

ACGS BOARD OF DIRECTORS' MEETING
Sunday, January 12, 1997

AGENDA

- ✓ Call to Order - 9:00 a.m. in Society's Library
- ✓ Roll Call -
- ✓ Treasurer's Report - Don Chaput (Nov. & Dec.)
- ✓ Recording Secretary's Minutes - November 14, 1996 Jack Stanton
- ✓ Corresponding Secretary - Mary Anna Paquette
- ✓ President's Report:
 - ✓ ● NERGC - see attached Requirements for Participating Societies
 - ✓ ● How can we service our distant members?
 1. AFGS - has a buddy system?
 2. Recruit more researchers?
 3. Offer more variety of research?Please put your suggestions in writing and leave in my box before the next meeting
 - ✓ ● New Pledge drive? give-them three years? New members since April 1994? new board members? old board members?
- ✓ Vice President's Report: Anne-Marie Perrault
- ✓ Committee Reports:
 - ✓ Bldgs/Grounds - Ray Desfossés (written report) ask Andy Cusson (our new janitor)?
 - ✓ Computer - Roland Marchand
 - ✓ Conference - Larry Autotte
 - ✓ Editorial - Anne-Marie Perrault
 - ✓ 25th Anniv. - Larry Autotte
 - ✓ Internet - Don Chaput
 - ✓ Inventory/Sales - Bob Neveux
 - ✓ Library Board - Mary Jeanne Colburn
 - Acquisitions - Bob Maurier
 - ✓ Research Coordinator - Connie Hamel
 - ✓ Membership
- ✓ Unfinished Business
 - Al Hamel - chairs, microfilm reader, fax machine - update
- ✓ New Business:
 - NERGC - Shall we participate in 1998?
- Adjournment: Next meeting Feb. 9, 1997 at 9:15 a.m.

		AMERICAN CANADIAN GENEALOGICAL SOCIETY											
		OCTOBER 1996 THROUGH SEPTEMBER 1997											
		ROLL CALL											
		[P = PRESENT				E = EXCUSED				A = ABSENT]			
		<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>
Pauline Cusson	Pres/CoFndr	P	P		P								
Anne-Marie Perrault	VPres/Dir	P	P		P								
Roger Lawrence	Hon Pres	P	P	N	PE								
Jack Stanton	RecSec'y	P	P	O	P								
Mary Anna Paquette	CorSec'y	P	P		P								
Donald Chaput	Treas	P	P	M	P								
Larry Autotte	Dir 96-1	P	E	E	A								
Robert Decoteau	Dir 96-1	P	E	E									
Ray Desfosses	Dir 97-1	P	E	T	P								
Al Hamel	Dir 97-1	P	P	I	P								
Pauly Labbe	Dir 97-1	P	P	N	P								
Roland Marchand	Dir 97-A	P	P	G	P								
Gerald Nash	Dir 97-A	P	P		E -A								
Bob Neveux	Dir 97-1	P	E		P								

ACGS
MEETING OF BOARD OF DIRECTORS
12 JANUARY 1997

CALL TO ORDER A regular meeting of the Board of Directors was held on Sunday 12 January 1997 at the ACGS library. President Pauline Cusson called the meeting to order at 09:08.

ROLL CALL A quorum was present. Mary Jeanne Colburn, Connie Hamel, and Bob Maurier were also in attendance.

TREASURER'S REPORT Reports on the Fall Conference, fund activity, and income/expense were distributed [see attachments]. Bob Neveux questioned if expenses for The Fall Conference included prizes (they do not). Our loan balance is down to \$19,500. We should be able to pay it off this year. Net profit this year \$43,766.71. We've paid \$28,000 on loan this year. Question on 17.8 of November report — \$1,000 should have come from building fund and not as a reduction in our operating fund. There, then, is no net loss. File for audit. December report: item 17.3 should have been on the income side. File for audit. On Fund Activity reports, the pledge amount is a best estimate based on Judy Arseneault's input. Regarding the \$5,402 still owed, Don Chaput feels that we have probably realized most of what we're going to get. Roland Marchand asked if we had a list of who still owed what. Don Chaput said we do. Calendar 1996 to be adjusted as December report is.

RECORDING SECRETARY Several corrections to the notes of the November meeting were offered. **Mary Anna Paquette moved** that they be accepted with corrections; **Roland Marchand seconded; motion carried.**

CORRESPONDING SECRETARY In December we sent 6 thank you notes for donations to building fund or library fund. Al Hamel sent a thank you letter to St Mary's bank. Anne-Marie Perrault noted that there has been little "Elm St" mail lately.

PRESIDENT'S REPORT [See NERGC attachment] Bob Neveux asked about our previous experience with this conference. Pauline Cusson said we made \$100 1st year, \$500 2nd year, and lost \$500 3rd year. Bob Neveux thinks that participation is a good advertising investment. Regarding advertising in the syllabus, Pauline Cusson will approach Kinko's for a full page ad. We could use volunteers for the

ACGS
MEETING OF BOARD OF DIRECTORS
12 JANUARY 1997

A regular meeting of the Board of Directors was held on Sunday, 12 January 1997 at the ACGS Library. President Pauline Cusson called the meeting to order at 09:00.

CALL TO ORDER

A quorum was present. Mary Jeanne Connor, Connie James, and Bob Weaver were also in attendance.

ROLL CALL

Reports on the Fall Conference (fund activity) and income/expenses were distributed (see attachments). Bob Weaver questioned if expenses for the Fall Conference included buses (they do not). Our total balance is down to \$19,500. We should be able to pay it off this year. Don't know the year \$42,756.77. We've paid \$25,000 on each this year. Question on 17.8 of November report — \$1,000 should have come from building fund and not as a reduction in our operating fund. There, then, is no net loss. His for audit. December report, item 17.9 should have been on the income side. His for audit. On Fund Activity report, the pledge amount is a best estimate based on Judy Arsenault's input. Reporting the \$5,402 still owed, Don Chaput feels that we have projected realized more of what we're going to get. Roland Macdonald asked if we had a list of who still owed what. Don Chaput said we do. Calendar 1997 to be adjusted as December report is.

TREASURER'S
REPORT

Several corrections to the rules of the November meeting were offered. Mary Anne Proulx moved that they be accepted with occasional Roland Macdonald seconded; motion carried.

RECORDING
SECRETARY

In December we sent 6 thank you notes for donations to building fund or library fund. Al Hamel sent a thank you note to St Mary's bank. Anne-Marie Proulx noted that there has been little till this time lately.

