



# American-Canadian Genealogical Society

Founded September 1973 in New Hampshire

P. O. Box 668  
Manchester, NH 03105

BOARD MEETING - SEPTEMBER 18, 1987  
ACA BUILDING - MANCHESTER, N.H.

I ROLL CALL -- P PRESENT -- E EXCUSED -- A ABSENT																										
N A M E	:	O	:	N	:	D	:	J	:	F	:	M	:	A	:	M	:	J	:	J	:	A	:	S	:	
MARK GAUTHIER	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P
HELEN TUTTLE	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	E	:	P	:	P	:	P	:	P
TERRY AUSTIN	:		:		:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P
ANNE-MARIE BRADLEY	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P
DONALD SCOTT	:	P	:	P	:	P	:	E	:	E	:	E	:	E	:	P	:	P	:	P	:	P	:	P	:	E
VIOLA DUSSEAULT	:		:		:		:		:		:		:	P	:	P	:	A	:	P	:	P	:	P	:	E
ANDREW GINGRAS	:		:		:		:	P	:	P	:	P	:	P	:	P	:	A	:	P	:	P	:	P	:	P
ALBERT HAMEL	:		:		:		:	P	:	P	:	P	:	A	:	P	:	P	:	P	:	P	:	P	:	P
ROLAND MARCHAND	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	A	:	P
ROBERT MAURIER	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P
KY STRATOTI	:	P	:	E	:	P	:	P	:	A	:	P	:	P	:	P	:	P	:	P	:	E	:	E	:	A
PAUL ST. PIERRE	:	P	:	P	:	P	:	A	:	P	:	P	:	P	:	E	:	P	:	E	:	P	:	P	:	P
LOUIS VALLIERE	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	P	:	E	:	P	:	<b>A</b>

Roger Lawrence was present at this meeting and Lucille Lagasse was excused.

Mark Gauthier called the meeting to order at 6:35pm. Anne-Marie Bradley motioned to dispense with the reading of the minutes and was 2nd. by Al Hamel. All were in favor.

## II TREASURERS REPORT

Don Scott was not present but mailed his report in. He made sure that money was in the account to pay for the computer should it arrive, and it did, so, the insurance should be notified.

## III CORRESPONDING SECRETARY REPORT

Anne-Marie Bradley mentions the inconvenience with the new mail box drawer. This being almost on the floor and handling only half the amount of mail received.

Request for information packages is picking up and she mailed approximately 20 of these.

## IV COMMITTEE REPORTS

A Library Board: Bob Maurier reports that the list of books given at the last meeting were sent to the binders with a letter hoping to receive them before Oct. 9 in time for the conference. (20 vol)

In the future, books are not to be published in the Genealogist until they are ready and on the shelf unless it is so stipulated.

We have enough Fan Charts, bulbs and toner for the conference but there is still a problem with volunteer librarians.

- B Library Treasurer: Roger Lawrence has been busy devoting his time with inventory of library holdings. We own \$14,481. of repertoires that we can account for the cost of. When completed this should be a good figure to give to the Insurance.

Bob Maurier motioned the next meeting should be Sun. Oct. 18 at 6:00pm. This being right after the conference. 2nd. by Paul St. Pierre. All in favor. Motion carried.

Note that Roger's Sept. 15th report represents July and August.

- C Editorial Board: Ky Stratoti would like the Fres. Letter but unfortunately we do not know who will be Fres. and cannot provide her with such at this time.

Publication of 1500 copies of the Genealogist is far to many. 1300 copies is more than adequate to cover membership list and extras.

The Genealogist cover was an experiment and there should be more discussion for a change on this at the next meeting.

- D Publication/Mailing Committee: The Index to the Genealogist is at the printers. Anne Marie presented 3 covers. The board voted for the bold letters for the "INDEX TO THE GENEALOGIST", make "the first ten years" smaller, 1975 to 1984 and A.C.G.S. to be added to the top instead of the bottom.

