

ACGS
MEETING OF BOARD OF DIRECTORS
11 APRIL 1996

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday 11 April 1996 at the ACGS library. President Roger Lawrence called the meeting to order at 18:36.

ROLL CALL Lucille Lagassé was excused. A quorum was present.

RECORDING
SECRETARY Corrections were offered to the notes of the March 1996 meeting. **Bob Neveux moved** the notes be filed as corrected; **Pauline Cusson seconded**; **motion carried**.

SPECIAL REPORTS

Gerry Lalonde: Did an audit on our 95 books. [See handout.] Records from Jan to Jul were in such bad shape that it was impossible to reconcile all. At one time the treasury was in the red not because of lack of funds, but because of late bank deposits. Gerry emphasized that we should exercise great care every time a new treasurer is chosen. He pointed out that sloppy accounting can create expensive auditing. Pauline said that there are still some checks from 1994 that have not yet cleared and questioned Gerry how to handle these if they are voided. Gerry said to make an adjustment in the month the voiding takes place. If the check should later clear, we can deal with that at the time.

Al Hamel: Has been chasing city clerk (Leo Bernier) in Manchester for while to check vital records. He told the clerk about the Mormons and how they photocopy records. The clerk will also allow certain of our Society to do photocopying. His next item has to do with hats. He designed one that says ACGS. He suggested that we could sell them for \$9.50 (they cost us \$4.50 in quantity). If we're interested, let Al know. We could take orders for them at the upcoming conference. There was some discussion about us doing the microfilming ourselves. Pauline mentioned that this was difficult.

TREASURER'S
REPORT

Snow removal for March was \$850. This brings our total for the season to above \$4,000. Anne-Marie Perrault and Pauline Cusson discussed extra postage for the genealogist --- none has been asked for. When we pay on the mortgage, it does not show as an expense, rather as a reduction in liability. Gerry Nash questioned this, saying that --- were it not for the \$7,174.69 (item 7.2) --- we

would be in the hole for this past quarter. Bob Maurier said that he liked the "old way", where we could see payments to reduce a liability as expenses. He thought this was easier to follow. Interest, however, is shown as an expense. Pauline could do a cash flow, but this would not show all. There was a suggestion that a separate, manual cash flow sheet be kept. Anne-Marie suggested that Bob Maurier may be able to help in this regard. Report will be filed for audit.

SOCIETY BUSINESS

Anne-Marie said the planning meeting would be held this Sunday at 13:30. She has the sheets for some of the committee heads. Roger Lawrence has an agenda for the meeting. Anne-Marie is doing very well on obituaries; she has people asking for more to cut and paste and index. Bob Neveux asked if the existence of these indexed obituaries would be stated in the Genealogist. They will be noted "somewhere".

COMMITTEE REPORTS

Editorial: Anne-Marie reached the point this week where she gets twice as much E-mail as she just mailed — letters to the editor, etc.. #68 is in the works — needs queries and president's report. She encouraged Roger to attend next editorial board meeting.

Library: Pauly Labbe had nothing much new to report — still waiting for shelving. Anne-Marie has the revised library rules ready for posting. Pauly would like a 4-part book to keep tabs of CD's, videocassettes, etc. Members and visitors seem upset about the lockers — especially those who come in with boxes of books. The locks appear to be too small and the lockers do not lock.

Acquisitions: Bob Maurier said that books came in from the binder not too long ago. He has made the sheets for computer data entry. Anne-Marie noted that she received a thank you note for a (book) donation. Bob Maurier did also. All thought this was a fine move — the acknowledgment and thanks. Bob Neveux liked the Kankakee book(s)

Inventory: Bob Neveux distributed a sales inventory report. Some discussion as to complimentary (old) copy of the Genealogist given to people who join in person at the Library. We sold \$1,665 in publications in March. Gerry Nash asked if we could determine which publication makes us the most profit. Bob Neveux noted that Kinko's prices will be going up after May. Should we up our repertoire inventory by about \$1,500 before the copy price goes up? General feeling was that we should not; rather that we should adjust our selling price as the buying price increases. Anne-Marie asked how many Genealogists were left of this last issue. Bob Neveux said 123.