RESPONDING
SECRETARY

(See ACGS attachment) Bob Weaver asked about our previous expenses with this conference. Pauline Cusson said we made \$100 for year 1993 and year, and lost \$800 last year. Bob Weaver thinks that participation is a good advertising investment. Paying advertising in the syllabus. Pauline Cusson will approach Kinko's for a full page ad. We could use volunteers for the

RESIDENTS
REPORT

Cromwell Conference. **Bob Neveux moved** that we approve the \$175 expense, **Anne-Marie Perrault seconded, motion carried**. [Program is in the center fold of the American Canadian Genealogist.] How can we service our distant members in order to keep them [see attached questionnaire]? One item discussed was a lending library department. Bob Maurier said that we could develop a separate shelf dedicated to the lending library. Roland Marchand suggested that we should develop a list of services that we now provide. The "buddy system" suggested by Anne-Marie Perrault involves assigning each new member to a more experienced member. Roland Marchand questioned whether we could make a commitment to something like this. Get ideas to Pauline Cusson. New pledge drive: Some new people are not aware of our previous efforts. Bob Neveux thinks we should redo a pledge drive. Pauline Cusson suggested that, if Judy Arseneault does it, those who had already pledged could be skipped. Our goal should be twofold — to pay the loan and to improve the facility. Al Hamel suggested that, instead of a 3 year pledge, we consider an annual drive. Anne-Marie Perrault likes the idea of sending out with membership renewals. Pauline Cusson, Mary Anna Paquette, and Judy Arseneault will discuss further.

VICE-PRESIDENT'S REPORT

Anne-Marie Perrault looked for 4 new file cabinets, as the Board had so authorized. Don Chaput suggested that she seek to replace all 5. International week in March for all french speaking people. During that week in March (19-21) we will not charge guest fees. In return we will be listed in the Francophonie program. Report on guidelines: [see attachment] [Jack Stanton to do parliamentarian's.] We have not followed the bylaws regarding nominating.

COMMITTEE REPORTS

Building: Ray Desfosses reported that the temperature remains at 70; minimum number of complaints. Lots of trash being stored next to exits. Bob Neveux said he will clean up some cardboard boxes he had left. Biggest problem is the metal files in the way of the doors. Bag of salt at each entrance; use as needed. There are spare bulbs in an unlocked closet in the basement. We have a new vacuum cleaner for about \$67. Anne-Marie Perrault questioned this purchase without prior approval.

Computer: Roland Marchand [see attachment]. We have many CDs but we need better PCs. Discussion between Anne-Marie Perrault and Roland Marchand concerning PC placement and purchasing of additional CDs. Pauline Cusson asked Roland Marchand if he could get a proposal to allow us to move some activities upstairs. [See attachment.]

Conference: [Larry Autotte not here.] Anne-Marie Perrault reported that the Spring Conference will not have presenters — only research. It will be the first weekend in May (2-4). We will not have a drawing. No charges for workshops.

Conwell Conference. Bob Haveson moved that we approve the 2015 operating budget. Anne-Marie Parenteau seconded. (Motion carried). (The center for the American Genealogist) (How can we service our distant members in order to keep them [see attachment] One item discussed was a finding library department. Bob Haveson stated that we could develop a separate shelf dedicated to the finding library. Roland Marland suggested that we should develop a list of services that we now provide. The "study system" suggested by Anne-Marie Parenteau involves assigning each new member to a more experienced member. Roland Marland questioned whether we could make a commitment to something like this. (Get access to Parenteau Question New bridge driver: Some new people are not aware of our services. Bob Haveson thinks we should have a bridge drive. Parenteau Question suggested that if only Americans do it, those who had already bridged could be skipped. Our goal should be to fold -- to pay the loan and to improve the facility. Al Humeel suggested that instead of a 3 year bridge, we consider an annual drive. Anne-Marie Parenteau likes the idea of sending out with membership renewals. Parenteau Question May Anne Parenteau and Andy Armstrong will discuss further.

MEMBERSHIP

Anne-Marie Parenteau looked for a new file cabinet, as the Board had so authorized. Don Orpin suggested that she seek to replace an 8' international week in March for all French speaking people. During that week in March (the 2nd) we will not charge guest fees. In return we will be able to do a telephone program. (Good only if done). (see attachment) (Jack Simon to do phone interviews). We have not followed the bylaws regarding membership.

COMMITTEE

Building: Ray Desjardins reported that the contractor remains at 70% minimum number of carpenters. Lots of work being done next to exit. Bob Haveson said he will clean up some cardboard boxes he had left. (Bigger problem is the metal file in the way of the door. Bag of salt at each entrance. (There are spent bulbs in an unlocked closet in the basement. We have a new vacuum cleaner for about \$87. Anne-Marie Parenteau questioned this purchase without prior approval.

Computer: Roland Marland (see attachment). We have many CDs and we need better PCs. Discussion between Anne-Marie Parenteau and Roland Marland concerning PC placement and purchasing of additional CDs. Parenteau asked Roland Marland if he could get a proposal to allow us to move some activities upstairs. (see attachment).

Conference: (Party Autos not here). Anne-Marie Parenteau reported that the Spring Conference will not have insurance -- only research. It will be the first weekend in May (2-4). We will not have a driving. No changes for workshops.

Editorial: Anne-Marie Perrault said that the Editorial Board would be meeting tomorrow; all are invited. She read her goals for the year. Her schedule for the American Canadian Genealogist is middle of the season. [See attachment.]

Internet: Don Chaput reported that we had 45 queries in November (down from 83); we're now back to 55.

Inventory: Bob Neveux [See attachment.] Of the 20 Jettés we'd ordered, there are only 11 left and 2 of these are committed.

Library: Mary Jeanne Colburn. We will be open Wednesday mornings for a 6 month trial period. She has a letter from Plymouth State College (PSC) concerning furniture/equipment they have for sale. Some items not now available will be in fall of 1997. Mary Jeanne Colburn would like approval to spend up to \$200 for more stacks. **Al Hamel moved** approval of up to \$500 to bid on equipment from PSC; **Bob Neveux seconded; motion carried.** **Roland Marchand moved** that we issue a contract to buy end panels to match those we have, **Anne-Marie Perrault seconded;** Don Chaput asked if we could get thicker cork boards; OK if we can get them for not too much more; **motion carried.** Bob Neveux asked if we could set up times for PC use; Mary Jeanne Colburn said yes. Pauline Cusson reminded us that ACA members can use this library without paying a guest fee. [See attachment.]

Acquisitions: Bob Maurier distributed a list (attached) of what went to the binder's last month. He reported on a proposal to purchase baptisms in Montréal — not firm yet. He did order a 10 volume set of records from Charlevoix county. Bob Neveux asked if we had enough storage space for the 80 reels. Don Chaput says we do.