- E Research Dept.: Louis Valliere not present.

- F Membership Dept.: Helen Tuttle reports we now have 1177 members. The renewal card system is working so a stamp was purchased to print cards. This is much better than writing each one.

V OLD BUSINESS

- A Conference Report: Mark Gauthier states that the conference is all set.



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ACA BUILDING - MANCHESTER, N.H.

I ROLL CALL -- I PRESENT -- E EXCUSED -- A ABSENT	
N A M E	: O : N : D : J : F : M : A : M : J : J : A : S :
MARK GAUTHIER	: P : I : P : I : P : I : I : I : I : P : P : P :
HELEN TUTTLE	: P : P : P : P : P : P : P : P : P : E : P : I : I :
TERRY AUSTIN	: : : P : P : I : P : P : I : P : P : P : P : I :
ANNE-MARIE BRADLEY	: I : P : P : P : P : P : P : P : P : P : P : P : I :
DONALD SCOTT	: P : I : P : E : E : E : E : I : P : I : I : E :
VIOLA DUSSEAULT	: : : : : : : P : P : A : P : I : E :
ANDREW GINGRAS	: : : : P : P : P : P : P : A : P : I : P :
ALBERT HAMEL	: : : : P : P : I : A : P : I : P :
ROLAND MARCHAND	: P : P : I : I : I : I : P : P : I : P : I : P :
ROBERT MAURIER	: P : P : I : I : I : P : P : P : I : I : A : P :
KY STRATOTTI	: I : E : P : P : A : I : P : I : I : E : E : A :
PAUL ST. PIERRE	: P : P : P : A : P : P : P : E : I : E : I : I :
LOUIS VALLIERE	: P : I : I : I : I : I : I : I : P : P : E : I : <b>A</b> :

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## IV COMMITTEE REPORTS

A Library Board: Bob Maurier reports that the list of books given at the last meeting were sent to the binders with a letter hoping to receive them before Oct. 9 in time for the conference. (20 vol)

- B Computer Committee Report: Al Hamel reports that the computer just came in Tuesday Sept. 15 and the information should be given to the insurance as of now or Wed. A meeting of this committee is to be scheduled later.
- C Maine Chapter: Our President met with Helen Levesque in Portsmouth to settle the Maine Chapter issue for 85/86. They spoke of \$106. to be accepted and the issue will be closed.

Terry has been instructed to send the minutes of the Board meeting to this chapter from now on.

- D Location Search: A card from the Zoning Board of Adjustment was received to inform us our request was granted of Sept. 8 1987 and may have some conditions. This is to occupy the second story of the Weston Fire Station for a non-profit research library of the A.C.G.S. It was stipulated the request was granted for a non-profit research library for the named society only and parking was to be provided.

As President, Mark Gauthier went to the City Hall to see about a rental or release of city property and was given a "Risk Management Manual, City of Manchester, N.H. Lessee agreement" which was brought to our insurance to see if we can meet the requirement of General Liability as stated.

Estimates of movers is now being looked into. Bagley charges \$338. for packing of contents and \$744 for moving. They figure it would take 2 men 8 hours to pack.

## VI ADJOURNMENT

A motion to adjourn was made by Terry Austin and 2nd. by Andy Gingras at 9:30pm.

Next meeting will be on Sunday Oct. 18, 1987 at 6:00 pm. at the A.C.A. building.

