



American-Canadian Genealogical Society

Founded September 1973 in New Hampshire

P. O. Box 668
Manchester, NH 03105

BOARD MEETING - APRIL 12, 1987
ACA BUILDING - MANCHESTER, N.H.

I. ROLL CALL	P PRESENT				E EXCUSED				A ABSENT				
	N	A	M	E	:	:	:	:	:	:	:	:	:
MARK GAUTHIER	:	P	:	P	:	P	:	P	:	P	:	P	:
HELEN TUTTLE	:	P	:	P	:	P	:	P	:	P	:	P	:
TERRY AUSTIN	:	:	:	P	:	P	:	P	:	P	:	P	:
ANNE-MARIE BRADLEY	:	P	:	P	:	P	:	P	:	P	:	P	:
DONALD SCOTT	:	P	:	P	:	E	:	E	:	E	:	E	:
VIOLA DUSSEHAULT	:	:	:	:	:	:	:	:	:	P	:	:	:
ANDREW GINGRAS	:	:	:	:	:	P	:	P	:	P	:	P	:
ALBERT HAMEL	:	:	:	:	:	P	:	P	:	P	:	A	:
ROGER LAWRENCE	:	P	:	A	:	P	:	P	:	A	:	P	:
ROLAND MARCHAND	:	P	:	P	:	P	:	P	:	P	:	P	:
ROBERT MAURIER	:	P	:	P	:	P	:	P	:	P	:	P	:
KY STRATOTI	:	P	:	E	:	P	:	P	:	A	:	P	:
PAUL ST. PIERRE	:	P	:	P	:	P	:	A	:	P	:	P	:
LOUIS VALLIERE	:	P	:	P	:	P	:	P	:	P	:	P	:

Lucille Lagasse was also present at this meeting.

Mark Gauthier called the meeting to order at 6:12 P.M. and began by reading the letter of resignation received from Denise Dionne. Viola Dusseault will replace her in this vacant position and she is already working as publication committee chairman.

Anne Marie Bradley motioned to dispense with reading of minutes and was 2nd by Lucille Lagasse. This was accepted unanimously.

II TREASURERS REPORT

Helen Tuttle again presented the Treasurers report and indicated that she had a tremendous response to the post cards for renewal that she sent out.

Helen and Mark met with Jim Lahar and he is working on 1986 records and this fiscal report will be ready for the next issue of the genealogist going out after the Spring conference.

Maine situation is resolved and we will send them 40% of dues paid by them. This will be done once a month or quarterly during the year.

III CORRESPONDING SECRETARY REPORT

Anne Marie Bradley sent out 28 information packages. She has received favorable letters in regards to the book loan program.

IV COMMITTEE REPORTS

A Library Board: Bob Maurier reports there was no meeting this month but he did send to all librarian a two page letter explaining changes in the library. This letter was also given to the board members.

Helen Tuttle brought up that the Loisselle microfiche are available to us for \$.50 each fiche for a total of \$779.50 Canadian money. This would be quite less in U.S. Currency and can be sent to us as soon as they receive a check. Also a microfilm of additional marriages may be available for library use only.

Louis Valliere motioned that \$1900. turned over to the archivist fund be returned to Research and a portion of that be given to Helen in order to purchase the microfiche. This is 2nd. by Anne Marie Bradley. Unanimous.

New copier and librarian rules and guidelines should be reviewed by the Library Board.

- B Library Treasurer: Roger Lawrence was not present for this report.
- C Editorial Board: Ky Stratoti reports that the Spring issue including the new cover is at the printers. At this time we have two inserts: Louis' ad and the President's letter.

We have received three donated books for review: Madawaska Heritage, Collecting Dead Relatives, and Directory of Historical Societies and Agencies in the US and Canada.

A motion that volunteers have a chance to view the conference tapes at home free of charge and that rental as well as purchase of video be available be handled by the publication committee was made by Roland Marchand and 2nd by Anne Marie. A time limit and deposit required. Passed unanimous.

- D Publication/Mailing Committee: Vi Dusseault gave report on the publishing of the Genealogical Index and for 100 copies at Currier prices run from \$672. She will check around for other prices. A prepublication price will be set for orders received by Sept. 1.
- E Conference Committee: Mark Gauthier gave an update on the conference and arrangements are being completed and problems being worked out.
- F Research Dept.: As a very special Thank you to Louis Valliere, we have purchased and presented him his own personal typewriter. Of course we would not object to his using it for Research work as well. Report attached.

