounds** (Bob P.)

✓ **Computers** (Roland M) see report

✓ **Conferences** (Pauline C.) 25<sup>th</sup> Anniv Comm. Rpt.

✓ **Editorial** (AMP) see report

✓ **LIBRARY** (MJC) see report (Hours of operation) (Member cards)(ACA)

✓ **MEMBERSHIP** See report

✓ **PUBLICITY** (<acgs.org> seems to be working)

✓ **PUBLICATIONS** See report

✓ **RESEARCH** (Constance H.) See report

✓ **INTERNET**

✓ **INVENTORY** (status)

✓ **OBITUARY REPORT** (AMP)

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

**Next meeting: 10 Sept 1998**

(P =PRESENT E = EXCUSED A=ABSENT)

[illegible]

**ACGS  
MEETING OF BOARD OF DIRECTORS  
13 AUGUST 1998**

**CALL TO ORDER** A regular meeting of the Board of Directors was held on Thursday 13 August 1998 in the library. The meeting was called to order by president Albert Hamel at 18:30.

**ROLL CALL** A quorum was present. Bob Paquette, Roger Lawrence, and Sam Harris were excused. Don Chaput and Mary Jean Colburn were absent. Pauline Cusson was also in attendance.

**RECORDING SECRETARY** One correction was noted in the minutes of the July meeting. Minutes to be filed.

**TREASURER'S REPORT** Gerry Lalonde said we were in the red for the past month, but in the black for the year. We continue to get extra toward the building fund with dues payments. Bob Maurier asked about "accounts receivable" on the balance sheet. Gerry Lalonde noted that some is for rent payments from the State. File for audit. [See attachment 1.]

**VICE PRESIDENT** In Bob Paquette's absence, Al Hamel reported that we are almost ready to do telephones.

**PRESIDENT** Al Hamel reported re the LDS CDs — nothing more yet.

Dr Klementowicz (cardiologist from Hudson) needs help to identify at risk people (via medical genealogy). Can ACGS assist? We will meet with him after the fall Conference, in October.

St Anthony parish going to have a centennial celebration.

Smithsonian: in summer of 1999 there will be a folk life display, principally about New Hampshire. Can we attend for part of the time?

Web site: has not yet been turned over to us, but is almost finished. We have not paid in full. The site has brought us many queries. Not much business on the fall Conference on the web yet.

**CORRESPONDING SECRETARY** [See attachment 2.]

**COMMITTEE REPORTS**

**Acquisitions:** Bob Maurier still doesn't have a letter from the bishops, but we have been approved. New books: [See attachment 3].

**Buildings and Grounds:** [See VP report above.]

**Computers:** Roland Marchand said that we have received volumes 13-17 of World Family Tree. The jukebox will be quite costly. Anne-Marie Perrault noted that Joe Turnbull would have to spend about 3 hours hooking this up. Long discussion followed on CD security. Also on CD-ROM drive ..... do we need 32x or will 24x do? Question as to whether we should purchase new or used monitors. **Roland Marchand moved we buy new monitors; Mary Anna Paquette seconded; motion carried.** [See attachment 4.]

**Conferences:** Pauline Cusson reported that registrations have really just started coming in. We're at about 100 (mixed). She doesn't have any of the Canadians. Has a check from Irene Provencher (age 80) who will not be attending but sent her registration as a donation. Gerry Lalonde was able to get 1/2 of the bags paid for by Bank of New Hampshire. ACA is paying expenses for Josée Vachon. Jim Normand's office is taking a full page ad. Program will be roughly the same dimensions as the American-Canadian Genealogist. Pauline Cusson hasn't heard back from Dick Eastman .... no bio, no picture yet. Most speakers seem to need a screen and an overhead projector. Some may need extra copies of handouts. Shall we see if Kinko's can do? Most thought so. Pauline Cusson thought that Kinko's would agree if we gave them a full page ad. We have reached our minimum number of rooms at the Wayfarer. Pauline Cusson is getting some reservations for the Friday night soirée only. Could be a problem. Deadline for the program is the 1st week of September. Barbara Fairfield has been invited; Pauline Cusson is concerned about Frank Binette getting to the Conference. Pauly Labbe said that people have been asking about walking tours. Pauline Cusson will do further checking. All tours will initially meet at the ACGS library. Should be finalized by next board meeting. Al Hamel feels that all Board members should seek advertisers/sponsors.

**Editorial:** Anne-Marie Perrault: [See attachment 5.] There was a discussion as to what percentage of dues (or, perhaps, total income) should be spent on American-Canadian Genealogist, acquisitions, etc.

**Library:** [See attachment 6.]

**Membership:** [See attachment 7.] Gerry Nash noted that we also need to know how many members fail to renew. [See also attachment 8.] Gerry Lalonde proposed a membership drive as a method of fund raising. He said that, if the Board likes the idea, he will buy an ad to announce the membership drive. Anne-Marie Perrault has serious reservations about giving away any portion of membership. Mary Anna Paquette suggested that we emphasize that our increased research capabilities provide better service to our distant members. We should also emphasize our recent diversity .... that we are more than a source for Franco genealogy.

**Publicity:** [No one assigned.]

**Continuing education:** Gerry Lalonde distributed a folder on seminars in Nonprofit Management. [See attachment 9.] **Gerry Nash moved** that we hire someone to write grant proposals for us; **Gerry Lalonde seconded;** Anne-Marie Perrault is uncomfortable with grants .... Bob Maurier doesn't like the idea of hiring anyone .... Pauly Labbe suggested we postpone discussion until fall .... Jack Stanton and Mary Anna Paquette had no comment at this time .... Al Hamel feels that there is a "ton of money" out there, but that none of us is versed in how to get it and that we will have to pay to get this expertise .... at this point he sees no down side to the proposal (Gerry Lalonde to talk to Bob Lister); **motion carried.**

Gerry Lalonde also noted that we are getting low on Jettés. Gerry Nash can order so that Gerry Lalonde can pick up between 23 and 28 August.

**Publications:** [See attachment 10.]

**Research:** [See attachment 11.]

**Internet:** [No report.]

**Inventory:** [No report.]

**Obituary:** Anne-Marie Perrault still needs help on the project.

**OLD BUSINESS**

Nominating committee: Gerry Nash to chair, Roland Marchand to be a member. Al Hamel and Gerry Lalonde agreed to succeed themselves.

Bylaws: They must be introduced from the floor at the annual meeting as there is no time to get a mailing out.

**NEW BUSINESS**

There was a recent incident in which a person came in saying (he) was from ACA and was challenged. ACA members do not have membership cards; we should believe those who say they are members. Librarians were asked not to ask for membership cards.

