

MINUTES OF BOARD MEETING
JANUARY 10, 1991

- CALL TO ORDER A regular meeting of the Board of Directors was held Thursday, January 10, 1991 at the ACGS Library. President Pauline Cusson presided. The meeting was called to order at 7:30 p.m.
- ROLL CALL Gerry Lalonde, Larry Autotte and Michael Melanson were not present. A quorum was present.
- RECORDING
SECRETARY The minutes of the November meeting were reviewed and Pauline Cusson requested changes on the list of the Board of Directors due to typographical errors. The changes were noted and the minutes were approved
- PRESIDENT'S
REPORT Pauline Cusson informed the board that she had written a thank you letter to Laurie Ebacher who sent \$1,000 donation and to Roger Casavant for \$20.00 from the commission for the sale of charts to our members. She also mentioned she got a letter from the ACA Bon Voyage that on the trip to Europe we made \$344.25 for giving them the mailing labels. Pauline reported that one of our members, who is also in the Kingston, Ontario Genealogical Society, notified her that ACGS was mentioned in their newsletter with a complimentary description of our library and its services.
- LIBRARY Connie Hamel reported there were several new editions on the shelves and she is making room for new additions. Several suggestions were made as to how to improve on limited space. Roger Lawrence informed the board that he has a list of about 200 new repertoires coming out and with the increased balance in the Archivist Account he would like to resume purchases. Connie suggested he order older repertoires and ones from areas where we don't have anything. Suggestions were made as to several volumes that might be included. Roger felt we should be able

to get about 50 books and he also mentioned we should start using the money memorial book fund to purchase memorial books.

Helen Tuttle reported to the board that she needed an inventory of the library books and contents to notify the company handling our insurance and also for the accountant. It was decided to hold a work day to inventory the entire library. Sunday, January 20, 1991 was chosen as the day and all board members were asked to participate.

EDITORIAL
BOARD

Anne Marie Perrault apologized for the error on the inside cover of issue #46 which was due to the printer's error. Issue #47 is nearly ready. Bob Decoteau informed the board that the postal rates were going up but that the new rates are not available yet. The possibility of a dues increase to cover increased costs was mentioned. Roger inquired whether Anne Marie was receiving enough articles for the publication. She said she was receiving a sufficient supply at this time.

PUBLICATIONS
COMPUTER
COMMITTEE

Roland Marchand reported that repertoire of N.D des Canadiens was progressing well. Mike Cote had made 1400 entries which Roland is editing and another 600 have been entered by Richard Curtin. Al Hamel mentioned to Roger that he felt Fr. Auger may be getting ready to retire and it might be a good time to contact him about copying the St. Edmund records.

MEMBERSHIP

Pauline announced we had another life member and it was suggested we increase the amount of the life membership but this cannot be done without a change in the by-laws. Also Pauline brought up the previously agreed change of reporting year end. This would coincide with the IRS year end that we use for the exemption application. This would also require a change in the by-laws and it was decided to let everything

coach Pauline and with the assistance of Roger he felt that with some audio tapes that she should not have a problem. The seminars are scheduled for February 3 and March 3 and the purpose is to instruct beginners on how to do French Canadian research and how to utilize our library. Bob Paquette suggested the purchase of an answering machine due to the large number of phone calls on the days the library is closed. The machine would be used when the library is closed to inform callers of the hours the library is open.

MOTION

Bob Paquette made a motion to purchase an answering machine. Roland Marchand seconded. Motion carried. Bob will be responsible for purchasing the machine.

SPRING CONFERENCE

Spring Conference will be held Saturday, April 27, 1991 and Pauline notified the board that we would have to do a separate mailing because The Genealogist may not reach them in time. It was decided to do a non-profit mailing. Bob Decoteau will check with the post office to see what the requirements are for such a mailing. Pauline questioned whether we will have to stop mailing raffle tickets now that we are a non-profit organization. Bob Paquette is working on posters to advertise the Spring Conference and Helen has given Al and Pauline several suggestions for speakers for the conference.

BUILDING FUND

Paul Desmarais reported that he and Al Hamel had a meeting with the President of Ste Mary's Bank who furnished them with a list of available property but there was nothing on the list that would be suitable for our use. He also talked to Gary Richelson from Global Realty about the property on Commercial Street that was previously mentioned. The building was ideal but the rent was \$1,389. per month. The building fund balance is \$13,691.45.

remain the same. Pauline reported that Michael Melanson called her and reported he mailed out reminders to people who had not renewed from June to December and he mailed 85 renewals for February. Roger suggested mailing an issue of The Genealogist to members who have not renewed for 2 to 3 years in hopes it may renew their interest but for several reasons it was decided not to do this.

GRANTS

Helen Tuttle reported that a grant writing course for non-profit organizations was being held at the N. H. Technical Institute in Concord on 1-19 and 1-26-90. For a fee of \$39.00, participants will learn the basic components for proposals, how to research and solicit funding sources, and how to articulate program needs. It was suggested that Paul Desmarais and Bob LeRoy attend.

PUBLICITY

Bob Paquette reported that he was working on publicity for the Spring Conference. He has information for the local newspapers and radio stations. He is hoping to get out a mailing this week advertising out participation in the Artfest 91.

RESEARCH SERVICES

Pauline mentioned that Pauline Cote had requested an ad be put in The Genealogist to inform new members of this service. Roger suggested the possibility of doing research on single marriages as a service to our members who are looking only for an individual marriage. This led to discussion of putting together a "how to" book for new members. Al told the board about the new Drouin books which he has seen and felt were quite interesting. He informed the board that the price was \$8,500 U.S. for 49 volumes. He is sending Al a list of places where this is now available.

UNFINISHED BUSINESS

Artfest 91: Pauline spoke with Frank Binette about doing the seminar and he said he would

The next meeting is scheduled for February 14,
at 7:00 p.m. The meeting was adjourned at 9:45
p.m.

ADDENDUM

On Sunday, January 20, 1991 the board met to
conduct an inventory of the library and
contents. A discussion was held on the Spring
Conference and it was suggested that the
registration fee be increased to \$8.00.

MOTION

Bob Paquette made a motion to increase the
registration fee for Spring Conference. Al
Hamel seconded. Motion carried.

Respectfully submitted:

Judith A. Arseneault