V OLD BUSINESS

- A Location Search: Lucille Lagasse reports that many seeds have been sown but nothing is definite yet.

Mark Gauthier has set up an appointment with Mr. Lemieux to discuss the possibility of the bowling alley next door as a place in the future.

- B Copier/Memorywriter: Helen Tuttle ran the ad in the newspaper and there were no takers. She now called the Journal for an ad and they may be interested in the memorywriter.

At this time a computer report was given by Andy Gingras. Prices presented are with all discounts available. The computer in question should definitely be a long term need item rather than cheap and outdated in a year or so. Review and be prepared to act on this at the next meeting which will be during the Spring Conference May 2.

- C Necrology: Henry Champagne will be asked if he would like to take all necrology material out of this library, if he has room at his home so he can work on it at his convenience.
- D Membership Committee: Helen Tuttle is up to date on this and is getting additional membership list to Denise Dionne to enter into the computer.
- E Change of Board Meeting Time and Day. A change to Tuesday was suggested and time to change to 6:30 for June 9, July 14, and Aug. 11 the second Tuesday of the month.
- F Helen brought to our attention that books at this point are only insured for \$13,000. We now have to look into an increase on the books and machinery. Lucille Lagasse moved to update the amount of insurance to \$50,000. and this should include everything in the library. 2nd by Vi Dusseault. All in favor, so Helen will contact Mr. Mercier.

Just a note that Anne Marie is speaking in French on TV and advertising our May conference.

All those working on ACGS papers are asked to return them as soon as possible whether completed or not.

VI ADJOURNMENT: A motion to adjourn was made by Viola Dusseault and was 2nd by Louis Valliere. 9:05

Next meeting will be during Frank Binette's workshop at the May 2 conference. Exact time and place will be announced that Sat.

Respectfully submitted,



Terry Austin
Recording Secretary

A.C.G.S. 'TREASURER'S REPORT'

Date March 1987

RECEIPTS

Membership: LIFE	_____
128 + 6 Family-Renewal	<u>1965.00</u>
8 + 2 Family-New	<u>135.00</u>
Maine	_____
Publications:	_____
Back Issues - Genealogist	<u>58.50</u>
Franklin	_____
Destroismaison	_____
Surname Index	<u>112.50</u>
St. Joseph	} <u>221.-</u>
St. Marie	
St. George	
VCRs	_____
Tapes	_____
Other	_____
.....	_____
Library:	_____
Charts	} <u>35.50</u>
Maps	
Sheets	
Photocopying	<u>78.87</u>
TOTAL RECEIPTS	<u>2493.87</u>

DISBURSEMENTS

R.S. acct.	<u>20.00</u>
Membership:	_____
Returns	_____
LIFE	_____
Maine	<u>153.00</u>
Publications:	_____
Supplies	<u>2</u>
Postage	<u>290.00</u>
Printing	<u>104.00</u>
VCR	<u>57.25</u> Joe LAVIS
Tapes	_____
Genealogist:	_____
Publication	<u>1500.00</u>
Supplies	_____
Postage	_____
.....	_____
Library	_____
Charts	_____
Maps	_____
Sheets	_____
UNION LEADER Ad.	<u>52.08</u> Xerox mem.u
Xerox repair	<u>177.-</u>
Accts:	_____
Building	_____
Library	_____
Storage	<u>56.00</u>
TELEPHONE	<u>180.57</u>
TOTAL EXPENSES	<u>2589.90</u>

ACCTS:

BLDG: Balance	<u>3573.39</u>
Receipts	_____
Interest	<u>16.73</u>
TOTAL	<u>\$ 3590.12*</u>
LIFE: Balance	<u>1604.10</u>
Receipts	_____
Interest	<u>7.51</u>
TOTAL	<u>1611.61*</u>
MONEY MARKET	_____
Balance	<u>11,048.56</u>
Receipts	_____
Interest	<u>48.45</u>
TOTAL	<u>11,097.01*</u>

ASSETS:

Checking Acct	<u>1505.48</u>
Building Acct	<u>3590.12</u>
LIFE Account	<u>1611.61</u>
Money Market	<u>11,097.01</u>
LIBRARY ACCT	_____
Research Acct	_____
TOTAL	_____

April, 1987

To all volunteer librarians

Dear librarian,

We have made a few changes in our library and this letter is meant to keep you abreast of all the changes. When opening the library on weekdays, the keys to our library are still kept with the receptionist upstairs at the ACA desk. On Saturdays, the spare set of keys will be used which are kept at my house (479 Laurel St.) usually in my mailbox.

