

ACGS
MEETING OF BOARD OF DIRECTORS
19 SEPTEMBER 1995

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday 19 September 1995 at the ACGS library. President Roger Lawrence called the meeting to order at 18:41.

ROLL CALL Lucille Lagassé was excused. Also in attendance were Mary Jean Colburn and Pauly Labbé.

RECORDING SECRETARY The minutes of the 10 August 1995 meeting were reviewed. Several corrections were offered. The notes will be filed as corrected.

TREASURER'S REPORT Pauline Cusson: There being no way to really reconcile the June report, it was decided to accept it and file it for audit. The August report — last item before total expenses on page 2 — represents the \$227 adjustment from reconciliation. Pauline needs to analyze the figures for the building fund. Some discussion as to the status of unreceived pledges. Pauline also included some pie charts and bar graphs to help explain income and expenses, both projected and actual. Roland questioned the 3rd graph which shows that the expenses for membership exceeds the income from membership. This is explained by including the cost of the Genealogist in the membership expenses. It was felt that this will balance by the end of the year. Roland suggested that these graphs have explanatory notes attached. Don questioned why the actual income for several categories differs from the "income vs expense" graph to the "actual vs projected" graph. No good explanation for this — will work on it. Don pointed out a few possible reasons. Report to be filed for audit.

SOCIETY BUSINESS Fall conference plans. Registration site will be downstairs. Roger said that he, Pauline Cusson, and Anne-Marie met to discuss. Our Lady of Cedars church has offered to loan us chairs. Would like to have a carpet for the area downstairs where registration would be. Talbot's will cater coffee, Danish, and donuts for 125 people — \$226. Question as to availability of hot water for tea. Talbot's will arrive by 07:30 with coffee ready to serve. Some cleanup work needs to be done. Could we get some non-board members to help? The time for the cleanup will be 14:00 on Sunday, 17 Sep 1995. Jack to moderate

elections. Speakers will be positioned in the west end of the room. We now have 114 registrants, so we will be full. Setup time will be 20:00 on Friday, 22 Sep 1995. Pauline Côté suggested that we rent the chairs from an outfit that would deliver them and set them up. Some discussion as to the need for screen and overhead projector. Jack will bring in one of each. Committee proposals & board discussion plans. Roger said that we should not re-hash these proposals.

COMMITTEE REPORTS

Computer, Roland Marchand. PC's are set up for Judy, Anne-Marie, and Pauline with DOS 6.2 — one with Windows. He is working on an inventory of PC's. Anne-Marie asked about juicing up a PC that we own, rather than using Don Chaput's. Roger asked if Roland could have a meeting of a PC group and report the results to the board.

Membership, Judy Arseneault. Michael sent out 194 postcard reminders this month. 77 new members in August. Brought in \$520 in donations. Out of 120 up for renewal in July, 96 renewed. She noted that after 3 months, they send out a reminder to those who have not renewed. Judy says the net increase in membership each month is about 25.

Building, Ray Desfosses. Dave's Landscaping Care says they have not yet been paid for the May mowing. (They have been paid for July.) The check was made out (for \$155). Pauline will issue another if it appears to be lost. (It probably didn't get mailed.) He needs a master key for the fire box. Anne-Marie has one for him. PSNH came down to read the meter on a Monday. Ray told them our hours and said he would not accommodate them on off hours again. Two urinals have been fixed. He intends to start the boilers in time for the fall conference. Roger said he's been thinking of removing the fence gates as we never use them. There was an alternate suggestion that we swing them back against the fence and secure them.

Editorial board, Anne-Marie Perrault. Still having trouble getting out the summer issue of the Genealogist. Should have it by next week.

Library. Roger introduced our new library director, Mary Jean Colburn. She received her master in library science from URI. She has been a member of ACGS for quite a while and speaks and writes French fluently. Pauly will stay on as assistant library director. She reported on the day to day activities of the library. She said she has had problems with prices of some of our publications — not adequately marked. Don asked if there were a complete list of what we have to sell available. He would like to post the list on CompuServe's Genealogy Forum.

Acquisitions, Bob Maurier. Books are back from bookbinders. The order sent out in March has come in and was sent to the binders this week.

Research, Pauline Côté. All is going well with research. Some of the requests are for items that we have no data on. If they include an SAE, she will try to steer them in the right direction. Regarding publications, St Joseph's of Laconia should be soon ready to go to the printer's. St Basil's will also be ready soon. Proofs went to St Francis of Winooski this past weekend.

**UNFINISHED
BUSINESS**

Roger reported on State Library occupancy. They have been moving things in. They seem satisfied with the cleanliness of the facilities. He then turned to mortgage plan revisions and said these were to be discussed by a small group later.

