

MINUTES OF BOARD MEETING
MARCH 14, 1991

CALL TO ORDER A regular meeting of the Board of Directors was held Thursday, March 14, 1991 at the ACGS Library. President Pauline Cusson presided. The meeting was called to order at 7:10 p.m.

ROLL CALL Gerry Lalonde was absent and Helen Tuttle and Anne-Marie Perrault were excused.

RECORDING
SECRETARY The minutes of the regular February meeting and the Special Meeting were approved as published.

TREASURER'S The treasurer's reports for January and February were read and held for correction.
The Genealogist #44 should read #42.
The Archivist Account balance was questioned by Roger Lawrence. The New Building Fund balance is \$14,161.14.

MAINE
CHAPTER A brief discussion ensued relative to the possible suspension of their commission and a letter will precede these minutes.

CORRESPONDING
SECRETARY Paul Desmarais asked whether we had intentions of inserting a copy of the research departments ad and 5 generation pedigree chart in each edition of The Genealogist. In Anne-Marie's absence Pauline said she was not sure if it would be in every edition.

It was suggested that it could be added as another page or as a tear out. Paul also requested a change on the membership application to show the dues increase. Pauline said she could run labels that could be used to cover the old fee. The question was also brought up about the new fee for a family membership and Pauline explained it would be 50% of a regular membership of \$20.00 making the new fee \$30.00 for a family.

Paul inquired about the cost of publishing The Genealogist and after discussion it was suggested that we go out for bid on the

printing in hopes of lowering the cost. It was also suggested that we might do the same for the publishing of repertoires. Pauline is going to meet with Anne-Marie to see if they can put together a bid set and then would seek assistance in proceeding with the bids.

PRESIDENT'S
REPORT

Pauline informed the board that Lucille Lagasse had received an anonymous donation of \$500.00 to the New Building Fund. Also, the Maine Chapter will do research at our library on April 14 and the Bow, N.H. Genealogical Society will meet here on April 23 so they can check our resources for future use.

LIBRARY
COMMITTEE

Connie Hamel reported the library committee was rearranging the library much to her "concern". Pauline brought up the fact that we need more volunteers to help out due the large increase in membership following the seminars. Pauline noted that the previous Saturday 4 librarians were not able to hand the overflow of people. It was suggested we recruit more volunteers and set a permanent roster for Saturdays. Pauline suggested a request for volunteers in her President's Letter in the next issue of The Genealogist.

Pauline suggested we seek outside storage for the extra copies of The Genealogist and all unnecessary items in the back room. It was also agreed to dispose of the Xerox copy machine.

PUBLICATIONS

Roland Marchand reported that he had completed the work on the N-D Canadiens and was preparing the acknowledgements and it should be ready for publication by the next meeting.

MEMBERSHIP
COMMITTEE

Pauline asked the board to disregard the January and February Membership Report because there was an error in the number of renewals and new ones will be issued in April.

RESEARCH
SERVICES

Pauline Cote has requested that the board discuss the sale of work sheets used by the research department. The research department prefers not making them available for sale. The subject was discussed by the board and it was suggested that we could have a larger quantity printed and they could be offered for sale.

MOTION

Roland Marchand made a motion that this form be put under the control of Gerry Lalonde and that he order a greater quantity and establish a price and supply the research department as they are required. Roger Lawrence seconded. After discussion the board was in agreement.

PUBLICITY

Bob Paquette reported he had sent out advertising for the Spring Conference. He displayed a draft poster for the Conference and expected them to be printed within the next week.

**OPEN
BOARDERS**

Al Hamel reported he and Connie had attended another meeting and explained he had talked with Ministry of Cultural Affairs in Quebec and he offered to have two people call Al, one from the National Archives and one from a genealogical society in the Beauce area to discuss what their assets were. This would be combined with our presentations.

Roger suggested we have a video made showing the library and what is available.

**SPRING
CONFERENCE**

The mailing has been made for the Spring Conference. Four speakers are scheduled.

**BUILDING
FUND**

Pauline reported she had met with Bob Leroy and they had gotten the letters out for grant applications. In response to the 17 letters mailed out, 3 replies have been received.

Paul Desmarais read a report on the Building Fund Committee. They met with Ste. Mary's Bank and Numerica Savings Bank concerning the possibility of obtaining a loan if necessary for the purchase of the property in Bedford. Paul, Al Hamel, Connie Hamel and Bob Leroy attended the auction but did not bid on the property.

