

**ACGS BOARD OF DIRECTORS MEETING - AGENDA
MARCH 1994**

Date: 10 March 1994
Time: 6:30 p.m.
Place: ACGS Library

- I. Call to Order -
- II. Roll Call - Bob Paquette, Roger Lawrence
- III. Recording Secretary - Minutes of February 10, 1994 meeting
- IV. Treasurer's Report - February
- V. President/Vice President's Reports
 - a. Update on 4 Elm Street - Variance/Permitting - Al Hamel
The Move Bob Maurier/Gerry Nash
Design of Library Space - Al Hamel
Property Tax Abatement - Gerry Lalonde
 - b. Fund Raiser- Do you want the Executive Board to be involved with the planning of the "Tree" and the brochure or do you all want to be involved? If you want the EB to work with Seth, Gerry & Gerry, we'll need a motion for this action.
Seth Ames volunteered services - Gerry Lalonde/Nash
Packets to members - when?
Telephone room for volunteers
List of Foundations/Corporations for grants.
"Dialogue" - \$25/year for computer service. Do we want to pursue this.
 - c. All New England - next meeting March 12, 1994
- VI. Committee Reports:
 - a. Library Board -
 - b. Research -
 - c. Computer/Publications-Bless. Sac.
 - d. Publicity
 - e. Membership
 - f. Editorial - 59 ready to go to mail handler in about a week.
- VII. Unfinished Business:
- VIII. New Business:
- IX. Adjournment - next meeting April 14 1994? depending on our move date...

AMERICAN CANADIEN GENEALOGICAL SOCIETY
 BOARD MEETING MINUTES - MARCH 10, 1994

ROLL CALL - P = PRESENT E = EXCUSED A = ABSENT

NAME	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
PAULINE CUSSON	P	P	P	P	P	P						
LARRY AUTOTTE	P	P	P	P	P	P						
JUDITH ARSENEAULT	P	P	P	P	P	P						
JULIE SMITH	P	E	P	P	P	P						
GERRY LALONDE	P	P	P	P	P	P						
PAULINE COTE	P	P	P	P	P	P						
ALBERT HAMEL	P	P	P	P	P	P						
ROGER LAWRENCE	P	E	P	P	P	E						
J. PAUL LEVESQUE	E	P	P	P	P	P						
ROLAND MARCHAND	P	P	P	P	P	P						
ROBERT MAURIER	A	P	P	P	P	P						
GERALD Q NASH				P	E	P						
ROBERT PAQUETTE	P	E	P	P	P	E						
JACK STANTON	P	P	P	P	P	E						

**MINUTES OF BOARD OF DIRECTORS MEETING
MARCH 10, 1994**

CALL TO ORDER A regular meeting of the Board of Directors was held on Thursday, March 10, 1994 at the ACGS Library. President Pauline Cusson presided. The meeting was called to order at 6:35 pm.

ROLL CALL Roger Lawrence, Bob Paquette and Jack Stanton were excused. A quorum was present.

**RECORDING
SECRETARY** The secretary's report was read and 2 corrections requested. On page 2, paragraph 2, should read "if we purchase equipment from him, his fee would be deducted from that amount". On page 3 under Publicity: correct spelling on Richelieu Club. The report will be filed as corrected.

**TREASURER'S
REPORT** The treasurer's report was read and accepted. It will be filed for audit.

**PRESIDENT/VICE
PRESIDENT'S** Pauline had Al & Gerry Nash update the Board on the progress of the 4 Elms Street building. Al Hamel informed the Board that the application for a variance was turned down as expected. A hearing before the Zoning Board on the variance is set for March 14, 1994. Al has requested as many members as possible attend the meeting. He explained that the more people attending the better.

Gerry Nash reported that the building remodeling is progressing well. The roof has not been fixed due to the bad weather. The roofer needs 3 days of good weather to do the work. The interior walls have all been removed. As soon as the roof is finished the workers will be able to finish the walls and paint them and put in the carpeting. Gerry feels that the building could be finished and ready for occupancy by the 15th of April.

The library will be closed the week before the move and possibly Wednesday the following week. If Connie can get librarians for Friday & Saturday (the days of the All N.E. Conference) the library will remain open.

Al talked with Mr. Tucker and is hoping to show him the layout of the library. Al received a call from Mr. Lockhart in Lowell who handles library books, stacks, etc. He has the largest wholesale warehouse in New England, in Abington, Ma. He has new and used material and racks. He is meeting him on Friday, March 11, to show him the library. He may be able to recommend what we need and give us ideas on how to handle different types of books.

