

**MEETING OF BOARD OF DIRECTORS
SEPTEMBER 8, 1994**

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday, September 8, 1994 at the ACGS Library. President Pauline Cusson presided.

ROLL CALL Larry Autotte, Lucille Lagasse and Gerry Nash were excused. A quorum was present.

**RECORDING
SECRETARY** The minutes of the last meeting were read and a correction was requested. Under Fall Conference it should have stated "he was unable to get Lisa Ornstein" not Leslie Choquette. The minutes will be filed as corrected.

**TREASURER'S
REPORT** Gerry Lalonde reported we have raised \$1300.00 so far for the conference raffle. 65 people have preregistered for Conference so far. There are a few leaves for the tree that have to be sent to be engraved but they will not be ready before the Conference. Pauline reported she had received a check from Thomas Laforest for 100 raffle tickets. He stated if he won the Life Membership or Jette he would accept, if he won the 50 Genealogists he would like them put back and raffled again as he already has them all.

Gerry reported he had received a bill for the copy machine. They are not charging any interest each month so he would like to continue to pay monthly payments unless they start charging interest. In that case, he would pay it off. The Board agreed that this would be acceptable.

Al Hamel suggested we seriously think about replacing the microfilm readers if we are planning to obtain the Maine Vital Records in the future. We only have 1 that is working and it is difficult to obtain parts when they break. He suggested we purchase one if not 2 used machines. He has located 3 from Best Decisions and is willing to try to work out a deal for all 3. He also suggested we think about purchasing a laser printer so we would not have to use Anne-Marie Perreault's every time we do a repertoire. Roland Marchand suggested we have a special meeting of the Computer Committee and decide what we need.

Building Fund: Gerry reported that \$63,000.00 has been pledged for the building fund and \$38,000.00 has been received.

MOTION Pauline Cote made a motion that we accept the July and August Treasurer's report. Paul Levesque seconded. Motion carried. The reports will be filed for audit.

**MEETING OF BOARD OF DIRECTORS
SEPTEMBER 8, 1994**

A regular meeting of the Board of Directors was held on Thursday, September 8, 1994 at the AGDS Library. President Pauline Casson presided.

CALL TO ORDER

Larry Amundson, Lucille Lassus and Jerry Wash were excused. A quorum was present.

ROLL CALL

The minutes of the last meeting were read and a correction was requested. Under Fall Conference it should have stated "it was unable to get Liza Weinstein" not Leslie Chodura. The minutes will be filed as corrected.

RECORDING SECRETARY

Jerry Labadie reported we have raised \$1300.00 so far for the conference after 62 people have registered for Conference so far. There are a few leaves for the race that have to be sent to be engraved but they will not be ready before the Conference. Pauline reported she had received a check from Thomas Lambert for 100 raffle tickets. He stated if he won the Life Membership or less he would accept it he won the 50 Genealogists he would like them put back and raffled again as he already has them all.

TREASURER'S REPORT

Jerry reported he had received a bill for the copy machine. They are not charging any interest each month so he would like to continue to pay monthly payments unless they start charging interest. In that case he would pay it off. The board agreed that this would be acceptable.

All items suggested we seriously think about replacing the microfilm readers if we are planning to obtain the Maine Vital Records in the future. We only have 1 that is working and it is difficult to obtain parts when they break. He suggested we purchase one if not 2 used machines. He has located 3 from Best Decisions and is willing to try to work out a deal for all. He also suggested we think about purchasing a laser printer so we would not have to use Anne-Archie Fortault's every time we do a report. Roland Marchand suggested we have a special meeting of the Computer Committee and decide what we need.

Jerry reported that \$67,000.00 has been pledged for the building fund and 228,000.00 has been received.

Building Fund

Pauline also made a motion that we accept the July and August Treasurer's report. Paul Labadie seconded. Motion carried. The report will be filed for audit.

MOTION

Pauline Cote inquired whether Gerry was having the books audited before he left office. He has made arrangements for them to be done, but the accountant has been busy and has not been able to get to them. Pauline Cusson suggested she could contact another accountant to see if they could be done before the Conference. The Board agreed to this arrangement.

Pauline read a letter written by Larry Autotte concerning the visit by the Fire Department for a safety inspection. The department was at the Library on August 31, to conduct an inspection. When they arrived Pauline Cote tried to assist because there was no representative of the Building Committee present. They presented a list of items that needed to be rectified or they could close the building down. It was determined that we needed a Certificate of Occupancy. When they applied for this certificate we were notified we needed a Building Permit (which we did not have) before we could get a Certificate of Occupancy. Larry met with Al Hamel and Gerry Lalonde today to work on the necessary items needed to obtain a Building Permit. Al offered to do the necessary work to get the proper certificates.