A copy of this report is filed with the minutes.

Paul mentioned he was going to pursue possibility of finding land available in the Bedford area for future purchase.

GUIDELINES Pauline passed out copies of the new set of guidelines and requested that board member check them over and we would discuss them further at the next meeting.

NEW BUSINESS Al reminded the board that members were not to use the door in the basement used by the Day Care Center.

Bob Paquette mentioned he had been approached by a representative from the Mall of N.H. concerning the possibility of doing something on the ethnic background in Manchester.

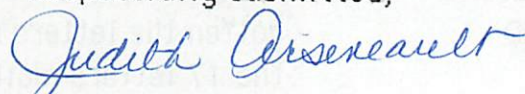
Bob also mentioned the possibility of meeting with other societies to try to compare ideas and visit each other's libraries to exchange ideas and also possible reciprocity.

It was agreed to offer a line of research for the Channel 11 auction.

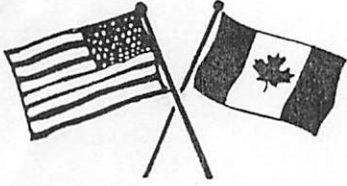
The next meeting will be Thursday, April 11.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,



Recording Secretary



American-Canadian Genealogical Society

Founded September 1973 in New Hampshire

P. O. Box 668
Manchester, NH 03105

March 17, 1991

Mr. Jim Willard, President
Fr. Leo Begin Chapter
P.O. Box 2125
Lewiston, ME 04240

Dear Jim:

Just wanted to confirm your plans to bring a group of the Maine Chapter members to the Library on Sunday, April 14. I'm looking forward to having your group here.

At our recent Board meeting, the subject of the commission we pay to your chapter was brought up. Since most of the Board Members present joined the Society after the formation of your chapter, Roger Lawrence explained how it came about.

I'm sure your members can appreciate the fact that besides our ever increasing costs to produce The Genealogist, our postage costs have gone up again. Fortunately, we have not experienced a rent increase in a few years, but it wouldn't surprise us if we got an increase next year. Although our free seminars generated several new members, most of them are local, and it now appears that we will have seek off-site storage for the back issues of The Genealogist, in order to start utilizing our "backroom" for research.

After quite a bit of discussion, it was suggested that we broach the subject with your Chapter, of a possible suspension of commissions until the building fund drive is complete or until your Chapter experiences a financial hardship, whichever comes first.

Another item that came up is the fact that Helen Tuttle, Treasurer mentioned to me recently that we have not received a Treasurer's Report from your Chapter in quite a while. Could you follow up on this and re-institute this procedure? It may be just one of those things that slipped through the cracks during a change of officers.

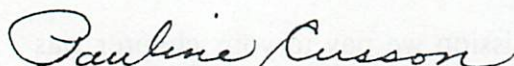
Mr. Jim Willard, President
March 17, 1991

Page 2.

As you know, we are still adamantly pursuing the purchase of our own building. Recently, we had an opportunity to bid on the ideal building. When Paul Desmarais approached the bank with our past three years of financial statements, the bank was not very encouraging. Based on these statements, they would only loan us approximately \$30,000. We have begun the difficult task of trying to improve our financial situation by increasing our dues as of October 1; and our fee for the Conferences had to be increased slightly.

We didn't want to spring these things on your chapter without an explanation so I would appreciate it if you would discuss it as soon as possible. It would help the Society as a whole, if your members were willing to accept the proposed suspension as explained above.

Sincerely,



Pauline Cusson, #2572
President

cc: Board of Directors, Manchester

A.C.G.S. TREASURER'S REPORT - ADJUSTED - FINAL REPORT
Feb 1991

RECEIPTS

1 Membership		
1.1 Dues	2,266.50	
2 Publications		
2.1 Surname Index		
2.2 Geneal Index #1		
2.3 Geneal Index #2		
2.4 Research Index	20.00	
2.5.1 VCR Sales		
2.5.2 Rentals		
2.6 Reptitoires		
2.7 Geneal. Back Issues	65.00	
3 Genealogist		
3.1 Ad Sales		
4 Library		
4.1 Maps & Charts	131.10	
4.2 Photocopy	260.00	
4.3 Other		
5 Research Dept.		
5.1 Income	324.00	
6 Conference (Spring & Fall)		
6.1 Meals		
6.2 Registration		
6.3 Tables		
6.4 Other		
7 A.C.G.S.		
7.1 Donations	20.00	
7.2 New Building	330.00	
7.3 New Bldg. Interest		
7.4 Book Fund		
7.5 Other Jette binding (4)	34.00	
8 Other		
8.1 Checking Acct. Int.		
8.2 C.D. Interest		
8.3 Extra Postage Reimburs		
8.4 Guest Fees	59.00	
TOTAL RECEIPTS	3,509.60	