**ADJOURNMENT**

**Roland Marchand moved** adjournment at 21:06; **Jack Stanton seconded**. Next meeting at the library on Thursday, 10 September 1998 at 18:30.

Respectfully submitted,



John R Stanton  
Recording Secretary

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

July 1998

	Jul '98	Jan - Jul '98
<b>Income</b>		
<b>1.0 MEMBERSHIP</b>		
1.1 Dues	2,033.00	30,902.00
<b>Total 1.0 MEMBERSHIP</b>	<b>2,033.00</b>	<b>30,902.00</b>
<b>2.0 PUBLICATIONS</b>		
2.3 Repertoires	86.50	5,237.60
2.4 Index & Holdings	0.00	305.00
2.5 Jette	400.00	3,200.00
2.6 Video S. R.	0.00	10.00
2.7 Border Crossings	0.00	40.00
<b>Total 2.0 PUBLICATIONS</b>	<b>486.50</b>	<b>8,792.60</b>
<b>3.0 GENEALOGIST</b>		
3.1 Back Issues	29.50	594.70
3.2 Advertising	0.00	100.00
<b>Total 3.0 GENEALOGIST</b>	<b>29.50</b>	<b>694.70</b>
<b>4.0 LIBRARY</b>		
4.1 All Copies	86.61	1,873.19
4.2 Maps-Charts-Guides	157.90	1,435.15
4.3 Guest Fees	160.00	1,195.00
4.5 Beverages	104.00	497.00
4.6 Candy/Snacks	64.78	355.15
4.7 Hats	0.00	19.00
4.8 Gift Certificates	0.00	25.00
4.9 Other	135.00	531.00
<b>Total 4.0 LIBRARY</b>	<b>708.29</b>	<b>5,930.49</b>
<b>5.0 RESEARCH</b>		
5.1 RS Income	185.00	2,561.60
5.2 Parchemin	15.00	154.00
<b>Total 5.0 RESEARCH</b>	<b>200.00</b>	<b>2,715.60</b>
<b>6.0 CONFERENCE</b>		
6.1 Attend Fees	1,050.00	2,250.00
6.9 Other	600.00	600.00
<b>Total 6.0 CONFERENCE</b>	<b>1,650.00</b>	<b>2,850.00</b>
<b>7.0 SOCIETY</b>		
7.2 Bldg Fund	65.00	2,318.77
7.3 Book Fund	0.00	530.00
7.6 Ckg Act Int	16.82	86.57
7.7 Bld Fnd Int	6.74	105.42
7.8 Sav Act Int	1.47	10.34
7.9 Other	1,876.05	1,873.93
<b>Total 7.0 SOCIETY</b>	<b>1,966.08</b>	<b>4,925.03</b>
<b>8.0 BUILDING</b>		
8.1 Rental Inc	875.00	11,375.00
<b>Total 8.0 BUILDING</b>	<b>875.00</b>	<b>11,375.00</b>

# AMERICAN-CANADIAN GENEALOGICAL SOCIETY INCOME & EXPENSE

July 1998

	Jul '98	Jan - Jul '98
<b>Total Income</b>	7,948.37	68,185.42
<b>Gross Profit</b>	7,948.37	68,185.42
<b>Expense</b>		
<b>11.0 MEMBERSHIP</b>		
11.1 Postage	200.00	1,000.00
11.2 Supplies	0.00	69.46
11.3 Maine	0.00	1,503.20
<b>Total 11.0 MEMBERSHIP</b>	200.00	2,572.66
<b>12.0 PUBLICATIONS</b>		
12.1 Postage	7.00	261.65
12.2 Supplies	0.00	951.67
12.3 Print Reps	691.60	2,755.80
12.4 Index & Holdings	0.00	465.50
<b>Total 12.0 PUBLICATIONS</b>	698.60	4,434.62
<b>13.0 GENEALOGIST</b>		
13.1 Postage	800.00	2,027.66
13.2 Supplies	0.00	231.95
13.3 Printing	0.00	4,543.00
<b>Total 13.0 GENEALOGIST</b>	800.00	6,802.61
<b>14.0 LIBRARY</b>		
14.1 Postage	0.00	33.76
14.2 Supplies	222.24	672.50
14.3 Equip Maint	0.00	427.43
14.4 Print Maps & Info	0.00	120.00
14.5 Beverages	147.00	287.00
14.6 Candy/Snacks	194.73	420.22
14.9 Other	5.99	54.07
<b>Total 14.0 LIBRARY</b>	569.96	2,014.98
<b>15.0 RESEARCH</b>		
15.1 Postage	0.00	78.00
15.2 Supplies	24.99	35.38
15.3 Returns	0.00	337.50
15.4 Parchemin	0.00	1,511.00
<b>Total 15.0 RESEARCH</b>	24.99	1,961.88
<b>16.0 CONFERENCE</b>		
16.1 Postage & Printing	0.00	1,363.56
16.9 Other	152.22	297.22
<b>Total 16.0 CONFERENCE</b>	152.22	1,660.78
<b>17.0 SOCIETY</b>		
17.1 Postage	0.00	266.66
17.2 Supplies	61.27	1,781.73
17.3 Telephone	35.14	313.14
17.4 Work Comp Ins	0.00	-471.00
17.5 Liab Ins	0.00	1,222.00
17.6 Fire Ins	0.00	1,280.00

AMERICAN-CANADIAN GENEALOGICAL SOCIETY  
INCOME & EXPENSE

July 1998

	Jul '98	Jan - Jul '98
17.7 Bank Charge	5.19	27.69
17.9 Other	0.00	1,214.95
Total 17.0 SOCIETY	101.60	5,635.17
18.0 BUILDING		
18.1 Heat	224.24	4,672.38
18.2 Electricity	217.90	1,680.54
18.3 Water-Sewer	0.00	267.16
18.5 Maint-Repair	9,341.80	22,313.06
18.6 Fire Protect	0.00	480.00
18.7 Snow-Grass	0.00	2,190.00
18.8 Loan Interest	349.84	2,448.86
Total 18.0 BUILDING	10,133.78	34,052.00
Uncategorized Expenses	0.00	0.00
Total Expense	12,681.15	59,134.70
Net Income	-4,732.78	9,050.72



