

ACGS board meeting - 07 October 1996 18:30

Present: DCha, PCus, APer, RLaw, JSta, GNas, RDes, LAut, PLab, MPaq, BDes, BNev, MCol

Call to order: 18:33

Treasurer's report: PCus distributed. She and DCha will work on the fall conference report and have a full report for next month. RLaw asked if the expenses for supplies represented 6 months worth. PCus said yes. DCha asked about 17.9 --- it was for engraving. DCha also asked about 18.5 --- it was mainly for mowing. [1-000 @ 18:44] No other questions --- BNev moved, RDes 2nd file for audit --- not needed

Recording secretary: Under unfinished business there was a question as to BNev being up for election --- it was BMau. GNas moved, APer 2nd, OK. Question as to GNas and RMar not being on the slate. Technically the positions are now vacant. We should be able to appoint for the time. JSta will check previous minutes.

Corresponding secretary: Mary Anna Paquette is now in this position. PCus noted that she will be working with JArs for a while to see what needs to be done.

President's report: PCus thanked JArs and BMau. She then welcomed back LAut and BDes. DCha is now treasurer --- his director's position can be filled by him or by another person. AHam was offered the one year position and he accepted.

PCus received a call from Bob Bergeron of the Manchester City Clerk's office. The microfilming of the Manchester records by the Mormons is almost finished. We will be getting copies of the marriage records. Bob Bergeron also mentioned that they need storage space for about 300 boxes. He had visited the library and looked at space on the 3rd and 1st floors. We are considering renting for \$6.00/square foot. PCus said that we could consider putting up a wall to section the area off. GNas said it would cost about \$1,500. There was discussion about whether to spend money on these renovations and, if so, how much. Some talk about whether to charge \$6.00 or \$8.00/ square foot. RLaw son-in-law could possibly put in a bid to erect the wall.

Locks/keys policy: Maryanna and Don(?) [1-520] agreed to set policy. A Mr Begin (locksmith) can do the necessary rekeying for about \$700 [1-540]. We now have 62 keys out for this space. We need more control. LAut questioned why we need to do this. Have we experienced problems? [2-000] GNas will see if he can get the present plan from the locksmith that set it up.

The parish (Blessed Sacrament) has approached us to place an ad in their bulletin for \$350/yr. Not much sentiment for the advertising value of this.

Sunday afternoon board meetings during Dec, Jan, and Feb: Many preferred Sunday mornings. How about alternating? 08 Dec, 12 Jan, and 09 Feb at 09:00.

VP: APer: Obituaries are going well. Is working on guidelines. Hopes to have it done next month. Persi is already on our exchange list; they have the ACG. [2-280]. Talked about the fact that we are eligible to help ourselves at the furniture exchange. She has found some inexpensive lateral file cabinets.

NON-PROFIT

IN WHICH BUSINESSES CIVE

AND FURNISH TO WITH-OUT-PROFIT

PUBLIC TO TEACHING AND NON-PROFIT  
OPGS. LAST FRI OF EVERY MONTH

SHOULD BE DONE BY  
NEXT MONTH

FOR  
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THE  
THE  
REMOVED  
AND  
STAY  
AND  
DO NOT  
DUPPLICATE  
STAY

Committees:

Acquisitions: BMau not here. PCus said that most of the books he had ordered last month have arrived.

Build: RDes started the heating systems a week ago Wednesday and found many leaks. He will not start it again until there are complaints. Many of the gaskets were leaking. Had to use sulfuric acid to unplug a drain. He had posted an ad for help on the bulletin board --- no takers. He noted that there had been some complaints about gas smell. It appears to be a puff release when it shuts off. He received a price of \$420 for a load of loam. The person who does our plowing can do better. PCus mentioned fixing up a room downstairs to be used as a coat room.

Computer: No RMar.

Conf 25th: LAut needs a small committee to assist him. Will take place in 2 years. One of the main items would be a hall for the banquet. Not sure how many would attend.

Ed: APer said the next ed board meeting would be on 23 October. Next issue of the ACG is in the mail.

Internet: DCha reported 59 queries last month. Still looking for corrections to the WWW page he distributed last month. We are listed in several places and are getting good exposure. He again brought up the affinity license plate idea. JSta said there appeared to be no restriction except that we absolutely need to have a minimum of 300 subscribers. Some doubt that there would be sufficient people to allow us to do this. DCha suggested that we do a sort on ZIP

Inv: BNeV distributed graph showing our sales for the past quarter. The Sep figures reflect what we sent to the Vermont society. We are out of Jettés. It took about 8-9 months to sell the last 15 copies. He thinks we should order 20. Regarding [2-540] bordr crossing reels ..... *Baler has some 2005*

Library: MCol --- have ordered more shelving. Will assemble and remove wooden shelves. Need some more end panels made. BNev said that a David Allen has agreed to help. She would like to reconfigure the shelves. Will be discussed before the library board. APer noted that we are considering opening the library on Wednesday mornings.