Respectfully Submitted,

Terry Austin  
Recording Secretary



A.C.G.S. TREASURER'S REPORT

Date Aug 1987

RECEIPTS

Membership: LIFE	
Renewal	1077.50
New	253.00
Maine	60.00
Publications:	
Genealogist	5.00
Franklin	
Destroismaison	
Surname Index	14.00
St. Joseph	
St. Marie	
St. George	
VCRs	57.00
Tapes	
Other	
GEN. INDEX.	150.00
Library:	
Charts	40.00
Maps	14.00
Sheets	
Photocopying	68.00
DONATION	10.00
POSTAGE	2.12
<b>TOTAL RECEIPTS</b>	<b>1746.12</b>

DISBURSEMENTS

Membership:	
Returns	0.20
LIFE	
Maine	
Publications:	
Supplies	96.00
Postage	
Printing	
VCR	
Tapes	
Genealogist:	
Publication	
Supplies	17.77
Postage	14.54
.....	
Library	
Charts	
Maps	
Sheets	
BINDING	207.16
MISC	198.60
Accts:	
Building	
Library	
Storage	53.00
<b>TOTAL EXPENSES</b>	<b>587.27</b>

ACCTS:

BLDG: Balance	
Receipts	
Interest	
TOTAL	3639.70 7/31
LIFE: Balance	
Receipts	
Interest	
TOTAL	2083.86 7/31
MONEY MARKET	
Balance	
Receipts	
Interest	
TOTAL	11300.70 7/31

ASSETS:

Checking Acct	2872.85 8/31
Building Acct	3639.70
LIFE Account	2083.86
Money Market	11300.70

LIBRARY ACCT  
 Research Acct  
 TOTAL

15 Sept 1987

Library Treasurer's Report

Balance in checking account as of 21 July 1987 \$ 863.19\*  
\* Does not include interest for year 1987

Receipts

Check for excess payment/Genealogical Publishing Co \$ 3.00

Disbursements

St. Mary's Bank for Canadian Check \$ 313.00  
(Univ of Montreal Vols 46-50 \$400.00)

Edward Patterson Jr. - Repayment of advance for  
Alburg VT Town History 38.43

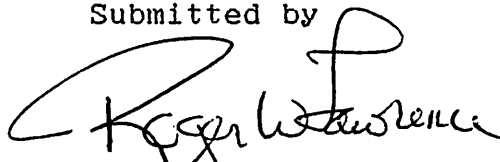
Mercer University Press - Generations & Change 28.50

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Total disbursed \$ 399.93

Balance in checking account \$ 466..26

Submitted by



Roger W. Lawrence  
Library Treasurer



Index to  
The Genealogist  
(the first  
ten years)  
1974 to 1984

American-Canadian Genealogical Society

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Index to  
The  
Genealogist  
(the first ten  
years)  
1974-1984

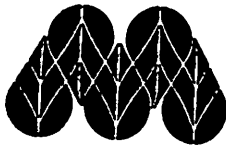


Index to  
The  
Genealogist  
(the first  
ten years)  
1974-1984



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# RISK MANAGEMENT MANUAL CITY OF MANCHESTER, N H

## LESSEE AGREEMENT

### INDEMNIFICATION AND INSURANCE REQUIREMENTS:

LESSOR, its employees, agents, officers and servants shall not be liable for any loss, damage, injuries, or other casualty of whatsoever kind or by whomsoever caused, to the person or property of anyone (including the LESSEE) on or off the premises, arising out of or resulting the LESSEE'S use, possession or operation thereof, or from the installation, existence, use, maintenance, condition, repair, alteration, or removal of any equipment thereon, whether or not due in whole or in part to negligent acts or omissions of the LESSOR, its employees, agents, officers or servants; and the LESSEE for himself, his heirs, executors, administrators, successors and assigns, hereby agrees to indemnify and hold LESSOR, its employees, agents, officers and servants, harmless from and against all claims for such loss, damage, injury or other casualty. LESSEE agrees to investigate, handle, respond to, provide defense for and defend any such claims and any demands or suits at the sole expense of LESSEE, and for this purpose LESSEE agrees to carry and maintain the following insurance coverages:

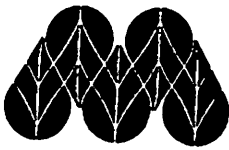
A. Comprehensive General Liability insurance written on occurrence form, including completed operations coverage, personal injury liability coverage and products liability coverage. The minimum limits of liability carried on such insurance shall be \$1,000,000 each occurrence and, where applicable, in the aggregate combined single limit for bodily injury and property damage liability; \$1,000,000 annual aggregate personal injury liability.