**AMERICAN-CANADIAN GENEALOGICAL SOCIETY**

**Balance Sheet**

As of July 31, 1998

08/13/98

	<u>Jul 31, '98</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
BUILDING FUND BNH	7,335.12
CHECKING BNH	5,802.25
CHEQUING (Can. Funds)	2,165.21
SAVINGS SMB	<u>718.10</u>
Total Checking/Savings	16,020.68
Accounts Receivable	
ACCOUNTS RECEIVABLE	<u>1,978.00</u>
Total Accounts Receivable	1,978.00
Other Current Assets	
CASH ON HAND	90.00
PETTY CASH	<u>200.00</u>
Total Other Current Assets	<u>290.00</u>
Total Current Assets	18,288.68
<b>Fixed Assets</b>	
LIBRARY BUILDING	<u>209,782.24</u>
Total Fixed Assets	209,782.24
<b>Other Assets</b>	
ACGS HOLDINGS	160,079.66
FURN & EQUIP	59,440.03
MDSE FOR RESALE	<u>23,159.89</u>
Total Other Assets	<u>242,679.58</u>
<b>TOTAL ASSETS</b>	<b><u>470,750.50</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Long Term Liabilities	
BUILDING LOAN	<u>39,981.33</u>
Total Long Term Liabilities	<u>39,981.33</u>
Total Liabilities	39,981.33
<b>Equity</b>	
OPENING BAL EQUITY	421,718.45
Net Income	<u>9,050.72</u>
Total Equity	<u>430,769.17</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>470,750.50</u></b>

