

MINUTES OF BOARD OF DIRECTORS MEETING
JANUARY 14, 1993

CALL TO ORDER

A regular meeting of the board of Directors was held on Thursday, January 14, 1993 at the ACGS Library. President Pauline Cusson presided. The meeting was called to order at 6:30 pm.

ROLL CALL

Pauline Cote was excused. A quorum was present. President Pauline Cusson introduced Paul Levesque, new director replacing the late George Letourneau, to the Board.

RECORDING
SECRETARY

The secretary's report was read and several corrections were requested. The secretary's report will be filed as corrected.

TREASURER'S
REPORT

Gerry was unable to make copies of his reports. Larry Autotte made a motion to table the November and December Treasurer's reports until the next meeting. Julie Smith seconded. Motion carried.

PRESIDENT'S
VICE PRESIDENT'S
REPORT

Pauline Cusson has received information in the mail pertaining to courses available for non-profit courses, fund raising and other management courses. Pauline also received a letter on the Corporate Fund that has a Self Assessment Kit for Board of Directors. They have a seminar for half day for Corporate Officers. They also have a kit available without attending their seminar. They note applicants seeking funds for development will find preference being given in the review of grant-applications to organizations using The Corporate Fund Board Self Assessment Kit or some equivalent assessment system to identify board development needs. In 1994 it will be a prerequisite on all to apply for Corporate Fund Support applications. Pauline Cusson and Gerry LaLonde would like to attend. The course will be held at the Granite Street Bar & Grill on March 3, 1993. The cost is \$35.00 and is for 2 board members.

Pauline received a notice of a seminar on software by Raiser Edge for Fund Raising Management. They offer Software for Effective Fundraising. They offer a database for fundraising where the work is done for you. The best program sells for ~~Fund raising~~ \$6000.00. The seminar is free and is to be held in South Portland, Me.

Gerry Lalonde had a meeting with First NH Bank to discuss our financial borrowing status. After producing all the required documents the bank turned us down. They stated we had a lack of professional management. They would be willing to reconsider for a lesser amount than we had requested if we have financially strong personal guarantors. Gerry asked for suggestions from the board as to where we should go from here. Do we put things on hold, check with mortgage companies, contact a realtor to work for us?

Pauline Cusson met with Ralph Beaudoin, a member from California, formerly from Manchester. He is the Vice President of Finance for Santa Clara University. He offered to consult with the Board about alternative financing or general fund raising. They went over some figures and he made suggestions on ways we could raise the amount needed. He will be back in the area and if we want to set up a meeting with the board for further discussion. He also has a lawyer friend in Concord who might give us some free advise if we decided to do our own fund raising.

Pauline received a request from the Library of Congress for a copy of our mailing list. They propose to send out a list of genealogies cataloged by the Library of congress and ordering information. Pauline suggested we include this letter in Letters to the Editor in an issue of the *American Canadian Genealogist* rather than giving out our mailing list.

Al Hamel suggested we put a notice on our application form informing new members that we may give out our mailing list. If they do not wish to have their name given out they may

indicate this on their application. Gerry Lalonde made a motion we ask the question on all applications and renewals that we may give our mailing list at our discretion. Bob Paquette seconded. Motion carried.

Judy Arseneault agreed to redo the trifold to add this change and also reflect the student membership.

Raffle Tickets

If we want to have a raffle at the Spring conference we need to decide how we are going to handle the ticket purchases. Anne Marie Perrault informed Pauline Cusson that she had seen an article in the Manchester Union Leader stating that nonprofit in NH can hold raffle in NH on anything but a house.

Pauline mentioned a letter she received last year from a member in Fla notifying her it was illegal to send raffle tickets in the mail. Gerry Lalonde checked with his postmaster and they looked up the record that says they may be mailed 1st class. Bob Maurier is going to check with the Manchester Post Office.

Legal Notice

We had received a notice from the attorney for Lucille Lamontagne, a member of the society, who died recently and named us in her will. They requested proof of our non-profit status. Gerry will forward this information to them.

Franco Meeting

The next meeting of the Franco group will be held March 28, 1993 in Fitchburg, Ma. 1-4 pm.

Rollock
Rich ~~Rattap~~ is visiting local libraries in the process of doing a catalog on family genealogies. He is collecting data for the catalog listing the location of these genealogies, many one of a kind. It was agreed to give him permission to use the Library at no charge. He wants to copy the flyleaf of our genealogies.

Spring
Conference

Spring conference will be on April 24, 1993 at St. Anselms. Ron Cormier has agreed to be a speaker and Roger Lawrence will speak on Notarial Acts in Quebec.

Pauline proposed we do a round table discussion at the end of the conference because we are only having 2 speakers.

We have been given permission to reprint St Augustin's marriages. We need to decide if we want to redo the marriages and/or up date from 1972 and do the births and deaths.

COMMITTEE
REPORTS

Library Board: Reviewed the policy of book lending. Since 1986 books, non-reference books except repertoires and family genealogies, have been loaned to members with permission of the librarian. Gerry Lalonde made a motion that history books may to be lent to members, a list of those authorized to lent and a list of exceptions will be decided by the library board. Bob Paquette seconded. Motion carried. Connie Hamel, Librarian, will notify librarians of changes in the duties, possibly by a newsletter or some other method.

Gerry Lalonde, Treasurer, recommended we purchase a cash register for the library. This purchase would eliminate a lot of the confusion that now exists with the cash box. The register would have codes for each type of purchase and would make the accounting much more efficient. Al Hamel made a motion that we purchase a cash register. Julie Smith seconded. Motion carried.

The service contracts runs out this spring on the photocopier and we have been having many problems keeping the machine running. Al Hamel made a motion to purchase a new photocopier. Price not to exceed \$2800.00. Jack Stanton seconded. Motion carried.

Computer/Publications: Pauline Cusson, Roland Marchand and Julie Smith will meet on Sunday, Jan 25, 1993 at 1:00 pm at the Library. They will determine the policy for publishing repertoires. Anyone interested in the project is invited to attend.

Publicity: Ron Niquette will prepare publicity to be mailed for the Spring Conference.

Editorial: Issue #55 of the *American Canadian Genealogist* should go to the printer in the next 2-3 weeks.

NEW BUSINESS

Director
of State
Library

Al Hamel has been talking to Vital Records in Concord regarding the N H Vital Records on microfilm being release to Quebec. He asked for suggestions of things that the Canadians have that we don't. If the records are released what could we (Vital Records) request from the Canadians if this comes about? Al suggested Notarial Acts.

Bob Paquette reminded the Board the 20th Anniversary of the Society is coming up this summer. Roger Lawrence informed the Board that he had met with Lucille Legasse and are working on several suggestions that they would like to present to the Board. Bob Paquette offered to chair the committee. There will be more discussion on preparations.

Pauline informed the Board that several members were traveling to Montreal on the holiday weekend, February 12-14, 1993. Anyone interested in going should contact Pauline.

The meeting adjourned at 9:55 pm.

The next meeting will be February 11, 1993.

Respectfully submitted,

Judith A. Arseneault

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Recording Secretary