25th anniversary: Anne-Marie Perrault reported that Dick Fortin is contacting hotels for fall of 98. Josée Vachon has been verbally approached to participate.

Membership: Don Chaput reported on the attached questionnaire to be sent to members with their membership cards. We'd have to do special mailing for life members. All agreed that we should do it.

Research: Connie Hamel reported that the Committee has not met yet this month.

UNFINISHED BUSINESS

Al Hamel reported that we got a microfilm reader and a fax machine — we "lost" the chairs. Should we invest in a fax line? It would only cost about \$27/month. Some discussion as to whether we would get a line with a long distance carrier (we do not now have such). Al Hamel will check further. He reported that a lady from ACA had complained that she was not allowed free access to the library. We received a letter from an attorney. Al Hamel took care of the problem.

Emotionally Anne-Marie Parent said that the Editorial Board would be meeting tomorrow. All are invited. She read the agenda for the year. Her schedule for the American Canadian Genealogist is in the middle of the season. (See attachment.)

Emotionally Don Chabot reported that we had 48 queries in November. (Don Chabot was now back to 55.)

Emotionally Bob Noveux (See attachment.) Of the 50 letters we received there are only 11 left and 3 of those are committed.

Emotionally Mary Jeanne Colburn. We will be open Wednesday morning for a 6 month trial period. She has a letter from Plymouth State College (PSC) concerning funding equipment they have for sale. Some items not now available will be in fall of 1997. Mary Jeanne Colburn would like to spend up to \$200 for more stock. At that time moved approval of up to \$500 to do on equipment from PSC. Bob Noveux seconded motion carried. Motion carried moved that we issue a contract to buy and handle to which those we have Anne-Marie Parent seconded. Don Chabot asked if we could get further book board. OK if we can get them for not too much more motion carried. Bob Noveux asked if we could set up the as for PSC user Mary Jeanne Colburn said yes. Pauline Cousart reminded us that ACA members can use this library without paying a guest fee. (See attachment.)

Acquisition: Bob Noveux distributed a list (attached) of what would be the month's last month. He reported on a proposal to purchase a volume of 1000. He did order a 10 volume set of books from Chabot's company. Bob Noveux asked if we had enough storage space for the 10 books. Don Chabot says we do.

Emotionally Anne-Marie Parent reported that Dick Fortin is coming to the fall of 96. Joseph Victor has been verbally accepted to participate.

Emotionally Don Chabot reported on the attached question. He is to be sent to members with their membership card. We'd have to do special mailing for the members. All agreed that we should do it.

Emotionally Connie Hamel reported that the Committee has not met yet this month.

Emotionally Al Hamel reported that we got a microfilm reader and a fax machine --- we "lost" the check. Should we invest in a fax line? It would only cost about \$200/month. Some discussion as to whether we would get a line with a long distance carrier (we do not have such). Al Hamel will check further. He reported that a lady from ACA had complained that she was not allowed free access to the library. We received a letter from an attorney. Al Hamel took care of the problem.

1. 1997
2. 1998

NEW
BUSINESS

Pauline Cusson reported on New England Regional Genealogical Conference (NERGC) 1998 meeting at the Holiday Inn on Casco Bay in Portland Maine (October). Pauline Cusson will not be running for office in NERGC. Should we participate? We must commit by 01 May of this year. It requires a delegate to attend all meetings. Our 25th will be in September (25-27) 1998. Most felt that, with this, we would have too much to do.

ADJOURN

Meeting adjourned at 11:46. Next meeting will be held in the Library beginning at 09:15 on Sunday 09 February 1997.

Respectfully submitted,

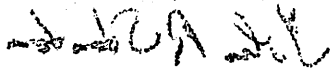


John R Stanton
Recording Secretary

Pauline Quason reported on New England Regional Geological Conference (ACOG) 1988 meeting at the Holiday Inn on Casco Bay in Portland Maine (October). Pauline Quason will not be running for office in ACOG. Should we contact her? We must commit by 01 May of this year. It requires a delegate to attend all meetings. Our 1989 will be in September (28-30) 1989. Most tell that with that we would have too much to do.

Meeting adjourned at 1:46. Next meeting will be held in the library beginning at 09:15 on Sunday 28 February 1989.

Respectfully submitted



John R. Stanton
Recording Secretary

ACOG
1988

ACOG
1989

ACGS Statement of Income & Expense
11/ 1/96 Through 11/30/96

94-96-All Accounts
31/96

Category Description	11/ 1/96- 11/30/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	3,477.50
TOTAL 1.0 MEMBERSHIP	3,477.50
2.0 PUBLICATION:	
2.1 Repertoires	240.00
2.2 Indexes	20.00
2.3 Video S & R	32.00
TOTAL 2.0 PUBLICATION	292.00
3.0 GENEALOGIST:	
3.1 Back Issues	97.50
TOTAL 3.0 GENEALOGIST	97.50
4.0 LIBRARY:	
4.1 Photocopy	364.26
4.2 Maps-Charts	176.61
4.3 Guest Fees	142.00
4.6 Candy	216.85
4.7 Hats	20.00
4.9 Other	12.67
TOTAL 4.0 LIBRARY	932.39
5.0 RESEARCH:	
5.1 Income	268.50
TOTAL 5.0 RESEARCH	268.50
7.0 SOCIETY:	
7.1 Gen Fund	25.00
7.2 Bldg Fund	185.00
7.3 Book Fund	200.00
7.6 Bld Fnd Int	2.66
7.8 Ckg Act Int	11.43
7.9 Other	452.33
TOTAL 7.0 SOCIETY	876.42
TOTAL INCOME	5,944.31
EXPENSES	
11.0 MEMBERSHIP:	
11.3 Maine	230.00
TOTAL 11.0 MEMBERSHIP	230.00
12.0 PUBLICATIO:	
12.1 Postage	42.33
12.2 Supplies	11.16
12.3 Print Reps	335.49

ACGS Statement of Income & Expense
11/ 1/96 Through 11/30/96

94-96-All Accounts
/31/96

Category Description	11/ 1/96- 11/30/96
12.5 Jette	2,850.00
TOTAL 12.0 PUBLICATIO	3,238.98
13.0 GENEALOGIS:	
13.1 Postage	31.99
TOTAL 13.0 GENEALOGIS	31.99
14.0 LIBRARY:	
14.1 Postage	22.23
14.2 Supplies	11.99
14.4 Print Info	58.05
TOTAL 14.0 LIBRARY	92.27
15.0 RESEARCH:	
15.1 Postage	80.70
15.3 Returns	10.00
TOTAL 15.0 RESEARCH	90.70
17.0 SOCIETY:	
17.1 Postage	9.65
17.2 Supplies	197.99
17.4 Telephone	66.22
17.7 Bank Chg	10.19
17.8 Other	1,000.00
TOTAL 17.0 SOCIETY	1,284.05
18.0 BLDG&GRNDS:	
18.1 Heat	591.79
18.2 Electric	231.78
18.3 Water&Sewe	77.58
18.5 Maint-Rep.	329.11
TOTAL 18.0 BLDG&GRNDS	1,230.26
TOTAL EXPENSES	6,198.25
TOTAL INCOME/EXPENSE	-253.94