Membership: JArs not here.

Research: CHam reported that she still gets some impossible requests, perhaps as many as 4 out of 10 queries.

Publicity: Richard Fortin not here. PCus has offered to do publicity, at least for conferences but not for promoting new books for instance. AHam suggested that we place copies of the trifold at highway rest areas.

Publications: PCôt not here. APer reported for her that Fitchburg will be ready either for Thanksgiving or for New Years. Winooski is next.

BNev moved that, for those who would not be present for the meeting for committee reports, DCha 2nd

Unfinished business: PCus reported on us giving our ACG (\$608 value) on consignment to the Franco-American Society of Vermont. PCus proposed that we give them a set of our 1st 50 ACG. AHam moved, APer 2nd, carried. [3-350] Perhaps we could give them a spot on our home page.

The All New England Conference in Cromwell CT next spring will be about at the time of our usual spring conference. Could we consider a 3 day opening with small specialized workshops?

Some discussion about the (Manchester) Diocesan Museum charging to do research. [3-325]

New business: AHam suggested that our meetings are too long; they should be no longer than one and one-half hours long. BDes said that some things brought up here could be handled elsewhere. MCol suggested that each committee submit a short written report [4-000]. PCus then asked if there then would be any need for a meeting. APer suggested that the written reports could be read by the committee chairs and then handed to the recording secretary.

Ajourn: 20:57 [4-150]

Balance Sheet  
As of 9/30/96

94-96-All Accounts  
10/ 6/96

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Acct	9/30/96 Balance
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ASSETS	
Cash and Bank Accounts	
BLDG FUND BNH	1,612.52
CASH ON HAND	22.50
CHECKING BNH	8,387.93
CHEQUING	987.69
PETTY CASH	177.18
SAVINGS SMB 07	685.79
	<hr/>
Total Cash and Bank Accounts	11,873.61
Assets	
BLDG FUND PLEDG	0.00
BOOK INVENTORY	132,362.71
FURN. & EQUIP.	54,393.29
GAS CO. DEPOSIT	2,100.00
LIBRARY BLDG.	179,782.24
PUBLICATIONS	21,000.00
	<hr/>
Total Assets	389,638.24
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TOTAL ASSETS	401,511.85
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LIABILITIES & EQUITY	
LIABILITIES	
Liabilities	
BUILDING LOAN	26,500.00
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Total Liabilities	26,500.00
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TOTAL LIABILITIES	26,500.00
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EQUITY	375,011.85
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TOTAL LIABILITIES & EQUITY	401,511.85
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ACGS Statement of Income & Expense  
9/ 1/96 Through 9/30/96

94-96-All Accounts  
10/ 6/96

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Category Description	9/ 1/96- 9/30/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	3,712.50
TOTAL 1.0 MEMBERSHIP	3,712.50
2.0 PUBLICATION:	
2.1 Repertoires	21.00
2.2 Indexes	10.00
TOTAL 2.0 PUBLICATION	31.00
3.0 GENEALOGIST:	
3.1 Back Issues	299.10
TOTAL 3.0 GENEALOGIST	299.10
4.0 LIBRARY:	
4.1 Photocopy	623.37
4.2 Maps-Charts	286.52
4.3 Guest Fees	100.00
4.5 Can Soda	136.85
4.6 Candy	77.44
TOTAL 4.0 LIBRARY	1,224.18
5.0 RESEARCH:	
5.1 Income	330.00
TOTAL 5.0 RESEARCH	330.00
6.0 CONFERENCE:	
6.1 Attend. Fee	996.00
6.2 Raffle	441.03
TOTAL 6.0 CONFERENCE	1,437.03
7.0 SOCIETY:	
7.1 Gen Fund	70.00
7.2 Bldg Fund	1,779.13
7.6 Bld Fnd Int	1.69
7.8 Ckg Act Int	13.99
TOTAL 7.0 SOCIETY	1,864.81
TOTAL INCOME	8,898.62
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	300.00
11.2 Supplies	20.00
11.3 Maine	355.00
TOTAL 11.0 MEMBERSHIP	675.00
12.0 PUBLICATIO:	



