

ACGS
MEETING OF BOARD OF DIRECTORS
11 JULY 1996

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday 11 July 1996 at the ACGS library. Vice-President Anne-Marie Perrault called the meeting to order at 18:33.

ROLL CALL Roger Lawrence, Lucille Lagassé, and Don Chaput were excused. A quorum was present. Larry Autotte was also in attendance.

**SPECIAL
REPORT**

Larry Autotte gave a report on the upcoming Fall Conference. He had spoken with Roger Lacerte at the French Bookstore (Librairie Française) to fill a one hour slot. Lorraine Gadoury works at National Archives in Canada — Larry has called her. If available she could talk on something in the realm of nobility — perhaps 2 segments, maybe one in what's in the archives. Another topic was that of the history of the clergy in Canada. Fr Desjardins (St Georges) suggested Fr Wilfrid Paradis. Larry doesn't have anything uniquely Acadian. St Térése parish hall is available. Larry asked about the plans to have only one conference a year. Anne-Marie Perrault said survey results on this thus far are inconclusive. Larry should have the agenda nailed down by 01 August. Has not made any plans to do the raffle differently. Some talk about having a 4 year membership as a prize. It was noted that we make more money from the raffle than from tickets. Larry brought up the idea of soliciting local businesses for contributions. Pauline Cusson proposed that we charge a lower fee for the tickets up to 10 days before the conference — full price thereafter. Discussion as to price followed. We have been breaking even, but the raffle is what has saved us. Pauline Cusson suggested that we leave it at \$10.00 this fiscal year. All thought that we should leave the decision to the (program) committee. Plans for the 25th year conference will be discussed at a meeting tomorrow night.

**RECORDING
SECRETARY**

Some changes were recommended and duly noted. Suggestion that last names always be recorded (to minimize confusion). **Gerry Nash moved** acceptance as amended; **Bob Neveux seconded**; **motion carried**.

**TREASURER'S
REPORT**

Pauline Cusson distributed reports for the first 6 months of 95 and of 96. Our loan amount is now down to \$34,500. Under assets/publications, the \$21,000 represents the value of our American Canadian Genealogist inventory. Report will be filed for audit.

PRESIDENT/VP REPORT

[See Committee Reports.]

COMMITTEE REPORTS

Computers: Roland Marchand has been showing people how to use 486s. Is trying to migrate all FE5 files from his diskettes at home. There will be both backup and expanded versions in the Library. World Family Tree CDs are being studied to see if they're worth having. Talked about CD put out by NEHGS. Gerry Nash described the make-up of this 9 CD set. It is essentially their publication (The Register) on disk. Roland Marchand said that the Computer Committee thought this would be a good buy. It has wills, probate lists, family genealogies, etc. **Roland Marchand moved** that we look into buying this for the Society; **Bob Maurier seconded; motion carried.** A company is developing a program that will read GEDCOM files and produce charts. Supposedly the program will output to plotters. Its cost is \$40. Also discussed buying a later version of File Express — thinks the one we have now is OK for our needs. There is a new CD on social security records (for death benefits) that goes through 1995. Gerry Nash will give a copy to the Society. Received the Acadian CD; he described its contents. The search engine is lousy. Roland Marchand has a program that he has loaded on to one of our PCs which will print family groups from GEDCOM files. Pauline Cusson noted that the Maine archives (births, marriages, and deaths) are on the net.

Membership: Judy Arseneault reported that last month there were 89 renewals, 41 new members, and \$155 in building fund donations.

Building: Ray Desfosses reported that when the day care center went belly-up they put in the birm (which may be causing some of our drainage problems). One needs a special machine to put in a storm drain. Pauline Cusson asked if Granite State Sewer & Drainage had been called. Ray Desfosses said that when we get more sand in the pipes we could have flooding like we did last spring. Gerry Nash suggested that dye be put into the pipe to see where the flow goes. Anne-Marie Perrault said that we have to find out where the flow goes before we do anything about it. She also reported that the parish is planning on some construction and they are willing to give us the fill if we want it. Ray Desfosses will call Bob Rheault.

Editorial: Anne-Marie Perrault reported that Number 68 has been out for a week and 69 is doing well. It should be out a little earlier. About 6 months ago there was a quote in a Maine journal (University of in Maine in Orono) that was taken from the American Canadian Genealogist without permission.