Internet: Don Chaput said we're still averaging about 2/day, even though we received about 10 fewer this past month.. Anne-Marie said that Roger asked if we should be publishing E-mail addresses. Bob Neveux said that Lynn Swenson is getting some queries and is answering them. Roger said that Don had made suggestions for the Maine chapter.

Publications: Pauline Cusson reported for Pauline Côté that burials and marriages from Infant Jesus are out on the shelves now.

Computers: Roland Marchand reported on the purchase of CD-ROMs for U.S. Census from 1790 through 1880 — one CD for each 10 year census and one for an index — all 11 for \$200. There will be a poster made indicating which states and which years we have. Bob Neveux noted that the Library Board will be setting up rules on length of time one could hog a CD. Roland said that the program is easy to operate.

Research: Connie Hamel said that the department is doing fine, but that they get requests for which they have no resources to answer. Roland asked if there were a form letter to cover some of these. Connie said she has been using what Pauline Côté had been using. She thinks it needs revision and that she needs more than one form letter. Bob Neveux suggested that Connie keep a list of the resources she is most often lacking and give it to Bob Maurier for consideration to purchase. Connie asked if we had to register with Ottawa to be on an interlibrary loan. Roland suggested that this be taken up at a Library Board meeting.

Membership: Judy Arseneault said that we had 48 new members in March and 151 renewals. She thinks that being online has helped. Roger asked if she had any feedback on people who are members for a year and then drop out. Consensus seems to be that some stop once they have done the line(s) they wanted. Some who have been away for a while, however, are coming back.

Building: Ray Desfosses talked to the person who did the lawn last year. He's going to ask him to do a "spring cleaning". Roger asked about the leaky pipes. Ray said he fixed all he saw with teflon tape.

UNFINISHED BUSINESS

Roger reported that Larry Autotte said that, regarding the Spring Conference, Shaws was going to have miniature doughnuts for 150 people. Larry did not think that we should charge. Most thought that we could put out a bowl and ask for donations. Pauline said we only have about 50 prepaid registrations, but piles of money for the raffle. Larry also said that he would chair the Fall Conference if we wished. Roger asked what we thought of having it in the same place, as St Anselm will probably not be ready by then. Pauline asked if we were going to allow Quentin to sell his "pirated" photocopies of forms. Some discussion as to the legality of this. Gerry asked if we charge Quentin for selling at our conferences. Pauline said we charge no one for this activity. Pauline asked about the fund raising. Mary Lou (Bolduc) would like 2 members to help her, as she recently got a new job and is quite busy. Pauline volunteered to help. Roger said we have been asked for volunteers for the 1997 All New England Conference. Pauline reported on some of the planned activities in Cromwell CT (25-27 Apr 1997).

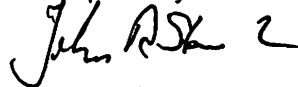
NEW
BUSINESS

Gerry Nash brought in a layout for the cookbook project. Pauline told Gerry that she was not sure that we had given him the go-ahead. Roland thought it was a good idea and that, if the big objection was about advertising in the Genealogist, we do a direct mailing. Roger said that this would cost over \$600. **Roland Marchand moved** that we vote on going ahead with this project; **Pauline Cusson seconded**. Pauline brought up our bad experience with the ACA insurance a few years ago. She said that she did not think it appropriate that we have the name of our Society on a cookbook. Bob Neveux asked if this insert were a bit garish to put in our publication. There were some questions on how much we might make on this project. Don Chaput noted that the cookbook idea appeared quite divisive among members of the Board. Perhaps we should wait until we see what Mary Lou Bolduc comes up with. **Question called; one aye, 10 nays, one abstention; motion defeated**. Discussion turned to the tree and how that project is going. There have been several new additions. It was pointed out that there are a few leaves on the tree for people who had not yet paid all the required amount. Judy suggested a personal letter to those who still owe on their pledges. Gerry asked about the memorial book. He offered to take the project over and buy a book to be placed on a stand. Don asked about the fan chart project. Some think it was given to the computer committee, but Roland Marchand said he was not aware of that. Roger will talk to Roland in 2 weeks concerning this.

ADJOURN

Pauline Cusson moved adjournment; Roland Marchand seconded; meeting adjourned at 21:22. Next regular meeting at the ACGS library beginning at 18:30 on Thursday 09 May 1996.

Respectfully submitted,



John R Stanton
Recording Secretary