August 12, 1998

TO: Board of Directors

FROM: Corresponding Secretary

SUBJECT: Report for Month of July 1998

~~~~~  
The following correspondence was sent during the month of June:

7 "Thank yous" for donations of money to either the building fund or library fund. One was for \$100.00, the remainder were \$25.00 or less.

6 "Thanks yous" for donations of books or equipment.

7 Application packets were sent in response to inquiries about ACGS.

20 Total

Respectfully submitted,  
Mary Anna Paquette



TOTALS - SEPTEMBER 1997 to SEPTEMBER 1998

| MONTH     | MONEY<br>DONATIONS | BOOKS and<br>Other Donations | INQUIRIES | MISC. | MONTH<br>TOTAL |
|-----------|--------------------|------------------------------|-----------|-------|----------------|
| September | 12                 | 3                            | 2         | 3     | 20             |
| October   | 19                 | 15                           | 2         |       | 36             |
| November  | 13                 | 3                            | 7         |       | 23             |
| December  | 19                 | 5                            | 3         |       | 27             |
| January   | 18                 | 1                            |           |       | 19             |
| February  | 7                  | 4                            | 9         | 4     | 24             |
| March     | 7                  | 6                            | 11        | 3     | 27             |
| April     | 9                  | 12                           | 6         | 5     | 32             |
| May       | 12                 | 7                            | 3         | 7     | 29             |
| June      | 9                  | 5                            | 11        | 8     | 33             |
| July      | 7                  | 6                            | 7         |       | 20             |
| August    |                    |                              |           |       | 0              |
| TOTALS    | 132                | 67                           | 61        | 30    | 290            |

## NEW BOOKS

CANADA:

Repertoire de mariages de 1897-1995, Paroisse St Thomas d'Aquin, Hudson, Quebec  
 Repertoire des deces et sepultures de 1920-1996, Paroisse St Thomas d'Aquin, Hudson, Quebec  
 Repertoire des mariages 1706-1990, Paroisse Saint Joseph, Chambly, Soc. d' Histoire du Haut-Richelieu  
 Repertoire des B M S de la paroisse Ste-Marie-de-Blanford, 1872-1993, Marie-Paul Mailhot-Morissette,  
 Soc. de Gen. de la Mauricie et des Bois Francs  
 Repertoire des baptemes de la paroisse Immaculee-Conception (cathedral de) Trois Rivieres 1879-1991,  
 5 volumes, Soc. de Gen. de la Mauricie et des Bois Francs  
 Repertoire des pierres tombales du cimetiere catholique de St Andre d' Argenteuil 1880-1995  
 Repertoire des pierres tombales du cimetiere catholique de Lachute 1880-1995  
 Repertoire des pierres tombales du cimetiere catholique de St Benoit de Mirabel 1884-1995  
 Repertoire des pierres tombales du cimetiere catholique de St Hermas 1857-1994  
 Repertoire des pierres tombales du cimetiere catholique de St Eustache Cte Deux-Montagnes 1865-1997  
 Soc. Gen. d' Argenteuil Inc.  
 Recensement No 11, Notre-Dame-du-Mont-Carmel, Comte de Champlain, 1876, 1886, 1891 par Brigitte  
 Hamel s.c.o.  
 Repertoire des Mariages Couture de la Province de Quebec by Allyre Couture  
 Genealogie des familles D' Astous d' Amerique par Regis Corbin et Benoit Lamoureux  
 Baptisms 1800-1870 (2 volumes) Deaths (1 volume) Parish of St John the Baptist, Bouctouche, Kent  
 County, New Brunswick, by Jeannine Cormier Myers  
 From England to Prince Edward Island  
 From Ireland to Prince Edward Island  
 From Scotland to Prince Edward Island, published by the PEI Gen. Society based on obituaries and death  
 notices in PEI newspapers 1835-1910 and cemetery transcriptions by Peter Galant and Nelda Murray et al

USA:

Marriage Returns of Cumberland County, Maine Prior to 1892 Maine Gen. Soc. Special Pub No 29  
 by Judith Holbrook Kelley Picton Press Rockport ME May 1998 1,041 pages  
 Vital Records of Biddeford ME, Prior to 1856, Maine Gen. Soc. Special Pub No 28 by John D Beatty  
 Vital Records of Troy Maine, Prior to 1892, Maine Gen. Soc. Special Pub No 21 by Ralph E Hillman  
 Baptisms of St Joseph, Salem NH Jan 1911-Dec 1997  
 Burials of St Joseph, Salem NH May 1914 -Dec 1997  
 Baptisms of Notre Dame-des-Victoires, Whitehall NY, Nov 1844 - Dec 1997 2 volumes  
 by Pauline G Cote et al, pub by American-Canadian Genealogical Society

ON ORDER:

Repertoire genealogique des familles Jean en Amerique (1668-1998) par Isidore Jean  
 St Mary's Church Repertoire, BMS, 1860-1899, Moers & Moers Fork, New York

## Memorandum

**DATE:** August 10, 1998  
**TO:** Al Hamel  
**FROM:** Roland A. Marchand  
**RE:** Computers for Searching  
**CC:** All interested Directors.

From our last meeting, we determined that the idea of using a jukebox would be postponed at least for a moment. I will summarize where we are now. We have at the present, four computers for searching in our library.

1. A 386 with no CD-ROM. Our library acquisition database (QA) is on this computer's hardrive. I would like to keep it as is.
2. A 386, with no CD-ROM. Another database (FE6), contains births, marriages and deaths from our publications. We are also adding OBITS to this computer. This works fine .
3. A 386, with a CD-ROM, (probably 2X). This has been used primarily for the earlier DOS CD's. It's gets used mostly when searching the Maine marriages.
4. That last computer, the most often used is the Windows 95 (Pentium). It has a 12X CD. It is used for searching most all of our current CD's. The Acadian index , and Acadian files in Family Tree format are placed on the hard drive. All the Borderbund CD's (World Family Tree), Social Security Index, NEHIS , US census index, and many others. This is a fast computer and works fine.

Has we acquire the new CD's that we have purchased, it is obvious that we will need more capability to view them.

Joe Turnbull (from CRC Date System) has donated various 486 motherboards and hard drives to the society. I personally do not have sufficient knowledge the make these in working computers.

No one in this society seem to have the time to attempt this.

I am going to give you an approximate list of what is needed to bring these computers up to date.

|                     | New donation | #1 | #2 | #3 | #4 | CRC*  | RTS** |
|---------------------|--------------|----|----|----|----|-------|-------|
| 486 motherboards    | X            | X  | X  | X  | X  |       |       |
| RAM (16 me minimum) | X            | X  | X  | X  | X  |       |       |
| Hard drive          | X            | X  | X  | X  | X  |       |       |
| 3.5" Floppy         | X            | X  | NO | NO | NO | \$30  | \$15  |
| CD drive            | 2X           | NO | NO | NO | NO | \$85  | \$85  |
| Monitor             | X            | X  | NO | NO | NO | \$149 | \$50  |
| Keyboard            | X            | X  | X  | X  | X  |       |       |
| Mouse               | X            | NO | NO | NO | NO | \$10  | \$7   |
| Computer Box        | X            | X  | NO | NO | NO | \$35  | \$35  |

CRC\* = CRC Data Systems, Manchester, NH (new equipment)

RTS\*\* = R.S.T. Computer Services, Hudson, NH ( used equipment)

|                              |   |                   |                  |               |
|------------------------------|---|-------------------|------------------|---------------|
| A tally of what is need is : | 3 | 3.5" floppy drive | 90.00            | 45.00         |
|                              | 5 | 32X CD-drives     | 425.00           | 425.00        |
|                              | 3 | monitors          | 447.00           | 150.00        |
|                              | 4 | mouse             | 40.00            | 28.00         |
|                              | 3 | Computer boxes    | 105.00           | 105.00        |
| TOTAL COST                   |   |                   | <u>\$1007.00</u> | <u>753.00</u> |

Of course, Joe Turnbull will have to be paid for his time to upgrade this computer.