ACCOUNTS

New Bldg Fund	Previous Balance	13,765.34
	This Month	330.00
	Interest	65.80
	New Balance	14,161.14
C. D. #1	Previous Balance	5,771.76
	Interest	35.30
	New Balance	5,807.06
C. D. #2	Previous Balance	5,080.91
	Interest	28.92
	New Balance	5,109.83
C. D. #3	Previous Balance	5,080.72
	Interest	28.92
	New Balance	5,109.64
C. D. #4	Previous Balance	1,350.57
	Interest	7.69
	New Balance	1,358.26
R.S. Account	Previous Balance	2,893.02
	Income	324.00
	Expenses	55.00
	New Balance	3,162.02
Book Fund	Previous Balance	505.00
	This Month	0.00
	New Balance	505.00
Archiv. Acct	Previous Balance	1,492.93
	Income	438.30
	Expenses	0.00
	New Balance	1,931.23

DISBURSMENTS

9 Membership		
9.1 Maine	27.00	
9.2 Bad Checks & Can Exch		
9.3 Overpayment of Dues	7.50	
9.4 Supplies		
9.5 Postage		
9.6 Other		
10 Publications		
10.1 Printing	350.00	
10.2 VCR (Lavigne)		
10.3 Supplies		
10.4 Postage		
10.5 Other		
11 Genealogist		
11.1 Publication		
11.2 Postage		
11.3 Typist		
11.4 Supplies & Handling		
11.5 Other		
12 Library		
12.1 Bookbinding	29.99	
12.2 Supplies	266.46	
12.3 Copier Supplies		
12.4 Copier Maintenance		
12.5 Maps & Charts		
12.6 Printing		
12.7 Postage		
12.8 Equipment		
12.9 Other		
13 Research Dept		
13.1 Returns	35.00	
13.2 Postage		
13.3 Supplies	20.00	
14 Conference		
14.1 Meals		
14.2 Printing		
14.3 Coffee, etc.		
14.4 Expenses		
14.5 Other		
15 A.C.G.S.		
15.1 Rent	300.00	
15.2 Telephone		
15.3 Insurance		
15.4 P.O. Box Rent		
15.5 Bulk Mail Permit		
15.6 Bank Service Charge		
15.7 Other	70.00	
16 Computer		
16.1 Equipment		
16.2 Maintenance		
16.3 Supplies		
17 Personal Reimbursments		
17.1 P. Desmarais	24.74	
17.2		
18 Other		
18.1 Archivist Postage		
18.2 Other		
19 Capital Expenses		
19.1 Books		
19.2 Other		
20 Treasurer		
20.1 Postage	20.00	
20.2 Supplies		
Total Disbursments	1,150.69	

Net Gain (Loss) (1,150.69)

Total Receipts Year to Date.. 6,087.20
Total Expenses Year to Date . 2,733.26
Net Gain (Loss) Yr to Date ... 3,353.94

A.C.G.S. TREASURER'S REPORT - ADJUSTED
Jan 1991

AKCH. Report

RECEIPTS

1 Membership	Dues	1,719.50
2 Publications	Surname Index	
2.1	Index #1	16.00
2.2	Index #2	18.00
2.3	Research Index	7.00
2.4	Research	75.00
2.5.1	VCR Rentals	
2.5.2	Reptitoires	78.75
2.6	General Back Issues	
2.7	General	100.00
3 Genealogist	Ad Sales	97.67
3.1	Ad Sales	40.90
4 Library	Maps & Charts	
4.1	Photocopy	
4.2	Other	154.00
4.3	Dept.	
5 Research	Income (Spring & Fall)	
5.1	Meals	20.00
6 Conference	Registration	75.00
6.1	Tables	75.14
6.2	Other	
6.3	Other	
6.4	Other	
7 A.C.G.S.	Donations	
7.1	New Building	20.00
7.2	New Bldg. Interest	75.00
7.3	Book Fund	75.14
7.4	Other	
7.5	Other	
8 Other	Checking Acct. Int.	58.99
8.1	C.D. Interest	
8.2	Extra Postage Reimburs	7.65
8.3	Guest Fees.	34.00
8.4	Guest Fees.	
TOTAL RECEIPTS		2,577.60