Formerly we had a blue file cabinet for our librarians' use. This was not adequate space, so we now utilize the old mail cabinet which we will now call the librarian's cabinet. This is kept locked and the key is found on the same key ring to open up the library. In the librarian's cabinet we keep:

- 1- the money box
- 2- The photocopier account book
- 3- All sales items (such as repertoires, maps, Surname Index & fan charts)
- 4- The sales account book
- 5- The librarian's manual

The old system of putting money in different envelopes for the sale of a fan chart (for example) is to be discontinued. A new sales account book bound in a black leather cover will now be used to record all sales items EXCEPT photocopies or membership dues. We will continue to use the "duplicate-paged receipt " book for all membership dues, whether new members or renewal of existing members. This receipt book is kept in the top drawer of the librarian's desk. Please be sure all new members complete a membership application with complete address. Write down the complete address of renewal members on the receipt with their membership number. Failure to obtain a complete address may result in a failure to receive The Genealogist in the mail.

We have a new mita photocopier. If you're not familiar with it, please ask someone knowledgeable to show you how to operate it. It also has a "count reader" to help us record sales of photocopies.

You probably realize by now that Claire Chase is the scheduling librarian. We still don't have enough volunteer librarians. We are losing more librarians than we are gaining. If you know of someone who would like to volunteer for library duties, please get in touch with me or Claire Chase. Terry Austin will train new librarians.

As stated policy in the past, librarians are there primarily to serve the visiting members and NOT to do their own research. Please keep this in mind and try to greet everyone who enters the library. Have everyone register, and be sure to enforce the rules and regulations of the library which are posted.

Volunteer librarians still have the privilege of using the library on "off-days". This means daytime and not evening hours. Give your name to the ACA receptionist upstairs who will give you the keys. Be sure you lock up and return the keys to the receptionist upstairs.

Beginning in May, we will only open at 10:00 AM on Fridays. This decision of the Library Board was necessitated because of scheduling problems and a shortage of volunteers. Wednesday and Saturday hours will remain the same. The following is a list of our librarians:

Mark Gauthier	934-5776	Franklin, NH
Helen Tuttle	622-1574	Hooksett, NH
Bob Maurier	627-4468	Manchester, NH
Claire Chase	668-1880	Pinardville, NH
Anne-Marie Bradley	622-1591	Pinardville, NH
Louis Valliere	497-8558	Goffstown, NH
Paul St Pierre	532-7035	Jaffrey, NH
Paul Boucher	742-4476	Dover, NH
Terry Austin	627-2025	Manchester, NH
Roger Lawrence	424-2332	Merrimack, NH
Andy Gingras	669-5829	Manchester, NH
Peg Carnevale	624-4819	Manchester, NH
Vi Dussault	625-6626	Manchester, NH
Elaine Ouellette	669-1898	Manchester, NH
Frank Binette	524-4408	Laconia, NH
Gerry Frechette	682-3681	Methuen, Ma
Al St John	668-7253	Manchester, NH
Germaine Cook	542-6857	CLAREMONT NH
Dorothy Hart	542-5997	
Rose Briggs	622-6897	Manchester, NH
Connie Hamel	887-3154	Chester, NH
Robert Godin	755-2051	Littleton, NH
Hilda Dupont	434-3414	Derry, NH

As you can well see, our list of volunteer librarians is shorter than it used to be. We need more librarians so that we don't over-work our present librarians.

I wish to take this time to thank all of our volunteer librarians. It is your dedication to the society that keeps us going. And you enrich the members in their research of their past which I'm sure they all treasure. Keep up the good work and call on us if you have any suggestions or problems.

Yours Sincerely

Bob Maurier

Bob Maurier
Chairman of the Library Board

Library Hours: Wed. 1:00 - 9:00PM
Fri. 10:00 - 9:00PM
Sat. 9:00 - 4:00PM

Editorial Board

Spring issue including new
cover is at the printers,
inserts: Louis' ad & President's letter
Summer issue is \approx 45%
complete.