We is your pleasure?.

Roland A. Marchand

R.S.T. Computer Services  
668 River RD  
Hudson, NH 03051

A Computing Salvaging Company

|                         |               |     |        |
|-------------------------|---------------|-----|--------|
| Monitor VGA 14"         | 50.00         |     |        |
| Monitor SVGA 14"        | 70.00         |     |        |
| Monitor SVGA 15"        | 185.00        | 17" | 250.00 |
| 486 motherboards        | 20.00 - 25.00 |     |        |
| IDE HD 210 MG           | 15.00         |     |        |
| IDE cable               | 3.00          |     |        |
| Floppy 3.5"             | 15.00         |     |        |
| Mini tower box 230 watt | 35.00         |     |        |
| Everex box              | 25.00         |     |        |
| Keyboards               | 5.00          |     |        |
| Mouse                   | 7.00          |     |        |
| Pentium motherboard     | 95.00         |     |        |
| Computer:               |               |     |        |
| 486DX33 4mg RAM         | 340 HD        |     |        |
| with monitor            |               |     | 150.00 |

Juno e-mail printed Mon, 10 Aug 1998 06:57:09 , page 1

From: AMPerrault@aol.com

Return-path: <AMPerrault@aol.com>

To: mcolburn@christa.unh.edu, mr.d6@juno.com, hamellot@worldnet.att.net,  
MalbaiePQ@aol.com, RWMLawrenc@aol.com, ram31@ix.netcom.com,  
BNeveux@aol.com, mapaquette@grolen.com, AMPerrault@aol.com,  
cw3jack\_stan@juno.com, RFortinNH@aol.com, geco2@juno.com,  
robpaq@worldnet.att.net, chrysler@nh.ultranet.com,  
Donchaput@aol.com, godbout@mediaone.net

Cc: JudyA80476@aol.com, Acado@aol.com, hgosseli@gwi.net

Date: Sun, 9 Aug 1998 09:45:01 EDT

Subject: Editorial Board Meeting

Message-ID: <f0f55408.35cda7df@aol.com>

X-Status: Read

X-Mailer: AOL 4.0 for Windows 95 sub 214

The Editorial Board met on 4 AUG 1998. Those present included:

Donald Chaput

Mary Anna Paquette

Roger Lawence

Richard Fortin

Albert Hamel

Anne-Marie Perrault

Agenda items included:

#### 1. Post Mortem on #76

Paragraph spacing needs to be corrected in several places.

Gutters between columns could be smaller.

Queries should be set in 10 point to save space.

Department headings could be set in smaller point.

#### 2. Bon Vieux Temps

Board discussed publishing a volume of several "Bon Vieux Temps" articles=

,=0Asome of which have appeared in ACG while others have not. Discussion

=

included=0Athe translation of French pieces into English and the writing

=

of new material=0Aby other authors. This will be brought to the Board of

=

Directors sometime this=0Afall when the editor has spent more time with

t=

he pieces and we all have a=0Abetter idea of what is available.

#### 3. Henri Gosselin book

This novel by a new member concerns the story of Clement Gosselin and oth=

er=0AQueb=E9cois men who helped the Americans during the Revolution by fi=

ghting the=0ABritish. The novel is well documented, historically accurate=

, and interesting.=0AIt is being read by several members this summer.

Lat=

er this year, the=0AEditorial Board will make a decision about recommendi=

ng to the Board of=0ADirectors that ACGS publish the book.

#### 4. Look at #77

Editorial Board reviewed proposed contents of Issue #77 which will be out=

-0A prior to the Fall Conference

5. Francos: Rich, Famous and/or Accomplished

This new department will be a simple listing of people throughout the world

with Franco surnames who have been in the news for their accomplishments (writers, artists, CEOs, presidents, teachers, etc.)

6. Five-year Plan for ACGenealogist

Discussion revolved around expenses involved with publication, percentage of dues which should be allocated to ACGenealogist; and the journal's

role in serving distant members who have no other link to ACGS. Treasurer will be asked to calculate the finances as well as to post insert pages to the proper AG L numbers (Conferences and Publications) . Other cost saving measures were considered (lighter weight paper, different cover stock, selling more ads, smaller point size).

The Board resisted making predictions about the appearance or content of ACGenealogist in five years, basing their reticence on the advancing technology which would have made it impossible to make accurate predictions five or ten years ago.

Respectfully submitted,  
Anne-Marie Perrault, Editor



To: [unknown], INTERNET:hamellot@worldnet.att.net  
CC: [unknown], INTERNET:RWMLawrenc@aol.com  
CC: [unknown], INTERNET:ram31@ix.netcom.com  
CC: [unknown], INTERNET:mapaquette@grolen.com  
CC: [unknown], INTERNET:malbaiepq@aol.com  
CC: [unknown], INTERNET:chrysler@nh.ultranet.com  
CC: [unknown], INTERNET:amperrault@aol.com  
CC: Donald Chaput, [102475,2260]  
CC: [unknown], cw3jack\_stan  
From: Mary Jean Colburn, INTERNET:mj.colburn@unh.edu  
Date: 10-08-98, 17:37 PM  
Re: Library Board

Sender: mcolburn@christa.unh.edu  
Received: from christa.unh.edu (christa.unh.edu [132.177.137.10])  
by arl-img-4.compuserve.com (8.8.6/8.8.6/2.12) with ESMTP id RAA13808;  
Mon, 10 Aug 1998 17:37:12 -0400 (EDT)  
Received: from localhost (mcolburn@localhost)  
by christa.unh.edu (8.9.1/8.9.1) with SMTP id RAA09768;  
Mon, 10 Aug 1998 17:37:10 -0400 (EDT)  
Date: Mon, 10 Aug 1998 17:37:10 -0400 (EDT)  
From: Mary Jean Colburn <mj.colburn@unh.edu>  
To: hamellot@worldnet.att.net  
cc: Donald Chaput <102475.2260@compuserve.com>, amperrault@aol.com,  
chrysler@nh.ultranet.com, cw3jack\_stan@compuserve.com,  
hamellot@worldnet.att.net, malbaiepq@aol.com, mapaquette@grolen.com,  
ram31@ix.netcom.com, RWMLawrenc@aol.com  
Subject: Library Board  
Message-ID: <Pine.OSF.3.96L.980810172221.21493B-100000@christa.unh.edu>  
MIME-Version: 1.0  
Content-Type: TEXT/PLAIN; charset=US-ASCII

The Library Board met on 27 July. Present:AM Perrault, Pauly Labbe, Donald Chaput, Bob Maurier, Roland Marchand, Roger Lawrence, MaryAnna Paquette, and MJ Colburn.

1. A request for a long range (5 year) plan was brought to the Board with members being charged to consider what types of materials, what formats to add to our collection. Space needs must also be planned. More discussion to follow at the August meeting and some suggestions to record in preparation to making such a plan.

2. A catalog page showing pullout reference shelves, to be used with standard stacks, was distributed. There was no interest at this time in adding these types of shelves.

3. The noise level in the library was discussed. It seems that there have been some complaints about too much laughing and talking across the room. After much discussion we agreed to put a note on the librarian's calendar suggesting what might be said to offending patrons to try to keep the noise level down. The consensus was that librarians should feel comfortable in asking people to be more quiet and considerate of those doing research.

4. We recommend that certain library holdings be put on the Web page. This would include groups of material that we own. We are not talking about individual titles.

5. Roland is working on the floor plan update.

6. The acquisitions committee seems to be having some difficulty meeting. The Board encourages regular meetings with as many of the committee attending as possible so that decisions can be made in a more timely way.

7. The Montreal repertoires will be undergoing renumbering, maintaining the same pattern as now exists but with more detail. The Q 26 will still be used, followed by M (for Montreal) and numbers.

Respectfully submitted,

MJ Colburn

Mary Jean Colburn  
Oudens Memorial Library  
UNH at Manchester  
220 Hackett Hill Road  
Manchester, NH 03102

mcolburn@christa.unh.edu

## ACGS MEMBERSHIP REPORT

The following is the membership report for the month of

MAY 1998.

=====

|              |    |
|--------------|----|
| New Members: | 37 |
|--------------|----|

|           |     |
|-----------|-----|
| Renewals: | 171 |
|-----------|-----|

Submitted by Judy Arseneault #3131

## Membership Reminder Notices Report

June 1998

|                            | Monthly Notices  | Reminder Notices  |
|----------------------------|------------------|-------------------|