ACGS Statement of Income & Expense
12/ 1/96 Through 12/31/96

94-96-All Accounts
/31/96

Category Description	12/ 1/96- 12/31/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	5,039.50
TOTAL 1.0 MEMBERSHIP	5,039.50
2.0 PUBLICATION:	
2.1 Repertoires	1,056.00
2.3 Video S & R	8.00
2.4 Jette	200.00
TOTAL 2.0 PUBLICATION	1,264.00
3.0 GENEALOGIST:	
3.1 Back Issues	36.00
TOTAL 3.0 GENEALOGIST	36.00
4.0 LIBRARY:	
4.1 Photocopy	165.50
4.2 Maps-Charts	71.50
4.3 Guest Fees	35.00
4.6 Candy	12.21
4.9 Other	3.05
TOTAL 4.0 LIBRARY	287.26
5.0 RESEARCH:	
5.1 Income	367.50
TOTAL 5.0 RESEARCH	367.50
7.0 SOCIETY:	
7.1 Gen Fund	10.00
7.5 Sav Act Int	1.51
7.6 Bld Fnd Int	2.75
7.9 Other	252.00
TOTAL 7.0 SOCIETY	266.26
TOTAL INCOME	7,260.52
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	132.52
11.2 Supplies	192.48
TOTAL 11.0 MEMBERSHIP	325.00
12.0 PUBLICATIO:	
12.2 Supplies	382.34
12.3 Print Reps	438.39
12.9 Other	180.00
TOTAL 12.0 PUBLICATIO	1,000.73

ACGS Statement of Income & Expense
12/ 1/96 Through 12/31/96

94-96-All Accounts
/31/96

Category Description	12/ 1/96- 12/31/96
13.0 GENEALOGIS:	
13.1 Postage	600.00
TOTAL 13.0 GENEALOGIS	600.00
14.0 LIBRARY:	
14.2 Supplies	47.76
TOTAL 14.0 LIBRARY	47.76
15.0 RESEARCH:	
15.3 Returns	75.00
TOTAL 15.0 RESEARCH	75.00
17.0 SOCIETY:	
17.1 Postage	72.90
17.2 Supplies	41.57
17.3 Rent	-875.00
17.4 Telephone	73.86
17.6 Bad Checks	68.00
TOTAL 17.0 SOCIETY	-618.67
18.0 BLDG&GRNDS:	
18.1 Heat	1,034.72
18.2 Electric	251.78
18.3 Water&Sewe	46.00
18.5 Maint-Rep.	594.62
18.6 Fire Pro.	25.00
18.9 Interest	208.41
TOTAL 18.0 BLDG&GRNDS	2,160.53
TOTAL EXPENSES	3,590.35
TOTAL INCOME/EXPENSE	3,670.17

ACGS Statement of Income & Expense
12/ 1/96 Through 12/31/96

94-96-All Accounts
12/31/96

Category Description	12/ 1/96- 12/31/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	5,039.50
TOTAL 1.0 MEMBERSHIP	5,039.50
2.0 PUBLICATION:	
2.1 Repertoires	1,056.00
2.3 Video S & R	8.00
2.4 Jette	200.00
TOTAL 2.0 PUBLICATION	1,264.00
3.0 GENEALOGIST:	
3.1 Back Issues	36.00
TOTAL 3.0 GENEALOGIST	36.00
4.0 LIBRARY:	
4.1 Photocopy	165.50
4.2 Maps-Charts	71.50
4.3 Guest Fees	35.00
4.6 Candy	12.21
4.9 Other	3.05
TOTAL 4.0 LIBRARY	287.26
5.0 RESEARCH:	
5.1 Income	367.50
TOTAL 5.0 RESEARCH	367.50
7.0 SOCIETY:	
7.1 Gen Fund	10.00
7.5 Sav Act Int	1.51
7.6 Bld Fnd Int	2.75
7.9 Other	252.00
TOTAL 7.0 SOCIETY	266.26
TOTAL INCOME	7,260.52
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	132.52
11.2 Supplies	192.48
TOTAL 11.0 MEMBERSHIP	325.00
12.0 PUBLICATIO:	
12.2 Supplies	382.34
12.3 Print Reps	438.39
12.9 Other	180.00
TOTAL 12.0 PUBLICATIO	1,000.73

ACGS Statement of Income & Expense
12/ 1/96 Through 12/31/96

94-96-All Accounts
/31/96

Category Description	12/ 1/96- 12/31/96
13.0 GENEALOGIS:	
13.1 Postage	600.00
TOTAL 13.0 GENEALOGIS	600.00
14.0 LIBRARY:	
14.2 Supplies	47.76
TOTAL 14.0 LIBRARY	47.76
15.0 RESEARCH:	
15.3 Returns	75.00
TOTAL 15.0 RESEARCH	75.00
17.0 SOCIETY:	
17.1 Postage	72.90
17.2 Supplies	41.57
17.3 Rent	-875.00
17.4 Telephone	73.86
17.6 Bad Checks	68.00
TOTAL 17.0 SOCIETY	-618.67
18.0 BLDG&GRNDS:	
18.1 Heat	1,034.72
18.2 Electric	251.78
18.3 Water&Sewe	46.00
18.5 Maint-Rep.	594.62
18.6 Fire Pro.	25.00
18.9 Interest	208.41
TOTAL 18.0 BLDG&GRNDS	2,160.53
TOTAL EXPENSES	3,590.35
TOTAL INCOME/EXPENSE	3,670.17