We have received ~~two~~ ^{three} donated
books for review:

① Modawaska Heritage by
Leo Cyr donated by the author

② Collecting Dead Relatives by
Lawrence Galeener-Moore
donated by Genealogical
Publishing Co. of Baltimore

We need original articles:

③ Directory of Historical Societies & Agencies
in the United States & Canada
by Tracey Hinton Craig

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RESEARCH DEPT.

Statement A/O April 1, 1987.

Balance A/O March 1, 1987	-	\$2625.70
Deposited	-	449.30
Interest	-	<u>10.71</u>
Total	-	\$3085.71

Unable to research	-	\$129.00
Membership returns	-	22.50
Surname Index	-	<u>7.00</u>
Total	-	\$158.50

Total Receipts	-	\$3085.71
Total Expenditures	-	<u>158.50</u>
Balance A/O April 1, 1987	-	\$2927.21

COMPUTER PRICE QUOTATIONS:

COMPAQ Model 286	12 MHZ 640K	40mgb disk	\$3,720
COMPAQ Model 8087	7.14 MHZ 640K	20mgb disk	\$2,492
COMPAQ Model 286	12 MHZ 640K	20mgb disk	\$3,050
IBM PRO PRINTER XL24	240 Char per Sec Draft Quality 80 Char per Sec Letter Quality		\$ 790

APRIL 12, 1987

REPORT OF THE ACGS COMPUTER SELECTION COMMITTEE:

COMMITTEE MEMBERS:

Roger Lawrence, Chairman
Rolland Marchand

Denise Dionne
Andrew Gingras

The Computer Selection Committee is prepared to provide their report to the Board.

Guidelines for selection were established giving consideration to the long term potential. We can obviously know that membership lists, control of financial accounts, preparation of mailing labels, and word processing facilities are some of the desirable capabilities provided by a personal computer. However, when we get beyond these relatively simple applications there can be disagreement as to what we should plan to do with a computer.

Software selection is a first consideration. We have available to the Society a software known as Q&A (questions and answers) which is about as close as you can get to a do-everything software. It requires a minimum of 512K (thousands of characters) of memory; we felt that we should not get less than 640K as that may be needed for other potential software. Our computer selection was based on need for 640K.

A hard disk, versus diskettes, was considered a must for a computer which will have many applications. Not only is the disk faster but our experience with computers is that the diskette drives when used extensively tend to wear and become a problem. The normal disk is for 20mgb (megabytes) of storage. The normal computer with a disk also has a diskette drive which is used for input, output, and additional storage. Low density diskettes hold 300,000 characters and high density hold 1.2 million. The newer model computers come with 1.2 million but with capability of handling the low density diskettes. While 20mgb of storage seems a lot to many people those of us who have been around business applications realize that even this gets loaded fast. The more recent configurations provide for 30 mgb or 40 mgb.

Speed to a computer is of importance based on the intended applications. As to word processing or accounting functions, for examples, speed is of small concern; speed of printing is a function of the printer not the computer. However, if the disk contains millions of characters of information and is being searched or sorted the speed becomes an important consideration. We feel that speed will be important in our future as we get access to data bases related with genealogy information. A high speed computer can make usage practical. Speed is measured in megahertz (MHZ).

Virtually any printer can be attached to the recommended computers. The IBM Pro Printer being recommended is available at considerably less cost than NEC or EPSON which had been our first choices. The model being priced is new and appears to be a step ahead in quality. The dot matrix printer has a 24 pin resolution and the full options in quality which are needed for our varied usages.

AMERICAN-CANADIAN GENEALOGICAL SOCIETY

BOARD MEETING

A.C.A.

APRIL 12, 1987

AGENDA

- I- Roll Call and Minutes
- II- Treasurers Report: Lahar
Maine Chapter Records
- III- Corresponding Secretary Report
- IV- Committee Reports:
 - A- Library Board Meeting
 - B- Library Treasurer Report/Fiscal Report
 - C- Editorial Board Report/Next Issue
 - D- Publication/Mailing Committee
 - E- Conference Committee Details
 - F- Research Dept. Report/Fiscal Report
- V- Old Business:
 - A- Location Search
 - B- Copier/Memorywriter Report
 - C- Necrology
 - D- Membership Committee
 - E- Change of Board Meeting Time/and Day
 - F- Open
- VI- Adjournment

COMPUTER PRICE QUOTATIONS:

COMPAQ Model 286	12 MHZ 640K	40mgb disk	\$3,720
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