| <u>Membership Type</u>     | <u>July 1998</u> | <u>April 1998</u> |
| US Individual (\$25)       | 88               | 61                |
| US Family (\$37.50)        | 4                | 5                 |
| Canadian Individual (\$28) | 1                | -                 |
| Canadian Family (\$42)     | -                | -                 |
| Overseas Individual (\$50) | -                | -                 |
| Institutional (\$50)       | 2                | -                 |
| <b>Total:</b>              | <b>95</b>        | <b>66</b>         |

*Submitted by Michael B. Melanson, #2803*

## ACGS MEMBERSHIP REPORT

The following is the membership report for the month of

JUNE 1998.

=====

|              |    |
|--------------|----|
| New Members: | 24 |
|--------------|----|

|           |     |
|-----------|-----|
| Renewals: | 135 |
|-----------|-----|

Submitted by Judy Arseneault #3131

## Membership Reminder Notices Report

July 1998

|                            | Monthly Notices    | Reminder Notices |
|----------------------------|--------------------|------------------|
| <u>Membership Type</u>     | <u>August 1998</u> |                  |
| US Individual (\$25)       | 240                |                  |
| US Family (\$37.50)        | 20                 |                  |
| Canadian Individual (\$30) | 3                  |                  |
| Canadian Family (\$45)     | -                  |                  |
| Overseas Individual (\$50) | -                  |                  |
| Institutional (\$50)       | 1                  |                  |
| <b>Total:</b>              | <b>264</b>         |                  |

*Submitted by Michael B. Melanson, #2803*

## ACGS MEMBERSHIP REPORT

The following is the membership report for the month of

JULY 1998.

=====

|              |    |
|--------------|----|
| New Members: | 26 |
|--------------|----|

|           |    |
|-----------|----|
| Renewals: | 61 |
|-----------|----|

Submitted by Judy Arseneault #3131

## Membership Reminder Notices Report

August 1998

|                            | Monthly Notices       | Reminder Notices           |
|----------------------------|-----------------------|----------------------------|
| <u>Membership Type</u>     | <u>September 1998</u> | <u>May &amp; June 1998</u> |
| US Individual (\$25)       | 194                   | 103                        |
| US Family (\$37.50)        | 20                    | 10                         |
| Canadian Individual (\$30) | 5                     | -                          |
| Canadian Family (\$45)     | -                     | -                          |
| Overseas Individual (\$50) | 1                     | -                          |
| Institutional (\$50)       | 3                     | -                          |
| <b>Total:</b>              | <b>223</b>            | <b>113</b>                 |

*Submitted by Michael B. Melanson, #2803*



To the Board of Directors;

### WORD OF MOUTH MEMBERSHIP DRIVE

Attached you will find a letter to the membership which I propose to be published in the A-C Genealogist. It is for the purpose of getting the members to help us recruit new members. As an incentive, for each new member recruited, the sponsor will have a choice of a free copy of the ACGS HOLDINGS, or a one year membership renewal at the reduced rate of \$10 (this will cover the cost of producing & mailing the A-C-Genealogist).

You may be wondering (as well you should) what the effect of this reduction in current members' dues will be on the net income. To illustrate this point, I have drawn up the following table.

Suppose that 1000 members take us up on our offer and bring in 1000 new members and all elect to have their dues reduced to \$10.

|                              | Currently<br>1000 Members | 1 <sup>st</sup> Year<br>2000 Members | 2 <sup>nd</sup> Year<br>2000 Members |
|------------------------------|---------------------------|--------------------------------------|--------------------------------------|
| DUES                         | \$ 25,000                 | \$35,000                             | \$50,000                             |
| OTHER INCOME *               | 10,000                    | 20,000                               | 20,000                               |
|                              | <hr/>                     | <hr/>                                | <hr/>                                |
| TOTAL INCOME                 | 35,000                    | 55,000                               | 70,000                               |
| LESS COST OF A-C GENEALOGIST | 10,000                    | 20,000                               | 20,000                               |
| LESS OVERHEAD **             | 20,000                    | 20,000                               | 20,000                               |
|                              | <hr/>                     | <hr/>                                | <hr/>                                |
| NET INCOME                   | 5,000                     | 15,000                               | 30,000                               |

\* The average member spends \$15 per year on Society products and services, of which \$10 is net income.

\*\* Overhead is the cost of operating the Library building.

As the above table shows, even in the first year, the net income goes up by \$10,000. If all members renew their membership, the increase in the second year will be \$25,000, and every year thereafter as long as memberships are renewed.

This illustrates the financial power of membership numbers and membership growth. The benefits are long lasting as opposed to a one-shot fund drive or the one time receipt of a grant, not that these should be ignored. We need these for major capital expenditures, like installing an elevator, and air conditioning the building. But it does point out that a membership drive is our best course of action to improve the Society's standing in the genealogical world and as a sustained means of putting our finances on a permanently sound footing.

Respectfully submitted:  
Gerald R. Lalonde, Treasurer

## WORD OF MOUTH MEMBERSHIP DRIVE

Our Society has now completed renovation of the first and third floors of our Library building. The stockroom and mailroom are on the first floor, and the office, classroom and conference rooms are on the third floor. This has given us room on the second floor library section for more table space for researchers.

In addition to more space for doing research, the library now has greatly expanded resources of genealogical data. In addition to an ever expanding inventory of printed repertoires of births, marriages and deaths, and the reference works of Tanguay, Jette, Drouin, and PRDH, to name a few, we now have the Québec Notarial records by Parchemin on CD ROM and the LDS Family History Center IGI index which covers their world holdings.

We now feel that we are ready to serve a greatly expanded membership. What better way to bring in new members than to ask YOU, the present members, to talk to friends, relatives, and co-workers about your beloved hobby of genealogy. An application for membership is printed below for your convenience to give to prospects that are interested in joining us. Be sure to enter your name and membership number in the space provided for sponsor.

To encourage you in this pursuit, we are offering a FREE copy of our Library Holdings book to every member who brings in a new recruit. This book lists every book, film, video, and CD-ROM that we have in our Library, and sells for \$20. If you already have a copy of this book, or do not wish to have one, as an alternative, your next year's membership will be reduced to \$10. You will be notified when your prospect has become a member. Should you be successful in bringing in more than one new member, you will be entitled to a year's membership for \$10 for each new recruit.

So, talk it up folks and let's have a bang-up WORD OF MOUTH MEMBERSHIP DRIVE.

### Membership Application

Name of Applicant \_\_\_\_\_ Occupation: \_\_\_\_\_