B. Liquor liability insurance, if applicable, with a limit of at least \$1,000,000 each claim.

C. Automobile Liability insurance for owned, non-owned and hired vehicles with limits of \$1,000,000 each accident, combined single limit for bodily injury and property damage.

D. Workers' Compensation insurance whether or not required by the New Hampshire Revised Statutes Annotated, 1955, as amended, with statutory coverage and including employer's liability insurance with limits of liability of at least \$100,000 for each accidental injury and, with respect to bodily injury by disease, \$100,000 each employee and \$500,000 per policy year.

E. Rents Insurance will be carried by the LESSEE naming the LESSOR as the loss payee. The amount of rents insurance shall be equal to the annual rental value of the premises including amounts paid LESSOR as additional rent, contributions to expenses, etc.



# RISK MANAGEMENT MANUAL CITY OF MANCHESTER, N H

F. Sole occupant LESSEES are required to carry all risk insurance coverage on the building in an amount equal to the full replacement value at the inception of this lease whose value will be determined by an appraisal furnished at the LESSEES expense on a three year basis. Said policy is to contain a replacement cost valuation provision and shall name LESSOR as the named insured.

G. LESSEE shall maintain fire insurance including extended coverage on LESSEE'S personal property, including leasehold improvements in an amount sufficient for the replacement of such property and sufficient to preclude the application of a co-insurance penalty.

H. Any and all deductibles on the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of the LESSEE.

I. Insurance companies utilized must be admitted to do business in New Hampshire or be on the Insurance Commissioner's list of approved non-admitted companies and shall have a rating of (A) or better in the current edition of Best's Key Rating Guide.

J. LESSEE shall furnish certificate(s) of the above-mentioned insurance to the City of Manchester within fourteen (14) days from the date of this agreement and, with respect to the renewals of current insurance policies, at least thirty (30) days in advance of each renewal date. Such certificates shall name the City of Manchester and the \_\_\_\_\_ DEPARTMENT as an additional insured (except worker's compensation) and shall state that in the event of cancellation or material change (no endorsements added which would restrict or reduce coverage), written notice shall be given to the City of Manchester, Office of Risk Management, 27 Market Street, Manchester, New Hampshire 03101 and the \_\_\_\_\_ DEPARTMENT at least thirty (30) days in advance of such cancellation or change.

K. The purchase of the insurance required or the furnishing of the aforesaid certificate shall not be a satisfaction of LESSEE'S liability here under or in any way modify the LESSEE'S indemnification responsibilities to the City of Manchester and the \_\_\_\_\_ DEPARTMENT.

15 Sept 1987

Library Treasurer's Report

Balance in checking account as of 21 July 1987 \$ 863.19\*  
\* Does not include interest for year 1987

Receipts

Check for excess payment/Genealogical Publishing Co \$ 3.00

Disbursements

St. Mary's Bank for Canadian Check \$ 313.00  
(Univ of Montreal Vols 46-50 \$400.00)

Edward Patterson Jr. - Repayment of advance for  
Alburg VT Town History 38.43

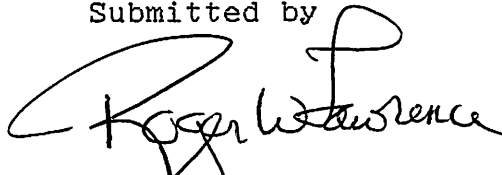
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Balance in checking account \$ 466..26