**NEW
BUSINESS**

Roger thinks that we could (at some time) get a crew together to clean the upper floor. Pauline Côté said she would prefer cleaning up the outside of the building first.

Roger reported on PC for sale — 161 MB HD, 4 MB RAM, 33 MHz, \$600 — anyone interested?

Pauline Côté said she has enjoyed her 4 years on the board and wishes us well. Don noted that last month's minutes said we would discuss the Maine chapter's continued affiliation with us. Roger pointed out that most of what they have for holdings belongs to us. Our by-laws would have to be changed to allow a divorce. As it is now, any income they generate gets reported to us at the end of the year. Is there really an issue here? Do we (or they) really want a separation? Should a dissolution come, the board should discuss and decide the division of assets.

Anne-Marie asked about our next board meeting. It's scheduled for 12 October when many of us may be at the Burlington conference. The 19th was suggested, but neither Anne-Marie nor Jack would be available then. It was then scheduled for 05 Oct.

Pauly reported on several books which appear to be missing from the library.

ADJOURN

Meeting adjourned at 21:09. Next meeting to be held in the library on Thursday, 05 October 1995 beginning at 18:30.

Respectfully submitted,



John R Stanton
Recording Secretary

ACGS Board Meetings 1995 (Oct 1994-Sep 1995) - Motions

<u>Date:</u>	<u>Motion:</u>	<u>Moved by:</u>	<u>Seconded by:</u>	<u>Result:</u>
13-Oct-94	Accept September minutes	Al Hamel	Roland Marchand	Carried
13-Oct-94	Transfer treasurer's books to Brenda Costello from Gerry Lalonde	Al Hamel	Bob Paquette	Carried
13-Oct-94	Amortize \$7,500 of our building fund debt	Gerry Nash	Pauline Côté	Carried
13-Oct-94	Accept a "stair-chair" from a Gerry Roberge	Gerry Nash	Roland Marchand	Carried
13-Oct-94	Send 2 people to a meeting with the NH Humanities Council	Gerry Nash	Roland Marchand	Carried
13-Oct-94	Purchase a wet/dry vac	Al Hamel	Bob Paquette	Carried
10-Nov-94	Amortize \$5,000 of our building fund debt	Pauline Cusson	Anne-Marie Perrault	Carried
08-Dec-94	Appropriate \$1,500 to buy chairs	Anne-Marie Perrault	Roland Marchand	Carried
08-Dec-94	Purchase 500 each numbered and un-numbered 10-generation fan charts	Pauline Cusson	????	Carried
28-Jan-95	Tell Mr Droin that we are not in a position to buy the microfilms and that he may take them back	Anne-Marie Perrault	Pauline Côté	Carried
28-Jan-95	Appropriate \$1,350 to purchase 2 bookcases	Brenda Costello	Anne-Marie Perrault	Carried
09-Feb-95	Pay \$5,000 on building note	Pauline Cusson	Pauline Côté	Carried
09-Feb-95	Clean up lower level immediately	Bob Maurier	Roland Marchand	Carried
09-Feb-95	Table item on getting on CompuServe's genealogy forum	Pauline Côté	Anne-Marie Perrault	Carried
09-Mar-95	Fix the whole downstairs as inexpensively as quickly as possible	Anne-Marie Perrault	Diane Lavoie	Carried
09-Mar-95	Charge \$10 for advance and \$15 for on-site registration for spring conference	Roland Marchand	Don Chaput	Carried; Bob Maurier voted nay
09-Mar-95	Purchase an unbound set of the Beauce-Dorchester-Frontenac series and have them bound	Anne-Marie Perrault	Roland Marchand	Carried
06-Apr-95	Pay \$2,000 on building note	Pauline Cusson	Bob Maurier	Carried
06-Apr-95	Ask for a bigger "cut" if we are to market the video "L'Acadie"	Bob Maurier	none	N/A
06-Apr-95	Buy a 286 PC	Roland Marchand	Gerry Nash	Carried
06-Apr-95	Allow Roger Lawrence to spend whatever is necessary to fix locks if we get a tenant	Gerry Nash	Bob Paquette	Motion and second withdrawn

11-May-95	Rent 1,750 sq ft of 1st floor space to NH State Library	Bob Paquette	Anne-Marie Perrault	Carried
08-Jun-95	Transfer \$2,500 (in 2 installments) from the building fund to the operating fund	Anne-Marie Perrault	Pauline Côté	Carried
08-Jun-95	Raise copying fee to \$0.15/page	Pauline Côté	Pauline Cusson	Carried
08-Jun-95	Raise guest fee to \$5/day	Pauline Côté	Gerry Nash	Carried
13-Jul-95	Accept PC from Roger Lawrence and allow him to deduct \$350 from his \$1,000 pledge	Bob Paquette	Don Chaput	Carried; Pauline Côté voted nay