ACGS Statement of Income & Expense
1/ 1/96 Through 12/31/96

94-96-All Accounts
/31/96

Category Description	1/ 1/96- 12/31/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	55,587.75
TOTAL 1.0 MEMBERSHIP	55,587.75
2.0 PUBLICATION:	
2.1 Repertoires	8,207.00
2.2 Indexes	462.00
2.3 Video S & R	77.00
2.4 Jette	3,000.00
TOTAL 2.0 PUBLICATION	11,746.00
3.0 GENEALOGIST:	
3.1 Back Issues	2,061.35
3.2 Adv Sales	50.00
TOTAL 3.0 GENEALOGIST	2,111.35
4.0 LIBRARY:	
4.1 Photocopy	6,396.73
4.2 Maps-Charts	3,105.09
4.3 Guest Fees	1,872.20
4.5 Can Soda	765.45
4.6 Candy	820.07
4.7 Hats	426.75
4.9 Other	116.67
TOTAL 4.0 LIBRARY	13,502.96
5.0 RESEARCH:	
5.1 Income	5,056.85
TOTAL 5.0 RESEARCH	5,056.85
6.0 CONFERENCE:	
6.1 Attend. Fee	3,124.00
6.2 Raffle	1,564.50
6.3 Other	71.45
TOTAL 6.0 CONFERENCE	4,759.95
7.0 SOCIETY:	
7.1 Gen Fund	620.50
7.2 Bldg Fund	14,850.48
7.3 Book Fund	200.00
7.5 Sav Act Int	15.91
7.6 Bld Fnd Int	33.14
7.8 Ckg Act Int	137.38
7.9 Other	906.22
TOTAL 7.0 SOCIETY	16,763.63
8.0 BUILDING:	
8.1 Rental Inc	9,625.00

ACGS Statement of Income & Expense
1/ 1/96 Through 12/31/96

94-96-All Accounts
31/96

Category Description	1/ 1/96- 12/31/96
TOTAL 8.0 BUILDING	9,625.00
TOTAL INCOME	119,153.49
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	1,498.52
11.2 Supplies	545.48
11.3 Maine	1,710.00
TOTAL 11.0 MEMBERSHIP	3,754.00
12.0 PUBLICATIO:	
12.1 Postage	377.93
12.2 Supplies	958.44
12.3 Print Reps	3,426.78
12.5 Jette	5,100.00
12.9 Other	-1,700.55
TOTAL 12.0 PUBLICATIO	8,162.60
13.0 GENEALOGIS:	
13.1 Postage	4,159.96
13.2 Supplies	264.10
13.3 Printing	15,997.30
TOTAL 13.0 GENEALOGIS	20,421.36
14.0 LIBRARY:	
14.1 Postage	101.40
14.2 Supplies	2,712.96
14.3 Equip Main	1,587.50
14.4 Print Info	727.60
14.5 Can Soda	403.00
14.6 Candy	987.69
14.7 Hats	396.00
TOTAL 14.0 LIBRARY	6,916.15
15.0 RESEARCH:	
15.1 Postage	233.20
15.2 Supplies	157.10
15.3 Returns	550.00
TOTAL 15.0 RESEARCH	940.30
16.0 CONFERENCE:	
16.1 Postage	1,030.40
16.2 Prt Broch	985.75
16.3 Speakers	924.11
16.4 Refreshmen	473.31
16.5 Other	240.00
TOTAL 16.0 CONFERENCE	3,653.57

ACGS Statement of Income & Expense
1/ 1/96 Through 12/31/96

94-96-All Accounts
/31/96

Category Description	1/ 1/96- 12/31/96
17.0 SOCIETY:	
17.1 Postage	378.33
17.2 Supplies	2,129.58
17.3 Rent	-875.00
17.4 Telephone	1,081.37
17.5 Oth Insur	1,157.00
17.6 Bad Checks	68.00
17.7 Bank Chg	131.82
17.8 Other	1,047.50
17.9 Fund Exp.	557.41
TOTAL 17.0 SOCIETY	5,676.01
18.0 BLDG&GRNDS:	
18.1 Heat	6,583.66
18.2 Electric	2,825.55
18.3 Water&Sewe	495.42
18.4 Bldg Insur	1,168.00
18.5 Maint-Rep.	5,920.81
18.6 Fire Pro.	505.00
18.7 Snow Remov	4,339.00
18.9 Interest	4,024.85
TOTAL 18.0 BLDG&GRNDS	25,862.29
Expenses - Other	0.50
TOTAL EXPENSES	75,386.78
TOTAL INCOME/EXPENSE	43,766.71

Balance Sheet
As of 12/31/96

94-96-All Accounts
8/10/97

Acct	12/31/96 Balance
<hr/>	
ASSETS	
Cash and Bank Accounts	
BLDG FUND BNH	5,030.34
CASH ON HAND	50.00
CHECKING BNH	8,699.69
CHEQUING	296.32
PETTY CASH	177.18
SAVINGS SMB 07	690.07
	<hr/>
Total Cash and Bank Accounts	14,943.60
Assets	
BLDG FUND PLEDG	0.00
BOOK INVENTORY	134,529.26
FURN. & EQUIP.	54,577.15
GAS CO. DEPOSIT	2,100.00
LIBRARY BLDG.	179,782.24
PUBLICATIONS	21,000.00
	<hr/>
Total Assets	391,988.65
	<hr/>
TOTAL ASSETS	406,932.25
	<hr/>
LIABILITIES & EQUITY	
LIABILITIES	
Liabilities	
BUILDING LOAN	19,500.00
	<hr/>
Total Liabilities	19,500.00
	<hr/>
TOTAL LIABILITIES	19,500.00
EQUITY	387,432.25
	<hr/>
TOTAL LIABILITIES & EQUITY	406,932.25
	<hr/>

FUND ACTIVITY NOVEMBER 1996

ARCHIVIST FUND

	Beginning Balance	\$16,950.58
Plus:	Current Month Allowance	
	Membership \$3,477.50 x 20%	695.50
	Border Crossing Income	200.00
	Donation - damaged loaned books	
Less:	Books Purchased/Binding/etc.	<u>-919.92</u>
	Ending Balance	<u>\$16,926.16</u>

RESEARCH FUND

	Beginning Balance	\$7,018.53
Plus:	Current Month Receipts	268.50
Less:	Current Month Refunds	-10.00
	Postage & Misc. Expenses	(\$80.70)
	Purchase of Film//Fische/CDs/RS Equip.	<u>0.00</u>
	Ending Balance	<u>\$7,196.33</u>

BUILDING FUND ACCOUNT

	Beginning Balance	\$1,612.52
Plus:	Current Month Receipts (including pledges)	460.00
	Other (Adjustments) adj. of prior month's int.	
Less:	Principal Payment on Loan	(7,000.00)
	Interest Payment on Loan	(240.59)
	Building Improvements	
	Other (Interest, Bank Adj., Engraving)	<u>2.66</u>
	Ending Balance	<u>(\$5,165.41)</u>

BUILDING FUND PLEDGES

	Pledges	\$68,575.00
Plus:	New Pledges made	\$0.00
	Total Pledges	\$68,575.00
	Received on Pledges	<u>(\$60,473.00)</u>
	Balance due on Pledges	\$8,102.00