ACGS Statement of Income & Expense  
9/ 1/96 Through 9/30/96

94-96-All Accounts  
10/ 6/96

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Category Description	9/ 1/96- 9/30/96
12.2 Supplies	208.70
TOTAL 12.0 PUBLICATIO	208.70
13.0 GENEALOGIS:	
13.1 Postage	875.53
13.2 Supplies	219.86
TOTAL 13.0 GENEALOGIS	1,095.39
14.0 LIBRARY:	
14.1 Postage	6.40
14.2 Supplies	204.45
14.3 Equip Main	97.00
14.4 Print Info	146.25
14.5 Can Soda	243.00
14.6 Candy	277.05
TOTAL 14.0 LIBRARY	974.15
15.0 RESEARCH:	
15.2 Supplies	38.30
15.3 Returns	135.00
TOTAL 15.0 RESEARCH	173.30
16.0 CONFERENCE:	
16.1 Postage	130.40
16.2 Prt Broch	486.00
16.3 Speakers	200.00
16.5 Other	140.00
TOTAL 16.0 CONFERENCE	956.40
17.0 SOCIETY:	
17.2 Supplies	147.66
17.4 Telephone	71.93
17.5 Oth Insur	473.00
17.9 Fund Exp.	9.50
TOTAL 17.0 SOCIETY	702.09
18.0 BLDG&GRNDS:	
18.1 Heat	20.79
18.2 Electric	219.22
18.3 Water&Sewe	30.50
18.5 Maint-Rep.	320.16
TOTAL 18.0 BLDG&GRNDS	590.67
Expenses - Other	0.00
TOTAL EXPENSES	5,375.70
TOTAL INCOME/EXPENSE	3,522.92

Balance Sheet  
As of 8/31/96

94-96-All Accounts  
10/ 6/96

Page 1

Acct	8/31/96 Balance
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ASSETS	
Cash and Bank Accounts	
BLDG FUND BNH	2,056.70
CASH ON HAND	22.00
CHECKING BNH	13,141.59
CHEQUING	987.69
PETTY CASH	177.18
SAVINGS SMB 07	685.79
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Total Cash and Bank Accounts	17,070.95
Assets	
BLDG FUND PLEDG	0.00
BOOK INVENTORY	130,322.39
FURN. & EQUIP.	52,713.35
GAS CO. DEPOSIT	2,100.00
LIBRARY BLDG.	179,782.24
PUBLICATIONS	21,000.00
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Total Assets	385,917.98
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TOTAL ASSETS	402,988.93
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LIABILITIES & EQUITY	
LIABILITIES	
Liabilities	
BUILDING LOAN	31,500.00
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Total Liabilities	31,500.00
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TOTAL LIABILITIES	31,500.00
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EQUITY	371,488.93
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TOTAL LIABILITIES & EQUITY	402,988.93
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ACGS Statement of Income & Expense  
1/ 1/96 Through 9/30/96

94-96-All Accounts  
10/ 6/96

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Category Description	1/ 1/96- 9/30/96
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	40,988.25
TOTAL 1.0 MEMBERSHIP	40,988.25
2.0 PUBLICATION:	
2.1 Repertoires	5,923.25
2.2 Indexes	422.00
2.3 Video S & R	37.00
2.4 Jette	2,200.00
TOTAL 2.0 PUBLICATION	8,582.25
3.0 GENEALOGIST:	
3.1 Back Issues	1,590.55
3.2 Adv Sales	50.00
TOTAL 3.0 GENEALOGIST	1,640.55
4.0 LIBRARY:	
4.1 Photocopy	5,848.77
4.2 Maps-Charts	2,337.96
4.3 Guest Fees	1,535.00
4.5 Can Soda	765.45
4.6 Candy	495.62
4.7 Hats	378.25
4.9 Other	100.95
TOTAL 4.0 LIBRARY	11,462.00
5.0 RESEARCH:	
5.1 Income	4,045.75
TOTAL 5.0 RESEARCH	4,045.75
6.0 CONFERENCE:	
6.1 Attend. Fee	2,078.00
6.2 Raffle	1,365.53
6.3 Other	39.45
TOTAL 6.0 CONFERENCE	3,482.98
7.0 SOCIETY:	
7.1 Gen Fund	510.00
7.2 Bldg Fund	13,132.82
7.5 Sav Act Int	11.63
7.6 Bld Fnd Int	24.79
7.8 Ckg Act Int	113.02
7.9 Other	201.89
TOTAL 7.0 SOCIETY	13,994.15
8.0 BUILDING:	
8.1 Rental Inc	7,000.00