MOTION

Gerry Lalonde made a motion that we authorize Al Hamel to do the necessary work to obtain the required Certificates. Jack Stanton seconded. Motion carried.

Discussion resumed on the purchase of microfilm readers. Gerry stated there was enough money in the checking account to cover our expenses this month and we would have enough to purchase these readers.

MOTION

Julie Smith made a motion that Al Hamel proceed with the purchase of all 3 machines if he can get them for \$1500.00 total. Roger Lawrence seconded. Motion carried.

Slate of Officers: Pauline informed the Board that Larry Autotte has withdrawn his name as President. Julie Smith also withdrew her name as Corresponding Secretary. Anne-Marie Perreault agreed to chair the Nominating Committee. Gerry has been working with Brenda Costello who has agreed to be the new Treasurer. He feels confident that she will be able to handle all the tasks required of the Treasurer. Judy Arseneault volunteered to be Corresponding Secretary if arrangements could be made for mail pickup. Julie offered to assist her by continuing to pick up the mail at the Post Office. The Board agreed we should get a new PO box at the new Post Office. We will retain the box we now have for at least one year to avoid any problems. Julie will try to get the new box with a similar number.

Pauline Cole inquired whether Gerry was having the books audited before he left office. He has made arrangements for them to be done but the accountant has been busy and has not been able to get to them. Pauline suggested she could contact another accountant to see if they could be done before the Conference. The Board agreed to this arrangement.

Pauline read a letter written by Larry Anton concerning the visit by the Fire Department for a safety inspection. The department was in the Library on August 31, to conduct an inspection. When they arrived Pauline Cole tried to assist because there was no representative of the Building Committee present. They presented a list of items that needed to be rectified or they could close the building down. It was determined that we needed an Certificate of Occupancy. When they applied for this certificate we were notified we needed a Building Permit (which we did not have) before we could get a Certificate of Occupancy. Larry met with Al Hamel and Gerry Lalonde today to work on the necessary items needed to obtain a Building Permit. Al offered to do the necessary work to get the proper certificates.

Gerry Lalonde made a motion that we authorize Al Hamel to do the necessary work to obtain the required Certificate. Jack Starnan seconded. Motion carried.

MOTION

Discussion resumed on the purchase of microfilm readers. Gerry stated there was enough money in the checking account to cover our expenses this month and we would have enough to purchase these readers.

Julie Smith made a motion that Al Hamel proceed with the purchase of 3 machines if he can get them for \$1200.00 total. Roger Iwarsen seconded. Motion carried.

MOTION

State of Officers: Pauline informed the Board that Larry Anton has withdrawn his name as President. Julie Smith also withdrew her name as Corresponding Secretary. Anne-Marie Perreault agreed to chair the Nominating Committee. Gerry has been working with Brenda Costello who has agreed to be the new Treasurer. He feels confident that she will be able to handle all the tasks required of the Treasurer. Judy Avescault volunteered to be Corresponding Secretary if arrangements could be made for mail pickup. Julie offered to assist her by continuing to pickup the mail at the Post Office. The Board agreed we should get a new PO box at the new Post Office. We will retain the box we now have for at least one year to avoid any problems. Julie will try to get the new box with a similar number.

PRESIDENT/VICE

PRESIDENT'S

REPORTS

Fall Conference: Pauline reported Dick Fortin had contacted Neil Boucher and he has agreed to do a segment on Acadians at the Conference. He will discuss Deportation of Acadians.

COMMITTEE

REPORTS

Library Board: Connie Hamel reported the Family Files are mostly in order. She is working on the periodicals and has been working on putting new labels on them. She is working on a new library format and will be implementing it slowly. The books will be shelved in an up and down format instead of across. Connie said this is a standard library format. Pauline Cusson received a letter from the Librarian for the Connecticut Valley Historical Museum in Springfield, Ma. She was on the exchange list, but along the way was deleted. She would like be put back on the list and in exchange because they do not have a similar publication they would be willing to give us a copy of the book publications that they produce.

Bob Maurier, Archivist, reported several of the Talbot books need to be rebound and also many of the blue Drouin books are badly in need of rebinding.

Research Dept: Pauline Cote reported that the Research Dept. was doing well and keeping busy.

Computer/Publications: Roland Marchand informed the Board that St. Augustin marriages has been printed and is waiting for the history. Bob Maurier is working on the history and it was decided to wait and put it in the births & deaths. Pauline Cusson has held up St. Edmunds because of errors she discovered in the printout. We have sold copies which will have to be recalled and replaced. St. George's should be ready for printing in a couple of months.