**MINUTES OF BOARD OF DIRECTORS MEETING
MARCH 10, 1994**

<p>A regular meeting of the Board of Directors was held on Thursday, March 10, 1994 at the ACDL Library. President Pauline Carson presided. The meeting was called to order at 6:30 pm.</p>	<p><u>CALL TO ORDER</u></p>
<p>Robert I. Tucker, Bob Pascoe and Jack Stanton were excused. A quorum was present.</p>	<p><u>ROLL CALL</u></p>
<p>The secretary's report was read and 2 corrections requested. On page 2, paragraph 2 should read "If we purchase equipment from this firm, the cost would be deducted from that amount." On page 3, under "Library," correct spelling on Richardson (this). The report will be filed as corrected.</p>	<p><u>SECRETARY'S REPORT</u></p>
<p>The treasurer's report was read and accepted. It will be filed for audit.</p>	<p><u>TREASURER'S REPORT</u></p>
<p>Pauline had Al & Gerry Nash update the Board on the progress of the 4 Elm Street building. Al Nash informed the Board that the application for a variance was turned down as expected. A meeting before the Planning Board on the variance is set for March 14, 1994. Al has requested as many members as possible attend the meeting. He explained that the more people standing the better.</p>	<p><u>PRESIDENT'S PRESENTATION</u></p>
<p>Gerry Nash reported that the building remodeling is progressing well. The roof has not been fixed due to the bad weather. The roof needs 3 days of good weather to do the work. The interior walls have all been removed. As soon as the roof is finished the workers will be able to finish the walls and paint them and put in the carpeting. Gerry feels that the building could be finished and ready for occupancy by the 15th of April.</p>	
<p>The library will be closed the week before the move and possibly Wednesday the following week. If possible can get librarians for Friday & Saturday (the days of the A.M.E. Conference) the library will remain open.</p>	
<p>Al talked with Mr. Tucker and is hoping to show him the layout of the library. Al received a call from Mr. Tucker in Lowell who handles library books, stacks, etc. He has the largest wholesale warehouse in New England in Abington, MA. He has new and used material and books. He is meeting him on Friday, March 11, to show him the library. He may be able to recommend what we need and give us ideas on how to handle different types of books.</p>	

Fund Raiser: Gerry Nash, Gerry LaLonde will be meeting with Seth Ames, a fund raiser with St. Joseph's Hospital in Nashua, on Monday March 14, to get the fund raising ready to go. Mr. Ames has offered his services to us free of charge. A sample of the brochure they would like to design was shown to the Board. Gerry Nash stressed that we need to show that the Board of Directors is 100% behind the fund raising. Also, he would like to show a sizeable amount of money to start the campaign. He knows a large number of Charitable Trusts and is going to contact them and attempt to get a donation from each.

Gerry N reported that Seth Ames felt that \$250.00 was too little an amount for the purchase of a leaf on the **Tree of Life**. He thought that \$500.00 would be more appropriate. Several Board members disagreed. Everyone will be recognized, those who donate less than \$500.00 will be listed on an Honor Roll.

MOTION

Al Hamel made a motion that Gerry Nash & Gerry Lalonde be given the authority to pursue the effort on the fund raising. Paul Levesque seconded. Motion carried.

Gerry Nash would like to meet with Lucille Lagasse to pursue her idea of a dinner dance to raise money. He stressed that they would like this to be a victory party at the end of the fund raising. Lucille agreed to meet with him and Gerry L and Seth Ames at the Monday meeting to discuss this.

Seth Ames also mentioned to Gerry N that once this campaign is finished we might want to consider a sustaining fund each year to raise money.

All N.E. Conference: Pauline said that there is a final meeting scheduled on Saturday, March 12. Jean Pellerin and Dick Fortin and possibly Dick Gagnon have agreed to rotate at the sales table at the Conference. Lucille also volunteered to help out if necessary.

We are going to attempt to get a copy of our fund raising brochure put in the packets given out at the conference. We will also have copies on the sales table.

**COMMITTEE
REPORTS**

Computer Committee: Roland is hoping to have the marriages of St. Augustin soon. He reported one package was lost in the mail so he has sent another packet. On St. George he has 7 of 9 packages out and St. Augustin births 10 packages of 46 out for data entry.