FUND ACTIVITY DECEMBER 1996

ARCHIVIST FUND

	Beginning Balance	\$16,926.16
Plus:	Current Month Allowance	
	Membership \$5,039.50 x 20%	1007.90
	Border Crossing Income	54.00
	Donation - damaged loaned books	
Less:	Books Purchased/Binding/etc.	<u>-267.90</u>
	Ending Balance	<u>\$17,720.16</u>

RESEARCH FUND

	Beginning Balance	\$7,196.33
Plus:	Current Month Receipts	367.50
Less:	Current Month Refunds	-75.00
	Postage & Misc. Expenses	\$0.00
	Purchase of Film//Fische/CDs/RS Equip.	0.00
	Ending Balance	<u>\$7,488.83</u>

BUILDING FUND ACCOUNT

	Beginning Balance	(\$5,165.41)
Plus:	Current Month Receipts	2,365.00
	Other (Adjustments) adj. of prior month's int.	
Less:	Principal Payment on Loan	
	Interest Payment on Loan	(208.41)
	Building Improvements	
	Other (Interest, Bank Adj., Engraving)	<u>-31.10</u>
	Ending Balance	<u>(\$3,039.92)</u>

BUILDING FUND PLEDGES

	Pledges	\$68,575.00
Plus:	New Pledges made	\$0.00
	Total Pledges	\$68,575.00
	Received on Pledges	<u>(\$63,173.00)</u>
	Balance due on Pledges	\$5,402.00

1996 Fall Conference

INCOME: \$2714.00
(attendance - raffle)

EXPENSES: \$1760.24
(speaker expenses: room, dinner, projector rental)
(refreshments, postage, printing of brochures)

**New England Regional Genealogical Conference
April 23, 24, 25, 1997
Cromwell Connecticut**

NERGC - Participation Agreement

1. **Mail the brochure to your membership at least three months before the conference if they are available from the organizers.**
2. **Provide a speaker. Speaker is responsible for providing the information to the coordinator for the syllabus two months before the conference.**
3. **A Society member to introduce the speaker, make announcements re: taping not taping etc.; and a room monitor.**
4. **Volunteers (3) from each society to relieve at the registration table or help with the vendors.**
5. **Vendor table - \$50 for participating societies (\$85) for all others. Reception on Thursday evening sponsored by the vendors (\$25) extra. Wine/cheese this time will be devoted to concentrated time for the vendors. If a vendor wants to do demonstrations, "sell their wares", etc. etc. Anne-Marie Perrault has agreed to work at our booth and so has David Bonatibus from Schenectady, NY.**
6. **Each Society is responsible for providing a single page write-up on its society for the syllabus. It is an info sheet - not an advertisement. This page is free of charge.**
7. **Advertisement section of the syllabus. Each society is expected to fill one full page of advertising \$100. This can be split among your members at \$20 ea for a business card size ad; \$25 for a 1/4 page; \$50 for 1/2 and \$100 for the full page. Do we want to solicit others? Do we want to take 1/2 for ourselves? The more advertisements we get into the syllabus, the lower the costs for the syllabus, which equals larger profits for the conference and perhaps a larger distribution when the conference is over.**

If you are planning to attend the conference, would you please volunteer one hour for the registration table or the vendor area?

You can give me your name and any preference time or include it with your registration - "Please put me on your volunteer list for 1 hour on ????"

In order to better serve you, our members, we would wish to know more about who makes up our Society. Please complete this survey and return it to ACGS as soon as you can. Thank you.

Where applicable circle the choice that best describes you.

Name: _____ Membership #: _____

Number of years as ACGS member: _____ Number of years you have done genealogy: _____

Have you:

completed your fan chart?	yes - no - what percentage is complete? _____
ever used the ACGS Research Department?	yes - no
ever used the ACGS library ?	yes - no
ever attended an ACGS conference?	yes - no
seen our World Wide Web page?	yes - no
published any of your research?	yes - no
done extensive research in a special area?	yes - no - please specify: _____
done extensive research on a single name?	yes - no - which name: _____

Would you consider volunteering to help ACGS in some genealogy related project? yes - no

Sex: male - female

Age: under 20 - 20's - 30's - 40's - 50's - 60's - 70's - 80+
if under 20 or over 80 we would like to know your exact age (are you our youngest/oldest member?)

State (province) & country of birth: _____

Citizenship: U.S. Canadian Other: _____

Years at current address: _____

Percent of Franco ancestry: _____

e.g.: one French parent = 50% - one French grandparent = 25% - one great-grandparent = 12%

Profession: _____

Are you retired: yes - no

Do you have any special expertise of which you would like to tell us: _____
e.g.: computers, carpentry, printing, history, interior decorating, bee keeping, etal.

Highest education level attended:

Grade: 1 2 3 4 5 6 7 8 9 10 11 12 - College: 1 2 3 4 - Master's - Doctorate

Marital status: Sin. - Mar. - Div. - Wid.

Number of children: _____

from: _____

Place
Stamp
Here

American-Canadian Genealogical Society
P.O. Box 6478
Manchester NH 03108-6478

Monthly Report: Guidelines

1. What remains to be done, as of 6 DEC 1996

Editorial Board: Style Sheets

Conferences: Larry Autotte was asked to bring his notes to me.

Purchasing: Not written; under discussion by Executive Board

Other Publications (Surname Index, Library Holdings)

Acadian Acquisitions: In process, by Richard Fortin

Five Year Plan: not written yet

Parliamentarian: Requested of Jack Stanton

Shipping: Gerry LALONDE, in process

Nominating Committee: not written yet

Obituaries

This is a business that goes on with little effort from anyone's part. Currently, we are cutting, pasting and indexing Worcester County for 1996 and Hartford for the late 70s and early 80s. This drudgery has been delightfully interspersed by a few months of *The Caledonian* from Newport, Vermont, and *The Times-Record* from Brunswick, Maine. Six new binders of obituaries have been put on the shelf in November.

American-Canadian Genealogist

Issue #70 went to the printer's on 21 NOV 1996; today, (6 DEC) fifteen days later, the pages are being photographed. Issue #71 has its feature articles in place. Issue #70 should be in the mail at the end of December; Issue #71 should be in the mail mid-February.

6 DEC 1996

Anne-Marie Perrault, #2238

To: Pauline Cusson

From: Roland A. Marchand

Subject: November Computer Committee Report

A meeting was held November 18th at 6:30 p.m. Four persons were present. I reported to the committee that we received a donation from Robert Dubois, of a 386 computer. I explained to the members that I envision making four or five computers available for research by our clients.

