

American-Canadian Genealogical Society

Founded September 1973 in New Hampshire

P. O. Box 668
Manchester, NH 03105

BOARD MEETING - AUGUST 25, 1986
ACA BUILDING - MANCHESTER, NH

ROLL CALL -- P=PRESENT -- E=EXCUSED -- A=ABSENT

	P	E	A																
Richard Gagnon	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Helen Tuttle	P	P	E	P	P	P	E	E	P	P	P	P							
Irene Racicot	P	P	P	P	P	P	E	P	P	A									
Aurore Dionne	P	P	P	P	P	P	E	P	P	P									
Marcel Lacasse	P	P	P	P	E	A	P	P	P	P									
Anne-Marie Bradley	P	E	P	P	P	P	P	P	P	P									
Paul Desmarais	P	E	P	A	P	E	P	P	P	P									
Roland Marchand	P	P	P	A	P	P	P	P	P	P									
Robert Maurier	A	P	E	P	P	P	P	P	P	P									
Jean Pellerin	P	P	P	A	E	P	P	P	P	P									
Donald Scott	P	E	P	E	E	P	P	P	P	P									
Ky Stratoti	P	E	P	P	E	P	E	P	P	P									
Louis Valliere	P	P	P	P	E	P	P	P	P	P									

--Roger Lawrence and Lucille Lagasse were also present at this meeting.

--H. Tuttle called the meeting to order at 7:05 p.m. Please note that R. Gagnon was not present until 7:50 p.m. due to ACGS business. The meeting was turned over to him at that time. J. Pellerin also was not present until 7:50 p.m. due to ACGS business.

RECORDING SECRETARY'S REPORT

--The Recording Secretary's report for the previous meeting (June 23, 1986) was reviewed. A motion to accept the minutes as written was made by R. Maurier. This was seconded by A.-M. Bradley and was unanimously accepted.

TREASURER'S REPORT

--R. Gagnon gave this report. He mentioned that the Treasurer's work has been behind schedule, and that Denise Dionne has been helping to get it caught up. Several bills remain unpaid, and need to be taken care of. Memberships, however, are up to date, and the membership list is being updated.

RESEARCH SERVICE DEPARTMENT

--L. Valliere reported that the balance on hand as of 6/1/86 was \$1,013.67. The current total is 1,333.89 minus total expenses (and returned money for requests that could not be researched) of \$107 = \$1,226.89. He mentioned that business has continued to be slow.

LIBRARY BOARD REPORT

--No report was given at this meeting.

PUBLICATIONS COMMITTEE

--A. M. Bradley delivered this report. She mentioned that the index to The Genealogist will cover the first ten years of publication. In the future, it will be completed to cover another 5 years. Andy Gingras is now doing corrections on this index. This should be completed in October, and will then be ready for publication. The index now contains approximately 10,000 entries.

EDITORIAL BOARD REPORT

--No report was given at this meeting.

ARCHIVIST REPORT

--No report was given at this meeting.

OLD BUSINESS

FALL CONFERENCE REPORT

--This report was given by H. Tuttle. She presented the program book which she has designed on a computer. This was well received.

--It was noted that the idea of having a flea market at the Fall Conference was not approved at the last meeting. A motion was made by K. Stratoti to have a flea market table at the Fall Conference for ACGS members to sell books relating to genealogy. A member selling a book will receive the full amount paid for this book (no commission will be taken out). This motion was seconded by A.-M. Bradley, and was unanimously approved.

RIVERFEST

--J. Pellerin related that ACGS has a table reserved at the upcoming Riverfest event in Manchester on September 5, 6, and 7. The organizers of the event are expecting approximately 100,000 people to attend. He is recruiting volunteers to work at the table.

MARKETING

--Paul Desmarais gave this report. He had made a list of the various items that ACGS sells, and had several questions on prices, etc., which he asked. His questions were answered by those present.

HERITAGE COMMITTEE REPORT

--No official report was given at this meeting.

AGHA

--R. Gagnon explained that ACGS will be receiving a check for approximately \$900 from AGHA to be used towards the purchase of Acadian books. The possessions of AGHA, which has been dissolved, are being turned over to ACGS, including the Gestetner printer.

INDEX TO PERIODICALS

--R. Marchand brought the Board up to date concerning the index to the periodicals which he has almost finished. Another work night is needed to put the periodicals back on the shelves.

NEW BUSINESS

CARON FAMILY ASSOCIATION


--L. Lagasse mentioned that she wants to sent the members of the Caron family association an ACGS membership brochure and a brochure talking about the Research Service Department. She is sending a copy of the Fall Conference program to each member of the organization, which numbers approximately 500 people.

REORGANIZATION

--A plan for reorganization of the working committees was presented by R. Gagnon. A copy is attached. There was some discussion on this. Due to time limitations, further discussion was tabled until the next meeting.

--At 9:00 p.m. R. Marchand made a motion to adjourn the meeting. This was seconded by A. Dionne, and was unanimously accepted.