Fund Raiser: Gerry Nash, Gerry Labonde will be presenting with Gerry Ames, a fund raiser with St. Joseph's Hospital in Pasaden, on Monday March 14, to get the fund raising ready to go. Mr. Ames has offered his services to us free of charge. A sample of the brochure they would like to design was shown to the Board. Gerry Nash stressed that we need to show that the Board of Directors is 100% behind the fund raising. Also, he would like to show a sizeable amount of money to start the campaign. He knows a large number of charitable trusts and is going to contact them and attempt to get a donation from each.

Gerry M reported that Gerry Ames felt that \$250,000 was too little an amount for the purchase of a lot on the Trer at L.H. He thought that \$250,000 would be more appropriate. Several Board members disagreed. Everyone will be recognized, those who donate less than \$250,000 will be listed on an Honor Roll.

At Home! made a motion that Gerry Nash & Gerry Labonde be given the authority to pursue the effort on the fund raising. Paul I opposed seconded. Motion carried.

RESOLUTION

Gerry Nash would like to meet with Lucille Lussie to pursue her idea of a dinner dance to raise money. He stressed that they would like this to be a victory party at the end of the fund raising. Lucille agreed to meet with him and Gerry I and Gerry Ames at the Monday meeting to discuss this.

Gerry Ames also mentioned to Gerry M that once this campaign is finished we might want to consider a sustaining fund each year to raise money.

All KLE Conference: Pauline said that there is a final meeting scheduled on Saturday, March 13. Jean Pelletier and Dick Fortin and possibly Dick Gagnon have agreed to rotate at the sales table at the Conference. Lucille also volunteered to help out if necessary.

We are going to attempt to get a copy of our fund raising brochure put in the packets given out at the conference. We will also have copies on the sales table.

Computer Committee: Roland is hoping to have the manager of St. Augustin soon. He reported one package was lost in the mail so he has sent another packet. On St. George he has 7 of 9 packages out and St. Augustin didn't 10 packages of 40 out for data entry.

COMMITTEE REPORTS

Blessed Sacrament is finished and ready to go. It is comprised of 2 volumes, births and deaths in one and marriages in the second. It was decided that the price would be \$35.00 each or 2 for \$65.00.

Membership: 209 renewal notices were mail this month.

Membership: Issue #59 is ready to be mailed in about one week.

**NEW
BUSINESS**

Larry Autotte has contacted St Anselms regarding the Fall Conference.

Larry has spoken with Professor Leslie Choquette, Ph.D./ from Assumption College. She would speak on the historical context for the migration of our ancestors to New France. She also could do a segment on the women of New France.

Dick Fortin and Jean Pellerin would like to do a segment on their latest project - Franco-American Notables.

Larry asked for suggestions for 2 other segments. Suggestions were made for the raffle: Jette and Life Membership in the society.

The meeting adjourned at 9:30 pm.

The next meeting will be April 14, 1994 depending on when we move!

Respectfully submitted,

Judith A. Arseneault
Judith A Arseneault
Recording Secretary

Note: The secretary would appreciate only one discussion at a time during the meetings. I am having a very hard time understanding the tapes because there are several conversations going on at the same time. It is impossible for me to pick out any of the discussion going on during these times when there are 4 to 6 people talking at the same time. Thank you!!!!

Blessed Sacrament is finished and ready to go. It is comprised of 3 volumes, births and deaths in one and marriages in the second. It was decided that the price would be \$25.00 each or 2 for \$50.00.

Membership: 200 renewal notices were mailed this month.

Membership: Issue #20 is ready to be mailed in about one week.

NEW BUSINESS

Larry Annette has contacted St. Anselm regarding the Fall Conference.

Larry has spoken with Professor Leslie Copponer, Ph.D., from Assumption College. She would speak on the historical context for the migration of our ancestors to New France. She also could do a segment on the women of New France.

Dick Fortin and Jean Koffin would like to do a segment on their latest project - Franco-American Nobles.

Larry asked for suggestions for 2 other segments. Suggestions were made for the latter part and Life Membership in the society.

The meeting adjourned at 9:30 pm.
The next meeting will be April 14, 1994 depending on when we move.

Respectfully submitted,

Judith A. Atkinson
Recording Secretary

Note: The secretary would appreciate only one discussion at a time during the meeting. I am having a very hard time understanding the tapes because there are several conversations going on at the same time. It is impossible for me to pick out any of the discussion going on during those times when there are 4 to 6 people talking at the same time. Thank you!!!!