If married woman, give MAIDEN NAME here \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's birth date AND place \_\_\_\_\_

Name of Spouse \_\_\_\_\_ Parents of Spouse \_\_\_\_\_

Date AND place of your marriage \_\_\_\_\_

Applicant's FATHER \_\_\_\_\_ Applicant's MOTHER, Maiden Name \_\_\_\_\_

Parents date AND place of marriage \_\_\_\_\_

Paternal Grandfather \_\_\_\_\_

Paternal Grandmother, maiden name \_\_\_\_\_

Their date AND place of marriage \_\_\_\_\_

Maternal Grandfather \_\_\_\_\_

Maternal Grandmother, maiden name \_\_\_\_\_

Their date AND place of marriage \_\_\_\_\_

**SPONSOR** \_\_\_\_\_

American-Canadian Genealogical Society  
PO Box 6478, Manchester, NH 03108-6478

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# explore new DIMENSIONS

ONE-DAY SEMINARS IN

NONPROFIT MANAGEMENT

SEPTEMBER-DECEMBER  
IN DURHAM, PORTSMOUTH, AND MANCHESTER



## NONPROFIT PLANNING FOR

**Manchester:** CRN 15117, Wednesday, October 7, 9 a.m.-4 p.m.,  
.6 CEUs, \$85, lunch included

To operate effectively, efficiently, and competitively, nonprofit organizations must engage in sound planning. Whether you are a new or established nonprofit, this workshop will give you an overview of the business planning process, with special focus on the unique considerations of nonprofits. You'll discuss the components and techniques of successful planning, including strategy, market analysis, step-by-step operational planning; resources; and more. Useful, detailed handouts will supplement the training. Bring any operating plans currently in use or under development.

**Instructor:** Kelly Teevan, MBA, is a consultant to nonprofits on planning and grantwriting, with 10 years experience working with nonprofits nationally and regionally. Formerly he worked on Wall Street, did private sector planning, and was controller at Catholic Charities and Executive Director of Point Foundation.

*New!*

## RISK MANAGEMENT:

### EFFECTIVE INTERVIEWING AND SCREENING OF VOLUNTEERS

**Manchester:** CRN 15113, Wednesday, October 14, 9 a.m.-4 p.m.,  
.6 CEUs, \$85, lunch included

Effective interviewing and screening of volunteers is essential to ensure the safety of all involved in your program, including clients, the organization and the volunteers themselves. This hands-on seminar will offer helpful guidelines and techniques for creating a safe and successful volunteer program. The workshop will highlight the rationale behind careful interviewing and screening. You will also learn: techniques for effective interviewing; ways to identify "red flags" or areas of potential concern; and how to conduct a comprehensive reference check. A discussion of what police records checks do and do not reveal will be included. Finally, the workshop will also cover other considerations in risk management, such as volunteer orientation and training, appropriate placement, and adequate volunteer supervision.

**Instructors:** Brenda Abbott is Assistant Director of NH Partners in Education, a founder/ Board member of the NH Assn. of Volunteer Administrators, and former camp director of The Boy Scouts of America. She is also a member of the NH Literacy Task Force, and on the Board of Plus Time NH. Mimi Bergere is Executive Director of NH Partners in Education, president of the NH affiliate of the National Assn. of Partners in Education, and consultant to the US Dept. of Education and the State Board of Education on partnership initiatives.

## explore new DIMENSIONS

## PUBLIC RELATIONS FOR NONPROFIT ORGANIZATIONS

**Portsmouth:** CRN 15026, Wednesday, October 21,  
9 a.m.-1 p.m., .4 CEUs, \$60

Most nonprofits can't run without two things: volunteers and money. One of the keys to achieving both of these goals is good PR. This workshop will help you better understand what PR is and will help you accomplish for your organization. Topics include: the basics of relations management; public relations campaigns; publicity; media relations; and crisis communications. You will learn professional public relations strategies and tactics that you can put to work immediately in your job or volunteer role.

**Instructor:** Brett St. Clair, APR, is director of marketing and communications with the Business & Industry Association of NH. He is an accredited public relations practitioner and a director of the Yankee Chapter of the Public Relations Society of America.

## POWER-PACKED PR AND MARKETING FOR NONPROFITS

**Manchester:** CRN 13728, Wednesday, October 28, 9 a.m.-4 p.m.,  
.6 CEUs, \$85, lunch included

Nonprofit organizations have limited resources but a lot of competition for the attention of potential donors and other key audience members. Nonprofit managers need to gain maximum advantage from every promotional activity. The focus of this intensive workshop is on developing cost-effective marketing ideas that work. What makes a promotional effort effective? How can you include those elements in your own PR work? This workshop will get your creative juices going and give you a chance to look at creativity and how to foster it and make it work for you. Through group discussion, you'll have an opportunity to share success stories and gather ideas from other nonprofit managers.

**Instructor:** Karen Carney is president of Carney Communications, a marketing consulting firm specializing in nonprofit organizations. She has 16 years experience helping nonprofits plan, promote and implement media campaigns in times of calm and crisis. She is editor and publisher of a national newsletter covering marketing issues for the home care industry.

## RECRUITING AND MANAGING VOLUNTEERS IN THE '90s

**Portsmouth:** CRN 15041, Friday, November 13, 9 a.m.-4 p.m.,  
.6 CEUs, \$85, lunch included

This workshop will teach skills important in managing a volunteer program for a nonprofit organization. You'll learn how to increase the number of volunteers in your organization, keep volunteers motivated, and how to retain them. Topics include: recruitment strategies; training; developing teamwork between staff and volunteers; and evaluating and recognizing volunteers. Legal and liability issues will also be discussed.

**Instructors:** Laura Wirth has more than 12 years of experience in the nonprofit sector and is president of Auburn Consultants, Inc., which specializes in nonprofit management and board retreats. Jane Mackin Ferrini is an attorney with the law firm of Wyskiel, Boc & Reid in Dover. She also has been a nonprofit consultant, board president, volunteer coordinator, and grantwriter; and she lectures and writes on nonprofit management issues.



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 To: [unknown], INTERNET:RAM31@IX.NETCOM.COM  
 To: [unknown], INTERNET:RWMLawrenc@aol.com  
 To: [unknown], INTERNET:malbaiePQ@aol.com  
 To: [unknown], [102475,2260]  
 To: [unknown], INTERNET:CL-Hebert@worldnet.att.net  
 To: [unknown], INTERNET:Chrysler@NH.ultranet.com  
 To: [unknown], INTERNET:HAMELLOT@worldnet.att.net  
 To: [unknown], INTERNET:rfortinnh@aol.com  
 To: [unknown], INTERNET:PCUSSON@worldnet.att.net  
 To: [unknown], INTERNET:mpcote@juno.com  
 To: [unknown], INTERNET:MCOLBURN@CHRISTA.UNH.EDU  
 To: [unknown], INTERNET:tcbeaul@juno.com  
 To: [unknown], INTERNET:judya80476@aol.com  
 To: [unknown], [70641,1140]  
 From: Pauline G Cote, INTERNET:geco2@juno.com  
 Date: 11-08-98, 13:35 PM  
 Re: Publication report for meeting 13 Aug 1998

Sender: geco2@juno.com  
 Received: from m17.boston.juno.com (m17.boston.juno.com [205.231.100.191])  
 by dub-img-3.compuserve.com (8.8.6/8.8.6/2.12) with ESMTP id NAA09605;  
 Tue, 11 Aug 1998 13:35:28 -0400 (EDT)  
 Received: (from geco2@juno.com)  
 by m17.boston.juno.com (queuemail) id DLDWHPHW; Tue, 11 Aug 1998 13:35:11 EDT  
 To: judya80476@aol.com, tcbeaul@juno.com, 102475.2260@COMPUSERVE.COM,  
 MCOLBURN@CHRISTA.UNH.EDU, mpcote@juno.com, PCUSSON@worldnet.att.net,  
 rfortinnh@aol.com, HAMELLOT@worldnet.att.net, Chrysler@NH.ultranet.com,  
 CL-Hebert@worldnet.att.net, malbaiePQ@aol.com, RWMLawrenc@aol.com,  
 RAM31@IX.NETCOM.COM, mivlem@juno.com, MAPAQUETTE@GROLEN.COM,  
 robpaq@worldnet.att.net, AMPERRAULT@aol.com, 70641.1140@COMPUSERVE.COM  