ACGS Statement of Income & Expense  
1/ 1/96 Through 9/30/96

94-96-All Accounts  
10/ 6/96

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Category Description	1/ 1/96- 9/30/96
TOTAL 8.0 BUILDING	7,000.00
TOTAL INCOME	91,195.93
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	1,202.00
11.2 Supplies	173.00
11.3 Maine	1,263.00
TOTAL 11.0 MEMBERSHIP	2,638.00
12.0 PUBLICATIO:	
12.1 Postage	335.60
12.2 Supplies	547.38
12.3 Print Reps	2,234.52
12.5 Jette	2,250.00
12.9 Other	-1,970.55
TOTAL 12.0 PUBLICATIO	3,396.95
13.0 GENEALOGIS:	
13.1 Postage	3,402.97
13.2 Supplies	264.10
13.3 Printing	11,405.00
TOTAL 13.0 GENEALOGIS	15,072.07
14.0 LIBRARY:	
14.1 Postage	79.17
14.2 Supplies	2,375.11
14.3 Equip Main	1,587.50
14.4 Print Info	537.55
14.5 Can Soda	403.00
14.6 Candy	987.69
14.7 Hats	396.00
TOTAL 14.0 LIBRARY	6,366.02
15.0 RESEARCH:	
15.1 Postage	152.50
15.2 Supplies	157.10
15.3 Returns	430.00
TOTAL 15.0 RESEARCH	739.60
16.0 CONFERENCE:	
16.1 Postage	1,030.40
16.2 Prt Broch	985.75
16.3 Speakers	669.62
16.4 Refreshmen	223.96
16.5 Other	240.00
TOTAL 16.0 CONFERENCE	3,149.73
17.0 SOCIETY:	

ACGS Statement of Income & Expense  
1/ 1/96 Through 9/30/96

94-96-All Accounts  
10/ 6/96

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Category Description	1/ 1/96- 9/30/96
17.1 Postage	214.08
17.2 Supplies	1,882.32
17.4 Telephone	842.38
17.5 Oth Insur	1,157.00
17.7 Bank Chg	59.58
17.8 Other	47.50
17.9 Fund Exp.	557.41
TOTAL 17.0 SOCIETY	4,760.27
18.0 BLDG&GRNDS:	
18.1 Heat	4,923.33
18.2 Electric	2,107.05
18.3 Water&Sewe	371.84
18.4 Bldg Insur	1,168.00
18.5 Maint-Rep.	4,565.31
18.6 Fire Pro.	480.00
18.7 Snow Remov	4,339.00
Interest Paid - Bldg Loan	3,301.66
TOTAL 18.0 BLDG&GRNDS	21,256.19
Expenses - Other	0.50
TOTAL EXPENSES	57,379.33
TOTAL INCOME/EXPENSE	33,816.60

## FUND ACTIVITY SEPTEMBER 1996

### ARCHIVIST FUND

	Beginning Balance	\$16,596.88
Plus:	Current Month Allowance	
	Membership     \$3,712.50 x 20%	742.50
	Border Crossing Income	(492.82)
Less:	Books Purchased & Binding Cost	<u>\$16,846.56</u>
	Ending Balance	

### RESEARCH FUND

	Beginning Balance	\$8,069.23
Plus:	Current Month Receipts	330.00
		(135.00)
Less:	Current Month Refunds	(38.30)
	Postage & Misc. Expenses	(1,547.50)
	Purchase of Film/Fische/CDs RS Equip	<u>\$6,678.43</u>
	Ending Balance	

### BUILDING FUND ACCOUNT

	Beginning Balance	\$2,056.70
Plus:	Current Month Receipts (including pledges)	1,779.13
	Other (Adjustments)	(2,000.00)
Less:	Principal Payment on Loan	(213.81)
	Interest Payment on Loan	0.00
	Building Improvements	(9.50)
	Other (Interest, Bank Adj., Engraving)	<u>\$1,612.52</u>
	Ending Balance	

### BUILDING FUND PLEDGES

	Beginning Balance	\$54,256.00
Plus:	New Pledges	
	Pledge Receipts	<u>1,159.00</u>
	Ending Balance	<u>\$55,415.00</u>

06-Oct-96

**AMERICAN-CANADIAN  
GENEALOGICAL SOCIETY**

**MEMORANDUM**

TO: Distribution  
FROM: Pauline Cusson, President  
DATE: October 15, 1996  
SUBJECT: Committee Reports

**Distribution:**

Anne-Marie Perrault  
Don Chaput  
Maryanna Paquette  
Jack Stanton  
Roger Lawrence  
Lucille Lagassé