Submitted by



Roger W. Lawrence  
Library Treasurer



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- A ACGS Conferences
- B Board Guidelines
- C Constitution and By-Laws
- D Photocopiers, readers, etc.
- E Executive Board
- F Financial Records
- G Books, pamphlets, binding, etc.
- H Library Personnel
- J Publicity
- K Membership
- L Fund-raising
- M Mailings and Postage
- N Resignations/replacements
- Ø Speakers
- P Research (RS)
- Q Queries
- R Extensionsof ACGS
- S Computer contracts
- T Publications
- V Acadian History AGHA
- W Employees
- X Genealogist
- Y
- Z Misc. History



A.C.G.S. TREASURER'S REPORT

Date SEPT. 1987

RECEIPTS

Membership: LIFE	<u>150<sup>00</sup></u>
Renewal	<u>1417.50</u>
New	
Maine	<u>45<sup>00</sup></u>
Publications:	
Genealogist	<u>50<sup>00</sup></u>
Franklin	
Destroismaison	
Surname Index	<u>32<sup>00</sup></u>
St. Joseph	
St. Marie	
St. George	
VCRs	
Tapes	<u>170<sup>00</sup></u>
Other <i>TAPE RENTAL</i>	<u>26<sup>00</sup></u>
<i>GEN. INDEX</i>	<u>180<sup>00</sup></u>
Library:	
Charts	<u>45<sup>00</sup></u>
Maps	<u>7<sup>00</sup></u>
Sheets	
Photocopying	<u>117<sup>60</sup></u>
<i>POSTAGE</i>	<u>1<sup>12</sup></u>

TOTAL RECEIPTS 2254.22

DISBURSEMENTS

Membership:	
Returns	
LIFE	
Maine	
Publications:	
Supplies	<u>251.18</u>
Postage	<u>255.20</u>
Printing	
VCR	<u>15.12</u>
Tapes	
Genealogist:	
Publication	<u>1130<sup>00</sup></u>
Supplies	
Postage	
.....	
Library	
Charts	<u>833.38</u>
Maps	
Sheets	
<i>TEL.</i>	<u>2.91</u>
.....	
Accts:	
Building	
Library	
Storage	<u>53<sup>00</sup></u>

TOTAL EXPENSES 2540.79

ACCTS:

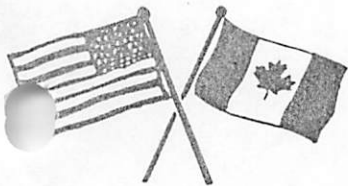
BLDG: Balance	<u>0</u>
Receipts	
Interest	
TOTAL	<u>*</u>
LIFE: Balance	<u>0</u>
Receipts	
Interest	
TOTAL	<u>*</u>
MONEY MARKET	
Balance	<u>11300.70</u>
Receipts	
Interest	<u>53.53</u>
TOTAL	<u>11354.23</u> *

ASSETS:

Checking Acct	<u>7961.94</u>
Building Acct	<u>0</u>
LIFE Account	<u>0</u>
Money Market	<u>11354.23</u>

LIBRARY ACCT

Research Acct	<u>302.62</u>
TOTAL	<u>5090.99</u>



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## RESEARCH DEPT.

Statement A/O Sept.1,1987

Balance A/O Aug.1,1987	-	-	\$4674.64
Deposits	-	-	380.40
Interest	-	-	42.05
Check #397 returned	-	-	<u>18.00</u>
Total	-	-	\$5115.09

Unable to research	-	-	\$99.00
Postage	-	-	23.78
Returns for memberships	-	-	15.00
Chicopee City Clerk	-	-	<u>3.00</u>
Total	-	-	\$140.78

Total Reciepts	-	-	\$5115.09
Total Expenditures	-	-	<u>140.78</u>
Balance A/O Sept.1,1987	-	-	\$4974.31



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## RESEARCH DEPT

Statement A/O Oct.1,1987

Balance A/O Sept.1,1987	-	\$4974.31
Deposits	-	204.00
Check returned (Chicopee)	-	<u>3.00</u>
Total	-	\$5181.31