INCOME/EXPENSE STATEMENT
3/ 1/94 Through 3/31/94

All Accounts
3/31/94

Page 1

Category Description	3/ 1/94- 3/31/94
INCOME/EXPENSE	
INCOME	
1.0 MEMBERSHIP:	
1.1 Dues	6,240.00

TOTAL 1.0 MEMBERSHIP	6,240.00
2.0 PUBLICATION:	
2.1 Repertoires	98.00
2.2 Indexes	7.00
2.3 Video S & R	10.00
2.4 Other	820.00

TOTAL 2.0 PUBLICATION	935.00
3.0 GENEALOGIST:	
3.1 Genealogist	130.40

TOTAL 3.0 GENEALOGIST	130.40
4.0 LIBRARY:	
4.1 Photocopy	262.76
4.2 Maps-Charts	199.79
4.3 Guest Fees	65.00

TOTAL 4.0 LIBRARY	527.55
5.0 RESEARCH:	
5.1 Income	472.50

TOTAL 5.0 RESEARCH	472.50
7.0 SOCIETAL:	
7.2 Bldg Fund	1,325.00
7.5 Sav Act Int	2.90
7.6 Bld Fnd Int	30.59
7.8 Ckg Act Int	3.23

TOTAL 7.0 SOCIETAL	1,361.72
Income - Other	2.55

TOTAL INCOME	9,669.72
EXPENSES	
11.0 MEMBERSHIP:	
11.1 Postage	350.00
11.2 Supplies	18.00
11.3 Maine	108.00

TOTAL 11.0 MEMBERSHIP	476.00
12.0 PUBLICATIO:	
12.1 Postage	5.02
12.2 Supplies	19.65
12.3 Printing	597.50

TOTAL 12.0 PUBLICATIO	622.17
13.0 GENEALOGIS:	

INCOME/EXPENSE STATEMENT
3/ 1/94 Through 3/31/94

All Accounts
3/31/94

Category Description	3/ 1/94- 3/31/94
13.1 Postage	604.92
13.3 Printing	2,400.00
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TOTAL 13.0 GENEALOGIS	3,004.92
14.0 LIBRARY:	
14.2 Supplies	30.96
14.3 Maintnance	33.00
14.4 Printing	15.00
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TOTAL 14.0 LIBRARY	78.96
15.0 RESEARCH:	
15.3 Returns	105.00
15.4 Other	20.00
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TOTAL 15.0 RESEARCH	125.00
16.0 CONFERENCE:	
16.1 Postage	73.76
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TOTAL 16.0 CONFERENCE	73.76
17.0 SOCIETAL:	
17.1 Postage	49.00
17.2 Supplies	302.96
17.3 Rent	350.00
17.4 Telephone	50.56
17.5 Insurance	850.00
17.7 Bank Chg	94.71
17.8 Other	50.00
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TOTAL 17.0 SOCIETAL	1,747.23
18.0 BUILDING:	
18.2 Electric	75.24
18.6 Other	5,475.00
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TOTAL 18.0 BUILDING	5,550.24
Expenses - Other	0.00
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TOTAL EXPENSES	11,678.28
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TOTAL INCOME/EXPENSE	-2,008.56
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→ 17.9 Fund Raising
 17.9

BALANCE SHEET
As of 3/31/94

-All Accounts
3/31/94

Acct	3/31/94 Balance
ASSETS	
Cash and Bank Accounts	
ARCHIVIST FUND	0.00
BLDG FUND BNH	8,825.33
BOOK FUND	0.00
CASH ON HAND	0.00
CHECKING BNH	3,371.98
CHECKING SMB	232.66
CHEQUING	1,230.55
RESEARCH FUND	0.00
SAVINGS SMB 07	490.90
Total Cash and Bank Accounts	14,151.42
Other Assets	
BOOK INVENTORY	113,494.95
FURN. & EQUIP.	30,808.01
GAS CO. DEPOSIT	2,100.00
LIBRARY BLDG.	108,763.94
PUBLICATIONS	21,000.00
Total Other Assets	276,166.90
TOTAL ASSETS	290,318.32
LIABILITIES & EQUITY	
LIABILITIES	
Other Liabilities	
BUILDING LOAN	30,936.00
Total Other Liabilities	30,936.00
TOTAL LIABILITIES	30,936.00
EQUITY	259,382.32
TOTAL LIABILITIES & EQUITY	290,318.32

ARCHIVIST FUND	Previous Balance	5,784.72
	Income From Dues	1,248.00
	Books Purchased	00.00
	New Balance	7,032.72
RESEARCH FUND	Previous Balance	6,363.35
	Income	472.50
	Returns & Expenses	125.00
	New Balance	6,710.85
BOOK FUND	Present Balance	1,255.84