ACCOUNTS

New Bldg Fund	Previous Balance	13,625.20
	This Month	65.00
	Interest	75.14
C. D. #1	New Balance	13,765.34
	Previous Balance	5,732.92
	Interest	38.84
C. D. #2	New Balance	5,771.76
	Previous Balance	5,048.89
	Interest	32.02
C. D. #3	New Balance	5,080.91
	Previous Balance	5,048.89
	Interest	31.83
C. D. #4	New Balance	5,080.72
	Previous Balance	1,342.11
	Interest	8.46
R.S. Account	New Balance	1,350.57
	Previous Balance	2,853.02
	Income	154.00
	Expenses	114.00
Book Fund	New Balance	2,893.02
	Previous Balance	505.00
	This Month	0.00
Archiv. Acct	New Balance	505.00
	Previous Balance	1,578.16
	Income	270.30
	Expenses	355.53
	New Balance	1,492.93

DISBURSMENTS

9 Membership	Maine	
9.1	Bad Checks & Can Exch	45.00
9.2	Overpayment of Dues	15.00
9.3	Supplies	
9.4	Postage	75.00
9.5	Other	
9.6	Other	
10 Publications	Printing	
10.1	VCR (Lavigne)	
10.2	Supplies	100.00
10.3	Postage	
10.4	Other	
10.5	Other	
11 Genealogist	Publication	
11.1	Postage	
11.2	Typist	
11.3	Supplies & Handling	
11.4	Other	
11.5	Other	
12 Library	Bookbinding	245.25
12.1	Supplies	44.98
12.2	Copier Supplies	
12.3	Copier Maintenance	
12.4	Maps & Charts	
12.5	Printing	
12.6	Postage	
12.7	Equipment	30.40
12.8	Other	23.87
13 Research Dept	Returns	94.00
13.1	Postage	
13.2	Supplies	20.00
13.3	Supplies	
14 Conference	Meals	
14.1	Printing	
14.2	Coffee, etc.	
14.3	Expenses	
14.4	Other	
14.5	Other	
15 A.C.G.S.	Rent	300.00
15.1	Telephone	33.54
15.2	Insurance	100.00
15.3	P.O. Box Rent	
15.4	Bulk Mail Permit	
15.5	Bulk Mail Permit	
15.6	Bank Service Charge	
15.7	Other	25.00
16 Computer	Equipment	
16.1	Maintenance	
16.2	Supplies	40.00
16.3	Reimbursements	
17 Personal	B. Paquet, Publicity	35.00
17.1	Other	
17.2	Other	
18 Other	Archivist Postage	2.45
18.1	Other	
18.2	Expenses	
19 Capital	Books	353.08
19.1	Other	
19.2	Other	
Total Disbursements		1,582.57

Net Gain (Loss)	995.03
Total Receipts Year to Date	2,577.60
Total Expenses Year to Date	1,582.57
Net Gain (Loss) Yr to Date	995.03

*Pauline
Cusson*

AMERICAN CANADIAN GENEALOGICAL SOCIETY
BOARD MEETING MINUTES - 14 MARCH 1991

ROLL CALL - P = PRESENT E = EXCUSED A = ABSENT

NAME	NOV/DEC/JAN/FEB/FEB/MAR/APR/MAY/JUN/JUL/AUG/SEP/OCT/
	*
PAULINE CUSSON	P N P P P P
ALBERT HAMEL	P O P P P P
HELEN TUTTLE	P P E E E
JUDITH ARSENEAULT	P M P P P P
PAUL DESMARRAIS	P E P P P P
LARRY AUTOTTE	P E A P P P
ROBERT DECOTEAU	P T P A P P
CONSTANCE HAMEL	P I P P P P
GERRY LALONDE	P N A P P A
ROGER LAWRENCE	P G P P P P
ROLAND MARCHAND	P P P P P
MICHAEL MELANSON	P E P P P
ROBERT PRAQUETTE	P P P P P
ANNE-MARIE PERRAULT	P P E P E

*SPECIAL MEETING 2-24-91

RECEIVED
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

NOV 21 1964

MEMORANDUM FOR THE DIRECTOR

RE: [Illegible text]

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Very truly yours,
[Illegible Signature]