Returned to membership	-	\$30.00
Unable to research	-	48.40
Postage	-	<u>11.92</u>
Total	-	\$90.32

Total Receipts	-	\$5181.31
Total Expenditures	-	<u>140.78</u>
Balance A/O Oct.1,1987	-	\$5090.99

18 Oct 1987

Library Treasurer's Report

Balance in checking account per 15 Sept report \$ 466.26

Receipts

Bank Interest - Jan 14	\$ 13.46
Feb 13	16.76
Mar 13	12.53
Apr 15	9.32
May 13	8.25
Jun 15	12.20
Jul 15	4.65
Aug 17	3.24

Dorothy Avery - Contribution	15.00
Soc de Gen des Canton de l'Est (refund)	51.00

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\$ 146.41

Disbursements

St Mary's Bank - Canadian check for 9 repertoires from Soc Franco Ontarienne d'histoire et de Genealogie (264.40\$ + \$1 charge)	\$ 207.23
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St Mary's Bank - Service charge	4.00
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\$ 211.23

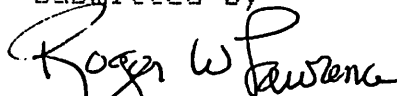
Balance in checking account (based on reports)	\$ 401.44
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Balance in ckecking account (based on bank statements)	\$ 98.82
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Difference \$ 302.62

Submitted by



Roger W. Lawrence  
Library Treasurer

## Acquisitions & Donations

Descending Genealogy of Tetreau, Tetreault, Tatro, Etc by Eugene Tatro ACGS# 98.

Fête des Famille Turcotte 1659-1979, Sainte Famille Isle d'Orleans, donated by Lawrence F Murphy.

Généalogie de M. L'Abbé Lionel Parenteau, Prêtre, donated by Sr Irene Parenteau csc.

Généalogie Descendante de Jean Riou & Catherine Leblond 1678-1978 by J. Francois Beaulieu.

St Gilles se Raconte 1828-1978 150 Ans d'Heritage, donated by Aline Dumont-Martin.

Les Lapointes des Bergeronnes by Guy Saint-Hilaire.

Isle La Motte (Vermont) donated by Isle La Motte Historical Society.

History; Town of Alburg Vermont Vol I compiled by Allen L Stratton, Northlight Studio Press, Barry Vt.

Annotated Bibliography of Genealogical Works in Canada Vol 4 from G to Laur.

Bicentenaire de la Paroisse-Mère de Saint Hyacinthe - Notre Dame du Rosaire (pamphlet) by Jules Antonin Plourde o.p. donated by Mrs Armored (Tuttle) Henry ACGS #2016.

## Repertoires

Répertoire des Baptêmes, Mariages et Sépultures de la Paroisse St Michel-des-Forges 1920-1982 by Société de Gen. de la Mauricie et Des Bois Franc.

Répertoire des Mariages, Annotation Marginales, Sépultures, Notre Dame de L'Isle Verte 1876-1978.