Respectfully submitted,



Aurore Dionne, Recording Secretary

9/16/86

Date

REORGANIZATIONAL PROPOSAL

1) MEMBERSHIP DEVELOPMENT DEPARTMENT

PURPOSE:

- TO SEEK AND MAINTAIN MEMBERSHIP IN A.C.G.S. BY:
- A) MAILING A MINIMUM OF 200 INFO PACKETS PER MONTH
 - B) GENERATING ARTICLES TO PROMOTE A.C.G.S.
 - C) SOLICITING SUBSCRIPTIONS TO THE JOURNAL
 - D) MAINTAINING MEMBERSHIP FILES

ORGANIZATION:

THE MEMBERSHIP DEVELOPMENT BOARD SHALL CONSIST OF A CHAIRMAN AND A MINIMUM OF 4 MEMBERS.

2) ARCHIVAL DEPARTMENT

PURPOSE

TO ENHANCE, MAINTAIN, AND PRESERVE THE ARCHIVAL HOLDINGS OF A.C.G.S. IT SHALL CONSIST OF A CHAIRMAN, WHO SHALL BE THE HEAD ARCHIVIST, AND THE CHAIRMANS OF THE LIBRARY BOARD AND ARCHIVIST COMMITTEE

THE ARCHIVIST COMMITTEE SHALL BE RESPONSIBLE FOR:

- A) SELECTING, PURCHASING, CATALOGING, AND BINDING RESEARCH MATERIALS.
- B) THE PROPER STORAGE OF THE ARCHIVAL HOLDINGS
- C) RESEARCHING AND RECOMMENDING THE PROPER EQUIPMENT TO BE UTILIZED IN THE LIBRARY.

THE LIBRARY BOARD SHALL BE RESPONSIBLE FOR

- A) THE MAINTENANCE AND EVERYDAY OPERATIONS OF THE LIBRARY
- B) SETTING-UP AND ENFORCING THE RULES AND REGULATIONS
- C) SOLICITING, TRAINING AND SCHEDULING OF LIBRARIANS

3) JOURNAL DEPARTMENT

THE PURPOSE OF THE JOURNAL COMMISSION IS TO GATHER, ENHANCE, EDIT AND MAINTAIN A QUALITY JOURNAL

THE JOURNAL COMMISSION SHALL CONSIST OF A CHAIRMAN WHOSE PURPOSE IS TO COORDINATE THE FUNCTIONS OF THE WRITING, EDITORIAL, AND SUPPORT STAFFS ALONG WITH THEIR RESPECTIVE CHAIRMANS.

THE WRITING STAFF SHALL BE RESPONSIBLE FOR:

- A) WRITING ARTICLES FOR CONSIDERATION BY THE EDITORIAL BOARD.
- B) WRITING BOOK REVIEWS

THE EDITORIAL BOARD SHALL BE RESPONSIBLE FOR:

- A) GATHERING AND EDITING ARTICLES FOR PUBLICATION
- B) SETTING AND MAINTAINING JOURNAL GUIDELINES AND POLICIES
- C) DECIDING WHAT SHALL BE PRINTED, REVISED AND GIVE FINAL FORM FOR SUBMISSION TO THE PRINTER
- D) INDEXING "THE GENEALOGIST" YEARLY IN ISSUE NO. 4

THE SUPPORT STAFF SHALL BE RESPONSIBLE FOR:

- A) STUFFING AND MAILING OF THE JORNAL
- B) FILLING BACK ISSUE REQUESTS
- C) MAINTAINING AND/OR REPUBLISHING BACK ISSUES
- D) ORDERING THE NECESSARY SUPPLIES NEEDED FOR MAILING

4) MARKETING DEPARTMENT

THE PURPOSE OF THE MARKETING DEPARTMENT IS TO ADD TO THE INCOME OF A.C.G.S. SO THAT MEMBERSHIP DUES DO NOT HAVE TO BE RAISED IN ORDER TO MEET OUR BILLS. THE FOLLWING COMMITTEES WOULD FALL UNDER THIS DEPARTMENT:

- A) RESEARCH SERVICE
- B) SALES COMMITTEE
- C) PUBLICATIONS COMMITTEE

5) CONFERENCE DEPARTMENT

THE PURPOSE OF THE CONFERENCE DEPARTMENT IS TO ORGANIZE AND RUN THE TYPE OF SOCIAL GATHERINGS THAT OUR MEMBERSHIP EXPECTS AND ALSO THAT PROMOTES THE IDEALS OF OUR SOCIETY. IT CAN ACCOMPLISH THIS BY HOLDING:

- A) BI-ANNUAL CONFERENCES
- B) WORKSHOPS
 - 1. BEGINNERS
 - 2. INTERMEDIATE
 - 3. ADVANCED
 - 4. HOW TO
- C) ROUND TABLE NIGHTS
- D) OPEN HOUSES
- E) FILM FESTIVALS

6) COMPUTER DEPARTMENT

THE PURPOSE OF THIS DEPARTMENT IS TO MAINTAIN, AND ENHANCE THE USE OF THE SOCIETY COMPUTER AS WELL AS CORDINATE THE VARIOUS PROJECTS THAT MUST USE IT.

7) VOLUNTEER DEPARTMENT

THE PURPOSE OF THIS DEPARTMENT IS TO ENCOURAGE OUR MEMBERS TO HELP US IN VARIOUS AREAS OF VOLUNTEER WORK. EACH DEPARTMENT THAT NEEDS VOLUNTEERS WOULD CORDINATE IT THROUGH THIS DEPT.