Open House: Lucille Lagasse has made arrangements for the Open House which will be held Wednesday, September 14, 1994. The Mayor of Manchester will be attending and she has invited about 300 people. She has asked Roger Lawrence, Pauline Cusson, Frank Binette and Al Hamel to say a few words.

Editorial: Issue #61 is at the printers and will be finished soon. Anne-Marie reported she has enough articles for the next 5 years.

RESIDENTIAL
REPORTS

Fall Conference: Pauline reported Dick Fortin had contacted Neil Boucher and he has agreed to do a segment on Acadians at the Conference. He will discuss Deportation of Acadians.

COMMITTEE
REPORTS

Library Board: Connie Hamel reported the Family Files are mostly in order. She is working on the periodicals and has been working on putting new labels on them. She is working on a new library format and will be implementing it slowly. The books will be shelved in an up and down format instead of across. Connie said this is a standard library format. Pauline Casson received a letter from the Librarian for the Connecticut Valley Historical Museum in Springfield, MA. She was on the exchange list, but along the way was deleted. She would like to be put back on the list and in exchange because they do not have a similar publication they would be willing to give us a copy of the book publications that they produce.

Bob Maurer, Archivist, reported several of the Falloch books need to be rebound and also many of the fine Drouin books are badly in need of re-binding.

Research Dept: Pauline Cole reported that the Research Dept. was doing well and keeping busy.

Computer Applications: Roland Marchand informed the Board that St. Augustin manages has been gained and is waiting for the history. Bob Maurer is working on the history and it was decided to wait and put it in the birds & bees. Pauline Casson has held up St. Edmund's because of errors she discovered in the printout. We have sold copies which will have to be recalled and replaced. St. George's should be ready for printing in a couple of months.

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Editorial: Issue #61 is in the printers and will be finished soon. Anne-Marie reported she has enough articles for the next 3 years.

Membership: Judy Arseneault presented the new format for the membership cards. Because of the great increase in membership it has become a great task to do individual membership cards. The new cards, smaller to fit in wallets, will be computerized and printed on the printer. The cards will be similar to the present cards except a little smaller. The new system should be in place by the end of the year.

A meeting of the Computer Committee will be held on Wednesday September 21, 1994 to determine the requirements for a new computer system. Roland Marchand was authorized to purchase a new monitor for the AT&T computer at the cost of \$45.00. The present monitor is unusable.

**UNFINISHED
BUSINESS**

Grant: Al Hamel has been working on the grant for the Bean Foundation. He met with Julien Oliver and Julien has given him some ideas to work on. Al calculated the volunteer hours for about 100 people will be between 22-23,000 hours.

All New England Regional - 1995: Pauline reported that the plans for the All N.E. Conference is progressing. They are thinking of doing some workshops in French because it is being held so close to the Canadian border. They are also thinking of taking buses up to the Archives in Montreal. Pauline feels we are missing a great opportunity to project our Society as there will be a lot of interchange with Quebec for this conference.

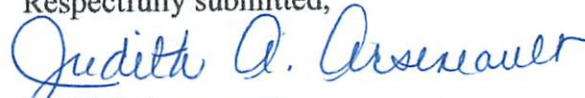
NEW BUSINESS

Roger Lawrence proposed that the position of Chairman of the Library Committee be changed to Library Director, given the range of activities performed by the Chairman. It was agreed that the position will now be officially known as Library Director.

The meeting adjourned at 10:00 pm.

The next meeting will be held on October 13, 1994.

Respectfully submitted,



Judith A Arseneault
Recording Secretary

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Roger Lawrence proposed that the position of Chairman of the Library Committee be changed to Library Director given the range of activities performed by the Chairman. It was agreed that the position will now be officially known as Library Director.

The meeting adjourned at 10:00 pm.

The next meeting will be held on October 17, 1994.

Respectfully submitted,

Judith A. Arsenault
Recording Secretary

UNFINISHED
BUSINESS

NEW BUSINESS

1994-1995 Board of Directors

President Roger Lawrence, #1

Vice President Pauline Cusson, #2572

Corresponding Secretary Judith Arseneault, #3131

Recording Secretary Jack Stanton, #3746

Treasurer Brenda Costello #4390

Directors for Two Years:
Robert Maurier, #2068
Gerald Nash, #4327
Roland Marchand, #144
Anne-Marie Perrault, #2238

Director for One Year to replace
directorship vacated by Jack
Stanton Leo Morency, #3951

Directors who have one more year
to serve and are not up for
re-election
Albert Hamel, #2513
Robert Paquette, #3262
Pauline Cote, #2923
Lucille Lagasse