Judy Arseneault  
Larry Autotte  
Mary-Jeanne Colburn  
Pauline Cote  
Albert Hamel  
Connie Hamel

Bob Decoteau  
Ray Desfosses  
Pauly Labbe  
Roland Marchand  
Bob Maurier  
Gerry Nash  
Bob Neveux

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At the October 7th meeting of the Board of Directors, it was suggested that the duration of the Board meeting could be reduced by requesting that all officer and committee reports be submitted in writing, one week before the scheduled meeting, if possible. If you plan to attend the Board meeting, you will be expected to read your report at the meeting. I would also like to know, in advance, if you are planning to attend a meeting, in order to include you on the agenda.

Everyone on the Board has a mail box at the library. If you can't make it into the library the week before the meeting, send your report to me at the library and I'll copy/distribute it for you.

Just to remind you of the changes proposed for the December, January, February meetings - they will be held on the 2nd Sunday of those three months at 9:00 a.m., weather permitting. December 8, 1996; January 12th; and February 9th, 1997.

The situation with the keys is still being studied and will not take effect until after the first of the year.

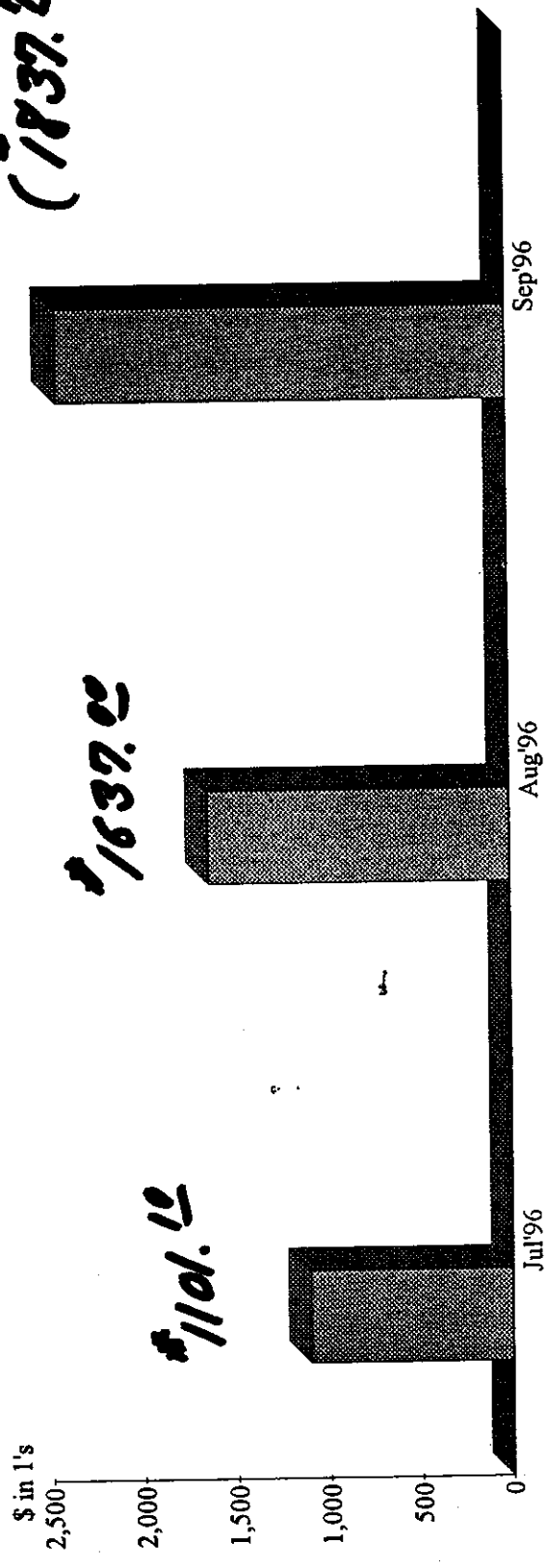
If you have comments or questions, feel free to call me at home or at the library.

/p

Dollar Sales

#2445.75  
(1837.25)

Sales by Month  
Jul - Sep '96



REPERTOIRES	%38.05
BOOKS	33.58
GENEALOGIST	13.65
CHARTS	6.03
MAPS	3.95
ACGS HATS	2.55
SHIPPING	0.77
MAILING TUBES	0.63
XCB002	0.58
DISCOUNTS	\$-25.00
Other	0.20
Sub-Total	\$5,183.85

Sales Summary  
Jul - Sep '96