1. The first could be a database of NH records: births marriages and deaths.
2. A second computer would be for Massachussetts and other states.
3. The fastest computer, operating in Windows environment would be used for Family Tree Maker and the Cds by FTM.
4. Another computer could be used for the CD's than run in DOS such as GRS software, Acadian and Maine & Social Security disks.
5. Finally we could start a collection of gedcom files to search on another computer..

We need space in this Library before this can happen. Since the meeting , I have installed FE5 in the new 386 computer. I have installed the births, marriages & death files for NH. When space is available we can start using it. I do not plan on having any further computer board meetings until the space problem is resolved.



American-Canadian Genealogist
ANNE-MARIE PERRAULT
Editor

American-Canadian Genealogical Society
P. O. Box 6478, Manchester, N. H. 03108-6478

Board of Directors Meeting: 12 JAN 1997

I. Editorial board

The Editorial Board will meeting tomorrow evening, 6ish, in the Library. You are all welcome.

My goals for the year are to continue to edit *American-Canadian Genealogist* but to improve the quality by being attentive to proofreading by having it done more systematically. My proofreaders are very accurate, but when I am facing a deadline, I don't always give them all the new material. That is the source of inaccuracies.

I also want to encourage more members to contribute more material. Right now, we have many excellent long articles. I need to encourage a variety of shorter pieces along the lines of "The good old days" and "Why my grandfather came to the States".

I am in the second week of the first stage of editing #71, Winter, 1997. Features and Departments which I do myself have been done. This week, queries and ancestral lines will be completed. Next week, Pauline will receive the issue for layout. The last week this month will be devoted to the first proofreading. There will follow another week of editing, and proofreading, then the issue will go to Lafayette the week of 10 FEB 1997. The issue should be at the mailers on 10 MAR 1997, and begin to be received that week.

A similar schedule exists for the rest of the year. With the Spring, Summer and Fall issues, the editing schedule begins earlier in the season and should result in the issues being received closer to the middle of each season.

II. Guidelines

I hope Pauline has my December report, because I can not find my original. I have done nothing on Guidelines since the December report.

III. Obituary Project

This continues to be a slow and plodding project with members going away for six months at a time, cutting and pasting a year's worth of obituaries. However, if you will look at the obituary shelves, you will see some of what we have accomplished.

ACGS SALES & INVENTORY REPORT **As of: December 31, 96**

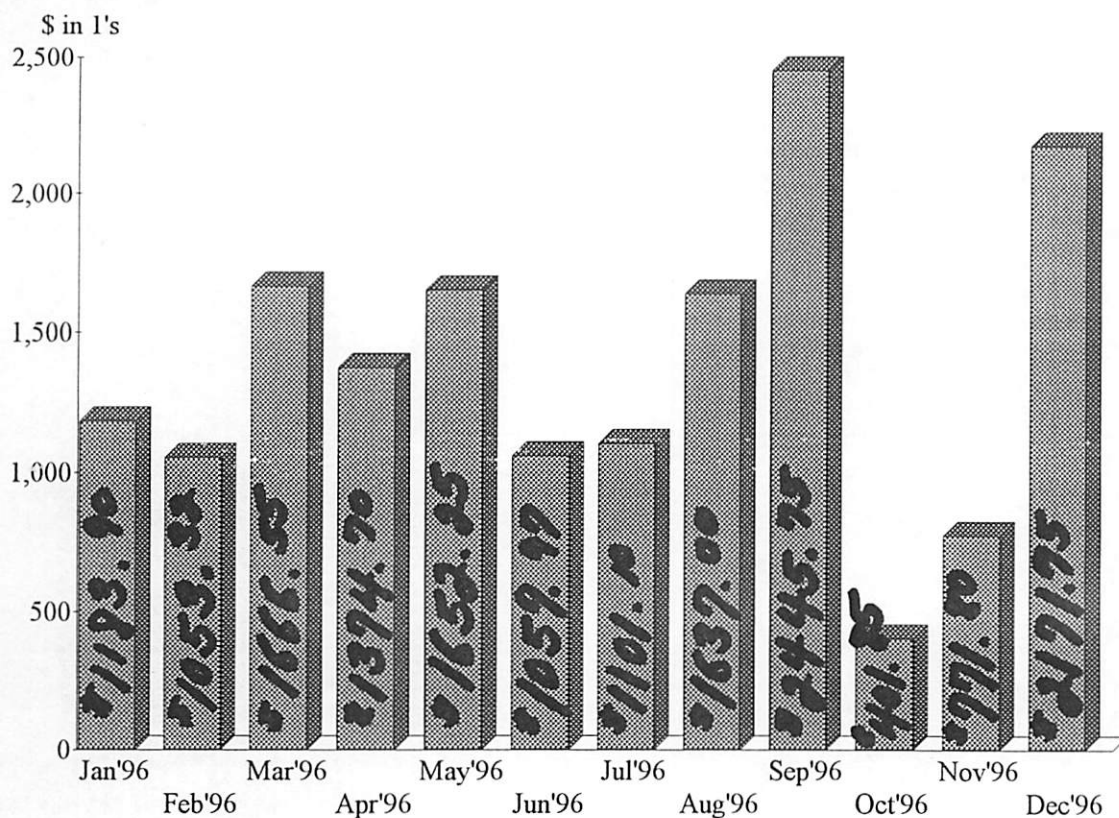
SALES for the year 1996 reached the **\$16,500.00** mark (see accompanying graph). Our best monthly sales figure was in September, in conjunction with our annual festivities. The average monthly sales were \$1376.50 per. Not bad for a small non-profit outfit. Listed below is a breakdown of activities:

<u>ITEM(S)</u>	<u>%</u>	<u>DOLLARS</u>
<u>BOOKS (Jetté's, etc)</u>	36%	\$6009.00
<u>REPERTOIRES</u>	34%	\$5763.00
<u>GENEALOGISTS</u>	10%	\$1711.00
<u>CHARTS (10-12-15 gen.)</u>	9%	\$1548.00
<u>MAPS</u>	3%	\$ 518.00
<u>HATS & VISORS</u>	2.5%	\$428.00
<u>HOW-TO MANUAL</u>	1%	\$225.00
<u>FAMILY GENEALOGIES</u>	1%	\$194.00

BORDER CROSSING FILMS now count 51 rolls in house, with an additional 18 on order soon. I am making up the order this coming week. We will then have 69 of the 400 rolls available. Interest continues to be relatively high.