 Subject: Publication report for meeting 13 Aug 1998  
 Message-ID: <19980811.133747.4711.0.geco2@juno.com>  
 X-Mailer: Juno 1.38  
 X-Juno-Line-Breaks: 0-3,9-10,13-14,17-18,23-24,28-34  
 From: geco2@juno.com (Pauline G Cote)  
 Date: Tue, 11 Aug 1998 13:35:11 EDT

To the officers, Board members, Chairpersons and publication committee

Sorry forgot to report in July

Since then 2 repertoires have been completed and we now may say Amen To  
 ND des Victoires Whitehall NY. The Baptisms are now available. It  
 contains 8848 baptisms from Nov 1844 to Dec 1997. It is a two volume set  
 of almost 600 pages. Burials is not such a large endeavor. It contains  
 2573 burials from Jan 1860 to Dec 1997 and is about 200 pages. Kinko has  
 not had the privilege of doing it yet but should by the end of next week.

As we clean up, both baptisms and burial of Sacred Heart Laconia are  
 almost done. If these meetings didn't creap up so fast, I might say I  
 will report completion next time.

We have started proof reading marriages of Sacred Heart Schenectady and  
 should fruitfully end of this by Nov. Data entry has begun and is well  
 underway on St Columba also of Schenectady

Regret I am no closer to a solution about finding a team or teams to do  
 photo copies of the local area. Who knows, maybe some unforeseen  
 inspiration will occur or some unsuspecting individuals will come forth

and volunteer to do this most important, somewhat fatiguing and time consuming work.

My apologies to those who do not have E-mail as I will not get to the library to place a copy in your mail slots. Perhaps someone can share all this most informative information. Worry not, I will after the fact give you a copy.

Respectfully submitted

Pauline Genest Cote  
Publication Coordinator  
P G Cote

*Research Dept. Aging Report*

| <i>DATE REC'D</i> | <i>SURNAME</i> | <i>LINE</i>      |
|-------------------|----------------|------------------|
| 22-Apr-98         | Hulse, Jr.     | Various surnames |
| 28-Apr-98         | Voglewede      | Durivage         |
| 08-May-98         | Greenwood      | Montigny         |
| 16-May-98         | Pineault       | Duquet           |
| 05-Jun-98         | Roberge        | Roberge          |
| 10-Jun-98         | Lefevre        | Lavoy            |
| 25-Jun-98         | Sleeter        | Murray           |
| 06-Jul-98         | Petitpas       | Lefebvre         |
| 28-Jul-98         | Logan          | Morin            |
| 30-Jul-98         | Daniels        | Lauderville      |
| 30-Jul-98         | Warren         | Warren           |
| 30-Jul-98         | Auclair        | Denis            |
| 30-Jul-98         | Ehlers         | Janette          |
| 30-Jul-98         | Poirier        | Lachance         |
| 30-Jul-98         | White          | Van Wyck         |
| 30-Jul-98         | Daniels        | Beauparlant      |

## *Research Dept. Activity Report*

| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i>    | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i>                   |
|-----------------------|----------------|----------------|--------------------------|------------------------|--------------------------|------------------------|----------------------------------|
| 06-Jul-98             | Champine       | Champagne      | Yes                      | 21-Jul-98              |                          |                        | CNF                              |
| 06-Jul-98             | Menard         | Chevrette      | Yes                      | 28-Jul-98              |                          |                        | CNF                              |
| 06-Jul-98             | Petitpas       | Lefebvre       |                          |                        |                          |                        | To Do                            |
| 06-Jul-98             | Wescott, Jr    | Lizotte        | Yes                      | 30-Jul-98              | \$0.00                   |                        | PDC                              |
| 11-Jul-98             | Bourdon        | Beaudet        | No                       | 21-Jul-98              |                          |                        | Could not comply w/copy request  |
| 11-Jul-98             | Chartier       | Beaudoin       | Yes                      | 21-Jul-98              |                          |                        | CNF                              |
| 11-Jul-98             | Parsons        | Bedard; McLean | No                       | 21-Jul-98              |                          |                        | Found nothing.                   |
| 11-Jul-98             | Patterson      | Ariail         | Yes                      | 21-Jul-98              |                          |                        | CNF- research in France          |
| 11-Jul-98             | Taylor         | Lefebvre       | Yes                      |                        | \$20.00                  | 28-Jul-98              | PDC 7-28-98                      |
| 16-Jul-98             | Blais          | Gilbert        | Yes                      | 21-Jul-98              |                          |                        | CNF                              |
| 21-Jul-98             | Grant          | Oullette       |                          |                        |                          |                        | To Do                            |
| 28-Jul-98             | Logan          | Morin          |                          |                        |                          |                        | To do                            |
| 29-Jul-98             | Laughlin       | Shufelt        | No                       | 01-Aug-98              | \$0.00                   |                        | Could NOT find.                  |
| 30-Jul-98             | Auclair        | Denis          |                          |                        |                          |                        | To do                            |
| 30-Jul-98             | Clifford       |                |                          |                        |                          |                        | Copies of St.Anne's - Manchester |
| 30-Jul-98             | Daniels        | Beauparlant    |                          |                        |                          |                        | To do                            |
| 30-Jul-98             | Daniels        | Lauderville    |                          |                        |                          |                        | To do                            |

*Tuesday, August 04, 1998*

*Page 1 of 2*



| <i>DATE<br/>REC'D</i> | <i>SURNAME</i> | <i>LINE</i> | <i>RS<br/>DONE<br/>Y</i> | <i>DATE<br/>MAILED</i> | <i>AMOUNT<br/>BILLED</i> | <i>DATE<br/>BILLED</i> | <i>REMARKS</i> |
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------|
|-----------------------|----------------|-------------|--------------------------|------------------------|--------------------------|------------------------|----------------|

|           |         |          |  |  |  |  |       |
|-----------|---------|----------|--|--|--|--|-------|
| 30-Jul-98 | Ehlers  | Janette  |  |  |  |  | To do |
| 30-Jul-98 | Poirier | Lachance |  |  |  |  | To do |
| 30-Jul-98 | Warren  | Warren   |  |  |  |  | To do |
| 30-Jul-98 | White   | Van Wyck |  |  |  |  | To do |

---

## *Reasearch Dept. Income Report*

---

*DATE PAID*  
*by Month*

*SURNAME*

*AMOUNT*  
*PAID*

*DATE PAID*

**July 1998**

|                    |                |                |
|--------------------|----------------|----------------|
| <i>Breton</i>      | <i>\$5.00</i>  | <i>7/6/98</i>  |
| <i>Brundage</i>    | <i>\$40.00</i> | <i>7/11/98</i> |
| <i>Chartier</i>    | <i>\$20.00</i> | <i>7/11/98</i> |
| <i>Clifford</i>    | <i>\$10.00</i> | <i>7/20/98</i> |
| <i>Coporale</i>    | <i>\$40.00</i> | <i>7/11/98</i> |
| <i>Cote</i>        | <i>\$5.00</i>  | <i>7/6/98</i>  |
| <i>Isa</i>         | <i>\$5.00</i>  | <i>7/6/98</i>  |
| <i>Wescott, Jr</i> | <i>\$20.00</i> | <i>7/6/98</i>  |

*Grand Total* *\$145.00*