Library: Pauly Labbe reported that paneling was up on the bookshelves. Should we continue to give a copy of the newest issue of the American Canadian Genealogist to new members? She reported on the volunteers, now called "Friends of the Library". Some discussion again as to us accepting credit

cards. Previous inquiries have indicated that the cost would be too high. Anne-Marie Perrault has not yet had time to research this. Also talked about locks on lockers. Locking the locker is optional. We're going to get microfilms of french language newspapers from ACA (for a price). We can use the masters to have copies made. A manufacturer's rep looked at the rug — determined that some of the problems were due to installation. He will give us a report in a few weeks. It's unfortunate that Mary Jeanne Colburn's job has prevented her from attending many library board meetings.

Acquisitions: Bob Maurier reported that acquisitions have been slow. Canadian Biographies have arrived. An order that had been sent to New Brunswick was returned (with the check) as the material was unavailable. Pauline Cusson said that we are missing volume 108 of Massachusetts marriages, etc.

Inventory: Bob Neveux distributed graphs showing sales of publications. We've ordered more hats (some mesh ones for summer).

Marketing: *[No report.]*

Internet: *[No report.]*

Research: *[See report in agenda.]* Connie Hamel has developed form letters for various situations. Requests for research have dropped off.

Publications: *[See report in agenda.]*

Purchasing: Pauline Cusson had distributed a checklist for ordering supplies. She would like to hold off on individual purchases and do once or twice a year ordering (in bulk). Anne-Marie Perrault thinks this will help us defer the day when we may have to hire someone to "take care of business". There have been problems created by not having all our supplies in one place. Some discussion as to Sam's Club cards — who has them? who is authorized to use?

Nominating: Anne-Marie Perrault said we need such a committee. We need a volunteer to prepare a slate. Roland Marchand asked if Pauly Labbe, with her considerable time spent in the library, would consider taking this on. Pauly Labbe respectfully declined. Any member can fill this rôle except the president. *[There were no volunteers at this time.]*

Grants: *[No report.]*

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all parties involved. The document also highlights the need for transparency and accountability in all financial dealings.

In addition, the document outlines the various methods and procedures for recording and reporting financial data. It provides detailed instructions on how to collect, analyze, and present financial information in a clear and concise manner. The document also discusses the importance of regular audits and reviews to ensure the accuracy and integrity of the financial records.

Furthermore, the document addresses the legal and regulatory requirements that apply to financial reporting. It provides a comprehensive overview of the relevant laws and regulations, and explains how they should be implemented in practice. The document also discusses the consequences of non-compliance with these requirements.

Finally, the document concludes by emphasizing the importance of ongoing education and training for all employees involved in financial reporting. It encourages the development of a strong financial reporting culture within the organization, and provides suggestions for how to achieve this goal.

The document is intended to serve as a comprehensive guide for anyone responsible for financial reporting. It provides a clear and concise overview of the key concepts and practices involved in this critical business function. The document is available in both print and electronic formats, and can be accessed at any time.

For more information, please contact the Finance Department at [phone number] or visit our website at [website address]. We are committed to providing high-quality financial reporting services to all our clients, and we look forward to working with you to meet your needs.

Thank you for your interest.

**UNFINISHED
BUSINESS**

Gunstock is on for 10/11 August. Pauline Cusson and Anne-Marie Perrault will cover on Saturday; Roger Lawrence and Roland Marchand on Sunday. ACA 100th anniversary [See agenda.] Neither Pauline Cusson nor Anne-Marie Perrault expect that we will be deluged with visitors to our library. We will have a display. We are on the program for putting on 2 workshops on Friday and 2 on Saturday. A Ms. Butler, a popular Acadian singer, is singing at the Practical Arts.

All New England: [No report.]

Guidelines: Anne-Marie Perrault close to having the process completed.

**NEW
BUSINESS**

Our broken copier could be repaired in the fall. Should we do this or purchase a new one? How much should we spend? Gerry Nash asked how much a new one would cost. Pauline Cusson said about \$600. Gerry Nash said that this would be better than repairing the old one. Pauline Cusson felt that we should spend \$200 to fix the old one and \$600 - \$700 to purchase a new one. **Bob Neveux so moved; Roland Marchand seconded; motion carried.** Gerry Nash showed a sample of a rug that has been taken out of some office. We can have it — the only cost would be the installation. General feeling was that we should accept the offer. Bob Maurier asked if we have pursued getting an electrician to give us an estimate on the 3rd floor. Bob Neveux has not yet had an opportunity to do this yet. Gerry Nash suggested that we not do anything concrete until we have done more planning. He suggested that any drop ceiling be done before the electrical work. Anne-Marie Perrault asked if Bob Maurier would consider helping to do the planning for the 3rd floor. Some question as to which directors rotate out of office this year. Check the American Canadian Genealogist.

ADJOURN

Adjournment at 20:42. Next regular meeting at the ACGS library beginning at 18:30 on Thursday 08 August 1996.

Respectfully submitted,



John R Stanton

Recording Secretary