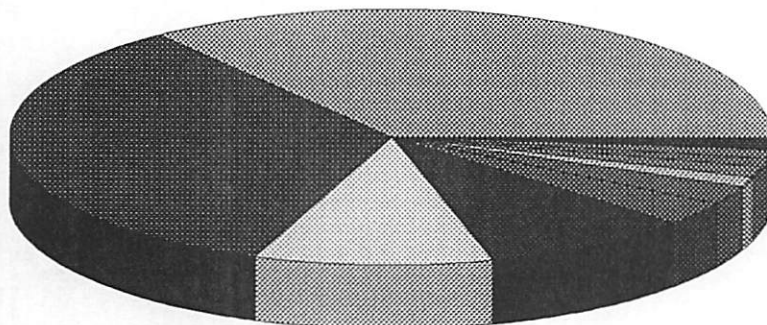
Sales by Month
Jan - Dec '96

Dollar Sales



Sales Summary
Jan - Dec '96

BOOKS	%35.87
REPERTOIRES	34.41
GENEALOGIST	10.22
CHARTS	9.24
MAPS	3.09
ACGS HATS	2.55
DISCOUNTS	\$-235.00
XCB002	1.34
SHIPPING	1.19
FAMILY GENEAL	1.16
Other	0.92
Sub-Total	\$16,517.94



By Item

Library Report for January 1997

- ① Moved stacks. Temporary labels on the ends of the stacks.
- ② Open Wed AM - 6 month trial period.
- ③ Attendance count by time periods -
10-2, 2-6, 6-9. Maybe a "time in"? in the book? We don't really care when they leave.
- ④ Supply from Plymouth State College. Stacks are up for bid.
- ⑤ Files in hall way - Marie wants but we haven't heard.

MJC 1/11/97

Board members

Roland

Bob

Pauley

Donald

Mary Anna

Pauline

~~Pauline~~
Mary Ann

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PLYMOUTH STATE COLLEGE

of the University System of New Hampshire

Purchasing Department - MSC #35

Facilities Services Building, Room 202

Plymouth, NH 03264-1595

PH:(603)535-2246 ~ FAX: (603)535-2711

December 19, 1996

To whom it may concern:

Plymouth State College is offering for sale to the highest bidder the following surplus items from the Lamson Library

LOUNGE CHAIRS WITH ARMS, UPHOLSTERED BACK & SEAT, 29"H x 24 ½"W x 29"D,
available in various colors

SIDE CHAIRS, Solid Oak with dark brown fabric 32"H x 20 ½"W x 18"D

STUDY CARRELS (48"H x 42"W x 36"D approx.), some smaller. Work surface is 39 ½" W x
33"D with 14" study shelf

DOUBLE-FACED STEEL SHELVING (BOOK STACKS - 89" H with 6 adjustable shelves)

Bright blue and Medium blue/gray, end panels are available.

TABLES, solid walnut in various sizes (seating for 1-8 readers). Matching wood grain,
high-pressure laminate on top.

(Many other items not available until the fall of 1997- STAY TUNED!)

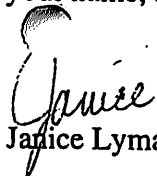
Available for bid to USNH/State until JANUARY 17, 1997; to Public: JANUARY 18, 1997. For more information about property please contact: DAPHNE MORIN @ (603)535-2257; PHILIP WEI @ (603)535-2256, TODD TREVORROW @ (603)535-2817 or JANICE LYMAN @ (603)535-2587.

There will be open house for viewing January 14, 1997 and January 15, 1997 from 10-12pm and 1-3pm. YOU MUST REGISTER WITH THE PURCHASING DEPARTMENT IN ORDER TO BE INCLUDED FOR VIEWING AND OR BIDDING. Please call JANICE LYMAN @ 535-2587 with date and time you will arrive.

All property is sold AS IS, WHERE IS. Cash or checks must be received in the Purchasing Department before the property can be removed from Campus. You will be issued a Bill of Sale, as receipt from the Purchasing Department for your purchase. Bidder must make arrangements to pick up their purchase(s) on January 22, 23, or 24, 1997 ONLY between 10:00AM - 2:00PM. Plan on arriving with a person knowledgeable of library stacks and shelving, your own truck and at least two personnel capable of moving heavy items.

The College reserves the right to reject any or all bids, and shall not be held liable for any conditions or events as a result of this sale, use, or intended purpose of the property purchased.

Mail or fax bids to Janice Lyman at the above address. Indicate the property and quantity you are bidding on. Electronically transmitted quotes are also acceptable. Email to IN%"JANICEL@PSC.PLYMOUTH.EDU". Include your name, address, State agency, or "Public", and phone where you can be reached along with your bid.



Janice Lyman, Purchasing Assistant

Fichier des baptemes:

M-155 Reel No. 122-152 = 31 films X \$25 = \$775

M-155 Reel No. 200-201 = 2 films X \$25 = \$50

Registres d'etat civil 1873-1882

M-610 Montreal BMS Reel No. 1-15 = 15 X \$25 = \$375

Registres d'etat civil 1877-1899

M-312 Montreal BMS Reel No. 1-32 = 24 X \$25 = \$600

+ 8 X \$40 = \$320

Grand Total = \$2,120.00

Less discount of 5% -106.00

Our cost = \$2,014.00

Books sent to the binders:

Mariages du Comte Montcalm, 3 vols rebound, Call No. Q43A,B,C

The Cormiers, Godins and Heberts of Gloucester County NB

Mariages de la Cote de Beupre (donation of Dick Fortin) Q45N

Mariages de la Cote de Beauport (donation of Dick Fortin) Q51QQ

Acadian Descendants Vol VII

Acadian Descendants Vol VIII

Marriages of ND des Canadiens, Worcester County Ma MA14BB

N-B de L'Annonciation d'Oka, Comte Deux Montagnes Q17N

D-S de L'Annonciation d'Oka, Comte Deux Montagnes Q17M

BMS Methodist d'Oka 1870-1956 Q17M

BMS Gloucester County NB, Pidgeon Hill 1955-1984

St Raphael 1937-1984

St Isidore 1876-1920 NB4P

N-B Restigouche County NB, St Benoit de Balmoral NB10C

Baptisms Hampden County, Holyoke 1871-1879 MA7B

Baptisms Worcester County, St Joseph Fitchburg 2 Vols MA14I,J

Brides Index for Gatineau County Q22J

Research Dept (Committee) Report
for January, 1997

Receipts	\$ 713.50
Refunds	<u>165.00</u>
Total	\$ 548.50

Mail: in	36
<u>out</u>	46

Net and



American-Canadian Genealogical Society

Founded September 1973 in New Hampshire

P. O. Box 668
Manchester, NH 03105

Handwritten notes and signatures:

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