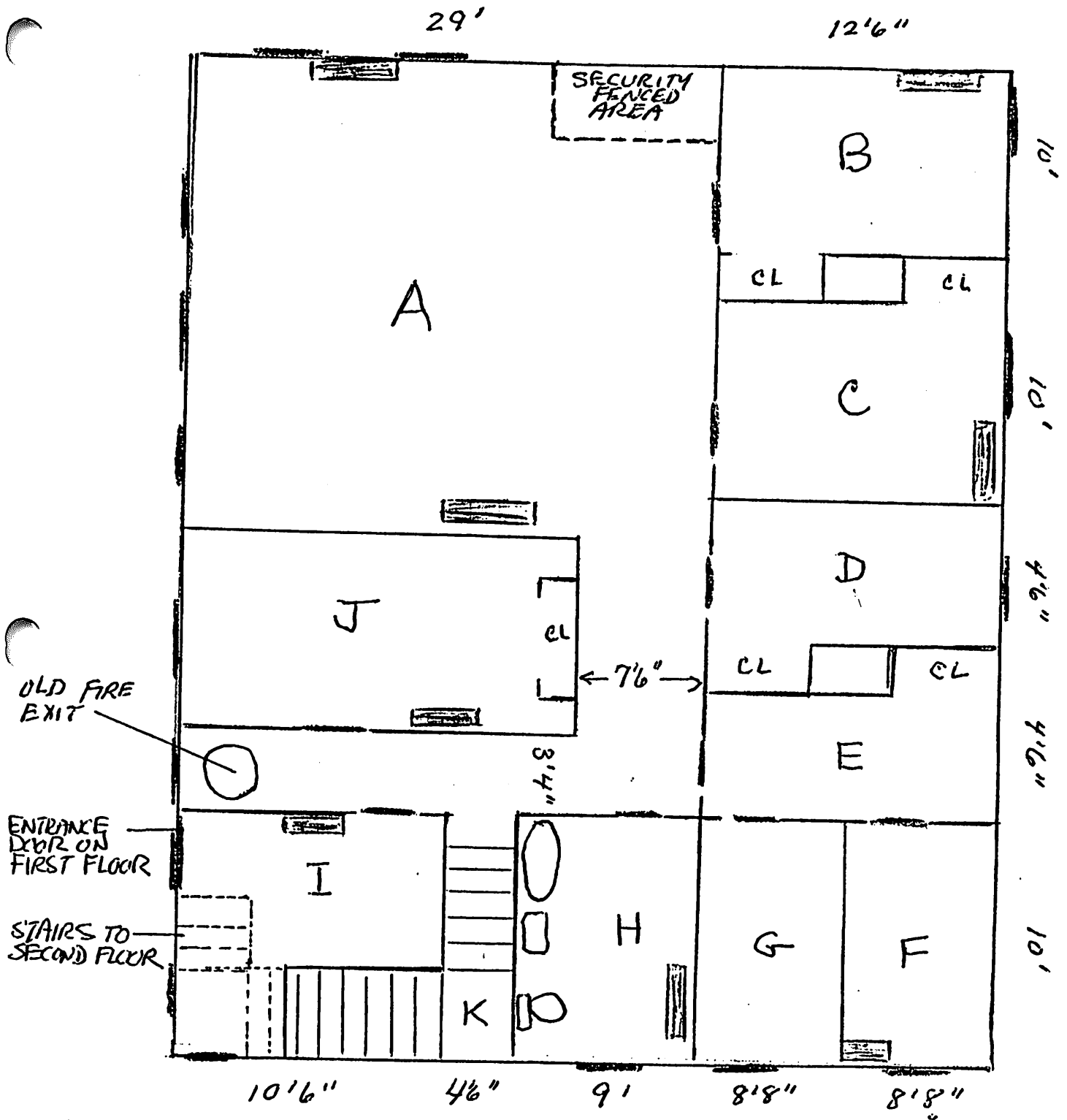
Saint Henri de Montreal 1868-1910 by Le Centre de Genealogie S.C.




Répertoire des Mariages de la Paroisse Saint Louis de France de Montreal 1888-1925 by Le Centre de Généalogie S.C.

Répertoire des Mariages de la Paroisse Saint Clément de Viauville de Montreal 1899-1986 by Le Centre de Généalogie S.C.

French-Canadian Settlement in the Champlain Islands, Grand Isle County, Vermont before the Year 1880 (notebook) compiled and donated by Virginia Easley DeMarce updated 1987.





-  = WINDOWS
- CL = CLOSET
-  = DOORS
-  = RADIATORS

C ROOM "C" - CONSTRUCT SECOND EXIT STAIRWAY TO FIRST FLOOR, EXISTING OUTSIDE DOOR DIRECTLY BELOW ROOM C